



Upward Bound Saturday Academy Schedule 2024-2025

Fall 2024 = 8 Saturdays

September 7th
September 21st
October 5th
October 19th
November 2nd
November 16th
December 7th
December 14th

Spring 2025 = 10 Saturdays

January 11th
January 25th
February 8th
February 22nd
March 8th
March 22nd
April 5th
April 12th
May 3th
May 17th

*Upward Bound Saturday Academy will start
at 8:00am and end at 3:00pm*

Field Trips

November 2024
December 2024
April 2025

Alumni/Career Day

March 22nd, 2025

Parent Workshops

October 2024
December 2024
February 2025
May 2025





September, 2024

Dear Upward Bound Students & Parents,

On behalf of the Upward Bound Program, I welcome you to the 2024-2025 academic school year! We anticipate a successful academic year where the UB team will make sure every student realizes their full potential.

We recognize that our students need support from home and school to succeed academically. We share the responsibility for student success, and UB is ready to help your students through their academic journey this year. We ask that you guide and support program participation by ensuring that your student:

- Attends all UB Saturdays, is punctual, and comes ready to learn
- Attend Student and Parent workshops, college tours/cultural trips, and events
- Throughout the year, communicate with the program director, counselor, or office staff for any questions

Please get in touch with us regarding your student's academic progress – stay informed, and call us!

The Upward Bound staff and I thank you for your support, and we look forward to seeing everyone in September. In addition to this welcome-back letter, you will find a copy of the UB Saturday Academic Calendar. If you have any questions or concerns, please get in touch with us at 760-773-2541 or ub@collegeofthedesert.edu.

Sincerely,

Patricia Espinosa

Patricia Espinosa
Director, TRiO Upward Bound

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NATIONAL HISTORY OF TRIO

Upward Bound (UB) was the first of many TRIO programs to be born in a time when people demanded educational opportunities for everyone. It was a matter of access and a response to poverty. Ideas of educational opportunity emerged from the Economic Opportunity Act of 1964 in response to the administration's "War on Poverty", The Economic Opportunity Act of 1965, and Higher Education Amendments that began in the 1970s until the 1990s. The term "TRIO" was coined in the late 1960s and was used to describe all the federally funded programs that came out of the previously mentioned acts. The term TRIO encompasses UB, Educational Talent Search, Student Support Services, Educational Opportunity Centers, and Training Programs for Federal TRIO Programs, McNair Scholar program, and UB Math/Science program.

The services of UB came out in the 1960s and provided families and their children with the opportunity to succeed through the avenues of higher education.

MISSION STATEMENT

UB will prepare local first-generation high school students to enter and graduate from college with a bachelor's degree. UB will provide participants with supplemental counseling, academic coursework, and leadership development opportunities. Upward Bound is a federal TRIO program funded 100% by the U.S. Department of Education.

PROGRAM STRUCTURE

The UB program consists of two components: The *Academic Year* and the *Summer Session*. Students are required to attend both parts each year.

The *Academic Year* component includes:

- Weekend Classes: approximately 18 Saturdays of academic instruction between September and May
- Tutoring
- Student/ Parent Information workshops
- Educational Field trips
- College Tours

The *Summer Session* component includes:

- Intensive five-week academic courses
- One-week residential visit to four-year colleges/universities

UPWARD BOUND OVERALL OBJECTIVES

The Upward Bound program at COD has set forth six objectives at the following percentages:

Academic Performance--Grade Point Average (GPA)

60% of participants served during the project year will have a cumulative GPA of 2.5 or better on a four-point scale at the end of the school year.

Academic Performance on Standardized Test:

27% of UB seniors served during the project year will have achieved the proficient level on state assessments in reading/language arts and math.

Secondary School Retention and Graduation

94% of project participants served during the project year will continue in school for the next academic year, at the next grade level, or will have graduated from secondary school with a regular secondary school diploma.

Secondary School Graduation (rigorous secondary school program of study)

55% of all current and prior year UB participants, who at the time of entrance into the project had an expected high school graduation date in the school year, will complete a rigorous secondary school program of study and graduate in that school year with a regular secondary school diploma.

Postsecondary Enrollment

68% of all current and prior UB participants, who at the time of entrance into the project had an expected high school graduation date in the school year, will enroll in a program of postsecondary education by the fall term immediately following high school graduation or will have received notification, by the fall term immediately following high school, from an institution of higher

education, of acceptance but deferred enrollment until the next academic semester (e.g., spring semester).

Postsecondary Completion

30% of participants who enrolled in a program of postsecondary education by the fall term immediately following high school graduation or by the next academic term (e.g., spring term) as a result of acceptance by deferred enrollment will attain either an associate's or bachelor's degree within six years following graduation from high school.

UPWARD BOUND at COD PROGRAM SERVICES

The main goal of the Upward Bound program is to prepare students for success in a post-secondary institution. The following benefits are offered to students/parents:

- Assess each student's needs and develop individual plans to meet them
- Assist students in choosing courses in high school that will further increase their chances of success in a university or college (i.e., Math, Composition and Literature, Science, and Foreign Language)
- Provide academic tutoring in core courses as needed
- Assist students in developing good study habits
- Increase student's reading, writing, and math skills to enroll in college-level classes after high school graduation
- Assist in preparing students to score at or above the national average on SAT/ACT tests
- Technology skills
- Familiarize students with college facilities, resources, and activities
- Foster student's career aspirations, target high-level careers and demonstrate more specificity in thinking
- Increases student's knowledge as to the educational and other requirements necessary to pursue the careers that

interest them

- Community Service Opportunities
- Assist students in applying to and enrolling in the college or university of their choice
- Provide financial literacy information for students and their parents
- Assist students in identifying scholarships and applying for financial aid
- Increase student's awareness of other cultures

RIGHTS OF STUDENTS

Students have the right to:

1. Reasonable and timely notice of all rules, regulations, policies, and penalties to which they may be subject
2. Physical safety and protection of their personal property
3. Consultation with teachers, administrators, counselors, and other staff
4. Participation in Upward Bound without being subject to any form of discrimination
5. Respect from other students and staff
6. Present grievances to proper authorities and receive timely replies as to the disposition of the complaint

RESPONSIBILITIES OF STUDENTS

Students have the responsibility to:

1. Attend classes as scheduled and be on time for all events
2. Follow directions of all staff employed with the college during all Upward Bound sponsored activities
3. Behave in a manner that does not interfere with the learning process of other students
4. Be prepared for each class with appropriate materials and assignments
5. Respect individuals and property. Conduct themselves in a responsible manner
6. Show respect for other cultures and races. Be sensitive to what may offend individuals from different backgrounds

7. Dress by Upward Bound standards of safety, health, and well-groomed
8. Obey all rules, regulations, and policies
9. Seek changes in policies and regulations in an orderly and responsible manner through student government
10. Seek assistance from staff if experiencing difficulties in school, home, or personal life
11. Attend counseling sessions when they are scheduled

STUDENT CONDUCT

Students should respect all Upward Bound staff, speakers, visitors, and other students. The following behaviors may cause immediate termination:

1. Fighting
2. Suspension from high school
3. Gang Activity
4. Arson
5. Defacing public/Private Property - such as graffiti, etc.
6. Multiple unexcused absences
7. Theft
8. Dangerous childish pranks, including tampering with fire alarms or smoke detectors
9. Any prank that results in injury to another student or staff
10. Inappropriate sexual behavior or sexual harassment
11. Possession or use of any illegal drug or alcohol use
12. Extortion
13. Possession or use of fireworks/explosives

Other inappropriate behaviors resulting in action being taken by the staff include, but are not limited to:

1. Possessing, smoking, or using tobacco products
2. Publishing and distributing unauthorized materials
3. Cheating or lying
4. Throwing objects
5. Running in classrooms

6. Failure to comply with the dress code
7. Loitering around campus
8. Foul language, obscene gestures, gang signing
9. Sleeping in class
10. Disturbance on bus or van
11. Unauthorized use of cell phones &/or any other electronic device
12. Leaving college grounds without permission
13. Inappropriate bathroom behavior
14. Unauthorized use of college computer equipment
15. Littering
16. Harassing or taunting others

DRESS CODE

Students are expected to be well-groomed and presentable dressed at all times. Young men must remove their hats/caps while in class or if asked by a staff member at any time.

The following are NOT ALLOWED at any time:

1. T-shirts with cigarette/alcohol/drug ads, obscene statements or logos, occult signs, or divisive political statements. Students wearing these will be sent home and counted as an unexcused absence
2. Sweats, caps, uniforms, and jackets displaying sports teams associated with gang activity
3. Short-shorts, mini-skirts, low-rise pants, low-cut blouses, or any excessively revealing clothing item
4. Excessively baggy pants worn below the waist
5. No haircuts with designs or letters cut into it
6. Any items of clothing or footwear that are distracting to the learning environment at UB

ATTENDANCE

As scheduled, students are expected to attend all Upward Bound sessions, including Saturday classes and other mandatory UB events. **Stipends are calculated according to UB attendance sheets. You must sign the attendance sheet when you arrive at Upward**

Bound meetings and events. If you fail to do this, you may be counted absent, and your monthly stipend may be reduced.

It is your responsibility to notify us of your absence. Call the Upward Bound office at 760-636-7943 as soon as possible if you cannot attend a scheduled session. This number is available 24 hours, seven days a week, with a voice-mail system that allows you to leave a message. Failure to attend Upward Bound meetings without prior approval from UB staff will result in an absence. **Three absences in one semester may result in termination from the program.**

CONSEQUENCES OF ABSENCES

For an absence to be excused, it must be a documented educational school activity that requires the student's presence. An illness or family emergency will be excused. However, we expect the student not to abuse that excuse. SAT/ACT or similar exams may be dismissed upon submitting test scores, and students may receive a stipend for this absence.

The staff reserves the right to excuse an absence at their discretion. Even though an absence is excused, students *may* not receive a full stipend. This includes absences due to school activities or illnesses. **Lastly, you must find out about the information distributed during the missed Saturday session.**

Any activity that causes a student to be absent, whether excused or unexcused, will count towards the three allowed per semester. Multiple absences in any one semester are grounds for termination from Upward Bound as follows:

1st Violation

- Verbal Warning & Stipend Deduction

2nd Violation

- Written Warning & Stipend Deduction

3rd Violation

- Parent meeting with Director and Counselor
- Possible suspension and termination from the UB program
- Students may be put on contract

TARDINESS

The Upward Bound program and instructors will ensure that students have 5 minutes to change classes. Students need to get to their class on time. This is an issue of respect towards yourself, other students, and the instructor.

If there are problems with public transportation, inform the staff immediately upon arrival. Otherwise, you will be considered tardy. **Your stipend amount may be reduced if you are late.**

NOTE: Allowances will be made if a student has a documented physical disability.

TUTORING

For tutoring at your school, please contact your UB counselor for the schedule or see your school counselor. Tutoring is **MANDATORY** for students with an overall GPA of 2.5 or lower, or for any course you have lower than a C-. If you need additional assistance, please contact the UB Director.

REPORT CARDS/PROGRESS REPORTS

The UB staff/office will collect individual students' transcripts from the appropriate high schools. Students with D's or F's on the progress reports/report cards will be scheduled for a parent conference with the Upward Bound Counselor or Director. Students may also be assigned academic probation and removed from the program if grades do not improve.

SPORTS/EXTRACURRICULAR ACTIVITIES

Students may participate in sports and other school activities. We ask that you limit your participation to **one activity per semester**. Students involved in activities year-round are typically unable to participate in Upward Bound fully. Remember that you cannot benefit from our services if you are absent.

We believe we are here to counsel and help you do your best in school. If your grades fall below a C and you are involved in extracurricular activities, we will ask you to eliminate the activity until you bring your grades back up. It is essential to prioritize

commitments, and our priority is education. Students are expected to set reasonable goals, reach them and continue to reach higher.

Extracurricular activities are a privilege and will be limited to those students who show continued progress and submit good grade reports.

FIELD TRIPS

Upward Bound offers field trips to colleges, museums, theatre productions, and cultural events. The Upward Bound staff reserves the right not to take a student on a field trip if there has been inappropriate behavior from the student in the past. The team also reserves the right to select students for field trips based on but not limited to UB attendance and satisfactory academic progress.

Participation in educational field trips **is a privilege** that students must respect at all times. Students who sign-up for a field trip and need to cancel must give at least a 48-hour notice in advance. **Failure to cancel in a timely manner may result in suspended privileges for future trips.**

SUMMER COMPONENT

Acceptance into the Upward Bound Program requires attending school during the academic year and summer school. Regulations from the federal Department of Education require that UB students attend a 6-week summer program. Your test scores and grades will determine your summer placement. No student will be excused from the summer component. Failure to participate in an approved summer academic activity may result in the Upward Bound Program termination.

SUMMER INTERSHIPS

Summer internships are subject to available program funding. Students interested in a summer internship must complete an application and attend training that UB will sponsor. Once the student is placed, the student is responsible for turning in time sheets and making a short presentation to the UB group in the fall. Internships may also be sought by the student but must be approved by the Director to count as your summer activity.

STIPENDS

A stipend is a periodic monetary payment granted to the student. Throughout the academic year (Sep-May), each student will receive an educational stipend from \$20 to \$40 per month based on attendance, participation, and assignments.

Summer stipends (June-July) will be up to \$60.00 a month and are also based on attendance, participation, and assignments. There is no stipend awarded in August.

New Students will be on probation for the first two Saturdays and may or may not receive a stipend depending on the date they entered and the stipend schedule.

The following amounts for each infraction will reduce stipends (exceptions may apply):

\$20.00	--	SATURDAY ABSENCE
\$3.00	--	NOT SIGNING-IN
\$3.00	--	TARDY (PLUS CLEAN-UP DUTY)
\$5.00	--	LEAVING EARLY ½ DAY
\$5.00	--	MISSING CLASS MATERIALS
\$5.00	--	MISSING WRITTEN ASSIGNMENTS

Stipends will be held if you receive a quarterly grade of D or lower until a student/parent meeting. Continuing to receive Ds or Fs may result in dismissal from the program. Stipends are returned and canceled if not picked up by or before the next disbursement period.

The amount may change for dual enrollment (students that attend part summer school at their HS and UB summer program). Special circumstances may be approved for your summer plans but should be discussed with the program Director in advance.

LAPTOP LOAN

The laptop may be borrowed by signing a contract. A new agreement has to be signed for each semester the laptop is needed and may be extended by presenting the laptop for a complete inspection. A cost of up to \$500 for damaged, lost, or stolen laptops will be charged. Please refer to the contract for more detailed information.

BUS PASSES

Upward Bound provides free Sunline bus passes to students with no other form of transportation. Passes will be given on a **need-only basis** at a maximum of one per student per month. Please do not take a bus pass if you do not need it; students who abuse the free bus passes will lose this privilege.

AUTOMOBILES

If a student drives to campus, their car must stay parked until the time to leave. Students may not use their vehicle to travel during Upward Bound field trips.

The Upward Bound Program will not assume responsibility for accidents or injuries resulting from automobiles driven to the Upward Bound Saturday Academy. During the academic year and summer program, students will need a valid parking permit from COD to park on its campus. Failure to do so may result in a parking ticket the student is responsible for paying. Students may be required to purchase a parking sticker during summer school.

ELECTRONICS

Limit cell phones/iPods/texting usage to lunch break and after Saturday Academy. Students found using their cell phones/iPods during class or morning announcements will have them confiscated and may receive other penalties at the Coordinator's discretion, including, but not limited to, a stipend deduction. The student's parents will have to pick up the device from the Coordinator at the end of the day. This is a matter of respect for your teachers and classmates.

DATING

While attending the UB Program or sponsored activities, signs of affection (hugging, kissing, holding hands, etc.) are discouraged. They tend to interfere with students' ability to stay focused on their goals and objectives. Your primary focus while at UB should be on your education.

GUESTS

Students must have prior approval before bringing a guest. Unapproved guests will not be allowed to tutoring or Saturday classes. Approved guests must follow the same rules as students. Inappropriate behavior will not be tolerated, and the guest may be asked to leave the premises. Students cannot bring younger siblings to classes, field trips, or the summer program – exceptions may apply.

Parents/guardians are welcome to visit Upward Bound sessions. Please notify staff in advance. For information, contact our office at (760)636-7943.

EMPLOYMENT

When a student has a school work permit and wants to look for a paying job, we request that you let us know. Please limit your working hours to a **maximum of ten (10) hours a week**. This limit is to help you prioritize your commitment which at this time is your education.

Again, CONGRATULATIONS on being accepted into the Upward Bound Program at College of the Desert. We look forward to this being an exciting, challenging, and rewarding experience for everyone involved.

Sincerely,

The Upward Bound Team



Upward Bound at College of the Desert

43-500 Monterey Avenue
South Annex, Room 10
Palm Desert, CA. 92260

760.773-2541 Office

760.776.7247 Fax

Email: ub@collegeofthedesert.edu

Website: www.collegeofthedesert.edu/ub

Scan QR Code to Apply

