

# ASCOD MEETING MINUTES

**Meeting Date: 02/05/2024**



1. **Organizational Items:**

Call to Order: 2pm

**Roll Call:**

**Executive Officers:**

President: Kelly Merchant (present)  
Vice President: DJuane Nunley (present)  
Secretary: Madaline Nunley (present)  
Officer of Fiscal Affairs: Kaden Olson (present)  
Officer of Academic Affairs: Madigan Escobar (present)  
Officer of External Affairs: Felipe Robles (present)  
Officer of Communications: Donovan Upp (present)  
Student Trustee: Isaac Zarco (present)

**Senators:**

Senator Kiara Thomas (Ex. Absent)  
Senator Megan Jensen (absent)  
Senator Renee Dunn (present)  
Senator Christopher Martinez (present)  
Offsite Senator Yulissa Lopez-Ramirez (present)

**Advisors:**

Carlos Maldonado: (present)  
Danny Torres: (present)

**Approval of Agenda**

*It was moved by L. Nunley, seconded by F. Robles to insert “approximately” in item 6.4 in-between the words send and ten.*

*Approved unanimously.*

**Approval of Minutes**

*Approved. Motion carried without objection.*

2. **Public Comment:**

- None.  
-

3. **Guest Speaker:**

*None.*

**4. COVID Updates:**

*None.*

**5. Reports:**

**ASCOD President:**

*None.*

**ASCOD Vice President:**

*- club rush times changed.*

**Secretary:**

*None.*

**Student Trustee:**

*None.*

**Officer of Communications:**

*None.*

**Officer of Academic Affairs:**

*None.*

**Officer of External Affairs:**

*- Wed. @ 9am. Board Rm Welcoming for new staff*

**Officer of Fiscal Affairs:**

*None.*

**Senators:**

*C. Martinez: TASC open for students, DSPS available for students*

**Advisors:**

*None.*

**6. Action Items:**

**Consent Items:** *These items are intended to be routine and non-controversial. They will be acted upon by the Student Senate at one time without discussion. Any member of the Student Senate or any COD student may request that any item be removed from this section for discussion.*

**Unfinished Business:**

*None.*

**New Business:**

**6.1 Committee Appointments-** ASCOD Student Senate will discuss and possibly take action to appoint or remove members from shared governance committees.

*Moved by I. Zarco, seconded.*

- I. Zarco was added to 8.8 Elections committee*
- M. Jensen was removed from 8.11 Bookstore Advisory Committee*
- R. Dunn was removed and Y. Lopez- Ramirez was added to 8.34 Educational Policies and Practice*

- *M. Escobar was removed and L. Nunley and F. Robles added to 8.35 Educational Technologies and Distance Education*
- *D. Upp added to AD-HOC Resource Lunches Committee*
- *AP4105-subcommittee was added to COD/ASCOD AD-HOC Committees section with K. Merchant as member*

*Approved Unanimously.*

**6.2 COD Website Redesign committee** – ASCOD Student Senate will discuss and possibly take action to appoint at least three members to the COD Website Redesign Committee.

*Moved by K. Olson, seconded.*

- *per VP Baker, Created Steering Committee*
- *Focus groups for students to engage w/ new website*
- *K. Olson, L. Nunley and C. Martinez elected to committee w/ F. Robles and M. Escobar*

*as alternates*

*Approved Unanimously.*

**6.3 Club Rush Budget** - ASCOD Student Senate will discuss and possibly approve a budget not to exceed \$800 for Club Rush.

*Moved by D. Nunley, seconded.*

- *Ask if OSL will contribute to Day 2 of Club Rush.*

*Approved Unanimously.*

**6.4 General Assembly Budget** – ASCOD Student Senate will discuss and possibly approve a budget not to exceed \$12,000 to send approximately ten members and one advisor to General Assembly occurring in Santa Clara, CA on April 5-7.

*Moved by L. Nunley, seconded.*

- *GA Annual SSCCC Meeting*
- *Last meeting for ASCOD to attend this school year*
- *Letters of Intent Due March 1<sup>st</sup> by 12pm Noon.*

*Approved Unanimously.*

**6.5 Public Safety and ASCOD Relationship** – ASCOD Student Senate will discuss and possibly take action to approve a pursuit of a stronger relationship with COD Public Safety.

*Moved by M. Escobar, seconded.*

- *Goal is to bridge the gap between them and students.*

*Approved Unanimously.*

**Club Charter:**

*None.*

**7. Information/Discussion Items:**

**7.1 Office Hours** – ASCOD Student Senate will discuss office hours requirement for the Spring 2024 semester.

*Moved by D. Nunley and seconded.*

*- Fill out by Wednesday.*

*Approved Unanimously*

**7.2 Focus Groups for COD Web Redesign** – ASCOD Student Senate will discuss the creation of focus groups to promote the development of the COD website.

*Moved by D. Nunley and seconded.*

- *Would like ASCOD to give valuable feedback of the new models of website.*
- *Get outside feedback from friends and family.*
- *New web design should be Phone or device friendly????*
- *What is it that we want to see on the first page?*

*Approved Unanimously*

**7.3 ASACC Conference Updates** – ASCOD Student Senate will discuss details regarding the ASACC Conference occurring March 16-19.

*Moved by L. Nunley and seconded.*

- *Participants will be notified soon.*
- *Leave on the 14<sup>th</sup>, Return on the 19<sup>th</sup>.*

*Approved Unanimously.*

**7.4 ASCOD Elections** – ASCOD Student Senate will discuss the timeline for ASCOD elections.

*Tabled to next meeting, unanimously approved.*

**8. Committee and Taskforce Reports:**

- *K. Olson; Welcome Week went well.*
- *F. Robles; 8.4 Zoom Feb. 13<sup>th</sup> @ 5pm*
- *K. Merchant; CPC Friday, Feb. 10<sup>th</sup>*
- *L. Nunley; APO Feb 8<sup>th</sup>*
- *I. Zarco; L&L Feb. 15<sup>th</sup> @ 11am, MPR*

**ASCOD STANDING COMMITTEES**

**8.1 Budget and Finance:**

**Chair:** K. Olson

**Members:** M. Nunley, K. Thomas, & C. Martinez

**8.2 Executive Council:**

**Chair:** K. Merchant

**Members:** D. Nunley, M. Nunley, I. Zarco, K. Olson, D. Upp, F. Robles

<b>8.3 Constitution and Bylaws:</b> <b>Chair:</b> M. Escobar <b>Members:</b> K. Merchant, K. Olson	<b>8.4 Governmental Relations:</b> <b>Chair:</b> F. Robles <b>Members:</b> I. Zarco, M. Escobar, R. Dunn
<b>8.5 Equity and Diversity:</b> <b>Chair:</b> D. Nunley <b>Members:</b> F. Robles, K. Thomas, R. Dunn	<b>8.6 Public Relations:</b> <b>Chair:</b> D. Upp <b>Members:</b> D. Nunley, M. Nunley, F. Robles, R. Dunn, C. Martinez
<b>8.7 Events:</b> <b>Chair:</b> K. Olson <b>Members:</b> K. Merchant, M. Nunley, M. Escobar, D. Upp	<b>8.8 Elections Committee:</b> <b>Chair:</b> K. Merchant <b>Members:</b> F. Robles, C. Martinez

**COD STANDING COMMITTEES**

<b>8.09 Academic Calendar Committee:</b> K. Thomas	<b>8.10 Assessment of Planning &amp; Outcomes (APO) (CPC sub-committee):</b> M. Nunley
<b>8.11 Bookstore Advisory Committee:</b> I. Zarco, K. Merchant	<b>8.12 Budget Sub-Committee:</b> K. Olson
<b>8.13 College Planning Council (CPC):</b> K. Merchant, I. Zarco	<b>8.14 Citizens' Bond Oversight Committee:</b> K. Merchant
<b>8.15 Data Evaluation Sub-Committee:</b> K. Olson	<b>8.16 Diversity Committee:</b> D. Nunley
<b>8.17 DSPS Advisory Committee:</b> K. Thomas	<b>8.18 Enrollment Management Committee:</b> M. Jensen
<b>8.19 EOPS/CARE and Foster Youth Advisory Committee:</b> M. Nunley	<b>8.20 Equity Committee:</b> Y. Lopez
<b>8.21 Facilities Advisory Committee:</b> M. Escobar	<b>8.22 Food Services Advisory Committee:</b> D. Upp, D. Nunley, C. Martinez, F. Robles
<b>8.23 Gender and Sexual Diversity Pride Center Advisory Committee:</b> K. Thomas (C. Martinez)	<b>8.24 Matriculation/SSSP Advisory Committee:</b> F. Robles
<b>8.25 Outreach/Training (CPC Sub-Committee):</b> C. Martinez	<b>8.26 Safety Committee:</b>
<b>8.27 Transfer Advisory Committee:</b> M. Nunley	<b>8.28 Academic Senate:</b> M. Escobar
<b>8.29 COD Foundation Board:</b> D. Upp	<b>8.30 Information and Technology Systems:</b> K. Olson
<b>8.31 Faculty Development Committee:</b> R. Dunn (D. Upp)	<b>8.32 OER/ZTC Committee:</b> M. Escobar (D. Upp)

**COD ACADEMIC SENATE COMMITTEES**

<b>8.33 Curriculum Committee:</b>	<b>8.34 Educational Policies and Practices:</b> D. Garcia
<b>8.35 Educational Technologies and Distance Education:</b> M. Escobar	<b>8.36 Outcomes and Assessment Committee:</b> F. Robles

**COD/ASCOD AD-HOC COMMITTEES**

<b>The Accreditation Workgroup:</b>	<b>Resource Lunches Committee:</b> <b>Chair:</b> I. Zarco <b>Members:</b> K. Olson, D. Nunley, M. Escobar
<b>Calendar Schedule Workgroup:</b> Y. Lopez (K. Merchant)	

**9. Communication from the floor:**

*- Vita Program now open for students and community to do taxes.*

**10. Adjournment: 3:50 pm**

\_\_\_\_\_  
Print Name ASCOD Secretary/President

\_\_\_\_\_  
Signature ASCOD Secretary/President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name ASCOD Advisor

\_\_\_\_\_  
Signature ASCOD Advisor

\_\_\_\_\_  
Date