K14 Education Consortium

Minutes for Friday, October 4, 2019

8:30 am – 10:00 am

Cravens Student Services Center, Multipurpose Room

Meeting Participants

Adrian Torres, Amanda Phillips, Antonio Rodriguez, April Morrison, Ashley Schantz, Ben Mannes, Brian Thompson, Carl Farmer, Courtney Doussett, David Gustafson, Deanna Keuilian, Doug Benoit, Duncan McCulloch, Felix Marhuenda-Donate, Jeff Baker, Katie Chartier, Kevin Bibo, Kim Ballard, Kim Nyeche, Marie Perotti, Mark Acker, Michelle Valenzuela, Rich Pimentel, Sal Becerra, Sarit Saig, Saul Mendez, Steve Holman, Steven Aviña, Todd Diliberto

Recorder

Mary Lou Marrujo

Meeting Minutes

1. Call to Order/Welcome

Meeting called to order at 8:38 am.

2. Action Items

2.1 Approval of Agenda

- Approved as submitted.

2.2 Approval of March 1, 2019 Minutes

- Approved as submitted.

3. Group Discussion

3.1 Purpose of Meetings

- Build relationships between the high schools and College of the Desert.
- A place to have meaningful dialogue about current issues and things that are beneficial in supporting all of our students.

3.2 Logistics – Location/Dates/Time/Lead

- The committee took a poll on their electronic devices to decide on, "Where should we hold the K14 Consortium meetings?"

- o (A) COD; (B) each district hosts
  - ▪ (A) 63%   (B) 35%
  - ▪ RESULTS: COD will continue to facilitate meetings
- Discussion ensued on how often the committee should meet. Is there enough content to continue to meet once a month?
- It was pointed out that the right people need to be at the table in order to align pathways between the districts and COD.

3.2 Conclusion

Jeff Baker, Vice President of Student Services (COD), asked for volunteers from the high schools to help strategize a plan for upcoming meetings.

3.2 Follow-up Items	3.1 Task of	3.1 Due by
Schedule a workgroup meeting to plan on November agenda: Ashley Schantz, Ben Mannes, Deanna Keuilian, Jeff Baker, Kevin Bibo, Marie Perotti, Michelle Valenzuela, Sal Becerra	Mary Lou	Before Nov meeting

3.3 Dual Enrollment Report

Brian Thompson, Manager Career and College Access Pathways (COD), provided an update on dual enrollment.

- <u>Fall Dual Enrollment Numbers, Sections</u>
  - o Total dual enrollment sections across the Valley = 31
    - ▪ PSUSD = 13
    - ▪ DSUSD = 15
    - ▪ CVUSD = 2
    - ▪ NOVA Academy = 1
  - o Total concurrent enrollment sections across the Valley = 5
    - ▪ PSUSD = 2
    - ▪ DSUSD = 2
    - ▪ CVUSD = 1
  - o Total dual enrollment unduplicated students = 647
  - o Total dual enrollment registrations = 755
    - ▪ Shadow Hills High School has approximately 40 students that will have 27 college units by the end of this year.
  - o Total concurrent enrollment unduplicated students = 83

- CCAP Updates, Pathways/Courses offered
  - PSUSD
    - General Education/Transfer
    - Automotive CTE
    - Education CTE
    - Public Safety/Fire Academy
    - Theatre Arts CTE
    - Digital Design and Production CTE
    - Film CTE
  - DSUSD
    - General Education/Transfer
    - Automotive CTE
    - Culinary Arts CTE
  - CVUSD
    - Film CTE
    - CIS CTE
- Summer Concurrent Enrollment Numbers and Stats
  - Total concurrent enrollment across the Valley = 97
    - CVUSD = 65 with 92% success rate
    - DSUSD = 19 with 100% success rate
    - PSUSD = 13 with 92% success rate
  - Concurrent enrollment is a good opportunity for students to supplement the dual enrollment that they are already getting by taking additional classes here on COD's campus, or through online platforms.
- New Legislation AB30 Update
  - Assembly Bill 30 will change a few things approved in Assembly Bill 288, the original bill that established CCAP (College and Career Access Pathways) Agreements and the promotion of dual enrollment with our K12 partners.
  - AB30 is projected to be signed into law by the Governor by October 14.
  - Changes enrollment procedure requirements for students participating in CCAP dual enrollment courses. The changes will streamline the enrollment process.
  - Alters the CCAP board approval process to only require one board meeting for newly executed CCAP agreements. Previously it required two meetings, with one of them being a public hearing.

- o Allows students who participate in dual enrollment through CCAPs to be granted registration priority based on units completed. At this time, we do not know when COD will adopt this provision.
- Adding/Removing Dual Enrollment Sections
  - o Please ensure that any adding or removing of CCAP dual enrollment sections is clearly communicated to your school districts and COD.
  - o Communication is key to ensure that appropriate sections are not unnecessarily created or not enough sections are created to match your schedule.
  - o Approval for additional sections will need to be obtained through the appropriate COD dean and department chairs.

3.4 Dual Enrollment Process Discussion

Discussion ensued on the best practices for dual enrollment procedures, and the need to be more intentional and process driven as the dual enrollment program continues to grow. A single point person with a firm understanding of the processes that are in place at each school site would also be beneficial.

- CCAP Agreements require Board approval, so make sure the district's central office is involved.
- Communicate to the central office any changes on the master scheduling regarding dual enrollment because it may have implications outlined in the CCAP Agreement.
- It is important for the COD and high school instructors to get together to discuss the curriculum and make sure it aligns.
- Confirm who is responsible for providing supplies and textbooks for your dual enrollment class. Each district handles this differently.
- Determine if the instructor at the high school site meets the minimum State qualifications.
- Coordinate with COD's point person (Brian Thompson).
- Continue to firm up processes and systems.

3.5 Dual Enrollment Impacts — Building a College Transcript

Amanda Phillips, Dean of Counseling Services (COD), discussed how dual enrollment could affect a student's financial aid. This semester there were dual and concurrent enrollment students who were ineligible for federal aid because they withdrew from classes two semesters in a row, then tried to do a summer class and were not successful. They now have to work to get back in good standing before they are eligible for federal financial aid.

3.5 Conclusion

Amanda offered to have COD counselors attend district meetings to talk directly with their counselors about the real risks and deadlines they need to know before their students become ineligible for federal financial aid. Let your districts know that if an invitation is extended, COD counselors will go to you. Amanda's email address: afphillips@collegeofthedesert.edu.

Amanda was asked to also include COD Financial Aid staff when they go on these visits.

3.5 Follow-up Items	3.1.1 Task of	3.1.1 Due by
Let your districts know that if an invitation is extended, COD counselors and Financial Aid staff will attend your district counselors' meeting. Amanda Phillip's email address: afphillips@collegeofthedesert.edu.	K12 district and high school personnel	

4. Information/Discussion Items

4.1 Family Night

Katie Chartier, Assistant Director of First-Year Experience (COD), handed out flyers for COD's Second Annual Family Night event, scheduled on December 11. This is an open invitation to parents, families and students to an open house to learn more about the offerings at COD. Below is a link to the website with up-to-date information (in English and Spanish) on this event.

Family Night website

- The program will include a presentation followed by a resource fair to learn about COD's academic programs, CTE programs, and student support programs.
- There will also be an opportunity to talk to faculty.
- For those who need transportation, bus passes will be available.
- Dinner will be provided.
- It was suggested that COD host a similar event at the Indio Center.

4.1 Follow-up Items	3.1.1 Task of	3.1.1 Due by
Invite your parents and students to COD's Annual Family Night scheduled on Wednesday, December 11, 5:30 pm to 8:00 pm	K12 district and high school personnel	

4.2 Sunline Data

Jeff Baker provided data on the Haul Pass program, a partnership between COD and SunLine Transit Agency, that was launched in August 2018. This program

allows students with a COD Student ID card free SunBus rides throughout the Coachella Valley.

- First year usage (Aug 2018-Jul 2019)
  - Monthly average number of riders = 1,020
  - Number of times these riders used their Haul Pass = 213,956
- These passes can be used anytime and to go anywhere in the Valley, not just to COD.
- Dual and concurrent enrollment students who acquire a COD Student ID card also have access to the Haul Pass program.

4.3 Dreamer Resource Center

Amanda Phillips reported that the Dreamer Resource Center is now open at the COD Palm Desert Campus. This is a resource for entire families, a safe space to study and engage with fellow students. A Grand Opening is scheduled on November 4.

Services being provided include the following:

- Academic advising with designated AB-540 counselor
- California Dream Act assistance and scholarship resources
- Workshops (DACA Renewal, Know Your Rights, etc.)
- Referrals for legal advice, community and campus services

4.4 Food Pantry and FIND Food Distribution

- COD has food pantries at different locations throughout the Palm Desert campus. Students just need to show their COD Student ID card.
- COD also has monthly distributions from FIND Food Bank at all of our locations.
- Opening soon at COD is a central pantry to continue to address food and security for our students.

4.5 Good of the Order

Felix Marhuenda-Donate, Associate Professor of Mathematics (COD), talked about the CODe summer program which invites all middle and high school students to attend to learn about cyber security and how to program using the Circuit Playground Express.

The two-week program began three years ago. Due to the limited space, the challenge has been serving more students as the classes fill up within hours of open registration.

Felix announced that next summer, if there is enough interest, COD will host an all-day training session for teachers who are interested in teaching the CODe program. Please share this information with your teachers.

Felix's email: fmarhuenda@collegeofthedesert.edu

5. Adjournment

Meeting adjourned at 9:55 am.

Next Meeting (optional)

Friday, November 1, 2019

8:30 am to 10:00 am

Communication (COMM), Room 102 (1st floor)