



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING - MINUTES
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
FRIDAY, FEBRUARY 9th, 2018 - 9:30 AM**

- I. CALL TO ORDER** - Chair Broughton called the meeting to order at 9:35 AM, and asked Trustee Stefan to lead the pledge of allegiance.

President, Joel Kinnamon, conducted the roll call:
Guidance

Student Trustee Delgado
Trustee Wilson
Trustee Sanchez-Fulton
Trustee Jandt
Trustee Stefan
Trustee Broughton
President Kinnamon
Parliamentarian – Carlos Maldonado
Recorder – Julia Breyer

- II. BOARD MEETING AGENDA** - Confirmation of Agenda: Approve the agenda of the Regular Meeting of February 9th, 2018, with any additions, corrections, or deletions. The agenda was approved as presented.

III. CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR:** Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CODFA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon
2. **PERSONNEL**
 - A. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
Superintendent/President
 - B. **DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT:**
(Government Code Section 54957)

3. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:**
(Per Government Code § 54956.9 (a)) – DESERT COMMUNITY COLLEGE
DISTRICT v. YTC INVESTMENTS, LLC, et al. San Bernardino County Case No.
CIVDS1700496.

4. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:**
(Per Government Code § 54956.9 (d)(2/3/4) Specify number of potential cases: 1

5. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel
Numbers: 669-330-047, 508-100-024, 611-211-013, 611-211-014, 611-211-019, 664-
190-015, 687-510-043, 687-510-044, 687-510-045, 687-510-049, 687-510-050, 687-040-
035, 759-060-024, 611-221-001

Agency Negotiator or Designee: Dr. Joel L. Kinnamon

IV. **OPEN SESSION (10:30 am)**

Closed Session report – Chair Broughton stated there was reportable action taken in closed session.

In closed session a motion was made by Trustee Stefan, seconded by Trustee Wilson, to approve the non-appointment of two probationary contract faculty members, employee identification numbers 0305980 and 0570952, for the 2018-2019 academic year and authorize the President or his designee to provide written notice of non-reappointment to each probationary faculty member.

The motion carried with five members voting in favor and zero member voting against. Motion carried five to zero.

V. **PUBLIC UPDATES**

President Kinnamon introduced Oceana Collins, Assistant Professor, History who introduced the student, Mary Brown Lee, who read the Proclamation for Women’s History Month.

President Kinnamon introduced Valerie Calderon, Athletic Trainer, who introduced the student, Peyton Miles, who read the proclamation for National Athletic Training Month.

President Kinnamon announced College of the Desert received the ACCJC the team and the commission have reaffirmed accreditation for seven years. There will be no site visit for seven years. He noted there would be a follow up report in 18 months on one standard, which they are prepared for.

President Kinnamon reported the opening of the Temporary Palm Springs Campus. He commented the community has embraced the College and he is thankful. Mac McGinnis has been leading the facility side and the College is fortunate they were able to do so.

President Kinnamon reported on the Bellwether Awards for 2018. The EDGE Program won one of the Bellwether Awards. He explained the three categories and 10 finalists. He was pleased to announce the College was nominated for two of those categories. The opportunity gives College of the Desert the opportunity to share our best practices. President Kinnamon introduced the Bellwether teams who presented in Florida along with additional Staff who assisted with the preparation.

VI. PUBLIC COMMENTS:

- Keanna Reyes and her court shared their backgrounds and information about the Riverside County Fair and National Date Festival (February 16th – 25th, Indio, CA)
- Jo Ann Higdon introduced herself to the Board and shared her background. She expressed her thanks to the Board for their commitment to the valley encourages the College to continue their efforts.

VII. INTRODUCTION OF STAFF

President Kinnamon introduced new employees.

- Prudence Bailey, CTE Transitions Specialist
- Cintya Lopez, Enrollment Services Specialist – Bilingual, Palm Springs Campus
- Jim Lilly, Computer Support Specialist, Information Technology Services, Palm Springs Campus
- Brandon Reyes, Part Time Public Safety Officer, Palm Springs Campus
- Oscar Espinoza-Parra, PhD, Dean, Enrollment Services

VIII. APPROVAL OF MINUTES

Regular meeting of December 15th, 2017 minutes. The minutes of December 15th, 2017 were approved as corrected.

Minutes for the January 19th, 2018 meeting will be brought to the next Board meeting.

IX. REPORTS

- ASCOD (Associated Students of College of the Desert)** – ASCOD President, Isiah Estrada was present and provided a brief report.
- CSEA (California School Employees Association)** – Mary Lisi, Chapter 407 Officer was present and provided a brief report on behalf of Keith Prouty II.
- CODAA (College of the Desert Adjunct Association)** – David Bashore was present and provided a brief report.
- CODFA (College of the Desert Faculty Association)** – Denise Diamond, President, was present and provided a brief report.
- Academic Senate** – Carl Farmer, President, was present and provided a brief report.

F. College of the Desert Foundation – John Mosser, Executive Director was present and provided a brief report.

G. Governing Board

Student Trustee Arturo Delgado – Student Trustee Delgado attended State of the College, which he felt, was successful event. He got to meet David Vogel, founder of DIGICOM. He loves the program and is excited to see it come to life with College of the Desert. Student Trustee Delgado attended the Emeriti event and was able to meet several faculty members. He attended the Employee Service Awards and was able to surprise President Kinnamon with his 5-year service awards. He discussed the goals for ASCOD; he wants to have successful elections. He wants to work on the smoking policy and is in hopes to present it to the Board for a Smoke Free Campus. They are working on getting a podcast here at COD with KCOD. Student Rights Fair would like to have a major impact with the students and properly function with the knowledge of their rights. Very important to strive for something and work hard to achieve it.

Trustee Aurora Wilson – Trustee Wilson expressed her congratulations to everyone involved with the Bellwether. She was thankful for the opportunity to be involved and present. She congratulated everyone and thanked those who made the Bellwether possible. Amazing news with Accreditation and takes a village to have results with this successful. State of the College was excellent and she congratulated President Kinnamon. Happy to hear COD Alumni telling their personal stories. Trustee Wilson attended the Full Time and Emeritus Faculty reception with Trustee Stefan. She also attended the Employee Service Awards. She expressed her congratulations to everyone for their service. She acknowledged the Student presentation, the detail, knowledge was impressive, and the student work that went into them was impressive. Marks Art Center is having their exhibition. She met the Interim Gallery Director and welcomed her to the College.

X. CLOSED SESSION: 12:00 PM to 1:15 PM

Closed Session report – Chair Broughton stated there was no reportable action taken in closed session.

Trustee Mary Jane Sanchez-Fulton – Attended the Indio Women's Club. She noted the keynote speaker spoke about animals and she hopes to have her at the College.

Chamber mixer,

Thanked, College of the Desert, Peter Sturgeon, Annual Scholarship Dinner. South Vocational Educating students about voter education and registration. Attended Hope Women's Empowerment wonderful day of mentoring fellow women. Wellness and wisdom. She thanked them for all the work they do state wide.

Attended the RAP Foundation Mixer. She thanked Mark Morris and Peter Sturgeon for representing the College at the mixer.

Attended Faculty Employee Service Awards, Dr. Kinnamon's speech. It was a great event and she thanked those who have been with the College since 1998. She is indebted to the College and she loves College of the Desert. She loves that she is able to represent the College as an activist. Ryan, COD Alumni who completed the mural at Desert Regional and encouraged everyone to go see it.

She was honored and privileged she was elected president 1136 Inland Empire. Proud to represent that organization. She expressed her thanks to everyone.

Trustee Fred Jandt – Trustee Jandt spoke about a previous position he held as a Dean and shared a story of an active shooter on campus. He stated he was asked to complete a lecture that started at 6:00 pm and at approximately 6:05 PM. The campus was placed on immediate lockdown. He noted the incident was several buildings away and he continued with his lecture, which brought them to about 7:00PM. At 8:00 PM they still had received no information, twelve of them left to their cars. Trustee Jandt stated that failure to communicate with people who are possibly in their offices and classrooms is a challenge. Improvement can be made to the communication process. The absence of receiving no information. He hopes this type of activity ends on all campuses. Accreditation, seven years without a subsequent visit is wonderful news for the College. Trustee Jandt thanked everyone for getting the Temporary Palm Springs Campus up and running.

Trustee Bonnie Stefan – Trustee Stefan noted the past month she had the opportunity to attend the Full Time Emeritus Reception with Trustee Wilson and Student Trustee Delgado. Was great to see everyone there. First time she was able to view the 60th Anniversary video. She attended the Win internship, outstanding; she was very impressed with their ability to community with people in the audience. They were all accomplished and presentations were outstanding. An evaluator has come from Los Angeles to speak with them. Trustee Stefan and Trustee Wilson traveled to Florida and presented with two separate teams. She shared different college best practices and several ideas that impressed her. Her Doctorate is focused around computer intelligence. She expressed her thanks to everyone who went and provided presentations. Everyone at the College is responsible for the awards and everyone on campus made it possible. Her school recently went through their accreditation, and College of the Desert showed up. She expressed her thanks to Dean Becker and Dr. Bleza. She thanked the nursing faculty. She recently went to the emergency and the phlebotomist was a graduate from College of the Desert.

Trustee Becky Broughton – Trustee Broughton thanked everyone for their efforts towards Accreditation and Bellwether. She recently attended an AGEXPO in the valley. There will be another event taking place in March. It is wonderful to hear what they have to say. Agriculture is being looked at from a different angle. College of the Desert has had a large impact on that. They spoke about bringing students to the event.

She went up to Sacramento to attend the CCLC Chair Workshop where she received her Ethics certificate and attended several beneficial workshops. She was pleased to see several student Trustees in some sessions who provided wonderful ideas and insight. She appreciates the approach of the entire college community.

She has received wonderful reports on the Wet Lab in Mecca. She thanked everyone for making it possible,

Student Services to outline campuses, making advances and now have video online counseling.

Financial Aid has changed their days from Wednesday to Tuesday. The change is so that students will have access to all departments on the same day. She expressed her thanks for considering the needs of students who are not on the Palm Desert Campus.

She asked about scholarships and they are so fortunate to have pLEDGE. When students receive scholarships, how can they apply that scholarship to books and other things that come up. She recommended letting Julia Breyer know in the Office of the President.

Students she knows could use it towards textbooks.

Superintendent/President Dr. Joel Kinnamon – he reported his Public Update provided all of his reports.

- XI. CONSENT AGENDA:** All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

Motion: Motion by Trustee Sanchez-Fulton, seconded by Trustee Jandt to approve the consent agenda as presented.

Discussion: Trustee Wilson asked to call attention to Item #3. KCOD s
She was thrilled to see that the students are going back with the possibility of receiving awards. She is happy to see that KCOD is moving forward and the possibility of FM station. She is thrilled to see how far they have come since 2011.

Trustee Broughton commented it is a very exciting opportunity and she reflected on when the Board was able to visit the station and how much the program has grown. Without the support of Administration, it would not have been possible.

Vote:

Yes: Student Trustee Delgado, Aurora Wilson Mary Jane Sanchez-Fulton, Fred Jandt, Bonnie Stefan and Becky Broughton

No: None

Absent: None

Abstain: None

The motion carried unanimously.

XII. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. BOARD OF TRUSTEES

a. Board Member Travel

Motion: Motioned by Student Trustee Delgado, seconded by Trustee Sanchez Fulton to approve the Board Member Travel as presented.

Discussion: Trustee Broughton provided comments regarding out of state travel to the state of Texas. She referenced a previous Board meeting in which the Board supported AB 1887. It was her memory that the Board supported this but the minutes support. The Board is aware there are exceptions to the assembly bill. The Community Colleges are not technically tied to it. The Board discussed eventually make a policy.

Trustee Stefan attended this similar event last year and one of the conference put on by ACCT. She was taken back as other colleges sent their entire Board and the President. When she returned from her trip, she reported out on this specific travel trip and still feels it was one of the best trainings she has ever received but she feels that the Board needs to be cognizant on the support they have towards AB 1187 and it does not adhere to what they support. Trustee Stefan feels that the Board should stand together as Trustees and refrain from travel to the states with discriminatory laws. Trustee Sanchez-Fulton feels they need to have a discussion and a presentation on AB 1887.

Student Trustee Delgado asked about the workshop and what the value of the workshop served for the Board.

Trustee Stefan explained the workshop was a week and explained she attended by herself last year.

Trustee Broughton reviewed AB1887 and had a thorough discussion.

Motion-

Vote

Yes: Mary Jane Sanchez-Fulton

No: None

Absent: Fred Jandt, Bonnie Stefan and Becky Broughton

Abstain: Student Trustee Delgado

The motion failed.

C. HUMAN RESROURCES

1. Faculty Tenure Review

Motion: Motioned by Trustee Jandt, seconded by Trustee Wilson for the approval Faculty Tenure Review as presented.

Discussion: Trustee Stefan thanked the tenure review committee. Trustee Broughton congratulated the Faculty and noted it was many hours of hard work.

Vote

Yes: Student Trustee Delgado, Aurora Wilson, Mary Jane Sanchez-Fulton, Fred Jandt, Bonnie Stefan and Becky Broughton

No: None

Absent: None

Abstain: None

The motion carried unanimously.

2. Granting of Tenure – Faculty

3. Motion: Motioned by Trustee Jandt, seconded by Trustee Stefan for the approval of Granting Tenure, to Faculty as presented.

Discussion: Trustee Sanchez-Fulton noted it was wonderful they have the opportunity to grant tenure to these wonderful Faculty members.

Vote

Yes: Student Trustee Delgado, Aurora Wilson, Mary Jane Sanchez-Fulton, Fred Jandt, Bonnie Stefan and Becky Broughton

No: None

Absent: None

Abstain: None

The motion carried unanimously.

D. ADMINISTRATIVE SERVICES

1. Budget Revisions

Motion: Motioned by Trustee Stefan, seconded by Trustee Jandt to approve the Budget Revisions as presented.

Discussion: Interim Vice President Ramont provided a brief update to the Board indicating it is part of Prop 39.

Vote

Yes: Student Trustee Delgado, Aurora Wilson, Mary Jane Sanchez-Fulton, Fred Jandt, Bonnie Stefan and Becky Broughton

No: None

Absent: None

Abstain: None

The motion carried unanimously.

2. Certification of Signatures

Motion: Motioned by Trustee Stefan, seconded by Trustee Wilson to approve the Certification of Signatures as presented.

Discussion: None.

Vote

Yes: Student Trustee Delgado, Aurora Wilson, Mary Jane Sanchez-Fulton, Fred Jandt, Bonnie Stefan and Becky Broughton

No: None

Absent: None

Abstain: None

The motion carried unanimously.

3. Resolution #020918-1 Authorized Signatures

Motion: Motioned by Trustee Stefan, seconded by Trustee Wilson to approve Resolution #020918-1 as presented.

Discussion: None

Roll Call Vote: President Kinnamon conducted the roll call vote:

Student Trustee Delgado – Yes

Trustee Jandt - Yes
Trustee Stefan - Yes
Trustee Broughton - Yes
Trustee Wilson - Yes
Trustee Sanchez-Fulton - Yes

The motion carried unanimously.

XIV. STUDY SESSION (Completed during Public Updates)

1. Board Self Evaluation Instrument

Trustee Broughton reported they would discuss this item at the next Board meeting.

2. President's Annual Report

President Kinnamon shared the Annual Report with the Board.

XV. FUTURE AGENDA ITEMS

Trustee Jandt commented on receiving a report on mental health for students on college Campuses.

Trustee Broughton would like to have more information on AB 1887.

Trustee Sanchez-Fulton requested information on the Governor's Budget. She would like an update and see where the College is at financially.

Trustee Wilson requested a review of AB 1887 and the review of the Board Member Travel Policy so it will coincide.

Student Trustee Delgado would like to have more information about transportation needs and how it affects students by campus.

XIV. CLOSED SESSION – Chair Broughton stated there was no reportable action taken in closed session.

XVI. ADJOURN

Chair Broughton stated the meeting adjourned at 3:52 PM.


Fred Jandt, Clerk