Guided Pathways Pillar Three
Minutes for Friday, March 12

2:00pm – 3:00pm
Zoom Conference

Meeting Participants
Committee Members Present
   Christine Schaefer, Counselor; Claudia Derum, Librarian; Daniel Aucutt, TASC Director; David Bashore, Instructional Faculty; Donna Greene, FDC Chair/ Designee (Co-Chair); Ireland Olson, Student; Jenna Huntzinger, Special Programs Counselor; Leslie Quinones (non-voting), DSPS Director; Lisa Kinsey, Instructional Faculty; Marion Champion, Public Information Officer; Tiffany Abeytia, Classified Financial Aid

Committee Members Not Present
   Carlos Maldonado, Director of Student Life; Curt Luttrell, Director of A&R; Heather Benes, Instructional GE; Daniel Cooper, Instructional Faculty; Florante Roa, Dir. Of Sys. Management; Jaymi Triplett, Student; Sara Butler, Interim Dean (Co-Chair)

Guests
   Christina Dodough, Instructional faculty (CTE); Leslye Martinez, EDGE Outreach Specialist; Matthew Wilson, Instructional Faculty

Recorder
   Susan Magdaleno

Meeting Minutes
1. Call to Order/Roll Call
   1:02pm

1.1   Public Comments

2.1 Action Items

2.1 Approval of Agenda
   • Approved.

2.2 Approval of Minutes
- In 3.3.1, the "team approach" should be between "counseling faculty and instructional faculty".
- In 1.1, "knowledge vase" corrected to "knowledge base".

2.3 Update: Lib Guide
- Donna and Sara met with Gary Plunkett and got the proposal for the Lib Guide approved.
    - Moving forward, Gary will be the contact person for this project.

3.Information/Discussion Items

3.1. Caring Campus
- If you know of someone who wants to be a part of the group, let them know that it is developing into a subcommittee of Pillar 3; the current members are writing a proposal for this.
    - This move makes the group more formal and allows for Guided Pathways funds to be utilized for their initiatives.
        - When the subcommittee comes up with initiatives, Pillar 3 will create proposals for Guided Pathways funds to be used.
- There will also be a faculty "Caring Campus" group; it hasn't started yet.
    - It will be geared for classroom practices.
    - Being in one doesn't preclude being in the other.

3.1.1 Improving communication to students: Padlet
- Donna and Sara were doing research on virtual newsletters and came across this tool that Barstow utilizes.
    - It serves as a virtual bulletin board so that individual posts can be made on it.
    - It costs $2,000 for a site license. If COD had a license, all faculty could use it and integrate it into their courses on Canvas.
    - It could also be used by departments to make announcements.
    - Attributes: It's visual, it has the potential to cut down on emails, and content won't fall off, it must be removed.
- Student input: It's a good idea but must be used in the right way because if it there is too much content, it might turn into one more thing that students ignore.
- Additional input: Instagram may be a more effective way to reach students regarding campus announcements.
    - Maybe we should use all points of contact to reach as many audiences as possible.

3.1.1 Follow-up Items	**3.1.1 Task of**	**3.1.1 Due by**
Continue to do more research on Padlet for the team. Possibly set up a demo for the team.	Donna and Sara	TBD

3.2 Student-Mentor Program
- Would be helpful to offer new students a chance to connect with a second-year student for guidance.
  - The Nursing Department has a mentor program in place which has been very valuable as students could turn to an "older" student mentor for advice regarding study habits, time management, etc.
- Would be important to set boundaries on what the student mentors can provide guidance on.
  - Mentors may need a training on when to refer a mentee to a campus service/department.
- Issues to be worked out include:
  - What kind of application process should there be?
  - Structure of mentor training. Hold training sessions during winter/summer breaks?
  - What incentives for students to become mentors? Priority registration? Credits? plEDGE hours? Recognition at graduation? Stipend?
  - Can Padlet be integrated into this?
  - We need students' input on what kind of guidance would have been helpful for them when they started at COD. Maybe have a student panel of different majors to hear from students?
  -

3.2 Follow-up Items	**3.2 Task of**	**3.2 Due by**
Rough draft proposal.	Donna and Sara	TBD

3.3 Instructional faculty advising students
  - Sara has been working on this so we're going to table this topic for now.

.

3.3 Follow-up Items	**3.3 Task of**	**3.3 Due by**
Bring ideas to be discussed with the Pillar team.	Sara Butler	TBD

3.3.1 Ideas for faculty – student connections
- How to make faculty more accessible to students
  - Have a training/Flex session on ways to be more accessible in the online teaching environment.
  - Compile a list of ideas for faculty to implement in their classes.
  - Discuss with the faculty/DE committee what they know has been successful so far.
  - Have the faculty who created @one's Humanizing Challenge put on some workshops for our instructors.

3.3.1 Follow-up Items	3.1.1 Task of	3.1.1 Due by
Discussing with the faculty development committee.	Donna Greene	TBD

4. Good of the Order

5. Future Agenda Topics

6. Adjournment

Next Meeting
Friday, April 9, 2021
General Session 1:00pm – 3:00pm
Pillar 3 Team Meeting, 2:00pm – 3:00pm
Zoom Conference Call.