



<b>College Planning Council</b>		
<b>MINUTES FOR September 28<sup>h</sup>, 2018</b>	<b>10:00am – 12:00pm</b>	<b>Cravens Multipurpose Room</b>
<b>Members Present:</b>	Carl Farmer, Darlene Romano, Pablo Romero, Ken Larmon, Angel Meraz, Sarah Fry, Gary Ginther, Linda Emerson, Kimberly Brooks, Denise Diamond, David Bashore, Lauro Jimenez, Lily Casas, Yazzmine De Leon, Larissa Chavez, John Mosser, Mary Lou Marrujo, Leslie Young, Amanda Phillips, Jessica Enders, Sheri Willis, John Ramont, Mark Zacovic, Jeff Baker, Annebelle Nery, Pam Hunter, Daniel Martinez, Carlos Maldonado, Katie Chartier	
<b>Members not Present:</b>	Joel Kinnamon, Donna Greene, Michael McJilton, Anthony Tesch, Robert Holmes	
<b>Guest(s):</b>	Marbella Ordaz, Scott Adkins	
<b>Recorder:</b>	Sai Vang	

**AGENDA**

<b>1. Call to Order:</b> 10:04am – VP Nery chaired the meeting on President Kinnamon’s behalf. He was absent due to a Region 9 CEOs meeting.		
<b>2. Action Item(s)</b>		
<b>2.1 Approval of September 14, 2018 Minutes</b>		
DISCUSSION	None.	
CONCLUSION	<p>There were two corrections to the minutes:</p> <ol style="list-style-type: none"> <li>1. Terri Wilson attended the meeting as VP Zacovic’s alternate. This will be corrected in the <i>Members Present</i> section.</li> <li>2. Add “Indian Wells” before tennis garden in Item 3.7 to emphasis the name of the facility.</li> </ol> <p>Minutes approved as amended.</p>	
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>
Make corrections to the minutes and upload onto CPC’s webpage.		Sai Vang
<b>DEADLINE</b>		
ASAP		
<b>2.2 Administrative Procedure 3720 Computer and Network Use – 2<sup>nd</sup> Reading</b>		
DISCUSSION	<p>Lauro Jimenez motioned to approve Administrative Procedure 3720 Computer and Network Use – 2<sup>nd</sup> Reading, seconded.</p> <p>There were no changes or revisions suggested from the 1<sup>st</sup> Reading.</p> <p>CSEA and the District are currently in negotiation on the Technology Confidentially Agreement. Until negotiation is complete on the matter, the agreement would not be in effect.</p>	
CONCLUSION	Motion carried unanimously.	
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>
<b>DEADLINE</b>		
<b>3. Information/Discussion Item(s)</b>		

<b>3.1 College Planning Council Orientation</b>			
DISCUSSION	<p>The annual College Planning Council orientation/training was conducted by Jessica Enders, Pam Hunter and Sheri Willis of the Outreach and Training Subcommittee.</p> <p>The training consisted of an overview of collegial consultation, AB 1725, the role and purpose of CPC, membership, procedures/decision making processes, CPC Handbook and operating procedures, and the planning process.</p>		
CONCLUSION	The PowerPoint presentation will be available on the handouts section of the CPC webpage.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
Jessica Enders will forward the PowerPoint presentation to be uploaded on the CPC webpage.		Jessica Enders	ASAP
<b>3.2 Facilities Advisory Committee Update</b>			
DISCUSSION	<p>The Facilities Advisory Committee held their first meeting of the academic year on September 17<sup>th</sup>. The Committee reviewed the current facilities projects. They discussed the HILB Building progress, schematic design for the Indio campus expansion, demolition plans for the Palm Springs campus with consideration for the current tenant in the building, and the start of programming at the Palm Springs campus.</p> <p>The Facilities Master Plan (FMP) has been delayed. The initial focus of the FMP consisted mainly of the Palm Desert campus. The President felt it was important to expand the focus to other campuses. At the Committee's October 15<sup>th</sup> meeting, the FMP consultants will make a presentation that will include the Palm Springs and Mecca/Thermal campuses, and potential buildings and how they will be built around the four pillars in the Educational Master Plan.</p> <p>The feedback from faculty and staff have been incorporated in the consultants' presentation for the Committee's October meeting.</p>		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>3.3 2018/2019 Adopted Budget</b>			
DISCUSSION	<p>VP Ramont presented on the Adopted Budget that was approved by the Board of Trustees on September 21, 2018. The budget process is a dynamic process, which starts in January and ends in September.</p> <p>The biggest change in the Adopted Budget is the new funding formula. This is the first change in 30 years. The new funding formula is based on a combination FTES enrollment, low-income students, and student success outcomes.</p> <p>The 2018-19 Adopted Budget is based on a number of assumptions</p> <ul style="list-style-type: none"> <li>• "Hold Harmless" provision that no district would receive less funding than it received in 2017-18</li> <li>• Indio Center Status</li> </ul>		

	<ul style="list-style-type: none"> <li>• Middle College Status granted for 2017-18</li> <li>• No additional base increase</li> <li>• 6% growth in primary terms for 2018-19</li> <li>• 2.71% COLA</li> <li>• CSEA Contract Settlement</li> <li>• Structural deficit in this year's budget and out-years due to uncertainties with the new funding formula and growth investments</li> </ul> <p>The structural budget deficit will have to be addressed on the revenue or expenditure side. On the bright side, COD is well positioned for the student success outcomes measure in the new funding formula.</p>	
CONCLUSION		
FOLLOW-UP ITEMS	PERSON RESPONSIBLE	DEADLINE
<b>4. Adjournment:</b> 11:05am		

**NEXT MEETING:** Friday, October 12<sup>th</sup>, 2018 | Cravens Multipurpose Room