College Planning Council
Draft of Minutes for Friday, November 22nd, 2019

10:00 am – 12:00 pm

Cravens Multi-Purpose Room

Meeting Participants

Committee Members Present

Kim Dozier, Pablo Romano, Elena Cruz Santoyo, Angel Meraz, Donna Greene, Andrew Johnson, Carl Farmer, Linda Emerson, Juan Moreno Ibarra, Geoff Hagopian, Robert Holmes, Arianne Schulz, Michael Gayle, Keanna Garcia, John White, Mary Lou Marrujo, Amanda Phillips, Jessica Enders, John Ramont, Mark Zacovic, Jeff Baker, Pam Hunter, Daniel Martinez, Katie Chartier

Committee Members Not Present

Joel Kinnamon, Darlene Romano, Michael McJilton, Keith Prouty, Yazzmine De Leon, Douglas Benoit, Annebelle Nery, Ed Reed, Carlos Maldonado

Guest(s)

Sai Vang, Tony Carrillo, Jeff Larson, Veronica Daut, Sara Butler, Nicolas Crisosto

Recorder

Kayci Lydeen

Meeting Minutes

1. Call to Order
- 10:00 am

2. Action Items

2.1 Approval of Agenda

- Amanda Phillips moved to approve, seconded.

2.1 Conclusion

- Approved as presented.

2.2 Approval of November 8, 2019 Minutes

- John Ramont moved to approve, seconded.

2.2 Conclusion

- November 8, 2019 minutes approved as presented.

2.3 Budget Subcommittee Charter – 2nd Reading

- Michael Gayle moved to approve, seconded.
- John Ramont did not receive any feedback from the 1st reading.

2.3 Conclusion

- Motion carried.

2.4 Guided Pathways Scale of Adoption Self-Assessment – 1st Reading

- Amanda Phillips moved to approve, seconded.
- Guided Pathways Scale of Adoption Self-Assessment 1st reading approved at the Academic Senate.
- Page 9 does not mention the Library, suggested to include the library as part of student services.
- Any remarks or suggestion, please email Jeff Baker and copy Mary Lou Marrujo.

2.4 Conclusion

- Motion carried with the Library addition.

2.5 AP 6330 Purchasing – 1st Reading

- Updated the Purchasing Administrative Policy and Board Policy to reference the Purchasing handbook.
- The handbooks provided in the CPC packet.

- Recommendations or feedback direct to Sai Vang.

2.5 Conclusion

- Motion carried.

2.6 Assessment of Planning and Outcomes Subcommittee Description – 1st Reading

- Amanda Phillips moved to approve, seconded.
- The charter clarified the chairs.
- Any comments or recommendations direct to Dr. Nery and cc Jeff Larson.

2.6 Conclusion

- Motion carried.

2.7 Diversity Committee

- Jessica Ender moved to approve, seconded.
- The Diversity Committee Workgroup met last week to fine tune the charter. The committee will be led by a tri-chair (Administrative, faculty and classified) which is the significant change to the charter.
- Any recommendations or feedback direct to Dr. Zacovic or Melissa Galloway.

2.7 Conclusion

- Motion carried.

2.8 Meta Majors Recommendation from Guided Pathways – 1st Reading

- John Ramont moved to approve, seconded.
- This recommendation is from Guided Pathways Pillar 1 committee, last term they collected 700 responses from the sorting activity. The workgroup has reviewed the implementation of Meta Majors at other colleges.

- This would redesign the website so that the majors/programs are listed in several ways to help students determine their area of study. This is not a reorganization of the College but more of a functional change for the students to find the programs.
- Any recommendations or comments direct to Veronica Daut or Amanda Phillips.
- Meta Majors has gone to Academic Senate for its first reading.

2.8 Conclusion

- Motion carried.

3. Information/Discussion Items

3.1 BP 6330 Purchasing Discussion

- Added Ed Code Section to the Board Policy and we will take to the Board for approval with the Purchasing handbook.

3.2 Assessment of Planning and Outcomes Subcommittee Recommendation: College Mission Discussion

- In preparation for accreditation, the college must align its mission with ACCJC standards. College of the Desert's current mission meets ACCJC standards.

3.3 Assessment of Planning and Outcomes Subcommittee Recommendation: Technology

- The assessment of Planning and Outcomes Subcommittee assessed the goals and operational plans, all recommendations were shared with the Technology Master plan Workgroup.

3.4 Update from Technology Master Plan Workgroup

- The Technology Master Plan Workgroup reviewed the recommendations from APO as well as technology mater plans from other colleges. The workgroup is working with PIO on templates, fonts and colors so that the look and feel is consistent with other master

plans. Drafted a table of contents and made assignments to start outlining content of each section.

- As they begin creation of the document, they will reach out to functional areas for input.

4. Adjournment
- 10:24am

Next Meeting

Friday, December 13th, 2019

10:00 AM – 12:00 PM

Cravens Multi-Purpose Room