



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING - MINUTES
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
WEDNESDAY, NOVEMBER 15, 2017 - 9:30 AM**

- I. CALL TO ORDER** - Chair Wilson called the meeting to order at 9:30 AM, and asked Trustee Jandt to lead the pledge of allegiance.

President, Joel Kinnamon, conducted the roll call:

Student Trustee Delgado (Arrived at 10:00 am)
Trustee Sanchez-Fulton (Absent)
Trustee Jandt
Trustee Stefan
Trustee Broughton
Trustee Wilson
President Kinnamon
Parliamentarian – Carlos Maldonado
Recorder – Julia Breyer

- II. BOARD MEETING AGENDA** - Confirmation of Agenda: Approve the agenda of the Regular Meeting of November 15th, 2017, with any additions, corrections, or deletions. The agenda was approved as amended.

III. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CODFA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon

2. PERSONNEL

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Superintendent/President**

**B. DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT:
(Government Code Section 54957)**

**3. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION -
Section 54956.9 (d)(2/3/4) Specify number of potential cases: 3**

4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: Parcel Numbers: 669-330-047, 502-190-003, 502-190-004, 502-190-008, 502-190-015, 502-190-020, 502-190-017, 502-190-018, 508-100-024, 611-211-013, 611-211-014, 611-211-019, 664-190-015, 687-510-043, 687-510-044, 687-510-045, 687-510-049, 687-510-050, 687-040-035, 759-060-024; Lease of 1300 East Baristo Road, Palm Springs, CA.
Agency Negotiator or Designee: Dr. Joel L. Kinnamon.
Negotiating Parties: Palm Springs Unified School District under negotiation: Lease Price and Terms of Payment

IV. OPEN SESSION (10:30 am)

Closed Session report – Chair Wilson stated there was reportable action taken in closed session.

In closed session, a motion was made by Trustee Broughton, seconded by Trustee Stefan, to approve establishment of a catastrophic leave program pursuant to Education Code Section 87045 on behalf of employee number 0403594, pursuant to a memorandum of understanding with the Desert Community College District Faculty Association. The motion carried with four members voting in favor and zero members voting against. Motion carried four to zero. Trustee Sanchez-Fulton was absent from today’s meeting.

In closed session, a motion was made by Trustee Broughton, seconded by Trustee Stefan, to authorize President Kinnamon to extend an offer of employment for the Executive Director, College of the Desert Foundation. The motion carried with four members voting in favor and zero members voting against. Motion carried four to zero. Trustee Sanchez-Fulton was absent from today’s meeting.

In closed session a motion was made by Trustee Stefan, seconded by Trustee Jandt, to authorize President Kinnamon to extend an offer of employment for the Dean of Enrollment Services. The motion carried with four members voting in favor and zero members voting against. Motion carried four to zero. Trustee Sanchez-Fulton was absent from today’s meeting.

V. PUBLIC UPDATES:

President Kinnamon reported that the College was nominees for the Bellwether in two areas:

- Breaking Down the Basic Skills Barrier: Creating Pathways through the Basic Skills Sequence to Support Student Success, Equity, and Completion in the Instructional Programs and Services Category
- Moving Towards Excellence and Student Success: Using Simple, Data Driven Technology Tools to Enhance Shared Governance within a Culture of Inquiry and a Transparent Integrated Planning and Resources Allocation Model in the Planning, Governance, and Finance Category.

Vice President, Annebelle Nery noted they are extremely excited. This is another prestigious award. She provided a brief update regarding the process and about the award. They look forward to presenting to the panel in January 29th, 2018 in Lake Buena Vista, Florida.

Palm Springs Temporary Campus

President Kinnamon reported on the agenda regarding an agreement with the Palm Springs Unified School District to locate a temporary campus on a parcel of Palm Springs Unified School District land that was previously home to a Riverside County Office of Education community education program site, and the former Palm Springs Tennis Club. It is centrally located and less than half a mile from the permanent West Valley campus.

If approved, the temporary site will include eight modular classrooms, three computer labs and associated facilities to provide administrative, support and security services. Classes available at the new temporary Palm Springs campus for Spring 2018 will include: Administration of Justice, Anthropology, Art, Business Management, Computer Information Systems, Communications, English, History, Kinesiology, Math, Music, Political Science, Psychology, Radio-TV and Sociology. More than 600 students will be served annually at the temporary campus location while the College finalizes acquisition and development of the permanent West Valley Campus located at the site of the former Palm Springs Mall. When Phase One of the permanent campus opens, the modular facilities will then be available for relocation and potential use to serve growing enrollment at other campus locations. The Palm Springs Unified School District has the agreement on the agenda for their November 28th meeting.

This was a win-win-win for students, College of the Desert and Palm Springs Unified. Opening these classrooms allows our west valley students to attend classes close to home and work as we acquire, construct and open our permanent campus over the next few years. He looks forward to fulfilling the promise to the students and the Palm Springs community.

Earlier this year, at the direction of the Board, an Alumni Relations Task Force was created. The task force was led by Co-chairs Robert Manion and Lisa Howell. Members included COD alumni Stan Henry, Pam Hunter, Ricardo Loretta, Joshua Rodriguez, Kate Spates and John Pena as well as Isiah Estrada and Peter Sturgeon. The Task Force met last spring and made their final recommendations in May 2017. President Kinnamon provided a brief update on where their priority recommendations stand today. He assigned Vice President Howell interim responsibility for alumni relations until they have finalized a job description and overall responsibilities for a new, permanent position to lead this important work.

Alumni Relations Task Force

Second, the task force recommended creation of a comprehensive alumni database. Currently, we are evaluating software available from several different vendors to assist us with database management. He expects a selection by the end of the year.

Finally, the task force evaluated the potential to move toward the strategic, college-wide integration and coordination of alumni relations, communications and marketing, grants, and fundraising functions. This is a concept known as advancement. This model is in place at many colleges in one form or another and that task force recommended that we further define

how the advancement concept could work at COD and move aggressively to implement it. The Advancement Model helps foster positive relationships with students, alumni and other key audiences; provides multiple opportunities for engagement; and generates involvement with and support for the mission of the College. All things we enthusiastically support. President Kinnamon assigned Vice President, Lisa Howell responsibility for developing an Advancement Model and timeline for implementation. This is an important task and one that I have asked be completed by January 2018. In order to allow Vice President Howell the time needed to focus on this project, President Kinnamon reassigned some of her existing responsibilities to John Ramont, Director of Fiscal Services, including Security, Maintenance and Operations.

Aspen Award

President Kinnamon was proud to announce the College was named one of 150 community colleges eligible to compete for the [Aspen Prize for Community College Excellence](#), the nation's signature recognition of high achievement and performance among America's community colleges. College of the Desert was selected from a pool of nearly 1,000 public two-year colleges nationwide to compete for the \$1 million Aspen Prize. Awarded every two years since 2011, the Aspen Prize recognizes institutions with outstanding achievements in four areas: learning; certificate and degree completion; employment and earnings; and high levels of access and success for minority and low-income students. The application will be reviewed through a rigorous evaluation for a spot on the top ten Aspen Prize finalists list, which will be named in May 2018. The Aspen Institute will then conduct site visits to each of the finalists and collect additional quantitative data. A distinguished Prize Jury will select a grand prize winner, finalist(s) with distinction, and rising star(s) in spring 2019. They had about three weeks to complete and submit the application. President Kinnamon thanked the team that was responsible for the application: Vice President, Annebelle Nery, Dr. Daniel Martinez, Caroline Maloney, and Pam Hunter. He also acknowledged the work of Don Berz and Terry Obanion for their help and efforts. He was overwhelmed by the information in the application. It was a summary of the amazing work that was done in support of student success. At an upcoming meeting, the Team will be making a presentation to the Board to highlight the information submitted.

Study Session #2 (*Out of order*)

EDGE/pLEDGE – Katie Chartier, Assistant Director of First-Year Experience.

Katie Chartier provided a presentation to the Board of Trustees.

[EDGE/pLEDGE](#)

Study Session #1 (*Out of Order*)

Student Success Scorecard – Dr. Daniel Martinez, Director of Institutional Research

Dr. Martinez thanked the board for the opportunity to present on the Student Success Scorecard 2017. The Scorecard tracks student success for 114 community colleges on remediation, job preparation, retention, completion and milestones and focuses on transparency and accountability. Dr. Martinez provided the board with a brief history on the scorecard. He reviewed the following metrics:

- College Profile

- Remedial Progress Rate
- Transfer Level Achievement
- Persistence
- 30 Units
- Completion
- Career Technical Education
- Skills Builder

Trustee Broughton thanked Dr. Martinez for his presentation and appreciated how everything was divided out. She was thrilled to see the amount of CTE courses.

Chair Wilson reported it was an excellent presentation and thanked Dr. Martinez for his time.

Trustee Stefan commented on the amount of growth. She is extremely anxious to see how the pLEDGE program will affect the scorecard for the next year. She is hopeful it will make a huge impact and the students and faculty are working towards that outcome. She extended her thanks for the presentation and wonderful details.

[Student Success Scorecard](#)

VI. PUBLIC COMMENTS:

Brian Amsler – Business Services Technician / Campus Operator, Administrative Services
Mr. Amsler spoke about current negotiations for Health and Welfare benefits. He shared a personal story with the Board to provide them insight as to how the decision have affected him. He commended he does realize he has it better than most here at College of the Desert. Mr. Amsler currently type two diabetes. Additionally, he is being treated for cancer and had surgery last summer to remove a mass. He was cancer free until recently he was notified he has cancer again. He was notified that insurance is going up and explained how this will affect him financially. He concluded by thanking the Board for their time.

Liliana Casas – Outreach Specialist for EDGE Program.

Worked at College of the Desert for over five years. Proud of the growth she has seen at the college. Students are not being able to get classes they needed. Would not be without the efforts of the Administration, Staff and Faculty. Students are seeing College of the Desert as a better option. Ms. Casas spoke about the negotiations process and is hopeful for the respect they all deserve.

VII. CLOSED SESSION: 12:00 PM to 1:15 PM

Closed Session report – Chair Wilson stated there was no report.

President Kinnamon requested to pull Action item XI, C. Administrative Services, Item 1. Resolution #111517-1 Desert Community College District Board of Trustees Adopting an Initial Study/Negative Declaration Pursuant to the California Environmental Quality Act and Improving the Temporary Palm Springs Campus Project. It was noted in the newspaper the item at approximately 1:30 PM.

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve the pulled item.

Vote:

Yes: Student Trustee Arturo Delgado, Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Mary Jane Sanchez

Abstain: None

Discussion: None

1. Resolution #111517-1 Desert Community College District Board of Trustees Adopting an Initial Study/ Negative Declaration Pursuant to the California Environmental Quality Act and Approving the Temporary Palm Springs Campus Project.

Motion: Motion by Student Broughton, seconded by Trustee Jandt to approve Resolution #111517-1 Desert Community College District Board of Trustees Adopting an Initial Study/ Negative Declaration Pursuant to the California Environmental Quality Act and Approving the Temporary Palm Springs Campus Project as presented.

Discussion: Vice President Howell introduced Robert Hargreaves, Partner, Best, Best and Krieger Attorney at Law.

Mr. Hargreaves asked if there was anyone from the public who wished to speak to the matter. There were no speakers.

Mr. Hargreaves provided a brief summary and Vice President, Lisa Howell provided additional explanation to the Board on the processes.

Roll Call Vote: President Kinnamon conducted the roll call vote:

Student Trustee Delgado – Yes
Trustee Jandt - Yes
Trustee Stefan -Yes
Trustee Broughton - Yes
Trustee Wilson - Yes
Trustee Sanchez-Fulton - Absent

The motion carried unanimously.

VIII. INTRODUCTION OF STAFF: None

IX. APPROVE THE MINUTES OF:

Regular meeting of September 15th, 2017 minutes. There were no corrections to the minutes of September 15th, 2017. Approved as presented.

Regular meeting of October 20th, 2017 minutes. There were no corrections to the minutes of October 20th, 2017. Approved as presented.

X. REPORTS

A. ASCOD (Associated Students of College of the Desert) – ASCOD President, Isiah Estrada was present and provided a brief report.

B. CSEA (California School Employees Association) – Lauro Jimenez was present, and provided a brief report.

C. CODAA (College of the Desert Adjunct Association) – A written report was provided to the board.

D. CODFA (College of the Desert Faculty Association) – Denise Diamond, President, was present, and provided a brief report.

E. Academic Senate – Carl Farmer, President, was not present but Denise Diamond provided a brief report on his behalf.

F. College of the Desert Foundation –Peter Sturgeon, Interim Executive Director, was not present.

G. Governing Board

Student Trustee Delgado

Mr. Delgado attended the Veterans event. Loved seeing all the veterans and how well College of the Desert takes care of their Veterans. It's very comforting to see. He commented we are the land of the free because of the brave. He thanked the Veterans. FIND food bank held an event which had a great turn out but he was unable to attend. Students are blessed to have this program made available to them. He is scheduled to attend the general assembly on Friday. He goes every semester, pros and cons for leadership. He reported he was voted to be the EDGE/pLEDGE Club President. He looks forward to seeing the program thrive. He wants to do what he can to contribute and make it easier for students to complete the program. Mr. Delgado attended and participated in the Folklorico Sabor A Mi Terra dance event.

Trustee Jandt

Trustee Jandt he attended a conference of text book publishers and he noted that he would like to report out further on this but in the interest of time he will wait to report out till the next Board of Trustees meeting.

Trustee Stefan

Trustee Stefan thanked all of the Veterans for their service and wished everyone a happy belated Veterans Day as well as a Happy Thanksgiving.

Trustee Broughton

Trustee Broughton thanked all everyone for their hard work and contributions made during the accreditation visit as well as the Aspen application submission. She also extended her sincerest thanks to all Faculty, Staff and Administration for their efforts on all the other projects that are on their plates as well as for the presentations that were given at the meeting.

Trustee Wilson

Trustee Wilson attended the Alas Con Futuro/AB540 Workshop and thanked Jose Simo for the invitation and his contributions in addition to the students who gave testimonials. She thanked all of the Veterans and Donni Prince for the wonderful event they held. Trustee Wilson attended Jazz at the Pollock, it was a wonderful event and she encourages everyone to attend. She was thankful for being involved in the search committee for the Executive Director, College of the Desert Foundation. It was a wonderful experience and she learned a lot.

President Kinnamon

President Kinnamon thanked Chair Wilson for a wonderful year of working together and all of her support towards the College.

Trustee Sanchez-Fulton *(Absent: no report)*

XI. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

1. Annual Organizational Meeting
2. Board Policy Review – 1st Reading
 - BP 2340 Agendas
 - BP 2345 Public Participation at Board Meetings
 - BP 2350 Speakers Addressing the Board

B. PRESIDENT

1. Approval of 2018-2019 Academic Calendar

C. HUMAN RESOURCES

1. Personnel Items
2. Approval of 2018-2019 Holiday Schedule

D. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll #4
5. Out-of-State Travel
6. Gift/Donations to the District
7. Amendment to Contracts – Measure B Bond Projects
8. 2017/2018 CCFS-311 / Quarterly Financial and Budget Report
9. Budget Transfers

E. STUDENT LEARNING

1. Courses and Programs Approved by Curriculum Committee AY 2017-2018

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve the consent agenda as presented.

Discussion: None

Vote:

Yes: Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Mary Jane Sanchez and Student Trustee Arturo Delgado

Abstain: None

The motion carried unanimously.

XII. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. BOARD OF TRUSTEES

1. Board Policy Review – 2nd Readings

a. BP 5142 Educational Accommodations and Academic Adjustments

Motion: Motioned by Trustee Stefan, seconded by Trustee Jandt to approve BP 5142 Educational Accommodations and Academic Adjustments as presented.

Discussion: None

Vote:

Yes: Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt
No: None
Absent: Mary Jane Sanchez and Student Trustee Arturo Delgado
Abstain: None

The motion carried unanimously.

b. BP 5144 Substitution of a Course Requirement for Students with Disabilities

Motion: Motioned by Trustee Stefan, seconded by Trustee Jandt to approve BP 5144 Substitution of a Course Requirement for Students with Disabilities as presented.

Discussion: None

Vote:

Yes: Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt
No: None
Absent: Mary Jane Sanchez and Student Trustee Arturo Delgado
Abstain: None

The motion carried unanimously.

c. BP 5145 Suspension of Disabled Students Programs and Services (DSPS) Services

Motion: Motioned by Trustee Broughton, seconded by Trustee Stefan to approve BP 5145 Suspension of Disabled Students Programs and Services (DSPS) Services as presented.

Discussion: None

Vote:

Yes: Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt
No: None
Absent: Mary Jane Sanchez and Student Trustee Arturo Delgado
Abstain: None

The motion carried unanimously.

d. BP 5146 Educational Assistance Class Repeatability for Students with Disabilities

Motion: Motioned by Trustee Stefan, seconded by Trustee Broughton to approve BP 5146 Educational Assistance Class Repeatability for Students with Disabilities as presented.

Discussion: None

Vote:

Yes: Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Mary Jane Sanchez and Student Trustee Arturo Delgado

Abstain: None

The motion carried unanimously.

e. BP 5147 Standards for Election and Information Technology – Section 508

Motion: Motioned by Trustee Jandt, seconded by Trustee Stefan to approve BP 5147 Standards for Election and Information Technology – Section 508 as presented.

Discussion: None

Vote:

Yes: Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Mary Jane Sanchez and Student Trustee Arturo Delgado

Abstain: None

The motion carried unanimously.

f. BP 5150 Extended Opportunity Programs and Services

Motion: Motioned by Trustee Stefan, seconded by Trustee Broughton to approve of BP 5150 Extended Opportunity Programs and Services as presented.

Discussion: None

Vote:

Yes: Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Mary Jane Sanchez and Student Trustee Arturo Delgado

Abstain: None

The motion carried unanimously.

C. ADMINISTRATIVE SERVICES

1. Resolution #111517-1 Desert Community College District Board of Trustees Adopting an Initial Study/ Negative Declaration Pursuant to the California Environmental Quality Act and Approving the Temporary Palm Springs Campus Project.

(Completed Out of Order at 1:35 PM)

2. Approval of Lease Agreement with the Palm Springs Unified School District

Motion: Motioned by Trustee Jandt, seconded by Trustee Stefan for the approval of Lease Agreement with the Palm Springs Unified School District as presented.

Discussion: Trustee Broughton commented she is excited for the temporary location.

Vote:

Yes: Student Trustee Arturo Delgado, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Aurora Wilson and Mary Jane Sanchez

Abstain: None

The motion carried unanimously.

3. Budget Revisions

Motion: Motioned by Trustee Stefan, seconded by Trustee Broughton to approve the Budget Revisions as presented.

Discussion: President Kinnamon commented on the Emergency Aide for the Dreamers.

Vote:

Yes: Student Trustee Arturo Delgado, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Aurora Wilson and Mary Jane Sanchez

Abstain: None

The motion carried unanimously.

4. Notice of Intent to Award Contracts

Motion: Motioned by Trustee Stefan, seconded by Trustee Broughton to approve the Notice of Intent to Award Contracts as presented.

Discussion: Vice President, Lisa Howell commented this has been long awaited and it's been a project in planning for many years.

Vote:

Yes: Student Trustee Arturo Delgado, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None
Absent: Aurora Wilson and Mary Jane Sanchez
Abstain: None

The motion carried unanimously.

5. Resolution #111517-2 of the Board of Trustees of the Desert Community College District Regarding Appointment of Review Panel for Public Works Hearings and Appeals

Motion: Motioned by Trustee Broughton, seconded by Trustee Stefan to approve Resolution #111517-2 of the Board of Trustees of the Desert Community College District Regarding Appointment of Review Panel for Public Works Hearings and Appeals as presented.

Discussion: None.

Roll Call Vote: President Kinnamon conducted the roll call vote:

Student Trustee Delgado – Yes
Trustee Jandt - Yes
Trustee Stefan -Yes
Trustee Broughton - Yes
Trustee Wilson - Absent
Trustee Sanchez-Fulton - Absent

The motion carried unanimously.

XIII. INFORMATION ITEM

A. PRESIDENT

1. Administrative Procedure Review

- AP 2340 Agendas
- AP 2345 Public Participation at Board Meetings

Discussion: None.


XIV. STUDY SESSION (*Completed during Public Updates*)

1. Student Success Scorecard – Dr. Daniel Martinez, Director of Institutional Research
2. EDGE/pLEDGE – Katie Chartier, Assistant Director of First-Year Experience

XV. FUTURE AGENDA ITEMS: None.

XVI. ADJOURN

Vice-Chair Broughton stated the meeting adjourned at 2:21 PM.



Bonnie Stefan, Clerk

(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 11/15/2017

NAME: Brian Amster
(Please print legibly)

AFFILIATION: PUBLIC _____ STAFF X
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. _____

TITLE _____

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(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 11/15/17

NAME: Liliana Casas
(Please print legibly)

AFFILIATION: PUBLIC _____ STAFF ✓
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. General Comments

TITLE _____

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Report to the Board of Trustees
College of the Desert
Dr. Carl Farmer, Academic Senate President
November 15, 2017

Hello Everyone,

It's been another very busy month for the Academic Senate. Curriculum, Outcomes and Assessment, Faculty Development, Educational Policies and Practices, and Educational Technology and Distance Education all have been moving several items forward. I want to thank the Chairs of these committees for their hard work and dedication. In addition to their committee work, Christen Smith, Courtney Dousett, Donna Green, Mike McJilton and I attended the Fall Plenary Session in Irvine at the beginning of this month. During this meeting we were updated on many of the important issues that will be confronting us this academic year and in some instances for many years to come. These issues include, but are not limited to

- Strong Workforce Program
- Equity Concerns at CCC's
- UC Transfer Pathways and Degrees
- The possibility of the creation of a fully online Community College
- Multiple Measures and Accurate Placement of students
- How to support our DACA students
- Non-Credit Pathways in CTE
- New developments in Curriculum
- Basic Skills
- Supporting Part-time faculty
- Guided Pathways
- (and my personal favorite) Building a better relationship with Administration

Many of these items were included in resolutions that were passed by the State Academic Senate stressing the importance of faculty input in these issues and registering strong opposition to the creation of a fully online community college.

Speaking of guided pathways, Donna Green and I accompanied several administrators including Pamela Ralston, Daniel Martinez, Amanda Phillips, Leslie Young, and Michelle Bleza to a guided pathways workshop in San Diego a few days prior to the Senate Plenary. The next step forward in the program is to complete a self-assessment to provide a starting point for COD. Input for this document is coming from many at this point and the group is moving forward with a very tight timeline. The first reading has already occurred in the Senate last week with a planned second reading on November 30 with a goal of Board approval in December.

On a personal note, I had the opportunity to attend a student leadership conference in Los Angeles at the historic Biltmore Hotel. I traveled with three MESA students, Bryan Orozco, Rudy Garcia and Christina Stonier to this meeting that provided opportunities for students to get information on many

ways to enhance their educational experience and be better prepared for employment after completion of their four year degree. Workshops included enhancing communication skills and interviewing skills, exploring career opportunities and practicing collaborative and problem solving skills. The conference was sponsored by the Walt Disney Company, SoCal Edison, PG&E, Cisco, and others with many of the upper level management providing the workshops and seminars to the students. I am still amazed by the impact a short conference such as this can have on the students.

In addition, I will be accompanying 14 MESA students to the Southern California Conference on Undergraduate Research at Cal Poly Pomona. Six of these students will be presenting the results of their projects from research activities at CSUSB, NASA Goddard in New Jersey, and College of the Desert.

Report to the Board of Trustees 11/15/2017

College of the Desert Faculty Association, Denise Diamond, President

Good Morning,

Congratulations to the faculty, staff and students who organized **Día de los Muertos**. My students and I were able to attend, see the dancing, vote on the altars, and enjoy the artistically decorated cookies.

Another fun event was the **1st Faculty and Administration Bowling Tournament** on Nov. 2nd. By all accounts, it was a successful night of fun. We appreciate the enthusiastic participation of all the teams: Dr. Kinnamon, VPs Howell and Gularate, Carlos and many other administrators who came and bowled. We are already planning our next event!

Bargaining: The Association and the District met Oct. 26 and Nov.9th. We are scheduled to meet again on Nov 30th. We continue to hope that with timely preparation we might conclude bargaining before the winter break. We have requested specific documents related to cost of consultants and administrative salaries. We still maintain that the District can save the cost of an attorney at the bargaining table.

What is the big picture when it comes to the workers at College of the Desert? Does it reflect our values? Are contract negotiations and labor management a reflection of best practices? Is anything going to change or are we going to report the same things month after month?

I remember when I worked in Costa Rica, and the holidays were coming up. As an American worker, I was pleasantly surprised to learn about the holiday bonus- Aguinaldo- As we get ready for the holidays, what I see is that we have unsettled contracts, my staff coworkers are not seeing COLA on their pay checks, all of us but especially them are paying more with less for health care, and the majority of faculty- the adjuncts- are at a standstill with negotiations, with parity. Surely, we can do much better.

Let's embrace generosity.

Generosity: The Faculty Association was able to fund 1 Student Emergency Fund request.

Also, The Association is making a generous contribution to our colleagues in northern California who were devastated by the fires. As a state council representative to CTA/NEA, when 700 of us gathered last month in LA, we heard the reports first hand. 100 teachers lost their homes, and at least 1 elementary school was completely destroyed. We also heard updates on DACCA. Did you know that there are 5,000 California teachers who are DACCA? Yesterday, I attended the annual Alas Con Futuro AB 540 Workshop. I want to personally thank the students and alumni who courageously tell their stories. Jose Simo, works tirelessly as a counselor, as VP/Secretary of the Association, and as the founder and sponsor of Alas. There are numerous faculty, staff and programs from our Foster Youth programs to our FIND food distribution that demonstrate a generous heart and a helping hand.

We are a generous community and as such the workers of COD should not be struggling this holiday season.

**You are cordially invited to
Our CSEA Chapter 407 Annual Holiday Party**



**California School
Employees Association**

**Wednesday, December 13th
11:30 am – 12:30 pm
Cravens Multi-Purpose Room**

Lunch will be served from 11:30 am – 12:30 pm
Chapter Meeting 12:30 pm – 2:00 pm

***** RSVP required *****

**Deadline to RSVP is
Monday, November 27 by 5:00 p.m.**

RSVP by email to Lauro Jimenez
ljimenez@collegeofthedesert.edu

Desert Community College District
Board of Trustees' Meeting
November 15, 2017
CODAA Report

Since we have not had any negotiations meetings since last speaking to you there is little to report on that front. And the issue of parity remains unresolved. In response to an unsubstantiated claim by the administration that full-time faculty do significantly more work outside the classroom than do adjuncts, we recently sent a survey to all faculty asking them to quantify their time spent on various activities. We received responses from 52 full-time and 126 adjunct faculty. Questions were asked about the amount of time spent preparing lectures and class activities, creating assignments, replying to student emails or phone messages, revising course syllabi, making revisions for the adoption of a new textbook, and any other activities outside the classroom. In virtually all cases, adjuncts do the same things and spend the same amount of time per class, as full-time faculty.

We have provided the administration with data from multiple sources regarding what parity is, including from the Chancellor's office showing similar rates in other districts throughout the state, survey results compiled by the California Post-Secondary Education Commission, our current contractual agreement, and now this survey. The administration, on the other hand, simply rejects this information without providing any evidence to refute it.

As you have heard from us and from the other bargaining units, negotiations are bogged down for all of us. We stand united with the Faculty Association and CSEA in our call to you to "share the growth."



COLLEGE
of the
DESERT

EDGE Program Newsletter

Fall 2017



What's new for Fall 2017

With each new season comes new activities, surprises and learning opportunities at College of the Desert. So it's no surprise that the fall semester has brought all these things and more to students!

To get the scoop on what's new, check out the items below:

EDGE Priority Registration, Spring 2018

All EDGE 2017 summer students who completed the program will get priority 3C, and will be able to register beginning on Monday, December 4th at 9:00 a.m., for both Winter Intersession 2018 and Spring 2018!

pLEDGE to Serve Students for Two Years

pLEDGE students rejoice—the President's Office at COD recently announced that pLEDGE will now serve students for two years, instead of one!

EDGE Book Voucher Deadline

If you have not yet used your EDGE book voucher, now is the time do so! The EDGE book voucher will only be good until Friday, December 15, 2017. You may use it at both the Palm Desert and Indio Bookstore locations.

pLEDGE Community Service Raffle

The EDGE Program wants to acknowledge our pLEDGE students who are completing their community service hours by giving them an opportunity to win prizes!

Entering the raffle is easy! All you need to do is submit a picture to us, via email at edge@collegeofthedesert.edu, of you volunteering at your site! Along with the picture, please add a brief description of where you are volunteering, the date of volunteer work, and how you are helping your community at this location.

Every time you submit a picture we will place your name in a raffle for a prize! If you're wearing your EDGE shirt in the picture during your volunteer work, your name will be added an additional five times to the raffle as a bonus!

For those of you that have already completed your community service hours, you can still join in on this raffle by submitting a picture of yourself attending a COD event, or by taking a picture of yourself on our COD campus.

Happy Fall 2017 Semester!



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Tutoring & Academic Skills Center (TASC) Presents: Student Success Workshops

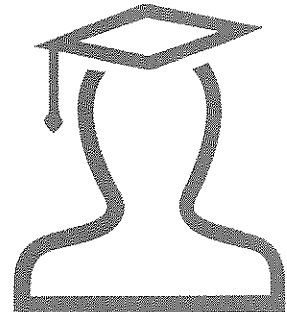
Want to enhance your educational experience? Attend these workshops at COD:

Workshops at the Palm Desert Campus

- Beyond the Yellow Highlighter: Annotation Skills
Tuesday, November 20 from 5:30-6:30 p.m. in the Nursing Building, Room 4
- Test Prep: Study Skills
Wednesday, December 6 from 3:00-4:00 p.m. in the Nursing Building, Room 4
- Give Credit 1: MLA Format
Thursday, December 7 from 12:00-1:00 p.m. in the Nursing Building, Room 4

Workshops at the Mecca/Thermal Campus

- APA Format
Wednesday, November 15 from 12:00-12:45 p.m. in Room C-4
- Effective Note-Taking
Thursday, November 30 from 12:00-12:45 p.m. in Room C-4
- Goal Setting—Motivation
Monday, December 4 from 12:00-12:45 p.m. in Room C-4
- Managing Test Taking Anxiety
Thursday, December 7 from 12:00-12:45 p.m. in Room C-4



If interested in attending, contact TASC for more information at 760-773-2557

For Your Knowledge:

TASC provides a lab at each COD site that provides space for students to study, complete coursework and obtain guidance with classroom content. Staff is also available to assist students with the following:

- ⇒ TASC Writing/Reading Lab, which provides assistance with all aspects of the writing process
- ⇒ Research & Study Skills assistance on the website
- ⇒ Tutoring Center that provides free drop-in tutoring assistance to all COD students in the subjects of English, Foreign Language, Math, Natural Sciences, Social Sciences and Humanities
- ⇒ Online tutoring that allows students to chat with a live tutor 24 hours a day from any internet connection
- ⇒ TASC Language Lab that provides supplemental support for students taking American Sign Language, French, German, Italian, Japanese, Spanish and English-as-a-Second Language

Programa

El Programa pLEDGE proveerá a los graduados de la preparatoria del Valle de Coachella dos años de colegiatura gratis en el Colegio del Desierto.

Cómo ser considerado para el Programa pLEDGE del Colegio del Desierto (COD):

1. Completar los pasos del 1-6 de "Getting Started" en la página principal del sitio web del COD. Por favor consulte también el reverso de este folleto para obtener más detalles.
2. Presentar ambas solicitudes para el Programa EDGE y pLEDGE en el sitio web www.collegeofthedesert.edu/EDGE. Las solicitudes para los programas EDGE y pLEDGE se abrirán el 1 de marzo del 2018.
> Es importante tener en cuenta que el Programa EDGE es un requisito del Programa pLEDGE.
3. Llenar la solicitud de FAFSA en www.fafsa.ed.gov o una solicitud de Dream Act en www.CalDreamAct.org.
Si se llena la solicitud de Dream Act, los estudiantes también deben:
> Descargar, firmar y enviar una solicitud de AB-540 a la Oficina de Admisiones y Registros (Admissions and Records) del COD.
> La solicitud se envía por internet a través del portal del estudiante (MyCOD Portal) ubicado en la página principal de COD. Después debe ingresar el nombre de usuario y contraseña y hacer clic en "A&R Forms" y luego en "AB-540".
> El expediente académico de la preparatoria debe estar archivado.
4. Graduarse con un diploma de preparatoria (o equivalente) en el 2018.
5. Completar el Programa EDGE del verano del 2018 e inscribirse en cursos identificados en su plan educativo estudiantil abreviado (Abbreviated Student Educational Plan).
6. Inscribirse de tiempo completo para los semestres de otoño y primavera (12 o más unidades por semestre).
> Los estudiantes con discapacidades pueden ser elegibles para tomar menos de 12 unidades con la aprobación de un consejero de DSPS del COD.
> Cualquier estudiante que esté actualmente empleado de tiempo completo puede estar exento de tomar 12 unidades.
7. Mantener un promedio académico (GPA) de por lo menos 2.0.
8. Hacer 10 horas de servicio comunitario durante el semestre de otoño y primavera en COD.
> Estudiantes que estén actualmente empleados a tiempo completo pueden estar exentos de hacer servicio comunitario.
9. Asistir y completar talleres de trayectoria de carreras en el Centro de Carreras y Trabajo en COD (Career and Workforce Solutions Center), durante el primer año académico.

*Los estudiantes deben ser clasificados como residentes de California para calificar para pLEDGE. Al momento de la admisión o reingreso, cada estudiante se clasifica según su residencia legal. La aprobación de residencia se realizará desde el primer día del semestre de la solicitud. El estudiante debe estar presente físicamente en el Estado de California por un año previo al comienzo del semestre para el cual él/ella está solicitando o inscribiéndose. El período de un año comienza cuando el estudiante no sólo está presente en California, sino que también ha demostrado una clara intención de convertirse en un residente permanente de California.

4/01/2018 - Fecha límite para solicitar la admisión al Colegio del Desierto

5/01/2018 - Fecha límite para completar lo siguiente:

- > Orientación
- > Prueba de evaluación
- > Solicitud de ayuda financiera
- > Solicitud para el Programa pLEDGE



**COLLEGE
of the
DESERT**

Para más información sobre esta oportunidad, comuníquese al Programa EDGE llamando al 760.636.7970 o envíenos un correo electrónico a edge@collegeofthedesert.edu