

**Citizen's Bond Oversight (Tuesday, December 5, 2023)**

Generated by John O White on Monday, December 11, 2023

**Members present**

Diane Rubin, Kelly Merchant, Richard D Seeley

**Meeting called to order at 3:30 PM****1. COMMITTEE MEMBERS**

Information: 1.1 Committee Members (7): Diane M. Rubin (Chair and College Support Organization Representative), Business Representative - VACANT, James Dietrich - Senior Citizen Group Representative, Michael Monachino, Vice Chair and Member-at-Large (1 of 1), Member-at-Large (2 of 2) - VACANT, Richard D. Seeley (Taxpayers' Association Representative), Kelly Merchant (Student Representative)

Others present: Trustee Joel L. Kinnamon (Board Liaison), Scott Adkins, Mac McGinnis, Rod Garcia, John White, Mark Blawski, Linda Costagliola

**2. OPENING ITEMS**

Procedural: 2.1 Call to Order

Present: Rubin, Merchant, Seeley. Quorum met.

Agenda approved with modification to elect officers (rather than announcement of officers) an ACTION ITEM. Motion by Kelly Merchant and second by Diane Rubin. Rick Seeley abstaining.

Procedural: 2.2 Roll Call

Present in person: Rubin, Merchant, Seeley. Absent: Monachino, Dietrich.

**3. AGENDA**

Information: 3.1 Pursuant to Government Code Section 54954.2(b)(2), the committee may act on items of business not appearing on the posted agenda, upon a determination by a 2/3 vote of the committee, of (if less than 2/3 of the members are present, a unanimous vote of those present), there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified. Agenda endorsed with change that "announcement of officers" is "election of officers".

Procedural: 3.2 Confirmation of agenda for December 5, 2023 with any additions, corrections, or deletions.

Approved with modification to add an Action Item for Election of Officers - unanimous.

**4. PUBLIC COMMENT**

Procedural: 4.1 In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email to [jowhite@collegeofthedesert.edu](mailto:jowhite@collegeofthedesert.edu) during the meeting, prior to the close of public comment on an item, and read into the record during public comment. Additionally, public comment may be made in "real time" by using the raise your hand function by joining the Zoom link provided.

No requests.

Procedural: 4.2 Members of the public may comment on any item of interest that is within the subject matter jurisdiction of this committee or on items of the agenda. There is a time limit of three (3) minutes per person, with twenty (20) minutes maximum time allotment for any one subject. At the discretion of the Chair of the Committee, time may be extended.

No requests.

**5. ACTION ITEMS**

Minutes: 5.1 Approval of May 9, 2023 meeting minutes.

Approved. Motion by Kelly Merchant and second by Diane Rubin.

**6. INFORMATION/DISCUSSION ITEMS**

6.1 Motion by Seeley and Second by Merchant to approve Diane Rubin as Chair and Michael Monachino as Vice-Chair. Rubin and Monachino re-elected by unanimous vote. 6.2 An overview of the manner in which the College addresses ADA improvements was reviewed by John White. Mr. White indicated that the College operated from and ADA Plan which the identification or remedies for facilities where modifications are recommended or required. The District completed all required items and most recommended items using capital renewal funding or minor capital project funding. In all cases, new construction and major renovation projects are automatically built to the latest building and ADA codes and are reviewed by outside State Agencies including DSA for design approval. This includes path of travel from facilities to parking and public transportation locations. 6.3. The Capital Outlay Program which consists of the Five-Year Construction Plan(5 Year Plan) lists long term priority projects consistent with the District's Strategic Educational Master Plan and its Facilities Master Plan. The majority of projects are funded using voter approved bonds, i.e. Measure B and Measure CC. The 5 Year Plan is reviewed annually by the college including its Facilities Advisory Committee and College Planning Council and is also reviewed by the Executive Cabinet. The 5-Year Plan is approved annually by the Board of Trustees and the District provides the approved 5 Year Plan to the California Community Colleges Chancellor's Office as required. 6.4 Capital Projects Report | Mac McGinnis, Vice President MAAS Companies provided a handout with the same information that had just been presented to the Board of Trustees with profiles of high interest capital

improvement projects that are in design, construction, or recently completed. The Child Development Center in Indio has just completed and construction of Indio Expansion (and associate renovations) are proceeding robustly with planned completion in 2025. 6.5. Operating and Bond Audits are scheduled to be presented to the Board of Trustees at their December 2023 meeting. 6.6. Member vacancies, appointments and reappointments were described by John White who indicated that public press releases, advertising, and outreach to local business groups is ongoing and that applications will be reviewed by the Superintendent/President. She will then make her recommendations to the Board of Trustees. The goal is to have a full CBOC in place in time for its spring meeting in March 2024. 6.7. A proposed meeting calendar was shared with the CBOC followed by a discussion. It appears that the proposed schedule which is similar to prior years is practical and it is planned that committee will meet approximately 4 times per year as in the past. 6.8 Member reports and comments: looking forward to future bond audit reports.

#### 7. FUTURE AGENDA ITEMS

Expect audit results and progress made on Annual Report in time for next meeting in March 2024.

#### 8. QUESTIONS FOR THE DISTRICT

8.1 Are you aware of any Bond proceeds that were expended for purposes other than those set forth in Measure B and Measure C? The District confirmed "no".

8.2 Are you aware of any Bond proceeds that were expended for any teacher or administrative salaries of the college or for operating expenses? The District confirmed "no".

#### 9. ADJOURNMENT

4:25 p.m.

#### 10. NEXT MEETING

March 5, 2024