



Agenda

Desert Community College District Board of Trustees
43-500 Monterey Ave., Palm Desert, CA 92260

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: WEDNESDAY, AUGUST 19, 2015
TIME: 9:30 A.M.
LOCATION: 43500 MONTEREY AVE., PALM DESERT, CA
CRAVENS MULTI-PURPOSE ROOM

Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the President as soon in advance of the Board meeting as possible.

For the convenience of the public, regular meetings of the Board of Trustees are transmitted live via "video stream" from the District's website, www.collegeofthedesert.edu. This is a non-interactive format allowing viewers to hear the discussion and view the Board of Trustees during the meeting. Archived video of some prior meetings is also available. The minutes of the meetings of the Board of Trustees are the official record of the actions of the Board.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

II. AGENDA:

A. BOARD MEETING AGENDA: Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a 2/3 vote of the Board, or (if less than 2/3 of the members are present, a unanimous vote of those present), that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified.

B. CONFIRMATION OF AGENDA: Approve the agenda of the Regular Meeting of August 19, 2015 with any additions, corrections, or deletions.

C. BOARD OF TRUSTEES CAMPUS TOUR – 9:35 a.m. to 10:15 a.m.

III. CLOSED SESSION: 10:15 a.m. to 10:30 a.m., and 12:00 p.m. to 1:30 p.m. and/or following the open session if additional time is needed.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time the board shall reserve time after the public meeting to continue discussion.

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:** Section 54956.9 (d)(2/3/4) Specify number of potential cases: 3
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 019, 502 190 020, 611 212 007, 611 212 008, 611 212 039, 611 212 019, 611 212 009, 611 212 040, 611 212 012, 611 212 032, 611 212 033, 611 212 034, 641 261 020 0

Agency Negotiator or Designee: Dr. Joel Kinnamon

4. **PERSONNEL**

a. **DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT**
(Government Code Section 54957)

b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
• Superintendent/President

IV. **OPEN SESSION** (10:45 a.m.)

Closed session report (if any)

V. **PUBLIC UPDATES**

VI. **PUBLIC COMMENTS: PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM SHOULD COMPLETE THE "REQUEST TO ADDRESS THE BOARD" FORM AND PRESENT IT TO THE SECRETARY. PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM MAY DO SO AT THIS TIME. THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON AND 15 MINUTES PER TOPIC, UNLESS FURTHER TIME IS GRANTED BY THE BOARD.**

- Reading of Proclamations
 - Proclamation: National Hispanic Heritage Month – read by Minerva Montane, ASCOD President

VII. **INTRODUCTION OF NEW FULL-TIME STAFF**

VIII. **APPROVE THE MINUTES OF:**

Regular meeting of July 16, 2015 (Details on COD Website)

IX. REPORTS

- A. ASCOD
- B. COLLEGE OF THE DESERT FOUNDATION
- C. ACADEMIC SENATE
- D. C.O.D.F.A.
- E. C.O.D.A.A.
- F. C.S.E.A.
- G. GOVERNING BOARD
- H. SUPERINTENDENT/PRESIDENT

- X. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.**

A. BOARD OF TRUSTEES

- 1. Proclamation - National Hispanic Heritage Month

B. HUMAN RESOURCES

- 1. Personnel Items
- 2. New Job Description:
 - Director of Tutoring and Academic Skills Center (TASC) and Supplemental Instruction (SI)
 - Director, Human Resources
 - Vice President Student Learning
 - Vice President Student Success

C. ADMINISTRATIVE SERVICES

- 1. Purchase Orders and Contracts for Supplies, Services and Construction
- 2. Warrants
- 3. Approval of Contracts/Agreements and Amendments
- 4. Payroll
- 5. Gifts/Donations to the District
- 6. Out-of-State Travel
- 7. Notice of Completion – Measure B Bond Projects
- 8. Change Orders – Measure B Bond Projects

D. STUDENT SUCCESS & STUDENT LEARNING

- 1. Approval of the 2015-16 College of the Desert Catalog Addendum

XI. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. ADMINISTRATIVE SERVICES

1. Purchase Order for Construction – East Valley Campus – Mecca/Thermal Expansion Project – Measure B Bond Project

XIII. STUDY SESSION

1. Potential Bond Measure – Vice President Lisa Howell, Administrative Services
2. Palm Desert Campus Tour – Board of Trustees



**COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
43500 MONTEREY AVE
PALM DESERT, CA 92260
WEDNESDAY, AUGUST 19, 2015
9:30 am**

- I. CALL TO ORDER** - Chair Stefan called the meeting to order at 9:31 am and asked Trustee Broughton to lead the pledge of allegiance.

Dr. Kinnamon – Dr. Kinnamon conducted the roll call:

Trustee Broughton
Trustee O’Neill
Trustee Stefan
Trustee Sanchez-Fulton
Trustee Wilson
Student Trustee Escobar (excused absence)

Parliamentarian – Carlos Maldonado
Recorder – Angela Walton

II. BOARD MEETING AGENDA

Confirmation of Agenda: Approve the agenda of the regular meeting of August 19, 2015 with any additions, corrections, or deletions.

There were no more changes to the agenda, and the agenda stands approved as presented.

BOARD OF TRUSTEES CAMPUS TOUR – Chair Stefan announced that the Board of Trustees will be taking a brief tour around campus from 9:35 am to 10:15 am. Once the tour concludes, they will go into immediate closed session from 10:15 am to 10:30 am. The Board meeting will reconvene with open session at 10:45 am. President Kinnamon announced that an additional cart is available for any staff members wishing to go on the tour.

III. OPEN SESSION

Closed Session Report: no morning closed session.

Chair Stefan provided a brief report on the tour stating that the trustees visited the Walter N. Marks Center for the Arts center, the McCarthy Child Development and Training center, the

Stagecraft Shop, and the School for Applied Science and Business building. The trustees expressed their appreciation and thanked Mac McGinnis for guiding the tour and for his expertise.

IV. PUBLIC UPDATES

Public Updates – Dr. Kinnamon reported that they recently received the growth allocation projections from the Chancellor’s office, and that the formula has been established at 8.68% growth for the District, the second largest percentage applied for the 2015-2016 year, creating ambitious goals for COD. Deans and staff have been working toward making this accommodation and adding additional sections for the upcoming fall, winter, spring, and part of summer, and if this growth was attained, it will create more access for the community, and could generate a great deal of ongoing revenue for the district. Dr. Kinnamon reported that COD is poised well for achieving our growth, stating that Indio already at its 1,000 threshold, and to accommodate further growth, staff has been evaluating the current facilities and classroom needs and looking for additional spaces available for use, including the possibility of temporarily utilizing space at UCR.

President Kinnamon reported that starting in January 2016, Sunline will be offering a dedicated COD express bus route from Desert Hot Springs to COD, and a presentation on this effort will be given at the September Board meeting. In the fall, COD students will be surveyed to determine transportation needs.

President Kinnamon discussed the ongoing operational budget, stating that additional personnel and faculty will be necessary to meet the need as growth continues and they will begin recruiting additional faculty. Dr. Kinnamon reported that the Academic Senate will hold its retreat this Saturday, and he briefly discussed ongoing budgetary needs for instruction.

V. PUBLIC COMMENTS

1. **Reading of Proclamations** - Proclamation: National Hispanic Heritage Month – read by Minerva Montane, ASCOD President
2. **Susan Francis** – CEO of Ophelia Project – Ms. Francis thanked COD for its support of this program as it provided scholarships to female students, and is the first college to provide this level of support.

VI. INTRODUCTION OF NEW FULL-TIME STAFF – John Ramont, Director of Fiscal Services, introduced Virginia Ortega, Accounting Manager. Jessica Enders, Director of Education Centers, was introduced by Dr. Kinnamon.

VII. APPROVE THE MINUTES OF:

Regular meeting of July 16, 2015 – there were no corrections and the minutes stand approved.

VIII. REPORTS

- A. **ASCOD (Associated Students of College of the Desert)** – Minerva Montane, ASCOD President, and the new ASCOD cabinet members introduced themselves to the Board members, and Ms. Montane provided a brief report.
- B. **College of the Desert Foundation** – Peter Sturgeon was present and gave a brief report.
- C. **Academic Senate** – Dr. Kelly Hall was unavailable but submitted a written report to the Board of Trustees.
- D. **C.O.D.F.A. (College of the Desert Faculty Association)** – Denise Diamond and Jose Simo were present and provided a brief report.
- E. **C.O.D.A.A. (College of the Desert Adjunct Association)** – David Bashore was present and gave a brief report.
- F. **C.S.E.A. (California School Employees Association)** – Lauro Jimenez was present and provided a brief report.

G. **GOVERNING BOARD**

Trustee Broughton – Trustee Broughton provided samples of dates from her date farm. She commented that she was honored to attend one of the EGDE celebrations; she emphasized how many hours and classes were saved through students taking these remedial classes, thanked the staff and applauded their work as well as the success of the program. Trustee Broughton stated that working toward solutions to student transportation issues was a big obstacle and is greatly beneficial to helping students reach their goals. Trustee Broughton stated that the tour this morning was terrific, and provided the trustees an opportunity to meet a few staff members.

Trustee O’Neill – Trustee O’Neill welcomed everyone back, complimented the ASCOD officers for attending the meeting today and thanked Carlos Maldonado for his leadership. Trustee O’Neill reported that open enrollment is beginning and there are changes that will affect staff. Trustee O’Neill thanked President Kinnamon for his leadership and thanked his fellow trustees for supporting COD as they continue to expand to meet the needs of the community, especially with the recent new thrust toward career and technical education. Trustee O’Neill thanked Diane Wirth and the human resources team for getting negotiations started early. Trustee O’Neill commented that he was appreciative of the tour of the facilities as facilities are critical to the success of COD and changes to the environment improve the learning process.

Trustee Wilson – Trustee Wilson thanked ASCOD for attending today’s meeting. Trustee Wilson reported that she visited the EDGE program and complimented the boot camp, thanking Jessica Enders and staff for their work. Trustee Wilson reported that she

attended the vocational nursing program pinning as well. Trustee Wilson has begun tracking her units for the CCLC Excellence in Trusteeship Program, and that her attendance at ACCT Conference in New York earlier this year may be counted toward her certificate. Trustee Wilson thanked the college for supporting the upcoming Ophelia training in September, and commented that she is pleased to see COD's alliance with Sunline moving forward.

Trustee Sanchez-Fulton – Trustee Sanchez-Fulton thanked ASCOD officers for attending today's Board meeting, commenting that student leadership is critical. Trustee Sanchez-Fulton reported that she donated an iPad that she won at Las Vegas conference to one of the local schools, and shared a letter she received from Dr. Carreon Foundation. Trustee Sanchez-Fulton expressed her excitement about the Sunline partnership and the express bus from Desert Hot Springs to COD, and shared pictures of the ESL event held at COD that she also attended. Trustee Sanchez-Fulton stated that she attended the following:

- July 17 attended Girlfriend Factor Summer Mixer. Dean Leslie Young and VP Lisa Howell also attended the mixer.
- July 23 attended joint chamber mixer of La Quinta, Indio and Coachella.
- July 24 attended Desert Hot Springs Chamber of Commerce administration signing of Incubator Program for desert lightning.
- July 31 attended a Riverside County Probation Resource Fair, where over 40 non-profits were represented.
- August 1st attended the 1st Annual California Teachers Summit at California State University, and provided her certificate of completion to the Board.
- August 2nd attended the Gary Bosworth luncheon, where State Controller John Chang and Secretary State Alex Padilla were keynote speakers. Trustee Sanchez-Fulton explained that Gary Bosworth was a Desert Hot Springs community leader.
- August 6th attended the Vocational Nurse Pinning ceremony as well the Summer Edge completion ceremony where 400 of COD's incoming fall students completed their 3-week program of fast-paced review of basic skills in Math and/or English.
- Attended COD ESL enrolling sessions on August 10 at Cathedral City High School and August 11 at Desert Hot Spring High School, and thanked the ESL team of Jessica Van Beers, Counselor Jose Simo, Dean Scott Cooper and Palm Springs Unified staff and community volunteers.
- On August 13th attended Indio Chamber of Commerce lunch where the Indio Chief of Police presented an innovative community outreach program. Trustee Sanchez-Fulton stated that she hopes to see him present this model program to COD.
- Trustee Sanchez-Fulton mentioned the concept of a charging station model for staff and students at COD, and commented that she is glad to see more classes added to our Desert Hot Springs, Cathedral City, Indio and Mecca campuses.

Trustee Stefan – Chair Stefan welcomed everyone back to a new school year. Chair Stefan reported that she represented COD at the recent CSEA state convention in Las Vegas where Lauro Jimenez won CSEA member of the year, and she brought back a plaque awarded to COD for display in a place of honor.

Chair Stefan announced that although Flex activities will begin next week, she also starts back to work next week, and apologized in advance for not being able to attend every Flex session. Chair Stefan Trustee urged the trustees to sign up for the CCLC Excellence in Trusteeship Program if they had not already done so, and informed the trustees that the parliamentary procedure session that will be offered during Flex will count toward their CCLC certificate. Chair Stefan also reminded the trustees that if for any reason they are unable to attend the October ACCT conference, to let Angela Walton know as soon as possible, and she shared copies of the individual trustee travel budgets for the year.

Chair Stefan stated that she is glad to hear negotiations are underway, and further commented that she will want to do another campus tour at an upcoming Board meeting. The trustees hope to hold a Board meeting in October at the Mecca/Thermal campus that will be held at a special time of day so that community members may attend.

IX. CLOSED SESSION:

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION: Section 54956.9 (d)(2/3/4)** Specify number of potential cases: 3
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 019, 502 190 020, 611 212 007, 611 212 008, 611 212 039, 611 212 019, 611 212 009, 611 212 040, 611 212 012, 611 212 032, 611 212 033, 611 212 034, 641 261 020 0

Agency Negotiator or Designee: Dr. Joel Kinnamon

IV. OPEN SESSION

Closed Session Report: Chair Stefan announced that in closed session, pursuant to Government Code §54956.9, the Governing Board has approved a Settlement Agreement between the District and SunPower Corporation Systems resolving a dispute regarding retention withheld by the District in connection with the parties' September 21, 2012 Solar/Photovoltaic System Project Agreement. In conjunction with the Settlement, Change Order No. 2 to the Agreement has been approved. The motion to approve was made by Trustee Broughton, seconded by Trustee O'Neill

to approve the settlement. The motion carried with 5 members voting in favor and 0 members voting against. Motion carried 5 to 0.

H. SUPERINTENDENT/PRESIDENT

Dr. Kinnamon asked Vice President Lisa Howell to present the Administrative Services Report.

Administrative Services:

- 2014-2015 fiscal year is now closed, unrestricted fund ending balance is \$8,137,519. Full budget report will be provided at the September Board meeting.
- Water Conservation Update – COD continues to monitor, 2014 water usage dropped to 223 acre feet and 2015 usage is 108 acre feet through June.
- Bookstore Update - 99.9% of expected needs are currently in stock.
- Year 2 Prop 39 Incentive Received – SC Edison, received approval on incentive totaling \$71,635.92, slightly higher than projected.
- CPR Classes are offered by Director of Security, Tim Nakamura, and 24 staff members have completed the course.
- Wayfinding signs and road repairs completed. Trustee O’Neill asked if the wayfinding signs were in Braille – VP Howell will check on handicap accessibility and report back
- Parking Study – VP Howell will bring a revised parking plan to next meeting

Human Resources – Vice President Diane Wirth reported on the following:

- COD Leadership Meeting: Leadership team met and discussed meeting formats, and developed a list of sixteen topics for future meetings. VP Wirth reported that the goal of these meetings is to strengthening internal networking within COD. Survey Monkey will be utilized for the meetings; the first meeting will be scheduled in September.
- Hiring Update: opened two Vice President positions, one for Instruction and one for Student Services, and they are advertising for these positions nationwide. The application period will close at the end of September 2015.
- Negotiations – 2015-2016 negotiations have begun; they have already met with CSEA and will be scheduling negotiations with CTA and CODAA.

President Kinnamon reported on the following:

- Will try to have recommendations at the November meeting for the open Vice President positions, as well as several other positions
- Attended ASCOD retreat and complimented Carlos Maldonado, Director of Student Life, and the COD ASCOD students on their commitment
- EGDE Program – 549 students were served over the summer; the program originally began with 22 students
- Through the Program Review Update process, over \$500,000 of instructional equipment has been approved and funded

- Flex activities begin next week, including President's address, new faculty orientation, and ongoing orientation for the fall semester with Dr. Berg and Zerryl Becker working on this.
- The trustees are invited to the Faculty & Staff dinner from 6-9:30 pm at the Omni Rancho Las Palmas next Thursday
- Central Campus renovations update
- Counseling, financial aid, and student services staff have done an exceptional job and have been focused on student needs
- Adjuncts – at the pace COD is growing, acknowledged that adjuncts are significantly important to academic success of the students

Trustee Wilson asked if there would be follow-up on the long term impact of the EDGE program. Dr. Kinnamon reported that an analysis will be provided once the data has been assessed. Dr. Annebelle Nery, Executive Dean, reported that the sample size is important, and that it is a rich and diverse cohort, especially with hundreds of students to study. Once the analysis has been completed, the results will be shared with the trustees.

XI. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

1. Proclamation - National Hispanic Heritage Month

B. HUMAN RESOURCES

1. Personnel Items
2. New Job Description:
 - Director of Tutoring and Academic Skills Center (TASC) and Supplemental Instruction (SI)
 - Director, Human Resources
 - Vice President Student Learning
 - Vice President Student Success

C. ADMINISTRATIVE SERVICES

1. ~~Purchase Orders and Contracts for Supplies, Services and Construction~~ *Pulled for discussion*
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll
5. Gifts/Donations to the District
6. Out-of-State Travel
7. ~~Notice of Completion—Measure B Bond Projects~~ *Pulled for discussion*

8. Change Orders – Measure B Bond Projects

D. STUDENT SUCCESS & STUDENT LEARNING

1. Approval of the 2015-16 College of the Desert Catalog Addendum

Trustee Sanchez-Fulton requested pulling Administrative Services Consent Item #1, Purchase Orders and Contracts for Supplies, Services and Construction, and Administrative Services Consent Item #7, Notice of Completion – Measure B Bond Projects, for discussion.

Motion: Motion by Trustee Broughton, seconded by Trustee O’Neill to approve the consent agenda as amended.

Discussion: Trustee Broughton thanked the community members that provide gifts of items or of their time, and thanked them for their generosity.

Vote:

Yes: Becky Broughton, Michael O’Neill, Bonnie Stefan, Aurora Wilson, Mary Jane Sanchez-Fulton

No: None

Absent: Student Trustee Escobar

Abstain: None

The motion carried unanimously.

XIII. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

1. Administrative Services Consent Item #1, Purchase Orders and Contracts for Supplies, Services and Construction

Motion: Trustee Sanchez-Fulton made the motion to approve Administrative Services Consent Item #1, Purchase Orders and Contracts for Supplies, Services and Construction, and Trustee Wilson seconded.

Discussion – Chair Stefan asked for an explanation of the GASB 45 Trust listed on the Consent Item #1, Purchase Orders, and VP Howell provided this information, stating that the Health Benefits subcommittee studied proposals from various firms to determine which firm would be best for moving COD’s GASB funds into an investment vehicle that would earn better interest than the county pool, and the SISC Trust was selected. Approval of this item would allow COD to move this money from the county treasury into the trust so that it may begin earning interest, and VP Howell briefly explained how this affects pensions and why it was a substantial benefit to COD.

Chair Stefan asked for an explanation of Killer Bee Marketing, which President Kinnamon reported is a company that has been utilized to take down hives around the campus. Chair Stefan asked that the public is made aware that there are hives around the campus and to take the proper precautions.

Vote:

Yes: Becky Broughton, Michael O’Neill, Bonnie Stefan, Aurora Wilson, Mary Jane Sanchez-Fulton

No: None

Absent: Student Trustee Escobar

Abstain: None

The motion carried unanimously.

2. Administrative Services Consent Item #7, Notice of Completion – Measure B Bond Projects

Motion: Trustee O’Neill made the motion to approve Administrative Services Consent Item #7, Notice of Completion – Measure B Bond Projects, and Trustee Broughton seconded.

Discussion – Photos of the new signage were provided to the trustees.

Vote:

Yes: Becky Broughton, Michael O’Neill, Bonnie Stefan, Aurora Wilson, Mary Jane Sanchez-Fulton

No: None

Absent: Student Trustee Escobar

Abstain: None

The motion carried unanimously.

B. ADMINISTRATIVE SERVICES

1. Purchase Order for Construction – East Valley Campus – Mecca/Thermal Expansion Project – Measure B Bond Project

Motion: Trustee Broughton made the motion to approve the Purchase Order for Construction – East Valley Campus – Mecca/Thermal Expansion Project – Measure B Bond Project, and Trustee Sanchez-Fulton seconded.

Discussion: VP Howell explained that this is a piggyback bid, and they have executed a quick purchase so that portables could be purchased to get the project started. The totals for the portables came to \$937,088, and includes the construction and installation of the four portables

that will house two classrooms, one wet lab, and one lab prep room. There will be a facilities studies presentation at the Mecca/Thermal campus during the October Board meeting.

Vote:

Yes: Becky Broughton, Michael O’Neill, Aurora Wilson, Bonnie Stefan, Mary Jane Sanchez-Fulton
No: None
Absent: Student Trustee Escobar
Abstain: None

Motion carried unanimously.

XIV. STUDY SESSION

1. Potential Bond Measure – Vice President Lisa Howell, Administrative Services

Dr. Tim McLarney of True North Research presented a Baseline Bond Survey presentation, which encompassed polling on feasibility of an additional general obligation bond. The purpose of the study was to determine if a bond measure is feasible, identify how to create a measure consistent with community priorities, and gather information needed for communications and outreach. Method of study was a telephone survey conducted June 26 through July 1, 2015. 400 District voters likely to participate in the November 2016 election were polled. Dr. McLarney explained the process of the ballot test and the sample of voters used. Key conclusions are that it is feasible to move forward with a bond measure on the November 2016 ballot. The ballot test needs to be 55% required to passage of Prop. 39 bond. Strong natural support was well above the 55% threshold (73%).

Charles Heath of TBWB Strategies discussed the Bond Planning Process and next steps. The first step is to build consensus, which includes informing and engaging the internal college community, including students, alumni, faculty and staff as well as campus leaders. The external community will also need to be informed, possibly by mass communication methods, to elected leaders, business leaders, ethnic community and voters at large. The next step is building the measure, which includes developing a detailed project list, develop a resolution calling for this election, a ballot question, a tax rate statement, and the Board vote. Next is an independent advocacy campaign, which will include private fundraising, endorsements, direct mail and advertising, phone banks, web/social media, precinct walks and lawn signs. The November 2016 Election Timeline: there are 157,426 registered voters, expected voter turnout is 130,266, and will need 71,647 votes to win the measure.

Adam Bauer of Fieldman, Rolapp & Associates briefly discussed four series of bonds as well as projected amounts that November bond sales done every few years through 2025 could generate for projects, which was approximately \$570 million. VP Howell briefly addressed the risks of engaging in this type of scenario.

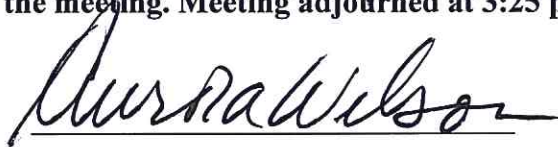
Palm Desert Campus Tour – Board of Trustees took a brief tour of the COD campus, and will take another tour at a future meeting.

Future Agenda Items:

Trustee Broughton requested a study session on AB86. Trustee Wilson requested President Kinnamon's presentation on realignment and transportation. Trustee Sanchez-Fulton requested and update on technology.

XV. ADJOURN

There were no objections to adjourning the meeting. Meeting adjourned at 3:25 pm.

A handwritten signature in black ink that reads "Aurora Wilson". The signature is written in a cursive style and is positioned above a horizontal line.

By: Aurora Wilson, Clerk

ADDRESSING THE BOARD OF TRUSTEES

1. Complete a "Request to Address the Board of Trustees" form (see below) and present it to the Board Executive Assistant prior to the beginning of the meeting at which you wish to address the Board.

2. You will be called to speak at the section set aside for PUBLIC COMMENTS. Each speaker will be allowed a maximum of three (3) minutes per topic. Fifteen (15) minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. *(per Board Policy 2350)*
3. You will be asked to state your name and appropriate affiliation for the record before your statements to the Board.
4. The Board Chair may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive. *(per Board Policy 2350)*

**For the complete text of Board Policy 2350 www.collegeofthedesert.edu – "Community", "Board of Trustees", "Board Policies and Procedures".*

(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 8-19-15

NAME: SUSAN FRANCIS (Ophelia Project)
(Please print legibly)

AFFILIATION: PUBLIC STAFF _____
 FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. _____

TITLE _____

PROCLAMATION

NATIONAL HISPANIC HERITAGE MONTH

Whereas, Americans of Hispanic Heritage have a sophisticated ancestry which dates back hundreds of years, exploring and settling in our country before the War of Independence; and

Whereas, they brought with them a deep commitment to family and community, a strong work ethic, and an unwavering belief in the American Dream; and

Whereas, in a nation that derives so much strength from cultures and races, Hispanic Americans are a thriving force in our society, and a vital part of our economy; and

Whereas, we recognize that the success of our Nation is closely tied to the success of our citizens of Hispanic Heritage, who are a large and increasing segment of our population;

Now therefore be it proclaimed, that the Board of Trustees, faculty, staff and students take this opportunity to honor Hispanics for their many valuable contributions to this great land; and

Be it further proclaimed, that the Board of Trustees of Desert Community College District are pleased to recognize September 15 through October 15, as National Hispanic Heritage Month.

Board of Trustees

Dr. Bonnie Stefan

Ms. Mary Jane Sanchez-Fulton

Ms. Aurora Wilson

Mr. Michael O'Neill

Ms. Becky Broughton

Ms. Tamara Escobar

Superintendent/President

Dr. Joel L. Kinnamon

August 19, 2015

College of the Desert President and Board of Trustees:

Good morning, I hope everyone's summer has been going swell since it will be over in about a week and a half. I am deeply sorry that I wasn't able to make it to today's meeting, my father was scheduled to have his citizenship ceremony at the Los Angeles Convention Center this morning at noon. Today is a special day for my father and I felt I couldn't miss it; today is also the anniversary of his mother's passing more than ten years ago.

As for my report, I had a wonderful time getting to know the rest of my team at the ASCOD retreat earlier this month at the Mira Monte Resort and Spa. Each officer definitely has a lot to bring to the table, and I am excited to work with them this upcoming academic school year. Unfortunately, I had to work graveyard shift all three days of the retreat so I was unable to spend the night at the resort. I would, however, like to thank Carlos and Ana for putting this together.

I am in the second to last week of completing my Health Career Connections Internship at Planned Parenthood this summer, my last day will be next Friday, just in time before school. Since my preceptor just left on maternity leave this past Friday, I presented her my project and she was happy and proud of what I had been working on for the past 2 months. I will be submitting a video on my accomplishments this Friday. A few of our College of the Desert students have been participants of this internship, we will be having our reception on September 10, 2015, the time and location is TBD, I can follow up with more information if anyone is interested in attending.

This past month I also attended a Restorative Justice 101 training at the Boys and Girls Club in Thermal/Mecca, hosted by Building Healthy Communities. At this training I learned how to creatively think and work outside the box by creating a safe space to work with students of our communities and identify where our students need help the most. Other than this, I have been working nights at Desert Regional Medical Center, I have wrapped up my training shifts and am now working alone.

I wish you all a wonderful day.

Best,

Tamara Escobar
College of the Desert Student Trustee

Board of Trustees Meeting
19 August 2015
ASCOD BoT Report

Good Morning Madame Chair, Board Members, Senior Administration, and distinguished guests. The following is the ASCOD report for the month of August.

I would like to start by introducing myself, my name is Minerva Montane, and I am the ASCOD President for the 2015-2016 Academic year. With me here today are some of our ASCOD officers, I would like them to introduce themselves. Vice-president, Manases “Joey” Hernandez, Communications officer, Katelynn Stover, Secretary, June Mihalich, Officer of Academic Affairs, Isiah Estrada. I am very pleased and honored to be representing the College of the Desert Student Body, along with my ASCOD Student Senate team. I am very grateful to be in this position and excited to be working with the Board of Trustees, Faculty, and Administrators on making this a great year for the students.

On August 4th through the 6th, ASCOD had its annual Transitional Retreat. We would like to thank our advisor Carlos Maldonado and the Office of Student Life for taking the time to put the retreat together. During our retreat, we met with the past officers of the ASCOD Student Senate, they gave in depth details about the positions that we now hold. We also reviewed Parliamentary Procedure, and The Brown Act. We looked at possible goals that we would like to accomplish as a team as well as personal goals that we would like to achieve individually. We would also like to acknowledge the constructive conversation we were able to have with Dr. Kinnamon and Ms. Pamela Hunter. We really appreciate that both of you took the time to come out and speak to us on shared governance which is a very important topic for us.

The first ASCOD meeting will be on August 24, 2015, from 2:00-4:00pm in the Office of Student Life Conference room. We will be discussing possible upcoming events and dates. We will also be discussing new strategies to effectively relay information to the students at large.

We are looking forward to working with all the constituent groups on campus and will be looking up to these groups for guidance and leadership.

This concludes the ASCOD report for the month of August, I look forward to the many Board reports to come.

Thank you,

ASCOD Student Senate

Report to the Board of Trustees

Desert Community College District

Submitted by: Dr. Kelly Hall, Associate Professor, Business

President, Academic Senate

August 21, 2015

Tutoring and Academic Skills Center (TASC) – On June 18, I reported that the Senate and administration had reached an agreement regarding proposed changes to the TASC. I reported that Dr. Nery and I had met on June 17, 2015 and agreed that since the TASC operations are directly related to student success and preparedness, a matter of Senate purview, no changes would be decided upon nor implemented at the TASC until the full Senate can take up the matter in the fall.

I also reported in June that Dr. Nery had been working with key faculty stakeholders to develop a job description for the Director of the TASC. It was agreed that an educational administrator position needed to be filled and that doing so would represent no substantive change to the TASC structure as this would essentially be the position vacated by Chris Nelson. The job description was developed, reviewed and agreed upon by June 16. However, the job description was not included for board approval at the July board meeting; it is on this month's agenda for your approval.

Katie Chartier has been asked to oversee the staff of the TASC until the Educational Administrator position has been filled. The Senate was not consulted about this decision. All of the TASC Instructional Support Assistants (ISA's) have been replaced with new hires. Chris Nelson has been contracted to train the ISA's. The Senate was not consulted about the decision to hire a consultant. Both of these decisions were made after the administration had committed to consulting with the Senate on the TASC transition.

Interviews for the TASC Tutorial Coordinator positions are scheduled to occur on Friday August 14. At this writing it is unknown whether any or all of the 3 positions staffed last spring will be filled for the fall term. What is clear is that when the new academic year begins, every instructional person employed there will have less than 30 days on the job. There will be no dedicated administrator. There will be an interim administrator, with no previous experience, that was appointed without faculty consultation.

Enrollment Management – The chancellor has recently released data indicating that College of the Desert's growth rate last year was the 2nd highest in the state. We are now in a position to receive a substantial increase in growth funding. This is good news but we must move forward in a measured manner so that our schedule reflects the mission of the college and so that such things as maximizing apportionment do not drive curriculum or other decisions.¹

For example, in recent days, 24 sections of ELSN courses were added to the schedule. Neither the department chair nor the discipline faculty was consulted. Demand for these classes is unknown (as of this writing most remain zero or very low enrolled) and with the semester start 2 weeks away, many have no assigned instructor. It may be that adding these sections is a sound idea. But dramatically increasing the sections offered in a program right before the start of a new term, with unproven basis for estimating fill rates, and without faculty consultation, is a troublesome approach to enrollment management.

Academic Senate – The Senate executive committee will hold its fall retreat on August 22. The purpose of this gathering is to articulate and clarify Senate goals and priorities for the coming year. Dr. Kinnamon has accepted our invitation to attend the afternoon session so that we may share and discuss the Senate's vision for 2015/16. These goals and priorities will be communicated to the campus community during the Senate 101 session during Flex (Thursday,

¹ Curriculum is more than writing a course outline. Curriculum includes sequencing of courses, delivery method, degree and certificate requirements, student preparation, pre-requisites and more. Therefore, the faculty must be major participants in setting the academic directions for the college, including enrollment management and scheduling policies.

August 27 from 1 – 2:30, Cravens' Multi-purpose Room). I will also include the 15/16 Senate agenda in my September board report.

The California Community College system is divided into districts for purposes of state Senate representation. College of the Desert is in area D. This fall, our college will host the annual area D meeting. On October 24, approximately 50 Senate presidents, faculty leaders, and state representatives from area D will meet on our campus to discuss current issues, articulate faculty positions and share best practices. This is a great opportunity to showcase our college and programs. The meeting is on a Saturday so our guests will be treated to lunch from one of our Street Fair lunch vendors, Julio Cruz. Julio is a College of the Desert and CSUSB business graduate who serves the best burritos and carne asada in the desert. Chef Beno's culinary students will prepare desert. Our horticulture students will provide living center pieces for the tables and Dr. Kinnamon will be on hand to welcome the group.

SSSP Non-Credit – On July 20, 2015, College of the Desert received a memorandum from the Chancellor's office. The memo was notification that colleges must certify that they will provide core SSSP services to noncredit students and also that they will submit a noncredit SSSP Plan and Budget for 2015-16.

The certification form indicating the college currently administers a noncredit SSSP is due on Monday, August 17. The plan is due by October 30, 2015. Both the certification and the plan with budget must be submitted on time in order for colleges to receive funding for SSSP services to non-credit students in 2015/16.

I contacted Professors Renat Senters and Fred Vescial, both tenured faculty in the ESL non-credit area. Given the tight time frames, both agreed to help out over the summer. Amanda Phillips formed a working group that met on Tuesday, August 4th. The group discussed the current services offered to non-credit students regarding Orientation, Assessment, Counseling and Educational Planning and Follow-up. They identified gaps in services and decided on next

steps for addressing these. The group got off to a great start. Hopefully this work will continue on-track now that Amanda Phillips is on leave.

Thank you very much to Professors Vescial and Senters for their speedy response to this need. I'd also like to recognize the dozens of faculty members who have served on hiring committees this summer, those that have worked to organize Flex, chaperoned student field trips, been active in state Senate events, consulted on the TASC structure and more. College of the Desert has an amazing team of dedicated faculty!

Respectfully Submitted,
Kelly Hall, MBA, PhD, CPA
Associate Professor, Business
Academic Senate President

Desert Community College District
Board of Trustees' Meeting
August 19, 2015
CODAA Report

As mentioned in Dr. Hall's Academic Senate report to this board, English as a Second Language – Noncredit (ESNL) has made dramatic, last minute additions and changes to the class schedule. In addition to the impact this has on curriculum as stated by Dr. Hall, this action was also a violation of the Adjunct collective bargaining agreement. Article VI, Section 7 states, "Every effort will be made by the District to obtain written or oral consent of the assignment(s) from the Adjunct Faculty Member prior to the distribution of the class schedule." This was not done. The class schedule that currently appears to the college and the public, is a placeholder Spring Semester schedule plus 24 new offerings (traditionally Fall for ESLN is different than Spring as students complete Fall then move up to Spring if they pass). No current adjuncts or new adjuncts have received load sheets.

The collective bargaining agreement further states, "Adjunct Faculty Members who taught the previous semester, shall be notified of hiring or non-hiring no less than thirty (30) calendar days prior to the start of the Fall and Spring Semesters." This was not done.

I wish that I could tell you that this is an unusual exception to the rule, but it is not. For many years now, Adjuncts in ESLN have not been treated with respect or professional courtesy. In addition to the above examples, they are kept in the dark about other important matters, they are given mis-information, unreasonable demands are made on their (uncompensated) time, and their pay rate is lower than any other Adjunct rate. Many of our ESLN Adjuncts have taught at COD for up to 25 years. Their dedication to the college and its students is unquestioned. They should be shown the same respect as any other group of faculty or college employees.

We also echo Dr. Hall's concern about TASC. And once again, Adjuncts (and students) are the most severely impacted by the mismanagement of the tutoring center. Adjuncts were told that they no longer had jobs, without explanation as to why. And while CODAA is keenly aware of that fact that we have absolutely no job security, a matter that has been brought to this Board's attention on numerous occasions, it is yet another example of the disregard and lack of respect for Adjuncts.

CODAA is still waiting for scheduling of negotiations on several critical and time-sensitive issues. We have been available all summer but still have not settled distance learning, overlay classes, and stipends. These issues are not being appropriately administered and have resulted in, and probably will continue to result in, formal grievances.

As the college continues to grow, so do the ranks of adjuncts. With new adjuncts being added to the payroll on a weekly basis, we represent a large and important constituent group. And again, kudos to HR for the excellent job they've done in bringing all these people on board. CODAA members recently voted to go "fair share" or "agency fee" which means that all

adjuncts will be paying fees to CODAA, whether or not they choose to join the union. With this change we expect even greater participation among Adjuncts in the shared governance process.

Congratulations are in order for the outstanding growth in FTEs and the resulting increase in funding. Everyone in the District should be proud of this accomplishment and should work together to meet the challenges that this growth creates.

CODAA will be offering three programs at Fall Flex specifically for Adjuncts. We will also be hosting welcome back coffee and donuts receptions on Wednesday and Thursday mornings of Flex, to which all of you are invited.

Since no one from CODAA was available to speak at the last Board meeting, I want to reiterate our pleasure with the agreement reached on the details for implementing “pay-per-course” that was negotiated one year ago. We would like to thank everyone involved in the process, especially Lisa Howell, Diane Wirth and John Ramont.

As stated in previous reports, last year was challenging on many different levels, but significant progress was made. We look forward to a new year of continued progress that can only be achieved if we all work together, and not against each other.

College of the Desert Faculty Association
Board of Trustees Report Aug. 19, 2015

I hope the Board has had a good summer and stayed as cool as possible. I enjoyed my time in Israel, Jordan, England and France- travelling to some of the most sacred sites on our planet from Jerusalem to Petra -Stonehenge to Avebury and Glastonbury. Along the way, I found the exact place where my father's photograph was taken in Dec. 1945 as he attended the American GI University in Biarritz, France. 70 years later and I have a photograph of me standing in the exact same place.

I returned to COD inspired and refreshed, ready like the camel that crosses the desert to use my energy wisely as the journey continues.

The Faculty Association Executive Board welcomes, Jose Simo as our Vice-President/Secretary, Karen Tabor as the Treasure, Wendy Ansley and Heather Benes as Members at Large. Together with the Bargaining Team of Fred Sangiorgio, Dustin Culhan, and Maria Jasso led by Geoff Hagopian Chief Negotiator we look forward to a very positive 2015-2016. An organized, early start to bargaining is being organized by Diane Wirth, and much appreciated. Both the District and the Association have sun shined the Articles of the contract to be negotiated.

The Faculty Association, HR and the Senate, will be presenting useful information about the contract to the new faculty at the Faculty Orientation program organized by Zerryl Becker and Professional Development. The District and the Association agreed to a Faculty Orientation program that will both allow for orientation and new faculty teaching their full load of classes. Students will benefit!

Over the summer, the maintenance team refurbished the bathrooms and classroom at the Golf Center-which is a good improvement for the college and the public. Thank-you Lisa. Also, Tony Manzoni's team at the Golf Center has been complimented for reducing water usage by half and initiating a program to cut seed costs in half. As we welcome students to Fall classes, 15 International students have arrived to join the Golf Team-

Cooperation, collaboration and consideration are key components of the agenda for a great semester.

Jose Simo and I will be meeting with the President this week and look forward to our regular meetings to support the work of the college and the well being of the faculty.

We look forward to seeing members of the Board at the faculty and staff dinner.

ADMINISTRATIVE SERVICES STAFF REPORT AUGUST 19, 2015

Topic: Financial Update

I am pleased to report our 2014-15 fiscal year is now closed. The Unrestricted Fund ending balance is \$8,137,519 or \$946,463 higher than projected in the Tentative Budget. This increase in fund balance was primarily due to unanticipated revenues related to the FTES settlement. The 2015-16 Budget will be presented at the September 18th board meeting.

Topic: Water Conservation Update

COD continues to monitor water usage carefully to ensure we remain penalty free by reducing the 2013 usage of 346 acre feet 25% for non-potable (well) water and 36% for potable (domestic) water. The 2014 water usage dropped to 223 acre feet and the 2015 usage is 108 acre feet through June. Jason Arebalos is assembling a task force including representatives from other educational agencies to share information and develop strategies toward this effort.

Topic: Bookstore Update

Great news from our staff at the Bookstore. As of the beginning of this week, 99.8% of expected courses had been entered and 98.1% of expected titles. Topping this is tough to do but reports indicate our bookstore has 99.9% of the anticipated need is in stock and available for students and staff. Pell Financial Aid "vouchers" will be available Monday morning for students providing over 1800 students with bookstore credit of \$250 or \$500. Students will be emailed on Monday or Tuesday informing them of their specific voucher amount. Staffing has been increased by 28 store associates to handle to expected increase in activity.

Topic: Year 2 Prop 39 Incentive Received

Southern California Edison notified us in late July of their approval for Year 2 Proposition 39 Incentive projects. The incentive totaled \$71,635.92 which is slightly higher than projected. The projects included parking and walkway lighting and the installation of control systems to enhance our ability to manage the lighting on the PV carports. As you know we have received a small number of complaints. The new control system will allow us to schedule on and off times by schedule or photocell.

Topic: CPR Classes offered by Director of Security, Tim Nakamura

Staff at our Palm Desert and Indio campuses were provided the opportunity to obtain or renew the CPR skills. Approximately 24 staff completed the course and more classes are available upon request.

Topic: Way Findings and Road repairs complete

Students and staff will enjoy road repairs and enhanced campus signage at the Palm Desert campus. Phase 2 of our Way Finding Project were completed this summer. Examples of the new signage is attached. In addition, Roads and parking lot repaving programs were completed as scheduled.



Public Safety
Academy

Diesel Mechanics

Applied Sciences

Lots 17 thru 19



Classrooms

Lots 20 thru 28



Hilb Library



PE/Gymnasium
Administration
Foundation Bldg.
Lots 1 thru 11



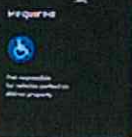
Classrooms
Public Safety
Academy
Lots 15 thru 19



PARKING
PERMIT



Foundation
Building

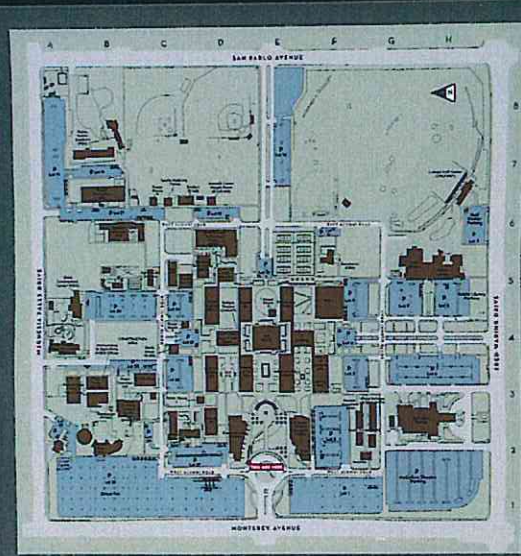


COLLEGE OF THE DESERT

SPEED
LIMIT
50



DIRECTORY



COLLEGE OF THE DESERT

Academic Center (1000)	40	Computer Services (210)	43	Public Safety (100)	55
Administration (100)	41	Health Services (100)	44	Public Safety (100)	56
Business Center (100)	42	Library (100)	45	Public Safety (100)	57
College Center (100)	43	Physical Education (100)	46	Public Safety (100)	58
College Center (100)	44	Public Safety (100)	47	Public Safety (100)	59
College Center (100)	45	Public Safety (100)	48	Public Safety (100)	60
College Center (100)	46	Public Safety (100)	49	Public Safety (100)	61
College Center (100)	47	Public Safety (100)	50	Public Safety (100)	62
College Center (100)	48	Public Safety (100)	51	Public Safety (100)	63
College Center (100)	49	Public Safety (100)	52	Public Safety (100)	64
College Center (100)	50	Public Safety (100)	53	Public Safety (100)	65
College Center (100)	51	Public Safety (100)	54	Public Safety (100)	66
College Center (100)	52	Public Safety (100)	55	Public Safety (100)	67
College Center (100)	53	Public Safety (100)	56	Public Safety (100)	68
College Center (100)	54	Public Safety (100)	57	Public Safety (100)	69
College Center (100)	55	Public Safety (100)	58	Public Safety (100)	70
College Center (100)	56	Public Safety (100)	59	Public Safety (100)	71
College Center (100)	57	Public Safety (100)	60	Public Safety (100)	72
College Center (100)	58	Public Safety (100)	61	Public Safety (100)	73
College Center (100)	59	Public Safety (100)	62	Public Safety (100)	74
College Center (100)	60	Public Safety (100)	63	Public Safety (100)	75
College Center (100)	61	Public Safety (100)	64	Public Safety (100)	76
College Center (100)	62	Public Safety (100)	65	Public Safety (100)	77
College Center (100)	63	Public Safety (100)	66	Public Safety (100)	78
College Center (100)	64	Public Safety (100)	67	Public Safety (100)	79
College Center (100)	65	Public Safety (100)	68	Public Safety (100)	80
College Center (100)	66	Public Safety (100)	69	Public Safety (100)	81
College Center (100)	67	Public Safety (100)	70	Public Safety (100)	82
College Center (100)	68	Public Safety (100)	71	Public Safety (100)	83
College Center (100)	69	Public Safety (100)	72	Public Safety (100)	84
College Center (100)	70	Public Safety (100)	73	Public Safety (100)	85
College Center (100)	71	Public Safety (100)	74	Public Safety (100)	86
College Center (100)	72	Public Safety (100)	75	Public Safety (100)	87
College Center (100)	73	Public Safety (100)	76	Public Safety (100)	88
College Center (100)	74	Public Safety (100)	77	Public Safety (100)	89
College Center (100)	75	Public Safety (100)	78	Public Safety (100)	90
College Center (100)	76	Public Safety (100)	79	Public Safety (100)	91
College Center (100)	77	Public Safety (100)	80	Public Safety (100)	92
College Center (100)	78	Public Safety (100)	81	Public Safety (100)	93
College Center (100)	79	Public Safety (100)	82	Public Safety (100)	94
College Center (100)	80	Public Safety (100)	83	Public Safety (100)	95
College Center (100)	81	Public Safety (100)	84	Public Safety (100)	96
College Center (100)	82	Public Safety (100)	85	Public Safety (100)	97
College Center (100)	83	Public Safety (100)	86	Public Safety (100)	98
College Center (100)	84	Public Safety (100)	87	Public Safety (100)	99
College Center (100)	85	Public Safety (100)	88	Public Safety (100)	100

COD Leadership Meeting

COD's leadership team met for two hours last Thursday, August 12, to discuss the possibility of scheduling ongoing meetings. Each meeting would have a specific discussion topic and focus, including subject experts to work with us. The team was able to develop a list of sixteen relevant topics for monthly discussion, including hiring processes, conflict resolution, employee orientations, board policies. Our goal is to strengthen internal networking at the college and develop both internal and external resources in order to keep leadership current with laws, legal developments, and opportunities for COD employees.

Hiring Update

HR has opened our two Vice President positions: VP of Instruction and VP of Student Services. We are advertising nationwide and will be utilizing our search resources to connect with other colleges and send out information about COD and career opportunities we provide. Attached is the brochure being mailed to colleges and interested applicants.

Negotiations

Negotiations for the 2015-2016 Academic year have begun. We have met with CSEA and are currently scheduling dates for CTA and CODAA. For CSEA and CTA we have opened several articles in each contract. We will be negotiating the content of the articles sunshined at last month's Board meeting. With CODAA, we have opened negotiations with one item. The article is Distance Education and our goal is to develop appropriate language that coincides with COD policy

PICTURE YOURSELF AT COLLEGE OF THE DESERT

The Palm Springs area's leader in higher education

College of the Desert

is located in Palm Desert, California, the geographic center of the beautiful Coachella Valley. Nestled among the backdrop of the Santa Rosa and San Jacinto Mountains in eastern Riverside County, in the Palm Springs area, the Coachella Valley is a resort community that offers over 100 golf courses and a wide variety of outdoor activities such as tennis, hiking, horseback riding, hot air ballooning, polo, bicycling, rock climbing, and swimming.

Formed by a vote of the people in 1958, the Desert Community College District services 4,120 square miles and encompasses three K-12 school districts. The District consists of three campuses, including Palm Desert, Indio and Mecca/Thermal locations. All three campuses are being expanded. Classes are also offered in Palm Springs and Desert Hot Springs, and a permanent campus is planned for Palm Springs in the near future.

The College currently enrolls over 10,000 students and with a student body that is over 65% Hispanic, College of the Desert is a federally recognized Hispanic Serving Institution (HSI).



YOU CAN...: Join a college growing to meet community needs

College of the Desert is in the middle of one of the most exciting periods in its 56-year history. Since the College opened in 1962, it has been serving the local community by creating jobs and income, providing area residents with easy access to higher education opportunities, and preparing students for highly-skilled, technical professions.

In 2004, local voters approved a bond measure which has resulted in new buildings, updated infrastructure, remodeled facilities, the addition of a permanent campus in Indio, a campus in Mecca/Thermal, and plans for a new Palm Springs campus as well as additional class offerings in the Western Coachella Valley. Everywhere you look you see progress designed to support student learning and success.

The college is focused on:

- Student Success
- Planning and Governance
- Fiscal Stability and Infrastructure
- Economic, Workforce Development & Community Outreach
- Teamwork, Organizational Development

In response to student need, College of the Desert is experiencing unprecedented growth, adding a Winter Session that served nearly 1200 students, and an additional 93 sections for Spring 2014 resulting in almost 5% growth in credit enrollments. The College has hired 12 fulltime temporary faculty, and is recruiting for 12 regular fulltime faculty to start Fall 2015.



College of the Desert's centralized location affords students, faculty and staff convenient access between the campus and each of the surrounding cities. The Coachella Valley is located 110 miles east of Los Angeles allowing for easy day trips to the coastal communities of L.A., San Diego and Orange County. Mountain areas such

as Idyllwild, Big Bear and Lake Arrowhead are even closer and can be reached within an hour or so by car. For the quickest mountain escape, the Palm Springs Aerial Tramway delivers its passengers to the top of Mt. San Jacinto 8,500 feet above the valley floor in just 15 minutes.

See the rest of the story at www.StepUpforCOD.com

COD... An Economic Engine for the Community



In addition to fueling our economy, COD graduates spend much of their income right at home – a net impact of \$29.3 million each year. And it's not just graduates who are spending. COD staff and faculty contribute too: salaries stream directly into the local marketplace annually at an amount of \$39.6 million.

For every dollar of support for the College of the Desert, taxpayers see a cumulative return of \$1.40 over the course of students' working careers (in the form of higher tax receipts and avoided social costs).

Regional Plan for College and Career Readiness

College of the Desert is a significant and committed partner in the Coachella Valley Regional Plan for College and Career Readiness. The plan was developed with over 75 stakeholders, including the Coachella Valley's three K-12 school districts, Riverside County Office of Education, Riverside County EDA/WIB and industry leaders from across the region. This five year plan aligns the resources of the business, community and education partners to support college and career readiness via a pipeline

strategy focused on developing seamless K-University education pathways to prepare valley students for careers in industry clusters which hold great promise for high-wage, high-skilled jobs and economic growth.

Working with these same partners, College of the Desert is also leading the AB 86 Regional Consortium's efforts to develop a strategic plan for providing Adult Education in the region.

Strong Community Engagement and Support

In recent years, the COD Foundation has stewarded more than \$25 million in private gifts and grants to support College of the Desert – funding made possible by the generosity of corporations, foundations, Alumni, parents and philanthropists. In 2014, in honor of the Foundation's 30th Anniversary, the "Changing Lives Campaign" set an ambitious goal to raise \$3 million over 30 days. The campaign focused on raising funds for scholarships, the Bighorn Golf Club Charities Veterans Resource Center, student support programs and instructional innovation. When the final figures came in, the total raised was more than \$3.5 million.

"We know education is the key to unlocking opportunity, but it takes more than willing students to transform lives. It takes steadfast community support, passionate and committed faculty and staff buoyed by a united and dedicated leadership team – and we've seen all these factors come together to support student success at College of the Desert."

Joel L. Kinnamon, Ed.D. - **Superintendent/President**



See the rest of the story at www.StepUpforCOD.com 🔍



College of the Desert offers excellent benefits and competitive salaries. To view our current job opportunities, visit our career site at: <https://codjobs.silkroad.com/>

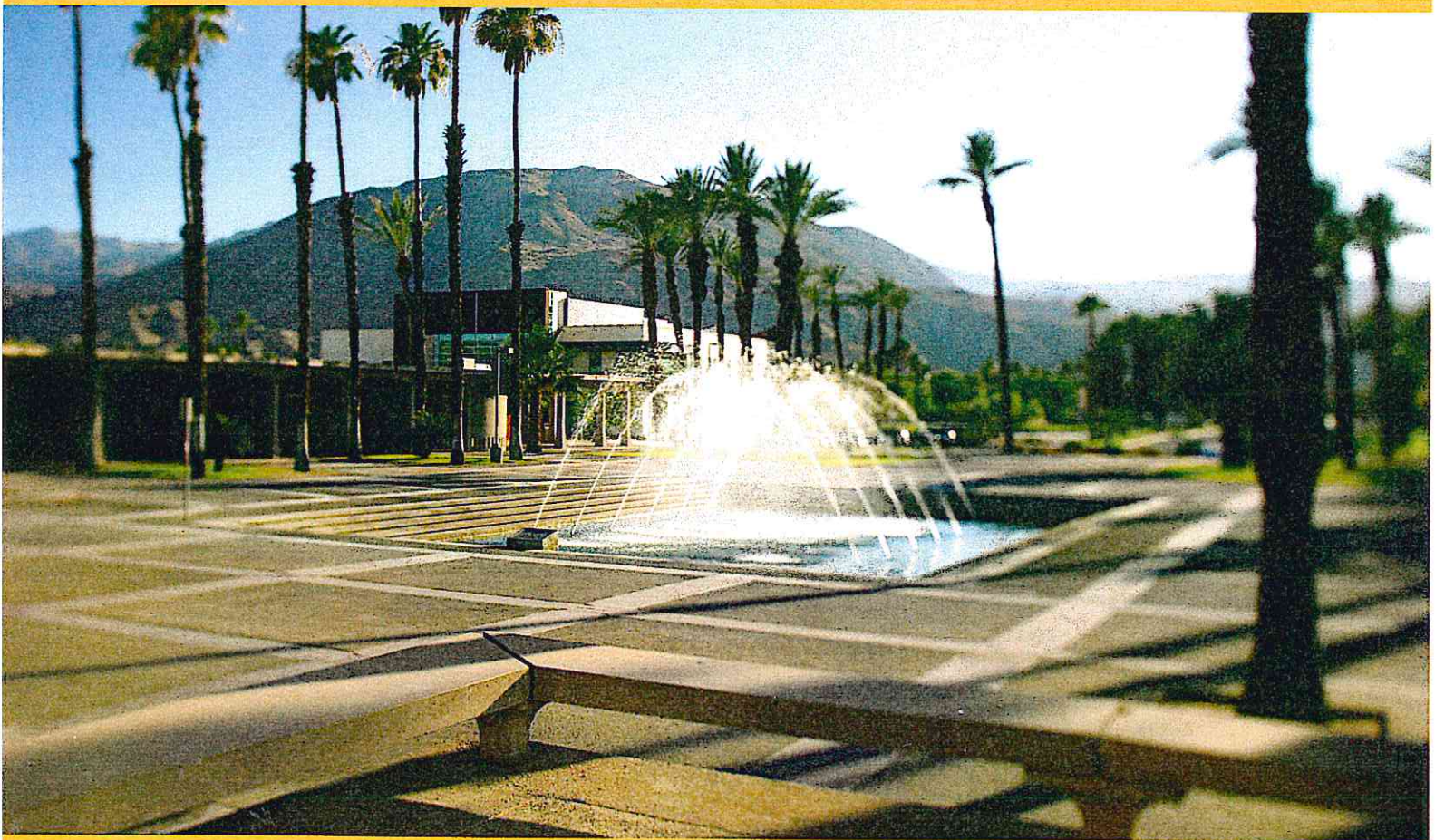
More detailed information and job description at www.collegeofthedesert.edu

To see and read more of our success stories visit www.StepUpforCOD.com

We invite you to learn more about Palm Desert and the Greater Palm Springs area by visiting the following sites:

www.visitgreaterpalmsprings.com

www.palm-desert.org/visiting-palm-desert



College of the Desert Human Resources

43-500 Monterey Ave. Palm Desert, CA 92260 • (760)773-2529



COLLEGE
of the DESERT

Capital Projects Report

to the

Board of Trustees

August 19, 2015

MAAS

TABLE OF CONTENTS

Overview of Projects

Aerial View Page 3

Project Status Reports - Projects in Initial Start-Up, Programming & Design

Central Campus Redevelopment Page 5
East Valley Campus - Mecca/Thermal Expansion Page 6
Indio Retail Space Page 7
West Valley Campus - Palm Springs Page 8

Project Status Reports - Current Construction Projects

Berger Faculty Innovation Center Page 10
Road Repair & Weatherproofing Page 12

Financial Review

Project Allocations Budget Page 15-17

Campus Activities

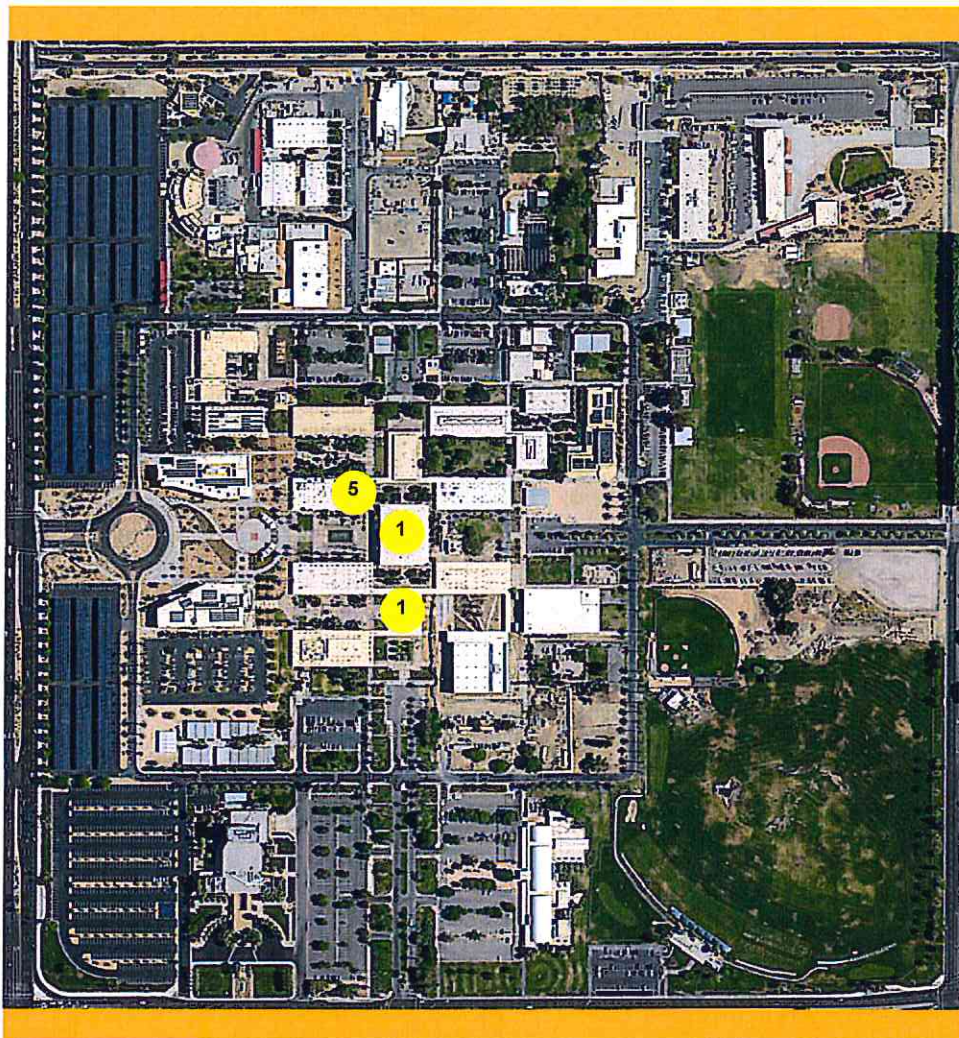
Upcoming Events Page 18

Projects in Programming & Design

- 1 Central Campus Redevelopment
- 2 EVC-Mecca/Thermal Expansion (Not Shown)
- 3 Indio Retail Space (Not Shown)
- 4 WVC-Palm Springs (Not Shown)

Current Construction Projects

- 5 Berger Faculty Innovation Center
- 6 Road Repair & Parking Lot Improvements (Not Shown)





PROJECTS IN DESIGN . . .

- Project Status Reports

CENTRAL CAMPUS REDEVELOPMENT

PROJECT STATUS REPORT

DESIGN

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager MAAS
Steve Holt
- Architect LPA Architects
Irvine, CA
- Construction Manager TBD



Fast Facts

Complete renovation of the HILB and 'C' Buildings. The renovations will prepare spaces to consolidate all Library & Learning Resource Center operations to the center of campus.

- Total Project Budget \$36,122,168
- Project Square Footage (GSF) 32,000 SF
- Funding Source Measure B
- Construction Start Fall 2016
- Targeted Completion Spring 2018

Sustainable Features

- Will be LEED certified

Project Update

- Currently in Schematic Design Phase

EVC-MECCA/THERMAL EXPANSION

PROJECT STATUS REPORT

DESIGN

- Address 61120 Buchanan St.
Thermal, CA 92274
- Project Manager MAAS
Ryan Lamb
- Architect HMC Architects
Ontario, CA
- Construction Manager N/A



Fast Facts

The East Valley Campus - Mecca/Thermal Expansion includes 1 Interdisciplinary Lab with a Lab Prep Room and 2 general use classrooms:

- Total Project Budget \$5,000,000
- Project Square Footage (GSF) 4,500 SF
- Funding Source Measure B
- Construction Start Summer 2016
- Targeted Completion Fall 2016

Project Update

- Schematic Design Phase approved by Cabinet 7/28 and currently in Design Development Phase
- Architect to present Schematic Design at September Board

INDIO RETAIL SPACE

PROJECT STATUS REPORT

DESIGN

- Address 45-500 Oasis St.
Indio, CA 92201
- Project Manager MAAS
Dave Hall
- Architect o2 Architecture
Palm Springs, CA
- Construction Manager N/A



Fast Facts

The retail space at the Indio Campus is being built out for proposed tenants. The space will include 3 retail opportunities, one of which will be a bookstore.

- Total Project Budget \$1,663,800
- Project Square Footage (GSF) 7,208 SF
- Funding Source RDA
- Construction Start Fall 2015
- Targeted Completion Spring 2016

Project Update

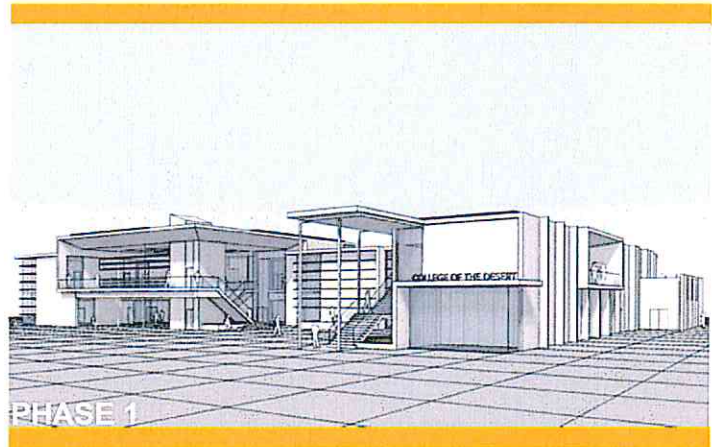
- Construction Documents being developed

WEST VALLEY CAMPUS - PALM SPRINGS

PROJECT STATUS REPORT

DESIGN

- Address 2365 E. Tahquitz Canyon Way
Palm Springs, CA 92262
- Project Manager MAAS
Ellen Garrett
- Architect HMC Architects
Ontario, CA
- Construction Manager TBD



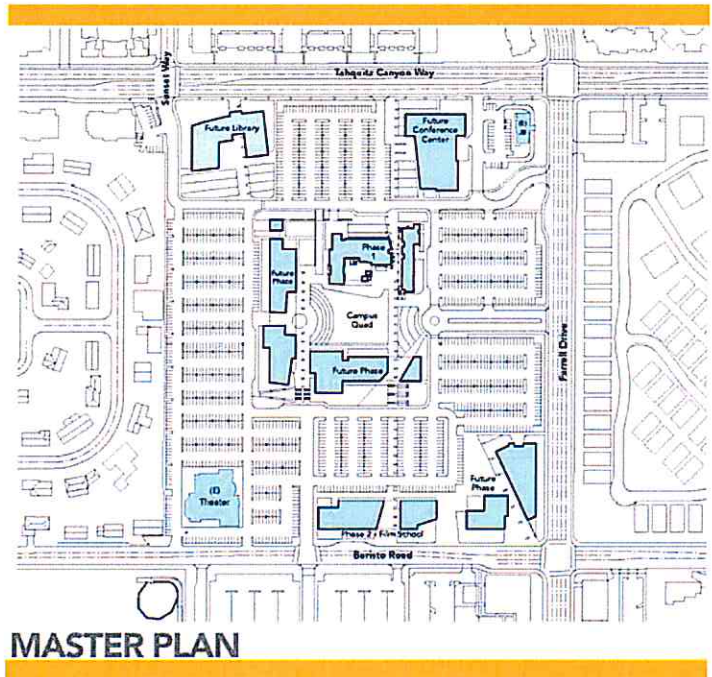
Fast Facts

Establish West Valley Campus in Palm Springs. Phase 1 includes Culinary Arts Center learning environment.

- Total Project BudgetTBD
- Project Square Footage (GSF) .. 50,000 SF
- Funding Source Measure B & RDA
- Construction Start TBD
- Targeted Completion..... TBD

Project Update

- Environmental Impact Report in progress



MAAS

COLLEGE
of the
DESERT

PROJECTS IN CONSTRUCTION . . .

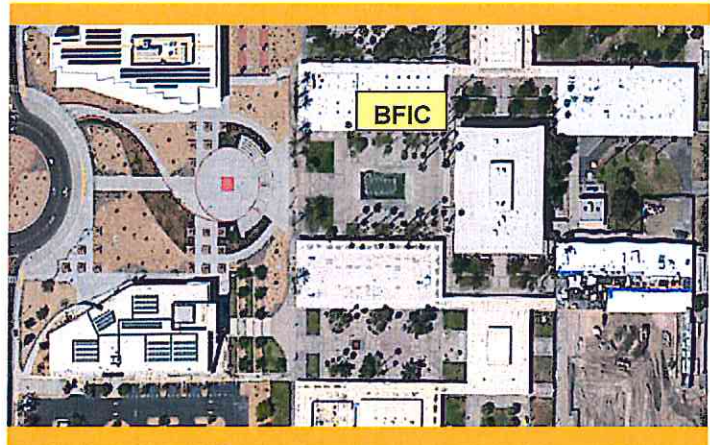
- Project Status Reports

BERGER FACULTY INNOVATION CENTER

PROJECT STATUS REPORT

CONSTRUCTION

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager MAAS
Bart Connolly
- Architect HMC Architects
Ontario, CA
- Construction Manager N/A



Fast Facts

Renovation of 2 classrooms in Liberal Arts Building to house the Berger Faculty Innovation Center (BFIC) that will provide sponsored lectures on aspects of innovation and instruction.

- Total Project Budget \$349,000
- Project Square Footage (GSF) 1,731 SF
- Funding Source COD Foundation
- Construction Start Summer 2015
- Targeted Completion Fall 2015

MAAS

 COLLEGE
of the
DESERT

BERGER FACULTY INNOVATION CENTER

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget\$349,000
- Expenditures To Date..... \$ 94,369

- Percent Complete of Project Cost.....27%
- Percent Complete of Construction..... 90%

Project Update

- Carpeting installation complete
- IT Network Media integration August 11-12
- Furniture installation August 11-12



ROAD REPAIR & WEATHERPROOFING

PROJECT STATUS REPORT

CONSTRUCTION

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager MAAS
Curtis Guy
- Design Engineer TTG
Pasadena, CA
- Construction Manager N/A



Fast Facts

Repair and improve approximately 47,000 sq. ft. of campus access pavement and 40,000 sq. ft. of campus parking lots. Project also includes exterior painting and roof replacement.

- Total Project Budget \$1,285,539
- Project Square Footage (GSF) Exterior Site & Building Work
- Funding Source State Funds 2014-15 / Measure B
- Construction Start Summer 2015
- Targeted Completion Summer 2015

ROAD REPAIR & WEATHERPROOFING

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget\$1,285,539
- Construction Budget\$ 899,877
- Expenditures To Date.....\$ 57,726
- Projected Change Order Percent.....0%
- Percent Complete of Project Cost.....4%
- Construction Complete (Road Repair).....60%
- Construction Complete (Weatherproofing)..40%



Project Update

Road Repair

- McCallum Road & Parking Lots 12, 20, 21, 22 & 25 complete
- Sealant and final restriping to be completed during Winter break



Weatherproofing

- Old Art Building complete
- M&O Warehouse being primed
- Ag. Sciences' HVAC units removed and roof installation started



FINANCIAL REVIEW . . .

- Project Allocation Budget

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

COMPLETED PROJECTS	Budget Bond + Other	Expense Bond + Other	Balance
Ag Science Project	\$105,804	\$105,804	\$0.00
Alumni Centre	\$2,714,816	\$2,714,816	\$0.00
Aquatics Swimming Pool Demolition	\$310,103	\$310,103	\$0.00
Barker Nursing Complex	\$10,973,913	\$10,973,913	\$0.00
Burn Tower	\$2,875,267	\$2,875,267	\$0.00
Business Building Renovation	\$4,598,036	\$4,598,036	\$0.00
Campus IT Infrastructure	\$2,498,904	\$2,498,904	\$0.00
Campus Standards & Design	\$615,343	\$615,343	\$0.00
Carol Meier Lecture Hall Roof Repair	\$317,728	\$317,728	\$0.00
Central Annex Village	\$2,308,330	\$2,308,330	\$0.00
Central Campus Redevelopment Planning—Original Phase 1	\$1,427,832	\$1,427,832	\$0.00
Central Plant	\$13,127,485	\$13,127,485	\$0.00
Contractor Lay Down Area	\$724,890	\$724,890	\$0.00
CSSC Second Floor Renovation	\$148,060	\$148,060	\$0.00
Culinary Kitchen	\$410,529	\$410,529	\$0.00
Date Palm Removal	\$311,447	\$311,447	\$0.00
Demo Central Annex / Cooling Tower	\$336,262	\$336,262	\$0.00
Desert Hot Springs	\$1,140	\$1,140	\$0.00
Diesel Mechanics Flooring	\$14,154	\$14,154	\$0.00
Dining Facility Renovation	\$5,399,910	\$5,399,910	\$0.00
Facilities Yard Improvement	\$416,825	\$416,825	\$0.00
Imaging	\$399,540	\$399,540	\$0.00
Mecca-Thermal Interim Modulars	\$9,913,929	\$9,913,929	\$0.00
Mecca-Thermal Septic Sewer System	\$288,401	\$288,401	\$0.00
Monterey Wall & Landscaping	\$1,544,946	\$1,544,946	\$0.00
Nursing Building Renovation	\$3,538,287	\$3,538,287	\$0.00
Pavement Removal North Alumni Road	\$28,721	\$28,721	\$0.00
Ph I - Infrastructure Upgrade	\$14,512,593	\$14,512,593	\$0.00
Ph II - Infrastructure Upgrade	\$11,727,628	\$11,727,628	\$0.00
PSA Parking & Mag. Falls Entrance	\$949,794	\$949,794	\$0.00
Public Safety Academy	\$14,917,722	\$14,917,722	\$0.00
Safety/Security Improvements CDC & AR	\$256,377	\$256,377	\$0.00
Scene Shop	\$75,654	\$75,654	\$0.00
Science Labs	\$223,624	\$223,624	\$0.00
Sidewalk Repairs	\$38,846	\$38,846	\$0.00
South Annex Ph I	\$273,569	\$273,569	\$0.00
South Annex Ph II	\$1,027,825	\$1,027,825	\$0.00
South Annex Ph III - DSPS Modulars	\$646,294	\$646,294	\$0.00
South Parking Lot	\$1,004,767	\$1,004,767	\$0.00
So./No. Annex Ph I Classroom Modulars	\$1,920,155	\$1,920,155	\$0.00
Storm Drain Outlet Structure	\$1,563,111	\$1,563,111	\$0.00
Telephone Systems/VOIP Upgrade Ph I	\$964,487	\$964,487	\$0.00
Temporary Access Road	\$87,252	\$87,252	\$0.00
Temporary Dining Facility	\$752,840	\$752,840	\$0.00
Velma Dawson House Lot	\$27,500	\$27,500	\$0.00
Visual Arts Kiln Building	\$179,079	\$179,079	\$0.00
West Valley Palm Springs - Original Campus	\$5,403,355	\$5,403,355	\$0.00
Western Parking Lot	\$2,564,965	\$2,564,965	\$0.00
Western Parking Lot Landscaping	\$266,422	\$266,422	\$0.00
Wireless Access Project	\$322,555	\$322,555	\$0.00
EXPENDED TOTAL	\$125,057,013	\$125,057,013	\$0.00

Note: All Balances Moved To Contingency

CURRENT PROJECTS

PROJECT ALLOCATION BUDGET

<u>CURRENT PROJECTS</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
	<u>Bond + Other</u>	<u>Bond + Other</u>	
Applied Sciences	\$12,381,000	\$12,124,313	\$256,688
Athletic Facilities	\$24,765,238	\$23,332,096	\$1,433,142
Berger Faculty Innovation Center	\$349,000	\$94,369	\$254,631
Campus Electronic Sign	\$300,000	\$20,891	\$279,109
Campus Energy Monitoring	\$295,801	\$289,188	\$6,612
Central Campus Redevelopment	\$36,122,168	\$292,114	\$35,830,054
Central Plant MBCx	\$3,547,420	\$3,335,803	\$211,617
Child Development Center	\$6,074,000	\$6,057,800	\$16,200
Communication Building	\$20,266,832	\$20,244,131	\$22,701
Cravens Student Services Center	\$22,963,961	\$22,954,847	\$9,114
East Valley Mecca/Thermal Campus	\$29,700,000	\$136,423	\$29,563,577
Indio Education Center	\$24,122,350	\$24,095,184	\$27,166
Indio Retail Space	\$1,663,800	\$103,950	\$1,559,850
Infrastructure Upgrade - Ph III	\$11,732,136	\$11,729,639	\$2,498
Math Science Technology Center	\$24,347,061	\$24,279,632	\$67,429
Monterey Entrance	\$5,404,168	\$5,394,445	\$9,724
RDA Small Maintenance Projects	\$1,595,893	\$1,488,402	\$107,491
Relocations Project	\$766,879	\$568,049	\$198,830
Road Repair & Weatherproofing	\$1,285,539	\$57,726	\$1,227,813
Security Cameras & Emergency Phones	\$200,000	\$132,450	\$67,550
Site Remediation	\$387,000	\$318,301	\$68,699
Soils Contingency	\$101,500	\$0	\$101,500
Stagecraft Shop	\$2,100,000	\$2,042,836	\$57,164
Visual Arts Building	\$8,465,353	\$8,411,607	\$53,746
Wayfinding	\$500,000	\$473,684	\$26,316
West Valley Palm Springs	\$38,001,660	\$317,473	\$37,684,187
SUB TOTAL	\$277,438,758	\$168,295,351	\$109,143,408

PROJECT ALLOCATION BUDGET

<u>FUTURE PROJECTS</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
	<u>Bond + Other</u>	<u>Bond + Other</u>	
West Valley Desert Hot Springs Ph II	\$2,500,000	\$0	\$2,500,000
SUB TOTAL	\$2,500,000	\$0	\$2,500,000

<u>SUMMARY OF PROJECTS</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
	<u>Bond + Other</u>	<u>Bond + Other</u>	
Completed Projects	\$125,057,013	\$125,057,013	\$0
Current Projects	\$277,438,758	\$168,295,351	\$109,143,408
Future Projects	\$2,500,000	\$0	\$2,500,000
Bond Management and Other Fees	\$27,262,005	\$26,466,936	\$795,069
Contingency	\$2,087,197	\$0	\$2,087,197
TOTAL	\$434,344,973	\$319,819,299	\$114,525,673

Total Bond Funds Issued	\$346,500,000
--------------------------------	----------------------

<u>DEFERRED PROJECTS</u>	<u>Proposed Budget</u>
Art Building Re-Purpose	\$500,000
Construct Parking Lot Velma Dawson House	\$600,000
Demo East Annex / Construct Parking Lot	\$2,000,000
Diesel Mechanics / Install Parking Lot	\$2,500,000
Engineering Building Renovation	\$4,000,000
Landscaping at Fred Waring Entrance	\$1,000,000
Multi-Use Arts Facility	\$20,386,059
Parking Lot at Lay Down Area	\$1,200,000
Pollock Theater Carol Meier Renovation	\$3,940,381
Public Safety Academy Phase II	\$10,887,000
TOTAL DEFERRED PROJECTS	\$47,013,440

UPCOMING EVENTS . . .

- No Events Currently Scheduled

PROJECT STATUS REPORT

CONSTRUCTION

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager EISPRO
Jon Zuber
- Architect HGA Architects
Santa Monica, CA
- Construction Manager Gilbane
San Diego, CA



Fast Facts

This project encompasses both the Agricultural Sciences, which will be renovated along with a new Greenhouse and Lath House, and a new Applied Sciences building that will be home to the HVAC, Drafting, Construction Technology, Natural Resources, classrooms and Labs. The Dean and Facility offices will also be in this building.

- Total Project Budget \$12,381,000
- Project Square Footage (GSF) 21,741 sq.ft.
- Funding Source Measure B
- Construction Start Summer 2013
- Targeted Completion Fall 2014

Sustainable Features

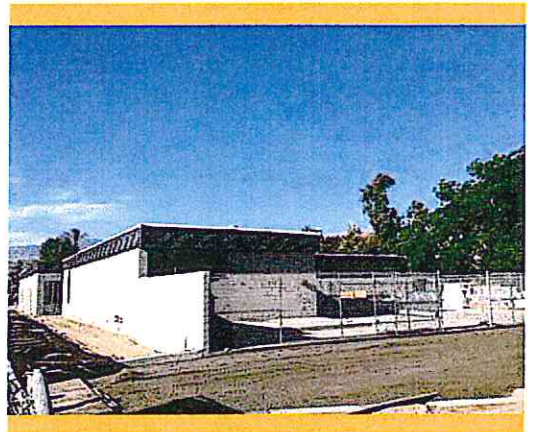
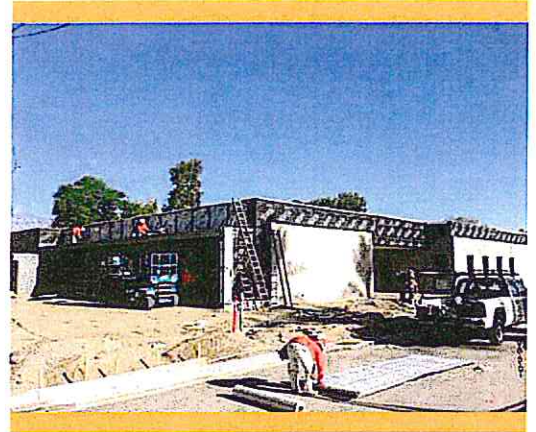
- Will be minimum LEED Silver certified

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$12,381,000
- Construction Budget \$ 8,781,000
- Expenditures To Date. \$ 8,851,567
- Projected Change Order Percent.0%
- Percent Complete of Project Cost.71%
- Percent Complete of Construction. 65%



Project Update

Ag. Building

- Repair of door lock to Rm 103 commenced
- Landscape restoration complete
- Controller for HVAC ordered and installation scheduled.

Applied Science Building

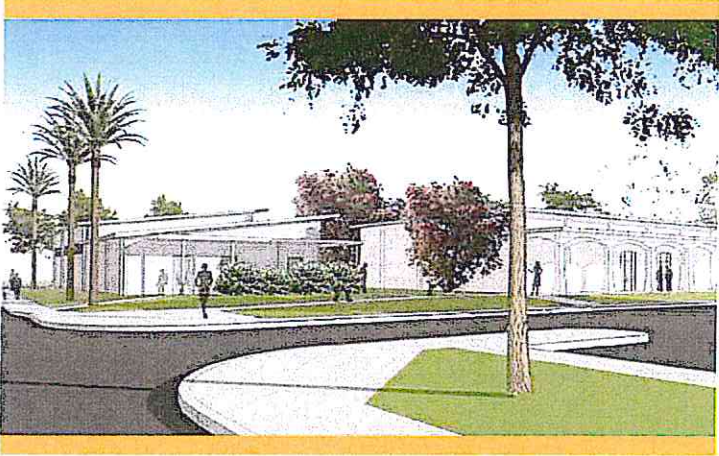
- Installation of rough plumbing and electrical continues.
- Installation of transformers and switch gear continues
- Installation of window frames and glass continues
- Punch list for POT complete
- Replacement of cracked concrete at North Annex scheduled

STAGECRAFT SHOP

PROJECT STATUS REPORT

CONSTRUCTION

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Fritz Gutenberg
• Architect	PMSM Architects Santa Barbara, CA
• Construction Manager	None



Fast Facts

New facility that directly supports Theater Arts functions held on campus. Spaces include a scenery workshop, full costume shop, makeup studio with cast changing facilities, and music/vocal practice rooms.

- Total Project Budget \$2,150,000
- Project Square Footage (GSF) 3,346 sq.ft.
- Funding Source Measure B
- Construction Start Fall 2013
- Targeted Completion Spring 2014



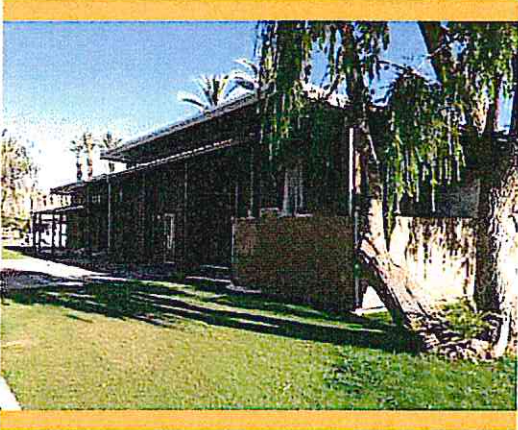
STAGECRAFT SHOP

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$ 2,150,000
- Construction Budget \$ 1,610,773
- Expenditures To Date..... \$ 1,798,291
- Projected Change Order Percent.0%
- Percent Complete of Project Cost.84%
- Percent Complete of Construction.98%



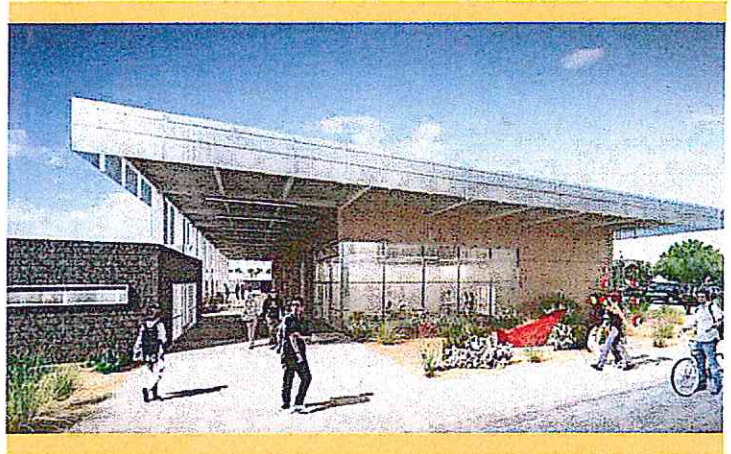
Project Update

- CCD #4 Approved
- Final fire alarm testing. IOR submitting closeout documentation complete.
- Final Punch corrections by aTEN Construction in process.
- Owner has requested additional circuitry for wood working equipment.



PROJECT STATUS REPORT CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Gregg Capper
- **Architect** Perkins & Will
Los Angeles, CA
- **Construction Manager** Gilbane
San Diego, CA



Fast Facts

New building with offices, a multi-purpose classroom, new lab space for 2D art, photography, ceramics & screen printing classes, a wood shop, and a large outdoor yard for kilns and 3D art. It will allow the Art programs to relocate into spaces designed specifically for these programs.

- Total Project Budget \$8,515,353
- Project Square Footage (GSF) 13,710 sq.ft.
- Funding Source Measure B
- Construction Start Spring 2013
- Targeted Completion Spring 2014

Sustainable Features

- Will be minimum LEED Silver certified



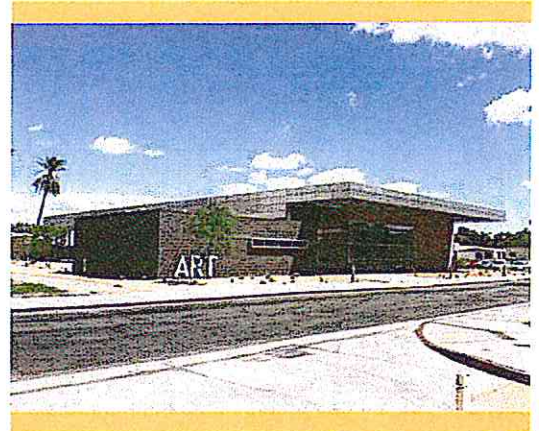
PROJECT STATUS REPORT CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$ 8,515,353
- Construction Budget \$ 6,075,000
- Expenditures To Date \$ 7,703,660
- Projected Change Order Percent.0%
- Percent Complete of Project Cost.90%
- Percent Complete of Construction.99%

Project Update

- IAQ Air flush continues.
- Project closeout activities continue.
- As-builts, warranties, keys, final pay applications, and processing final change orders incoming.
- Contractor work on final punch list items continues.
- Signage not available for installation until 4/15/15.
- Installation of exterior perforated metal panels complete.



CHILD DEVELOPMENT CENTER

PROJECT STATUS REPORT

CONSTRUCTION

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager EISPRO
Fritz Gutenberg
- Architect HMC Architects
Ontario, CA
- Construction Manager None



Fast Facts

New laboratory providing direct observation of two separate early childhood groups. Support spaces for the young children and staff are included to facilitate the groups while allowing students the opportunity to monitor the interaction and behavioral development of the children.

- Total Project Budget \$6,274,000
- Project Square Footage (GSF) 10,314 sq.ft.
- Funding Source Measure B
- Construction Start Summer 2013
- Targeted Completion Spring 2014

Sustainable Features

- Will be minimum LEED Silver certified

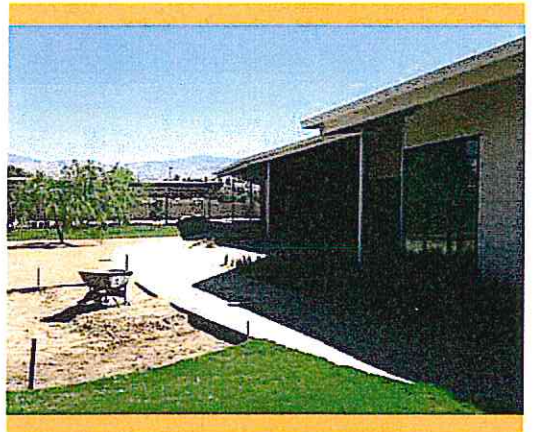
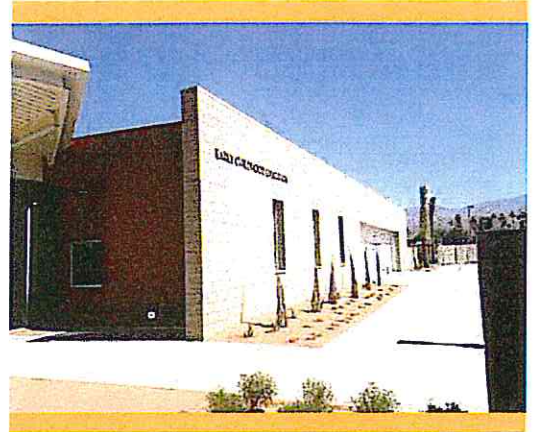
CHILD DEVELOPMENT CENTER

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$ 6,274,000
- Construction Budget \$ 4,640,078
- Expenditures To Date. \$ 5,466,902
- Projected Change Order Percent. 0%
- Percent Complete of Project Cost. 87%
- Percent Complete of Construction. 95%



Project Update

- Contractor work on punch list items continues.
- Building Commissioning continues
- Planting, landscaping and hardscape complete
- Schedule final punch with kitchen consultant executed
- Owner Punch List walk conducted
- DSA closeout documentation continues.



BASELINE BOND SURVEY

CONDUCTED FOR THE
COLLEGE OF THE DESERT

PRESENTED BY
TIMOTHY MCLARNEY PH.D.

8/19/2015

TRUENORTH
RESEARCH

TBWB STRATEGIES
Public Comment Offering Procedures

PURPOSE OF STUDY

- Determine if a bond measure is feasible
- Identify how to create a measure consistent with community priorities
- Gather information needed for communications & outreach

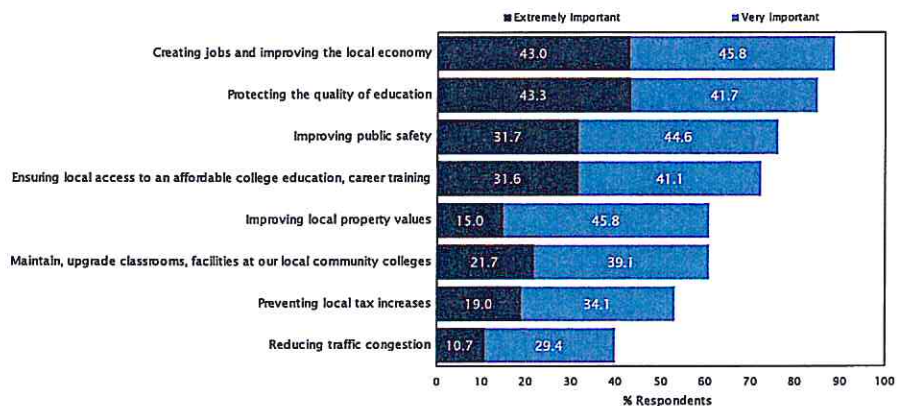
METHODOLOGY OF STUDY

- Telephone survey
- Conducted June 26 to July 1, 2015
- 400 District voters likely to participate in November 2016 election
- Overall margin of error of $\pm 4.89\%$



3

IMPORTANCE OF ISSUES



4

INITIAL BALLOT TEST

In order to:

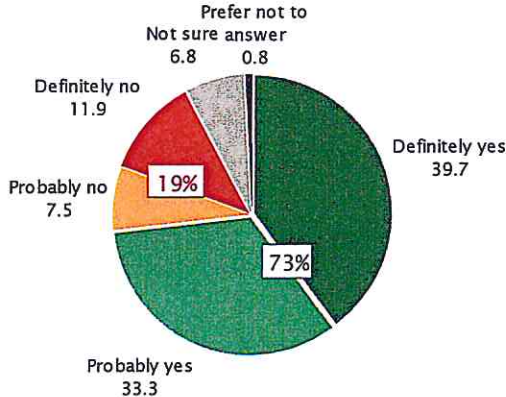
- Upgrade career training facilities for science, healthcare, technology, arts, hospitality and other in-demand jobs to better prepare students for success in college and careers
- Repair, construct and acquire classrooms, facilities, sites and equipment at educational sites throughout Coachella Valley
- Upgrade outdated classrooms to keep pace with current industry standards and technology
- And improve access to a quality, affordable education for all students including local high school graduates and returning veterans

Shall the Desert Community College District issue 675 million dollars in bonds at legal interest rates, with independent citizen oversight, no money for administrators, and all money staying local? If the election were held today, would you vote yes or no on this measure?



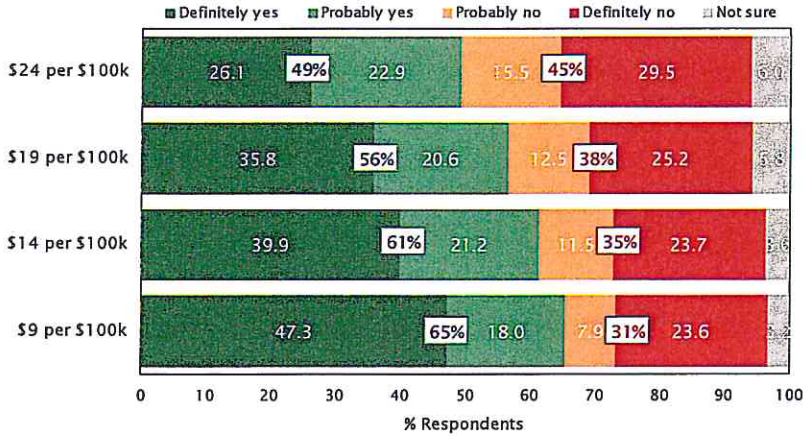
5

INITIAL BALLOT TEST

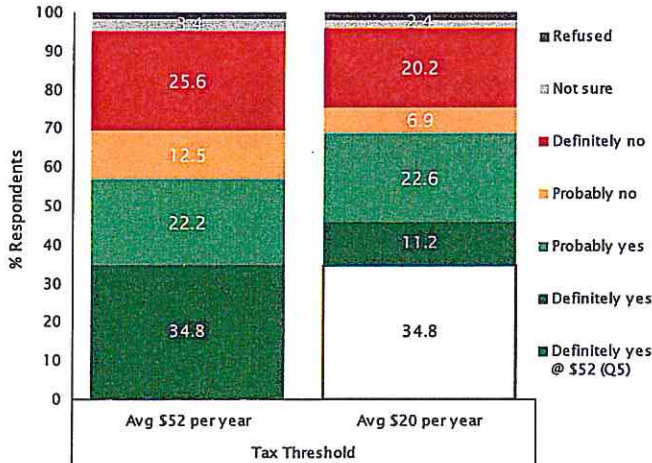


6

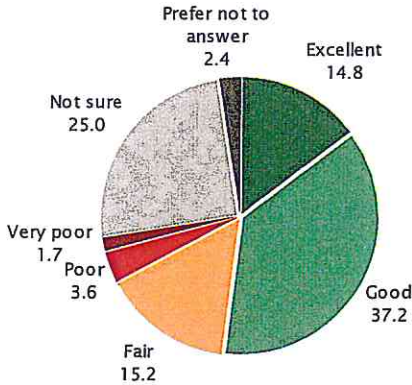
TAX THRESHOLD



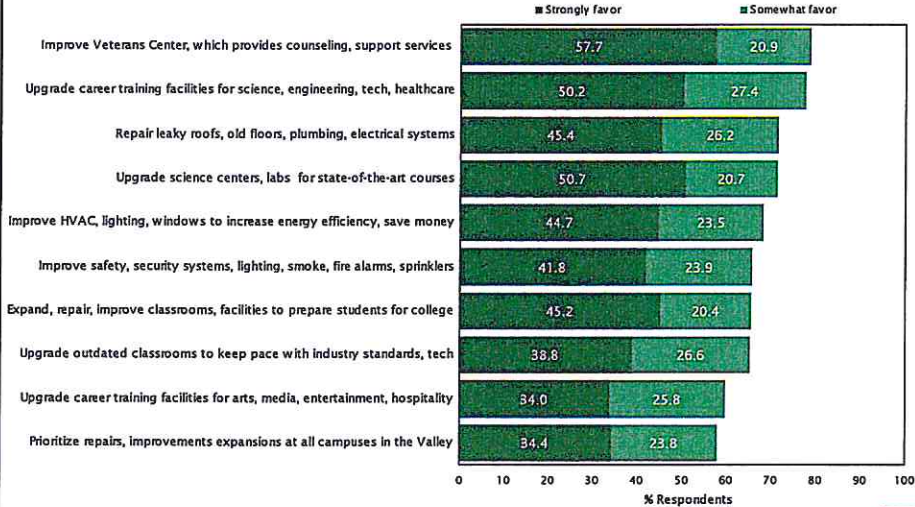
SUPPORT: AVERAGE OF \$52/\$20



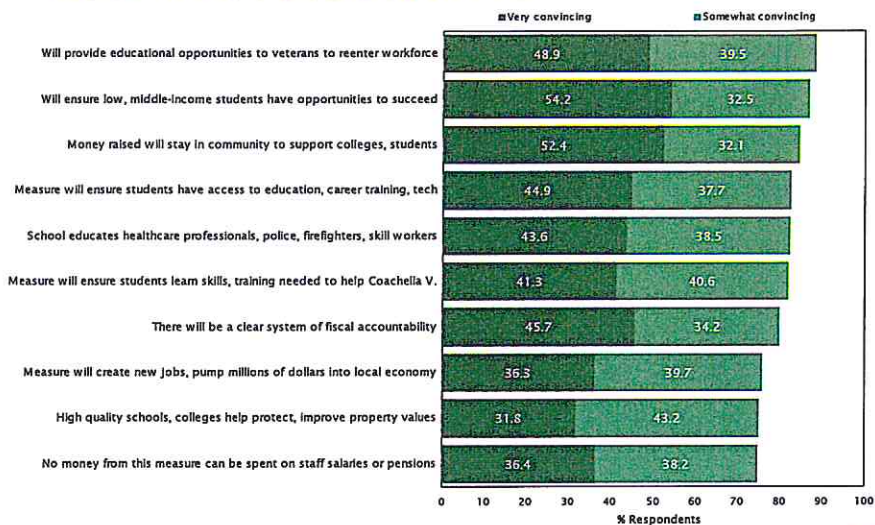
QUALITY OF EDUCATION



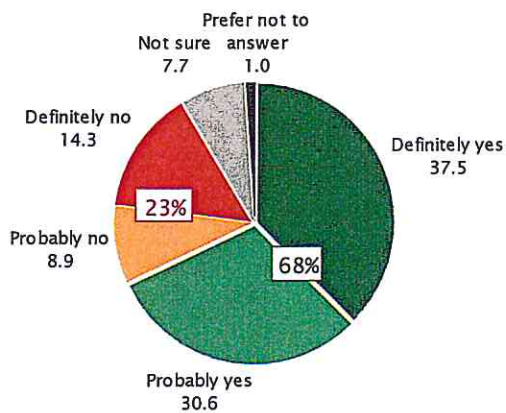
PROJECTS & PROGRAMS



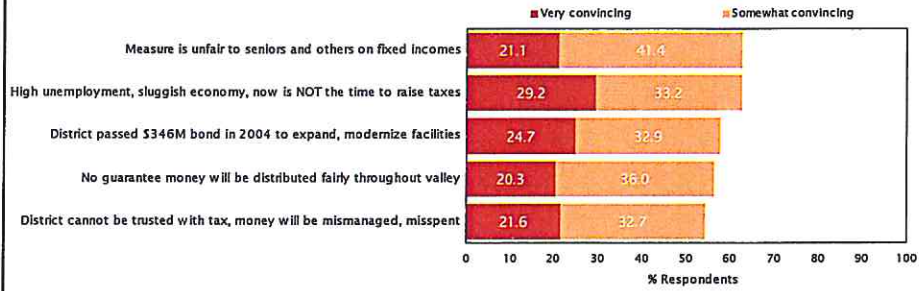
POSITIVE ARGUMENTS



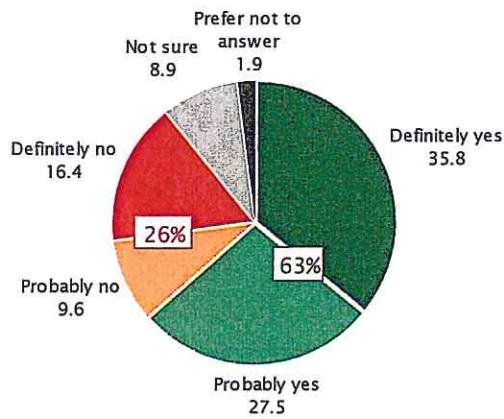
INTERIM BALLOT TEST



NEGATIVE ARGUMENTS



FINAL BALLOT TEST



KEY CONCLUSIONS

- Is it feasible to move forward with a bond measure?

Yes.

- Voters perceive that maintaining the quality of education and providing affordable, local access to college and career training are among most important issues
- Strong natural support for bond (73%)
- Popular projects
- Strong positive arguments
- All ballot tests are above 55% required for passage of Prop. 39 bond



15

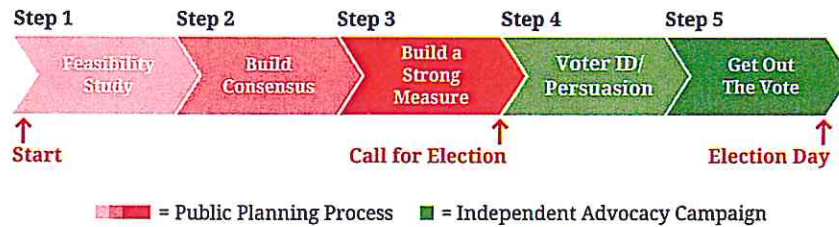
CONSIDERATIONS

- Poll is a snapshot in time, not a crystal ball
- Price tag – important to keep the tax rate in a range that voters view as affordable (\$19 per \$100K AV)
- Recommended election date: November 2016, but keep June 2016 as option for now
- Outreach & education are critical so voters understand the need, the plan, accountabilities, and the benefits to their particular communities



16

Bond Planning Process: Next Steps



TBWB STRATEGIES

Public Consensus - Winning Preparation

Next Steps: Building Consensus



- Inform and engage internal college community
 - Students and families
 - Faculty and staff
 - Alumni
 - Campus leaders
- Inform and engage external community
 - Elected leaders
 - Business leaders
 - Ethnic community
 - Voters At-Large

TBWB STRATEGIES

Public Consensus - Winning Preparation

Next Steps: Building the Measure



- Project list
- Resolution calling election
- Ballot question
- Tax rate statement
- Board vote

Independent Advocacy Campaign



- Private fundraising
- Endorsements
- Persuasive direct mail
- Persuasive advertising
- Web/social media
- Phone banks
- Precinct walks
- Lawn signs

Independent Advocacy Campaign

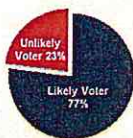


- Remind supporters to vote
- Minimize drop off
- Track votes to a win

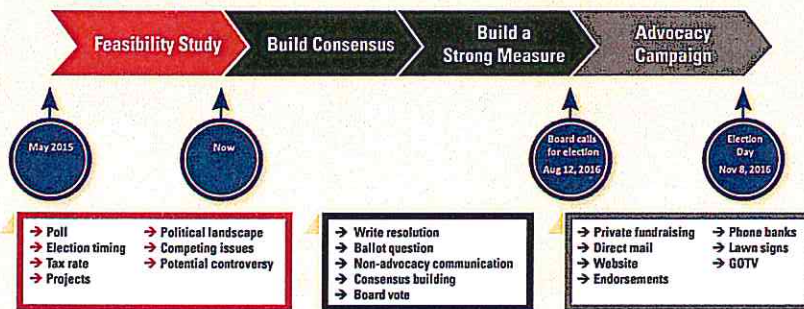
TBWB

Public Consensus - Winning Proposition

November 2016 Election Timeline



COD Registered Voters: 157,426
 COD Expected Voter Turnout: 130,266 (77%)
 COD Votes Needed to Win: 71,647 (55%)



TBWB

Public Consensus - Winning Proposition