

Guided Pathways Taskforce

Minutes for December 20, 2018	2:15 – 4:15 p.m.	DSPS Conference Room
Members Present:	Kelly Hall, Amanda Phillips, Aries Jaramillo, Claudia Derum, Sheryl O’Donnell, Donna Greene, Ellen Hardy, Tiffany Abeytia, Veronica Daut, Claudia Derum, Gary Ginther.	
Members not Present:	Carl Farmer, Academic Senate President, Ex-Officio, Gary Williams, Faculty Alternate	
Guests:	Christen Smith, Academic Senate Executive Committee	
Recorder:	Lynda Scott	

AGENDA

I. Call to Order		
II. Review of Agenda		
DISCUSSION		
CONCLUSION		
III. Approval of November 15, 2018 Minutes		
DISCUSSION		
No discussion.		
CONCLUSION		
Minutes approved with correction noted; Gary Ginther was in attendance.		
IV. Discussion Items		
A. Interact Update - Kelly Hall		
DISCUSSION	Student participation for focus groups was lower than expected, however data collected during the sessions provided needed information going forward. The response to the online survey has exceeded expectations. An additional email blast for the online survey will be sent.	
CONCLUSION	Interact will follow-up with their final report and recommendations on or before January 31, 2019. Content can be shared during Guided Pathways presentations during spring flex, January 24.	
FOLLOW-UP ITEMS Interact report will be sent when received.		PERSONS RESPONSIBLE: Kelly Hall
DEADLINE:		
B. Pillar Teams, Volunteers Update - Carl Farmer		
DISCUSSION	Carl noted he had a good response from his message calling for faculty and staff to serve on pillar teams. Carl stressed the importance of involving all who responded. Guided Pathways will be an ongoing project for several years, and inclusion of volunteers will be essential to its success.	
CONCLUSION	The Academic Senate Executive Committee will review volunteer responses and place them on pillar teams.	
FOLLOW-UP ITEMS: Academic Senate Executive Committee will all notify respondents.		PERSON RESPONSIBLE: Carl Farmer
DEADLINE:		

C. CPC Approvals & GP Coordinator - Kelly Hall

DISCUSSION	CPC approved the Guided Pathways pillar teams and steering committee charters during the December 7 meeting. Each GP pillar team will include faculty, leadership, staff members, and student volunteers. Students have been invited via email to participate on pillar teams. Kelly stated a Guided Pathways Coordinator will be chosen from Letters of Interest received by candidates interested in the position. The Coordinator will provide implementation of the GP program at College of the Desert. Duties to include coordination of teams, information and communication, identifying program needs, and promotion of the GP program.		
CONCLUSION	Dr. Nery and Jeff Baker will review candidates. The Coordinator will be announced during spring flex during a Guided Pathways presentation.		
FOLLOW-UP ITEMS:		PERSON RESPONSIBLE:	DEADLINE:

D. Guided Pathways Conference – Christen Smith

DISCUSSION	Christen noted the great attendance by COD faculty and staff members during the GP Anaheim conference. The workshops provided essential information whether a college was in the planning stages, currently using a model of their design, or planning the next chapter of their programs. Take a ways of importance by Christen and COD staff; training, data, data coaches ('heat seekers'), constant adjustments and updating the needs and wants of the program. The importance of new faces and a diverse working group. Length and frequency of meeting times; most accomplished with a defined two hour block. Several state community colleges have a successful track records of their GP programs that can also provide valuable information.		
CONCLUSION			
FOLLOW-UP ITEMS:		PERSON RESPONSIBLE:	DEADLINE:

E. Professional Advancement – Donna Greene

DISCUSSION	Donna advised the members that Guided Pathways will be the focus of one afternoon during spring flex. State regional coordinators will provide program updates, future workshops, a break-out session, and provide a Q & A session regarding the GP program.		
CONCLUSION	All details will be listed in the flex schedule.		
FOLLOW-UP ITEMS:		PERSON RESPONSIBLE:	DEADLINE:

Good of the Order - Kelly Hall

Kelly thanked the Taskforce members for their dedication during the many meetings it has taken to get the Guided Pathways program to its current stage. The taskforce began as a start-up group and has accomplished an enormous amount of work, with research, planning, and commitment for college's multi-year program.			
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Meeting adjourned at 3:40 PM