



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING - MINUTES
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
FRIDAY, JANUARY 19th, 2018 - 9:30 AM**

- I. CALL TO ORDER** - Chair Wilson called the meeting to order at 9:31 AM, and asked Trustee Fred Jandt to lead the pledge of allegiance.

President, Joel Kinnamon, conducted the roll call:

Student Trustee Delgado
Trustee Sanchez-Fulton
Trustee Jandt
Trustee Stefan
Trustee Broughton
Trustee Wilson
President Kinnamon
Parliamentarian – Carlos Maldonado
Recorder – Julia Breyer

- II. BOARD MEETING AGENDA** - Confirmation of Agenda: Approve the agenda of the Regular Meeting of January 19, 2018, with any additions, corrections, or deletions. The agenda was approved as presented.

III. CLOSED SESSION

- 1. CONFERENCE WITH LABOR NEGOTIATOR:** Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CODFA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon

2. PERSONNEL

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
Superintendent/President
- B. DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT:**
(Government Code Section 54957)

**3. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION -
Section 54956.9 (d)(2/3/4) Specify number of potential cases: 1**

4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: Parcel Numbers: 669-330-047, 502-190-003, 502-190-004, 502-190-008, 502-190-015, 502-190-020, 502-190-017, 502-190-018, 508-100-024, 611-211-013, 611-211-014, 611-211-019, 664-190-015, 687-510-043, 687-510-044, 687-510-045, 687-510-049, 687-510-050, 687-040-035, 759-060-024, 611-221-001
Agency Negotiator or Designee: Dr. Joel L. Kinnamon

IV. OPEN SESSION (10:30 am)

Closed Session report

In closed session, a motion was made by Trustee Aurora Wilson, seconded by Trustee Bonnie Stefan, made a motion to approve the following personnel actions:

Ms. Lisa Howell, Vice President, placed on special assignment to assist in the development and implementation of the College of the Desert advancement model, effective January 20, 2018.

Mr. John Ramont, Interim Vice President, Administrative Services, effective January 20th, 2018-June 20, 2019.

Ms. Virginia Ortega, Interim Director, Fiscal Services, effective January 20, 2018-June 20, 2019.

Dr. Rodney Scott Adkins, Interim Director, Educational Centers (West Valley), effective January 16, 2019-June 30, 2019.

The motion carried with five members voting in favor and zero members voting no. Motion carried 5 to 0.

V. PUBLIC UPDATES

President Kinnamon introduced Chris Williams, Counselor, who introduced the student who read the proclamation for Black History Month.

President Kinnamon introduced George Brown, Assistant Professor, who introduced the student who read the proclamation for Career & Technical Education Month.

President Kinnamon requested to pull the Study Session #2, International Education Program. There were no objections from the Board.

Study Session #2 (Out of order)

President Kinnamon introduced Cody McCabe, Director, International Education Program who provided a report to the Board.

Study Session #2 (Out of order)

International Education Program & Intensive English Academy

VI. PUBLIC COMMENTS There were no public comments.

VII. INTRODUCTION OF STAFF

President Kinnamon introduced new employees.

- Brenda Velez, Full-Time Public Safety Officer, Palm Springs Campus
- Jesse Reynoso, Maintenance Assistant
- Amy Simmons, Catalog and Curriculum Specialist
- Issa Jraisat, Temporary Full-Time Faculty, Sociology
- Blanca Castro, Purchasing Services Specialist
- Stephen Hernandez, Tool Room Attendant,
- Automotive and Advanced Transportation

APPROVAL OF MINUTES Regular meeting for December 2017 minutes will be brought to the February 2018 meeting.

VIII. REPORTS

- A. ASCOD (Associated Students of College of the Desert)** – ASCOD President, Isiah Estrada was not present. Student Trustee Delgado provided a brief report.
- B. CSEA (California School Employees Association)** – Keith Prouty II was present and provided a brief report.
- C. CODAA (College of the Desert Adjunct Association)** – David Bashore was not present and there was no report provided.
- D. CODFA (College of the Desert Faculty Association)** – Denise Diamond, President, was not present and there was no report provided.
- E. Academic Senate** – Carl Farmer, President, was present and provided a brief report.
- F. College of the Desert Foundation** – President Kinnamon introduced Dr. John Mosser as the new Executive Director for the Foundation. Dr. Mosser provided a brief report.
- G. Governing Board**

Student Trustee Arturo Delgado – Student Trustee Delgado congratulated Carlos Maldonado on his return to Student Life as the Director. Trustee Delgado thanked the Board for their hard work. Trustee Delgado shared a personal story with the Board and how Temporary Protective Status (TPS) has affected his family.

Trustee Aurora Wilson – Trustee Wilson congratulated and welcomed Dr. Moser into his new position as the Executive Director for the College of the Desert Foundation. She looks forward to attending the Foundation Board Meeting in here newly elected role as the representative of the Board.

Trustee Mary Jane Sanchez-Fulton – Trustee Sanchez-Fulton attended the following:

- The Martin Luther King celebration in Palm Springs. Several Coachella Valley leaders came together on an inspiring message. She was happy to attend and represent the College.
- Desert Hot Springs prayer event in honor of Martin Luther King.
- Sun City Shadow Hills in Indio. The group was excited to hear about the growth.
- 9th Annual SoCal Energy Water Green Living Summit.
- Well of the Desert in Palm Springs. Need to address social issues in the Coachella Valley.

Trustee Sanchez-Fulton invited everyone to attend the COD Faculty Exhibition taking place on February 7th. She thanked Lisa Soccio, Director, Marks Art Center for all her work. Trustee Sanchez wish everyone a happy new year and welcomed back Faculty and Staff. She thanked Dr. Mosser and looking forward to what he has to offer the Foundation.

Trustee Jandt – Trustee Jandt was happy to hear Trustee Sanchez attended the Energy Summit. He mentioned Nate Auto and Hot Purple Energy. They hired three College of the Desert graduates and feels they were instrumental in the education component to the conference. He expressed his thanks to both of them.

Trustee Jandt thanked Rich Weismann for extended tickets to (25) College of the Desert students so they could attend ‘Freedom to Mary’ screening in Palm Springs. Trustee Jandt thanked Jeff Larson, Executive Administrative Assistant for all his assistance.

Trustee Jandt spoke about the new Palm Springs Temporary Campus. He expressed a special thanks to Mac McGinnis, Maas Companies, Program Manager and everyone who has assisted with the project.

Sacramento has a lot happening why may and will affect us. Online Community College and what strikes him as they have previously discussed. The data on access to high-speed internet access in rural areas is less than 50% and it raises real questions. Monitor and have the Colleges voice be a part of that.

Trustee Jandt continues to participate in the ongoing future of textbooks and how it will affect the College. He will provide additional information at a future Board meeting.

Trustee Bonnie Stefan – *(departed at 10:30 AM; returned at 12:00 PM)*

Trustee Becky Broughton - Trustee Broughton expressed her concerns on digital divide. The rural end is in her area and she is aware other areas experience this. She is aware of the need to look for a solution and help supply that problem.

Trustee Broughton noted there is a new Superintendent of the Coachella Valley Unified School District. Members of the Board felt the outreach to the community was not sufficient so they put on an additional meet and greet and Fantasy Springs. Several elected officials attended. Many officials that would like to be stronger partners at COD. The new Superintendent of CVUSD has opened his door to citizens in the community. She hopes for good things.

Trustee Broughton will be involved in the Riverside County Fair taking place next month. She discussed the two scholarships they honor and looks forward to working with the recipients of those scholarships. She shared information about the fair and noted it is an opportunity for the community to get together and share their talents.

Superintendent/President Dr. Joel Kinnamon – President Kinnamon reminded everyone that Flex would be taking place in the coming week. He thanked Michael McJilton, Associate Professor, Mathematics and his team who put together another week of opportunities for Faculty and Staff to participate in.

President Kinnamon shared an update on the State of the College event as well as the 60th Anniversary, Full Time and Emeritus Faculty Reception.

President Kinnamon introduced Vice President, Dr. Nery who provided an update on Bellwether Award. Dr. Nery shared that College of the Desert was named finalists in 2 out of 3 categories. The national recognition opens up opportunities and resources to invest in some of our best practices. EDGE in combination with PLEDGE. Dr. Nery provided a brief history to the Board. She noted the 2012-2016 increased certificate and degree completion by 58% and that Financial Aid is up as high as 70%. In addition, planning efforts in terms of governance, our Latino students have increased from transferring in the CSU system. On a national stage, College of the Desert students who complete are on average receiving two-income brackets higher. The College is considered one of the National as well as considered the highest in National and State standards. The College is showing economic gains that are receiving national attention.

President Kinnamon acknowledged the work of Vice President, Dr. Pamela Ralston and the Deans for their efforts for the East and West Valley Campuses and pulling together schedules.

Vice President Howell and Vice President Dr. Nery had the opportunity to go to Sacramento and represent the College. Vice President Howell provided a brief update on their visit. She shared the approval of Center Status for Indio and expressed the process of obtaining that status. The College gained the approval for Center Status. Vice President Howell shared she was fortunate to have Vice President Dr. Nery to assist with the student questions they received.

- IX. CONSENT AGENDA:** All items on the Consent Agenda are considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

1. Proclamation – Black History Month
2. Proclamation – Career & Technical Education Month

B. HUMAN RESOURCES

1. Personnel Items

C. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll #6
5. Out-of-State Travel
6. Gift/Donations to the District
7. Budget Transfers
8. Amendment to Contracts – Measure B Bond Projects
9. Change Orders – Measure B Bond Projects
10. Designation of Off-Site Location

D. STUDENT LEARNING

1. Courses and Programs Approved by Curriculum Committee AY 2017-2018

Motion: Motion by Trustee Wilson, seconded by Trustee Jandt to approve the consent agenda as presented.

Discussion: None

Vote:

Yes: Student Trustee Delgado, Aurora Wilson, Mary Jane Sanchez-Fulton, Fred Jandt and Becky Broughton

No: None

Absent: Bonnie Stefan

Abstain: None

The motion carried unanimously.

X. CLOSED SESSION: 12:00 PM to 1:15 PM

Closed Session report – Chair Broughton stated there was no reportable action taken in closed session.

XI. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. PRESIDENT

1. Resolution 011918-1 of the Board of Trustees of the Desert Community College District Approving Amended and Restated Bylaws for the Citizens' Oversight Committee

Motion: Motioned by Trustee Jandt, seconded by Trustee Stefan to approve Resolution 011918-1 of the Board of Trustees of the Desert Community College District Approving Amended and Restated Bylaws for the Citizens' Oversight Committee as presented.

Discussion: Trustee Sanchez Fulton commented that having a Board member on the committee plays a critical role in the community.

Roll Call Vote: President Kinnamon conducted the roll call vote:

Student Trustee Delgado – Yes
Trustee Jandt - Yes
Trustee Stefan -Yes
Trustee Broughton - Yes
Trustee Wilson - Yes
Trustee Sanchez-Fulton – Yes

The motion carried unanimously.

C. ADMINISTRATIVE SERVICES

1. 2016-2017 District and Measure B Financial and Performance Audit Reports
(The Board requested to pull this item for approval and discussion at 1:35PM. A report was given by Brandon Harrison, Partner, Vavrinek, Trine, Day & Co., LLP.)

Motion: Motioned by Trustee Stefan, seconded by Trustee Jandt for the 2016-2017 District and Measure B Financial and Performance Audit Reports as presented.

Discussion: Trustee Broughton and Trustee Sanchez Fulton both expressed their thanks to Mr. Harrison for the thorough report.

Vote

Yes: Student Trustee Delgado, Aurora Wilson, Mary Jane Sanchez-Fulton, Fred Jandt, Bonnie Stefan and Becky Broughton

No: None

Absent: None

Abstain: None

The motion carried unanimously.

2. Budget Revisions

Motion: Motioned by Trustee Stefan, seconded by Trustee Jandt for the Budget Revisions as presented.

Discussion: Interim Vice President, John Ramont provided a brief summary of the revised allocations.

Vote

Yes: Student Trustee Delgado, Aurora Wilson, Mary Jane Sanchez-Fulton, Fred Jandt, Bonnie Stefan and Becky Broughton

No: None

Absent: None

Abstain: None

The motion carried unanimously.

3. Nonresident and Foreign Tuition Fees for 2018-2019

Motion: Motioned by Trustee Wilson, seconded by Trustee Jandt to approve Nonresident and Foreign Tuition Fees for 2018-2019 as presented.

Discussion: Trustee Broughton thanked Cody McCabe for his earlier presentation on the international program. Interim Vice President, John Ramont provided a brief recap of the calculation to the Board.

Vote

Yes: Student Trustee Delgado, Aurora Wilson, Mary Jane Sanchez-Fulton, Fred Jandt, Bonnie Stefan and Becky Broughton

No: None

Absent: None

Abstain: None

The motion carried unanimously.

4. Notice of Intent to Award Contract

Motion: Motioned by Trustee Stefan, seconded by Trustee Jandt to approve Notice of Intent to Award the Contract as presented.

Discussion: President Kinnamon provided a brief update to the Board.

Vote

Yes: Student Trustee Delgado, Aurora Wilson, Fred Jandt, Bonnie Stefan and
Becky Broughton

No: None

Absent: Mary Jane Sanchez-Fulton

Abstain: None

The motion carried unanimously.

XII. STUDY SESSION

1. Distribution of Board Self Evaluation Instrument

The Board received the Self-Evaluation Instruments electronically and by hard copy.

**2. International Education Program – Cody McCabe, Director Education Program
(Completed during Public Updates)**

XIII. FUTURE AGENDA ITEMS

Trustee Stefan requested a Study Session on the Chancellor's Office regarding State Offering Community College Classes and the impact it may have on the College.

Trustee Sanchez Fulton requested an update on the FIND Food Bank and what the College is doing to address social issues. In addition, the Governor's Budget affecting the College. She also would like to have a future Board meeting held in Desert Hot Springs.

XIV. ADJOURN Chair Broughton stated the meeting adjourned at 2:12 PM.


Fred Jandt, Clerk