Guided Pathways Pillar Three
Minutes for Friday, May 14, 2021

1:30pm – 3:00pm
Zoom Conference

Meeting Participants
Committee Members Present
> Christine Schaefer, Counselor; Claudia Derum, Librarian; Daniel Aucutt, TASC Director; David Bashore, Instructional Faculty; Donna Greene, FDC Chair/ Designee (Co-Chair); Florante Roa, Dir. Of Sys. Management; Ireland Olson, Student; Jenna Huntzinger, Special Programs Counselor; Leslie Quinones (non-voting), DSPS Director; Lisa Kinsey, Instructional Faculty; Marion Champion, Public Information Officer; Sara Butler, Interim Dean (Co-Chair);

Committee Members Not Present
> Carlos Maldonado, Director of Student Life; Curt Luttrell, Director of A&R; Heather Benes, Instructional GE; Daniel Cooper, Instructional Faculty; Jaymi Triplett, Student; Tiffany Abeytia, Classified Financial Aid

Guests
> Christina Corrales-Cotto, DE/ ID Coordinator; Lakeshia McKenzie, Instructional Faculty.

Recorder
> Susan Magdaleno

Meeting Minutes
1. Call to Order/Roll Call
> Called to order at 1:32pm

1.1   Public Comments

2.1 Action Items

2.1 Approval of Agenda
- Approved.

2.2 Approval of 2021-05-14 Minutes
- Changes made:

- o David Bashore should be listed as a 'Committee Member' instead of a 'Guest'
  - o Yazzmine should be removed as the student representative and Ireland Olsen moved up to 'Committee Member'.
- Approved with added changes.

3.Information/Discussion Items

3.1. Making adjustments on the website to help students looking for information
- Adding a tab of FAQ's on the majors' webpages to prevent a lot of confusion students have been expressing.
- Changing "Academic Programs" to "Academic Majors" because the language we use might not mean the same to students.
  - o This may fit better with another pillar so it should be brought to the bigger Guided Pathways group to make them aware of what we are hearing from students.

3.2. Caring Campus
- A few members have met and discussed a two-sentence statement to explain what Caring Campus is, its purpose, and why its integral to student success.
  - o A draft is going to the workgroup for approval.
- There has also been a lot of discussion on lanyards for the staff, faculty, administration that will say "Hello, my name is…"
  - o The name will probably be the first name.
  - o Trying to also incorporate pronouns and languages spoken.
  - o Lanyards will be break-away to prevent safety issues.
  - o May have QR code so students can scan it and get the staff person's contact information.
- Any questions or ideas, please contact Dr. Butler.

3.3 Improving communication to students: All technology ideas discussed.
- **Padlet**: Proposal to bring in a Padlet representative to explain the platform.
  - o Technical things (who will update it, where will it go) will need to be figured out but a demo would the first step.
  - o Padlet is working on becoming 100% accessible.
  - o Send Donna and Sara any other platforms you want to suggest for a virtual bulletin board.
- **New TV's**: May want to replace the old televisions around the campus with new screens that can project the virtual bulletin, emergency alerts, etc.

- o This idea can be packaged with the Padlet proposal.
- **Ex Libris**: The college may be moving away from Illusion and toward Ex Libris for the campus' mobile app.
  - o Ex Libris has many more features for users to personalize and for analyzers to guide the users.
- **Plickers** may be a tool that instructors may want to incorporate into their courses.
  - o Students point laminated cards to a webcam to submit their answer to a multiple-choice question.
  - o Great way to get students engaged.

3.3 Follow-up Items	3.3 Task of	3.3 Due by
Padlet representative will be invited for a presentation in the Fall.	Donna and Sara	TBD

3.4 Student-Mentor Program
- Looking at doing a soft pilot of the program soon.
- Going to need a home for it after the pilot so there is still a lot of planning needed.

3.4 Follow-up Items	3.4 Task of	3.4 Due by
Working on creating the pilot and finding a long-term home for the program.	Dr. Butler	TBD

3.5 Instructional faculty advising students
- Will be asking for summer instructors to be a part of a Zoom Open House for plEDGE/EDGE students.
  - o Each department in attendance will get a breakout room for interested students to enter so that instructor – student and peer – peer connections can be made.
  - o An announcement will be released at the end of the semester to list out the dates; please respond if interested.

3.5 Follow-up Items	3.5 Task of	3.5 Due by
Sending out an invitation for instructors to participate in the Open House.	Dr. Butler	End of Spring 2021

3.6 Faculty Mentor Program
- The Steering Committee has approved the funding for a Faculty Mentor Program.

- o The FMP coordinator will work with Donna and Sara over the summer on developing the program.
- o The FMP Coordinator will choose 12 experienced faculty to be mentors for two faculty members (total of 24 mentees).
- o The program will consist of meetings throughout semester, an exit interview to determine the impact, and a Canvas Shell that will hold a training manual and schedule.
- o An email will be sent at the end of the semester asking for interest in the FMP position; please respond if interested.

3.6 Follow-up Items	3.6 Task of	3.6 Due by
Sending out an email announcing the FMP position.	Dr. Butler	End of Spring 2021

3.7 ACUE
- • A new cohort will be starting and there are an additional ten remaining slots.
    - o An email with the application was sent out; please turn it into Donna if you are interested.
    - o Non-teaching faculty are also welcome.

3.8 HyFlex
- • COD is working toward offering courses in a HyFlex modality by Spring 2022.
    - o Students will have more flexibility in their coursework as there will be face-face, online modules, and live-stream options.
    - o The expert on HyFlex, Brian Beatty, will be training 20 of our faculty during Fall's Flex week.
    - o The trained faculty will then utilize a Canvas core shell to train colleagues during the Fall semester.

4. Good of the Order

5. Future Agenda Topics

6. Adjournment
Adjourned at 14:24

Next Meeting
Fall semester 2021