



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
FRIDAY, MARCH 18, 2016
9:30 am**

- I. CALL TO ORDER** - Chair Sanchez-Fulton called the meeting to order at 9:34 am and asked Trustee Broughton to lead the pledge of allegiance.

Dr. Kinnamon – Dr. Kinnamon conducted the roll call:

Trustee Broughton
Trustee Stefan
Trustee Sanchez-Fulton
Trustee Jandt – absent due to family emergency
Trustee Wilson
Student Trustee Escobar Prado

Parliamentarian – Carlos Maldonado
Recorder – Angela Walton

Dr. Kinnamon reported that Trustee Jandt had a family emergency and could not attend today's Board meeting.

II. BOARD MEETING AGENDA

Confirmation of Agenda: Approve the agenda of the Regular Meeting of March 18, 2016 with any additions, corrections, or deletions.

Change to Administrative Services Action Item 2 – Resolution – Dr. Kinnamon announced that there was one correction; Vice President Lisa Howell reported that they are replacing a portion of the action item's documentation, explaining that she met with Bond counsel yesterday who recommended a small word modification. Hard copies of the updated document were provided to the trustees.

There were no more changes to the agenda. The agenda stands approved as amended.

III. CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION: Section 54956.9 (d)(2/3/4)** Specify number of potential cases: 4

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 017, 502 190 018, 502 190 019, 502 190 020, 611 212 007, 611 212 008, 611 212 039, 611 212 019, 611 212 009, 611 212 040, 611 212 012, 611 212 032, 611 212 033, 611 212 034, 641 261 020 0, 687 199 001, 687 199 002, 687 212 009, 687 212 010, 687 212 011, 687 212 022, 687 212 023, 687 212 024, 687 212 027, 611 211 013, 611 211 014, 611 211 019, 663 290 003-5

Agency Negotiator or Designee: Dr. Joel Kinnamon

IV. OPEN SESSION

Closed Session report – Chair Mary Jane Sanchez-Fulton stated that no reportable action was taken in closed session.

V. PUBLIC UPDATES

President Kinnamon announced that next week is spring break for the COD campus, and Dr. Kinnamon also acknowledged and congratulated students in the radio and broadcasting areas, reporting that several of them are recipients of national awards.

VI. PUBLIC COMMENTS

1. Rosie Puentes-Terry – Ms. Puentes-Terry read the first half of a letter to the Board of Trustees requesting support for a proposal being submitted by Feliz Nunez for establishing a committee for the development and implementation of an Environmental Studies Department at COD.
2. Chuck Parker – Mr. Parker continued reading the letter requesting support of an Environmental Studies Department at COD.
3. Carolyn Krause – Ms. Krause stated that as former faculty member in Environmental Studies at University of California – Davis, she declares her support of the development for an

Environmental Studies Department at COD, stating that she worked previously in.

4. Sue Steding and Irene Dolan, California Desert Trial Academy College of Law – Ms. Steding, Dean of Students, and Ms. Dolan, Registrar, provided information on the new school and distributed packages of school materials to the trustees. Ms. Dolan and Ms. Steding commented that their school is licensed by the State Bar of California to confer Juris Doctor degrees after a four-year part-time program. They would like to work with COD to create a pathway from COD AA-degree seeking students to their law school, and requested information on whom to work with at COD.
5. Judy Shea and Rebecca Bledsoe – Ms. Shea spoke on behalf of Rebecca Beldsoe and used her speaking time. Ms. Shea commented that she continues to be concerned about the lack of a COD facility in Desert Hot Springs. Ms. Shea previously requested an updated strategic master plan, and also expressed concern with purported previous actions of the COD Board of Trustees Chair.
6. Dr. Lisa Soccio – Dr. Soccio reported that they have had over 1500 students viewing the recent exhibits, and updated the trustees on current and upcoming events at the Marks Art Center. Dr. Soccio commented that although the Marks Arts Center has been struggling financially over the past year, there has been no shortage of activity at the center. She also invited the trustees to view new student exhibits and exhibits by local and national artists.
7. Felicita Nunez – Ms. Nunez read the first half of a letter to the Board of Trustees requesting that the Board implements a committee that will create scientific careers within the educational system that focuses on healing the local environment in Coachella Valley.
8. Olivia Rodriguez - Ms. Rodriguez read the second part of the letter.

READING OF PROCLAMATION – National Library Week, April 10 – 16, 2016 – read by Andrew Johnson.

VII. INTRODUCTION OF STAFF

President Kinnamon introduced Jorge Rosas, Bursar Technician, Lynn York, Interim Dean of Social Sciences, Tony Killian, Interim Dean of Arts and Sciences, and John Sousa, EOPS Director.

VIII. APPROVE THE MINUTES OF:

The regular meeting of February 10, and the special meeting of February 10. There were no corrections noted, and both minutes stand approved.

IX. REPORTS

A. **ASCOD (Associated Students of College of the Desert)** – Minerva Montane, ASCOD President, was present and provided a brief report.

B. **College of the Desert Foundation** – Jim Hummer was present and provided a brief report.

C. **Academic Senate** – Dr. Kelly Hall was present and provided a brief report.

D. **CODFA (College of the Desert Faculty Association)** – Denise Diamond was present and provided a brief report.

E. **CODAA (College of the Desert Adjunct Association)** – David Bashore was present and provided a brief report.

F. **CSEA (California School Employees Association)** – Beth Caskie, Labor Representative for CSEA, was present and provided a brief report. This report was presented first.

G. GOVERNING BOARD

Student Trustee Escobar Prado – Student Trustee Escobar Prado reported that she could not attend the recent COD career fair but thanked the organizations, staff, and trustees that were involved in the event. Student Trustee Escobar Prado reported that she has been attending ASCOD meetings, and provided the meeting schedule and locations for anyone interested in attending the meetings. More information for ASCOD can be received from the office of Student Life. She attended the Green Council meeting, reporting that the new water stations were heavily praised, and updates to the smoking policy were discussed. Student Trustee Escobar Prado reported that she volunteered at the Math and Science Recital at the Pollock Theatre as a front door greeter on March 12, and that she attended the 2016 California Democratic Party State Convention in San Jose. She was asked to be a delegate on behalf of Congressman Raul Ruiz. She also thanked the Latino Caucus for hosting an event for Latino elected officials in local communities, and for their scholarship opportunities as she was awarded a scholarship for their inaugural class.

Trustee Stefan – Wished everyone a happy St. Patrick's Day. Trustee Stefan reported that she attended the Foundation's Scholarship Donor Reception and met the scholarship recipients. She also attended the recent exhibit at the Marks Art Center, and attended the Classified Member of the Year reception. During a Parent's Night recently at her school, Trustee Stefan reported that COD had two tables at the event, and that it would have been ideal to have materials from every COD department available for dissemination during this event. Trustee Stefan also reported that she attended the recent Foundation Board meeting, and that her school recently sent students to COD to take a tour. The students

were very complimentary of the tour and the tour guide, reporting that it was very well organized and comprehensive, and the tour guide was very professional. The counseling team spoke with the visiting students regarding admissions and financial aid, and provided guidance through the enrollment process. A visiting high school student was even enrolled that day as well. Trustee Stefan wished everyone a happy spring break.

Trustee Broughton – Trustee Broughton stated that as a trustee, she finds her biggest responsibility is being a source of information to community members requesting information about the college, and reporting on the interests of the community is also a part of her duties as a trustee. Trustee Broughton commented on the garden project at the McCarthy Early Childhood Development Center, and stated that she is happy to see the children making that type of early connection with agriculture. Trustee Broughton reported that she was concerned that COD's information may not be as community-accessible to high school parents as it should be, especially with those high school students interested in attending college locally, and recommended having brochures available to the community with Spanish-translations. COD needs to continue its outreach efforts and offer pathways to local students. Trustee Broughton reported that COD has been asked to make a presentation at the Thermal Oasis Community Council either this month or next month, stating that this will be a great opportunity to speak on the EDGE Program and let that particular community know what their options are. She also congratulated the chemistry club on their recent fundraiser, and thanked the faculty involved in the event. Trustee Broughton also expressed her pride in the COD radio program, congratulated the students on recent awards and commented that she looks forward to the growth of that program.

Trustee Wilson – Trustee Wilson attended COD Foundation Scholarship Donor reception on February 25. Trustee Wilson reported that there is the Roy and Pat Wilson scholarship available through the Foundation, and she congratulated the four recipients of the scholarship. She attended a mental health presentation at CalState Palm Desert organized by student organizations in Coachella Valley where the focus was the increase in campus violence and possible solutions to the issue. She also attended the Riverside County State of Education event on March 2. Trustee Wilson attended a COD Foundation Legacy donor reception recently at Bighorn, and the Rancho Mirage Women's Club Annual Fundraiser on March 21 at Aqua Caliente. Trustee Wilson also attended the recent Career and Job fair, thanked everyone involved in organizing the event and was impressed at the number of employers attending. Trustee Wilson reported that she is on the advisory group for the Dr. Carreon Foundation and attended the first meeting. Trustee Wilson reminded everyone of National Library Week in April, and thanked the library staff and Friends of COD Library. She also congratulated the KCOD students.

Trustee Broughton commented on the recent Job Fair, stating that assisting students in finding jobs is an important part of COD. She asked COD staff to consider hosting a job fair in the East Valley, and arranging transportation from Indio to main campus when there is a job fair scheduled in the future.

Trustee Jandt – absent

Trustee Sanchez-Fulton – Trustee Sanchez-Fulton reported that the recent Job Fair was an excellent event, and shared some comments from the employers that attended the fair. She thanked the staff and faculty that assisted in the organization of the event. Event she attended:

- On March 2 attended the Riverside County Board of Education luncheon presenting STEAM, an initiative promoting pathways for K-12 institutions
- Attended the Coachella Valley Boys and Girls Club 50th anniversary
- On March 4, attended the Palm Desert State of the City event, and was pleased that COD was part of the presentation at that event
- Attended the RDA Assessor Oversight Committee Meeting on March 9, and also the Thousand Palm Chamber Mixer on March 9
- Attended the Foundation Scholarship Donor Reception
- On March 12, attended the Celebration of Life Ceremony for Ray Griffith, a former COD staff member
- Announced that Jim de Boom, former Alumni Association Executive Director also recently passed away
- Attended the SCORE Legislative Luncheon with several ASCOD members, Student Trustee Escobar Prado and other trustees
- Attended the State Party Convention and met Jerry Brown and Joe Biden

Trustee Sanchez-Fulton complimented the Student Kiosk project and the staff and students involved in the project, as well as the organizations that COD partners with. Trustee Sanchez-Fulton expressed concern that COD information is not as accessible to community, and hopes to see this improve.

X. CLOSED SESSION:

3. PERSONNEL

b. DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT (Government Code Section 54957)

c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

- Superintendent/President

XI. OPEN SESSION:

Closed Session Report – Chair Sanchez-Fulton reported that in closed session, a motion was made by Trustee Broughton, seconded by Trustee Stefan, to authorize President Kinnamon to extend an offer of employment for Vice President of Human Resources and Employee Relations.

The motion carried with 4 members voting in favor, and no members voting no. The motion carried 4 to 0.

H. SUPERINTENDENT/PRESIDENT

Vice President of Administrative Services Lisa Howell – VP Howell reported that the First Principal Apportionment was posted by the Chancellor’s office and it included approximately \$1.6 million of additional ongoing money that will be added to COD’s base allocation. This information has been shared with the COD community.

VP Howell also shared that the Food Services Advisory Committee has selected PepsiCo as its new beverage vendor. The request for proposals (RFP) process yielded two proposals. The PepsiCo contract includes an annual sponsorship of \$28,000, a five-year commitment, a new icemaker in dining area, and \$500 in scholarships and rebate dollars.

VP Howell provided a brief water conservation update, reporting that COD has not received any penalties, and continues to meet the mandatory 25% reduction for irrigation water and 36% reduction for domestic water.

Bookstore sales are up 8.1% for the term over last year, and provided \$7,200 in price match dollars, and this amount was awarded to students in the form of gift cards from the bookstore. VP Howell reported that the Indio bookstore is expected to be ready for the fall term. Green Council met and will be conducting a smoking survey to determine if faculty, staff and students want a smoke-free campus or a smoke-restricted campus. The survey is still under development. The water stations have successful, and three have been installed in Cravens, Art building and outside of the Math, Science and Technology building. The fourth will be installed in the Communications building. Jose Rodriguez is graduating this year, so they will be looking for a replacement to co-chair the Green Council meetings. Lastly, VP Howell provided an update on the three SunLine buses with COD logos and student pictures, and shared pictures of the buses with the trustees. She thanked Pam Hunter and Carlos Maldonado for their assistance with the SunLine busses and the recent Pepsi event with COD students.

Interim Vice President of Human Resources and Labor Relations Diane Wirth – VP Wirth reported that they are hiring new faculty and deans, and there have been a great number of qualified applicants.

Interim Vice President of Student Success Jeff Baker – VP Baker reported that over 350 students attended the recent career fair, and he thanked all staff, faculty and students involved in the event. VP Baker updated the trustees on several projects and outreach efforts that will occur in collaboration with local district high schools, the first of which is the Application EGDE workshops that will include information such as steps for matriculation and financial aid basics. Students will be encouraged to complete the online orientation, and prepare for the assessment prior to their first attempt at the test. Another exciting project will be assessment testing and interpretation at the high schools. The assessment testing specialist will administer the test at the high schools for students who participated in the Application EDGE workshops, and upon completion of the workshop the students will meet with COD counselors to interpret their scores and discuss their placement in reading, English and math. A third project will entail bussing students in from the high schools. Each district will be hosted separately and will occur on Fridays; a resource fair with Student Services, academic and CTE programs will be

organized and students will have guided campus tours and have the opportunity to complete their first abbreviated student education plan. After the conference, these students will be given advanced registration priority.

President Kinnamon invited Christen Smith to make her post sabbatical report at this time. Ms. Smith thanked the Board for the opportunity and reported that she completed a 20-unit E-Learning Certificate online course through CalState San Bernardino, and developed an online hybrid course of English as a Second Language and English Basic Skills. She reported that she completed a total of 62 units of graduate level courses, including half of a master's program in Instructional Technology at CalState San Bernardino, earning an E-Learning certificate. She earned an E-Learning certificate at UC San Diego and completed half of a master's program in Educational Administration at CalState San Bernardino. During her studies, she developed two online classes that were offered at COD this spring, and provided a detailed overview of her research. Ms. Smith has been working with faculty on improving the COD Distance Learning classes.

XII. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

1. Proclamation – National Library Week

B. PRESIDENT

1. Approval of Sabbatical Leave Request

C. HUMAN RESOURCES

1. Personnel Items
2. Approval of MOU between CSEA & DCCD: New Job Description

D. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. ~~Approval of Contracts/Agreements and Amendments~~ *Pulled for discussion*
4. Payroll
5. Out-of-State/Country Travel
6. Budget Transfers
7. Amendment to a Contract - Measure B Bond Project

E. STUDENT SUCCESS & STUDENT LEARNING

1. Courses and Programs Approved by Curriculum Committee
2. Work Experience Courses Approved by Curriculum Committee

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve the consent agenda as amended.

Discussion: Trustee Broughton pulled Administrative Services Consent Item 3, Approval of Contracts/Agreements and Amendments, for discussion.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar Prado
No: None
Absent: Fred Jandt
Abstain: None

The motion carried unanimously.

XIII. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

Pulled Items – Administrative Services Consent Item 3, Approval of Contracts/Agreements and Amendments

Motion: Motion by Trustee Wilson, seconded by Trustee Broughton to approve Contracts/Agreements and Amendments.

Discussion - Trustee Broughton discussed the Non-Monetary Agreement, Early EDU contract – Trustee Broughton stated that she applauds this approach as it gives students a way to interact, and she would like to hear feedback at a future Board meeting to see how well this worked. Trustee Broughton also discussed the Applied Science and Business mini-grant that gives students an opportunity learn in the real world and would like to get written report on how well it worked.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar Prado
No: None
Absent: Fred Jandt

Abstain: None

The motion carried unanimously.

B. BOARD OF TRUSTEES

1. Board Policy 5700 – Intercollegiate Athletics – 1st Reading

Motion: Motion by Trustee Stefan, seconded by Trustee Broughton to approve Board Policy 5700 Intercollegiate Athletics – 1st Reading.

Discussion – Dr. Kinnamon informed the trustees that the revision is minor; the word “intercollegiate” was added to the title.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar Prado

No: None

Absent: Fred Jandt

Abstain: None

The motion carried unanimously.

2. Approval of Emeritus Status

Motion: Motion by Trustee Stefan, seconded by Trustee Wilson to approve Emeritus status for Ted Grofer.

Discussion – None.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: Fred Jandt

Abstain: None

The motion carried unanimously.

C. PRESIDENT

1. Post Sabbatical Leave Verbal Report – Christen Smith, Associate Professor, English as a Second Language

Motion: Motion by Trustee Stefan, seconded by Trustee to Broughton approve Christen Smith’s Post Sabbatical Leave Report.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: Fred Jandt

Abstain: None

The motion carried unanimously.

D. ADMINISTRATIVE SERVICES

1. Budget Revisions

Motion: Motion by Trustee Broughton, seconded by Trustee to Stefan approve the budget revisions.

Discussion – None.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: Fred Jandt

Abstain: None

The motion carried unanimously.

2. Resolution #031816-1 of the Board of Trustees of the Desert Community College District Approving a Fiscal Agent Agreement and Directing the Transfer of Bond Funds

Motion: Motion by Trustee Stefan, seconded by Trustee Broughton to approve Resolution #031816-1 of the Board of Trustees of the Desert Community College District approving a Fiscal Agent Agreement and Directing the Transfer of Bond Funds.

Discussion – VP Howell distributed a revised Fiscal Agent Agreement, reporting that the revision to approve a fiscal agent does not change any material to the agreement, the word “factual” has been inserted, and the investment policy from Riverside has been updated.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Student Trustee Escobar Prado - Yes
Trustee Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee Jandt - absent
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

XIV. INFORMATION ITEMS

1. Administrative Procedures

- AP 5700 – Intercollegiate Athletics – Dr. Kinnamon informed the trustees of the updates to the procedure. Accepted as information.

XV. STUDY SESSION

1. **Board Self-Evaluation Instrument** – Trustee Broughton asked to condense the report, and to remember that the trustees are evaluating the Board as a whole, not individuals. Some issues to be improved included long range strategic planning and strategic planning. Dr. Kinnamon reported that COD is currently going through the strategic planning process, and that they are working with Dr. Annebelle Nery and Dr. Kelly Hall on how to incorporate the trustees in the process.

Trustee Stefan commented that new Board member orientation is an area to be improved to ensure new trustees are adequately trained. Dr. Kinnamon reported that he has given the new trustee information for him to review, has also met with him and discussed areas of trustee accountability. Dr. Kinnamon stated that he will be disseminating CCLC materials to staff members, and that 2016 California Education Code books have been ordered for trustees. The trustees discussed policy information, strategic and master plan information, and requested that a large master campus event calendar for trustees is developed to give access to trustees quickly.

Trustee Wilson inquired if there would be a trustee assigned to the Citizens Bond Oversight committee. Dr. Kinnamon commented that a recommendation will be brought back to the Board. Trustee Broughton stated that the Brown Act training score is a reflection on the trustees and should be revisited as it does not apply to the student trustee, as the student trustee is well-versed in Brown Act. Trustee Broughton also suggested that the trustees give the student trustee a letter for her permanent file and for her use. Trustee Wilson thanked Dr. Kinnamon and his staff for working with the new trustee.

2. **California Community College Trustees Elections** – the trustees voted for:
 - Mary Figueroa, Riverside CCD
 - Susan “Sue” M. Keith, Citrus CCD

- Linda S. Wah, Pasadena CCD
- Carmen Avalos, Cerritos CCD
- Louise Jaffe, Santa Monica CCD
- Marianne Tortorici, Victor Valley CCD
- Jerry D. Hart, Imperial CCD
- Cy Gulassa, Peralta CCD

3. **PaCE – Pam Hunter, Executive Director, Institutional Advancement** – Ms. Hunter provided a detailed overview and update on the PaCE program.

- Partnership and Community Education
- Professional Development, Person Enrichment, and Workforce Training
- Offers Certificate Programs & Short Term Training
- Learning in Retirement courses
- A proctor and assessment center
- Community Outreach
- Ms. Hunter shared the five-year financial history of the program

4. **Adult Education Block Grant** – Christen Smith, Associate Professor and Pam Hunter. Ms. Smith and Ms. Hunter provided a detailed overview and update on the Adult Education Block Grant (AEBG), AB 104 and AB 86. The mission of AEBG: “The AEBG Steering Committee is a comprehensive collaboration of administrators, staff and faculty tasked with making recommendations on ways College of the Desert can utilize the Adult Education Block Grant to best serve residents of the Coachella Valley by expanding, creating, and/or modifying non-credit programs and services at COD.” The funding sources for the program are the 2015-2016 State Budget, Desert Regional Consortium and COD. AEBG offers the following non-credit programs:

- Adult Education & Literacy (including HS Diploma & GED)
- Immigrant Education (ESL/Citizenship)
- Basic Skills
- Adults with Disabilities
- Parenting to Support Child School Success
- CTE Workforce Preparation/Short-Term
- Vocational/Apprenticeship (including Career Training Older Adults)

XVI. FUTURE AGENDA ITEMS

- Trustee Wilson – concussion protocols
- Trustee Broughton – fire truck
- Trustee Sanchez-Fulton – update on athletic program and Desert Hot Springs

XVII. ADJOURN

Chair Sanchez-Fulton closed the Board meeting in honor of two former COD colleagues, Jim de Boom and Ray Griffith. She read the following statements:

“Jim de Boom died peacefully on February 29th, 2016 in Palm Desert, California. Jim was born on October 7th, 1941. He graduated from St. Louis Park High School in 1959 and moved to Chicago to attend George Williams College where he earned a Bachelor's Degree before moving to California to start his career with the YMCA in 1963. He was a recipient of a YMCA scholarship and attended USC where he earned his Master's in Marriage, Family and Child Counseling.

Jim spent 25 years working for the YMCA, first in Los Angeles and then in Newport/Costa Mesa. Jim was an active member of the Rotary Club for over 40 years.

Additionally, Jim served as the Director for College of the Desert's Alumni Association.

Jim is survived by his wife Barbara, daughters, and grandchildren. A celebration of life is planned for Wednesday, March 30th from 11am-2pm at the Harborside Ballroom (Pavilion) in Newport Beach.”

“Ray Griffith who passed away on March 1st. Ray was a Roadrunner for 26 years. Ray began teaching at College of the Desert in 1988 as an adjunct instructor in the Administration of Justice Program. He taught at the Public Safety Academy in the Basic Peace Officer Training Program where he was a Master Firearms Instructor and an original staff member of the PSA upon its inception in 2001.

Ray was 69 years old, a husband, father, brother and grandfather.

Ray began his career in Law Enforcement with the City of Orange and spent 15 years with the Orange Police Department. Ray retired as a Lieutenant from the Cathedral City Police Department, where he served for 19 years. Ray's commitment to public service and teaching was an inspiration to all.

Ray's dedication to College of the Desert and his love for our students was unwavering. Even in passing, he chose to ask for others to donate in his memory to the Public Safety Academy.

He will be greatly missed.”

There were no objections to adjourning this meeting in memory of Jim de Boom and Ray Griffith. The meeting was adjourned at 3:59 p.m.


Becky Broughton, Clerk

Constituent Group Reports

Board of Trustees Meeting
18 March 2016
ASCOD Student Senate BoT Report

Good Morning Madame Chair, Board Members, Senior Administration, and Distinguished guests. The following is the ASCOD report for the month of March.

The ASCOD Student Senate met on March 7th, at the Indio East Valley Center campus. We have had a wonderful experience hosting our meetings at the Indio campus, so far. We host the meeting every first Monday of every month. As an extension to experiencing the growth of our college throughout the community, the ASCOD Student Senate met this past Monday, March 14th, at the Mecca Thermal COD Campus. It was a great opportunity to be at one of our furthest campuses which brings higher education to our community.

The ASCOD Student Senate collaborated with the Office of Institutional Research and Dr. Daniel Martinez to form the Sunline Transit Agency transportation survey. The survey consists questions to evaluate and review Sunline transportation in regards to our students. The survey is currently ongoing and the students have until March 24, 2016 to answer through their MyCOD email.

The ASCOD Student Senate will also collaborate with Dr. Martinez for the Student Engagement Survey. We will soon meet with the Office of Institutional Research to get more details on how we can be of assistance.

The ASCOD Student Senate is also working to developing a Smoking Policy Survey. We will gather information from the students regarding the current Smoking Policy on campus.

The Inter Club Council (ICC) hosted its own Parliamentary Procedure workshop for our campus' clubs this past Wednesday, March 16, 2016 from 2-4pm. The students were trained in the Brown Act and Parliamentary Procedure. We also provided training on proper meeting organization.

On March 31st, four College of the Desert students will be attending the National Conference on Student Leadership in Denver, Colorado. This is a great opportunity for the students to enhance their leadership skills and interact with other student leaders from our fellow community colleges.

College of the Desert will host the Region IX meeting on March 18, 2016. We are glad to have our fellow California community college leaders in our campus.

Our next ASCOD meeting will be on Monday, March 28, 2016, from 2:00pm-4:00pm in the Office of Student Life Conference room.

This concludes the ASCOD report for the month of March.

Thank you,

ASCOD Student Senate

**Report to the Board of Trustees
Desert Community College District
Submitted by: Dr. Kelly Hall, Associate Professor, Business
President, Academic Senate
March 2016**

Noteworthy

The Chemistry Club invites you to a fund-raising concert on March 12 at 4 p.m. in the Pollock Theatre. The concert will be performed exclusively by Math & Science faculty and students including:

- Joana Ciurash, Associate Professor, Chemistry
- Dr. Jim Parvizi, Professor, Math
- Jorge Perez, Adjunct Instructor, Math

In February, Dr. Courtney Doussett, Assistant Professor, Kinesiology, participated in the CSUSB 30th Annual Research Competition. Her research: The Impact of a Classroom-based Physical Activity Program on Student Engagement, was the winning entry. Dr. Doussett moves on to compete at the state level in April

One Stop Job and Career Center

Last month, I met with Jeff Baker who informed me that he will be taking point for the administration on moving this project from concept to reality. VP Baker is forming a taskforce for this work. The Senate has appointed the following faculty to the taskforce:

- Michelle Richards, Work Experience Coordinator
- Frank Ramirez, Career Counselor
- Dorothy Anderson, Auto Mechanics

The Common Assessment

This month I attended the area meetings of math, communications, and counseling. I shared a preliminary version of the competency maps that the Common Assessment will produce. Faculty will use these competency maps to determine placement. Amanda Philips is working with HR and CODFA to establish stipend opportunities around this enormous task. We are hoping to have the assessment output maps tied to our curriculum before the end of the fall 16 term. This work will happen in the disciplines. At the college level, I will work with Amanda and VP Baker to create an implementation team comprised of English, ESL, math, reading, counseling and other faculty, researchers, assessment center staff and coordinators, IT personnel and administrators.

Enrollment Management

A new structure for the Enrollment Management Committee was approved by the College Planning Council in February. Faculty serving on this committee are:

- Jacob Kevari, Applied Sciences & Business
- Dr. Lisa Soccio, Arts & Social Sciences
- Dr. Courtney Doussett, Health Sciences & Education
- John Learned, Math and Science

- David Bashore, Communications & Humanities
- Julius Varga, Adjunct Representative
- Dr. Kelly Hall, Academic Senate President

Full-time faculty Prioritization

Dr. Kinnamon has appointed Dr. Nery as the administrator to work with the Senate this semester in reviewing our full-time faculty prioritization process. Bert Bitanga, Chair of Outcomes & Assessments and Co-Chair of Assessment Planning & Outcomes, will be the point person from the Senate on this taskforce and the March 31st Senate meeting will be focused on a discussion about faculty prioritization. Faculty serving on the taskforce are:

- Bert Bitanga, Associate Professor, Architecture
- Dr. Wendy Sanders, Professor, Early Childhood Education
- Fred Sangiorgio, Counselor, General Counseling
- Dr. Cathy Levitt, Adjunct Instructor, Business & Economics
- Scott Ventura, Full-Time Faculty, Fire Technology
- Dr. Kelly Hall, Associate Professor, Business

Adult Education Block Grant

The recommendations of the Winter Intercession Task Force were ratified by the All Faculty Senate on February 25. Committees formed around the areas specified in the Grant have been working this semester to develop a set of recommendations for expanding non-credit courses and programs. Each group will present their finding to a Steering Committee Chaired by Christen Smith, Associate Professor, ESL. These recommendations will be reviewed by the All Faculty Senate this April.

Skills Builders

The Skills Builders metric has been added to the Student Success Scorecard. There is a very good article on this topic in Inside Higher Ed. I have included summary excerpts of the article below. The complete article can be accessed [HERE](#).

As we know, many students come to us intending to take only one or two courses, improve their skills, and use those improved skills to garner a higher wage. They take one or two career or technical education courses at and then leave. Using employment and student data, California community colleges have been able to determine that after finishing just a few courses, these "noncompleters" receive promotions or increases in wages that allow them to move up in their careers and contribute even more to the state's economy.

The state is calling this new cohort of students skills builders. The group, which is defined as students who have completed less than a year of career technical education, but at least one course, will be added to the scorecard this year. According to the data, the statewide total wage gains for these students in 2013-14 was \$498 million. The chancellor's office also has been able to break down the wage gains from each program at each of the colleges.

Here is the College of the Desert Skills Builder data.

TOPCODE	TOP_TITLE	MEDIAN WAGE BEFORE	MEDIAN WAGE AFTER	MEDIAN WAGE DIFF	MEDIAN PERCENT DIFF	MEDIAN N
060400	Radio and Television	\$ 6,708	\$ 15,149	5,279	39	12
010300	Plant Science	\$ 14,820	\$ 24,970	3,251	33.6	11
210500	Administration of Justice	\$ 19,450	\$ 25,519	5,868	31.5	51
050200	Accounting	\$ 14,527	\$ 27,834	3,107	18.6	32
070200	Computer Information Systems	\$ 18,175	\$ 23,859	3,868	18.1	41
011500	Natural Resources	\$ 20,713	\$ 18,481	4,785	16.3	19
130500	Child Development/Early Care and Education	\$ 15,361	\$ 18,672	1,661	9.8	57
050100	Business and Commerce, General	\$ 22,724	\$ 24,545	3,170	9.8	35
094800	Automotive Technology	\$ 15,511	\$ 19,411	2,410	9.8	30
125000	Emergency Medical Services	\$ 30,286	\$ 30,111	2,584	8.1	16
010900	Horticulture	\$ 20,944	\$ 23,357	1,536	6.6	12
129900	Other Health Occupations	\$ 19,679	\$ 18,666	612	4.9	53
210440	Alcohol and Controlled Substances	\$ 9,966	\$ 20,722	47	3.7	11
020100	Architecture and Architectural Technology	\$ 27,843	\$ 30,587	1,461	2.5	14
094840	Alternative Fuels and Advanced Transportation Technology	\$ 24,834	\$ 17,066	-3,522	-8.9	12

Note that extraneous variables are not controlled for. Therefore the information should be interpreted cautiously. This is especially true for programs with a small sample size such as Alternative Fuels and Advanced Transportation Technology. Over time as more years of data are collected, the sample sizes will grow and the anomalous data problem should be ameliorated.

Educational Technologies

The Distance Ed sub-committee continues to evaluate online course shells. Teams are reviewing two shells per week and estimated completion of all COD online classes is December 2016. We are finding that many of the course shells are not ADA compliant. In response to this concern, the Distance Ed training now has an ADA compliance training course.

However, The Distance Ed sub-committee recommends that additional resources are needed to help in this important area. ADA compliance is an ever-changing, technical area of the law that is beyond the realm of most faculty expertise. Christen Smith, Chair of Educational Technologies is in the process of discussing this need with Sherilyn Willis and Leslie Young.

Respectfully Submitted,

Kelly Hall, MBA, PhD, CPA
President, Academic Senate

Desert Community College District
Board of Trustees' Meeting
March 18, 2016
CODAA Report

The Adjunct Association would like to welcome Dr. Fred Jandt to our Board of Trustees and to the COD community. We hope that your time with the Board is rewarding and enlightening.

We also look forward to working with the new Deans and interim Deans and the new Vice President of Student Learning. After many months of vacancies in administration it looks like a full compliment will soon be realized.

CODAA has now fully implemented fair share with all adjuncts contributing to the cost of representation by CODAA and CTA. With over 400 adjuncts we are by far the largest constituency at COD. We thank John Ramont and his team for their hard work in making this happen.

We are pleased with this past year's progress with negotiations, which includes getting the Distance Ed section of our contract brought up to date and implementing MOU's on overlays. We've also clarified options for part-time CSEA employment opportunities for adjuncts and adjunct opportunities for CSEA members. Both will require future study on the number of cross category employees and on the impact of low caps on enrollment particularly in Arts classes. We still need to resolve some non-economic issues related to adjunct stipend opportunities not currently addressed in the contract.

We would like to thank Kelly Hall and Jeff Baker for including adjuncts in the TASC and Enrollment Management Committees. We also congratulate Adjunct Bob Holmes and Kelly Hall on the reopening of the Kiosk run by COD business students. We thank Jules Varga for his service on the Academic Senate and we are currently seeking nominations for the new Senate Adjunct Rep.

Finally, congratulations to KCOD and the RTV program for their nominations and awards from the Intercollegiate Broadcasting System.

College of the Desert Faculty Association, CODFA report to: The Board of Trustees 3/18/2016

From Denise Diamond, President, CODFA

Good Morning,

Bargaining Update: The Faculty Association and the District met on Monday Feb. 29th.

More than 20 Full Time Faculty took time from their busy schedules to come and support the Bargaining Team in our campaign. Wearing our Campaign COLA + T shirts and carrying COLA + signs the faculty support an increase in salary and health benefits.

On March 3rd, the President called for a special meeting of the Budget Committee, which included Executive Cabinet, Deans, and the elected faculty and staff Presidents. There was very good news for College of the Desert from the state Chancellor's office. COD will receive 1.6 million enhanced revenue dollars not just this year but on an annual basis. We certainly expect this will put negotiations on solid footing.






On March 9th, the Faculty Association and the District met for Bargaining. Distance Education has issues to be resolve, as does Non Credit. We expect a good news about salary and health benefits when we meet with the District again on April 1st.

The Association and the District have been negotiating since Sept. including 2 meetings over the winter break. We are hopeful that in the short time left in this academic year we'll have a contract ready for voting otherwise we may find ourselves at end the year without a contract.

The Faculty Association has proudly nominated counseling faculty member Fred Sangiorgio as the recipient of our chapter's WHO, We Honor our Own -owl award. Local chapters nominate an active, extraordinary member each year. We will be celebrating with Fred at the California Community College Spring Conference in April. Fred has been an active member serving as Treasurer as well as on the Bargaining Team and Grievance Committee. We appreciate his dedication, thoughtfulness and creative problem solving.

We would also like to thank Dr. Anna Reber- Frantz for her extraordinary commitment to students and her colleagues. She is on sabbatical, but has offered to fill in to support the Nursing program in time of need. Team building is a very positive way for all of us at the college to move forward.

The faculty of College of the Desert continue to do excellent work on a wide range of ever increasing campus committees, task forces and grants. This faculty and supportive staff are to be commended for all they do and that recognition can most certainly be financial- that is our expectation.

-  **Introduction** – Good morning Board of Trustees, administration, faculty, staff, students and esteemed guests. CSEA expresses our appreciation to our Board for an excellent choice in their appointment of our new trustee. Welcome on behalf of the classified bargaining unit to our newly appointed Trustee—Fred Jandt.
-  **Local CSEA Member of the Year Celebration** – Our CSEA Field Director Denise Jensen and our chapter thank Dr. Stefan, Dr. Kinnamon and Diane Wirth for attending our local CSEA Member of the Year Celebration. Thank you as well to Minerva—our ASCOD president—and her team for attending. We had a great turnout. Thank you to all who came. We all enjoyed the cupcakes and were able to screen the CSEA Member of the Year Video.
-  **Budget News** – We were certainly glad to hear the good news from the Chancellor’s Office regarding \$1.6 million of ongoing funding that will be added to COD’s base funding. This is our opportunity as an institution to invest these unexpected funds along with undesignated funds and funds in reserve as “other.” This is beyond the Boards conservative 7.5% of operating budget reserve. Thanks to Dr. Kinnamon’s leadership, we achieve our growth targets. Based on the cost of 1% salary figures received from the district \$1.6 million would provide for 5% for the bargaining units in currently in negotiations while still leaving the various reserves to continue aggressively pursuing growth targets and center status for Indio. Ongoing increases to salary schedules are critical to be able to attract, to compensate and to retain the best faculty and the best support staff members as need to improve student success and equity. We do not recall more failed hiring searches and more resignations of coworkers who find better opportunities than in recent months.
-  **Health and Welfare** –In February Heather DeBlanc a Partner at Liebert Cassidy Whitmore presented “Affordable Care Act Compliance” for the Health and Welfare Committee. Mary Lisi, Beth Caskie—our Labor Relations Representative—and I attended a two day intensive training on all aspects of health and welfare benefits entitled “CSEA Benefits University”. Our training manual itself is 2 inches thick. We learned a great deal including the responsibility of every member of the health and welfare to be good *fiduciaries*. With this in mind the committee is in the process of requesting quotes from providers besides SISC. This will include California’s Value Trust (CVT).
-  **Negotiations** – CSEA has been at the bargaining table with the District for over nine months. In this nine month period, the parties have reached agreement on four articles: (1) Recognition, (3) Association Rights, (16) Professional Growth, and (17) Layoff. However, we are far apart on the critical topics of salary and of health and welfare benefits. We look forward to responses on our comprehensive proposal for the classified bargaining unit to receive automatic Cost of Living Adjustment (COLA) as allocated by the Chancellor’s office each year and to receive a 5% increase on the salary schedule. We also are eager to follow the model of comparable and nearby college districts that provide longevity as a percentage of salary as opposed to a fixed amount regardless of salary. The current comprehensive proposals and our negotiations timelines are attached as well as an analysis of classified salaries.

CURRENT COMPREHENSIVE PROPOSALS

Article	CSEA Current Proposal	District Current Proposal
7 - Compensation	5% on schedule, effective 7/1/15 CSEA retains right to re-open Compensation for 2016-17	2% off schedule (of 2015-16 base salary), and 1% on schedule effective 7/1/16 No additional salary increases for 2016-17, regardless of revenue
	7.5% one-time partial restoration to members for step freeze in 2010.	REJECTED
	Remove Step A from schedule effective 7/1/16	Remove Step A from schedule effective 7/1/16
	Automatic COLA	REJECTED
8 – Compensation in Addition to Salary	Improve on Call-Back time	REJECTED
	Improve pay for Out of Class work	REJECTED
	Increase Longevity from flat rate to percentage of salary	REJECTED
9 – Health and Welfare Benefits	Increase district contribution by \$200 per month per member	Increase district contribution by \$33 per month per member
	Clarify rights of unit members to receive CSEA 407 benefits at 30 hours per week, whether per basic assignment or per ACA.	REJECTED
11 – Hours	Incorporate 4/40 MOU into contract	Agreed
	Add language regarding Security On-Duty Lunch	Pending
	Custodial shifts change	Agreed
25 – Term	Three year agreement with re-openers in 2016-17 and 2017-18	Three year agreement with re-openers in 2017-18 ONLY

CSEA NEGOTIATIONS TIMELINE THROUGH FEBRUARY 17TH:

Article 1 - Recognition

Aug 18 – we proposed written notice for all negotiable items via hard copy or email and USPS
Sep 15 – district proposed adding “not otherwise governed by this agreement”
Feb 9 – we countered to remove their language
Feb 17 – **TENTATIVE AGREEMENT SIGNED**

Article 2 – District Rights

Aug 18 – we proposed removal of contracting out language
Oct 14 – District Rejected changes
Nov 4 – we proposed adding AP 6370 and Appendix H
Jan 6 – District Rejected changes

Article 3 – Association Rights

Aug 18 – we proposed adding email for notices, orientations, 500 hours release time & usage form, \$3000 for conference
Oct 14 - rejects \$3000, 300 release time hours ok, new release time request form ok
Nov 4 – we added new numbering
Jan 6 - rearranged types of release time into individual paragraphs
Feb 9 – rewritten with new numbering, also collaborated on the request form
Feb 17 – **TENTATIVE AGREEMENT SIGNED**

Article 7 – Compensation

Nov 4 – we asked for 5% plus COLA; one-time 7.5% compensation for classified who took step freeze in 2009; ongoing COLA
Jan 6 – district presented budget scenario showing it to be less than ideal growth
Feb 17 – district countered no COLA, no raises, no one-time compensation, remove first step of the salary schedule to start new hires at a higher rate
Feb 17 – we countered one-time 5% to all staff; 7.5% step freeze compensation; ongoing COLA

Article 8 – Compensation in addition to Salary

Jan 6 – district proposed adding language for comp time for call back
Jan 6 – we countered additional language in call back; logging on timesheets; OOC pay at 5% over member’s current rate of pay; longevity based on % of salaries
Feb 17 – district is ok on call back; ok on OOC; rejected longevity proposal
Feb 17 – we countered same as Jan 6 proposal

Article 9 – Health and Welfare Benefits

Jan 6 – we proposed MOU on Effects of ACA stability period, admin period, eligibility trigger
Feb 9 – we proposed increase in monthly cap to \$1650, May 1st eligibility list from district to us
Feb 17 – district countered with \$1333 monthly cap

Article 11 – Hours

Oct 14 – district agreed to sunshine this article for on duty lunches and custodian hours
Feb 11 – we proposed start/end times to be in job announcements; 4/40 MOU and custodian hours incorporated into contract

Article 15 - Transfers

Feb 9 – we proposed language to make transferring of current employees easier
Feb 17 – district rejected; wants to deal with later, no desire to change now

Article 16 – Professional Growth

Oct 14 – we proposed increase from \$10.5K to \$12.5K annually; add language to define purpose of funds; change due dates for requests to help staff get their applications in.
Oct 14 – district rejected new amounts; added wording for application dates

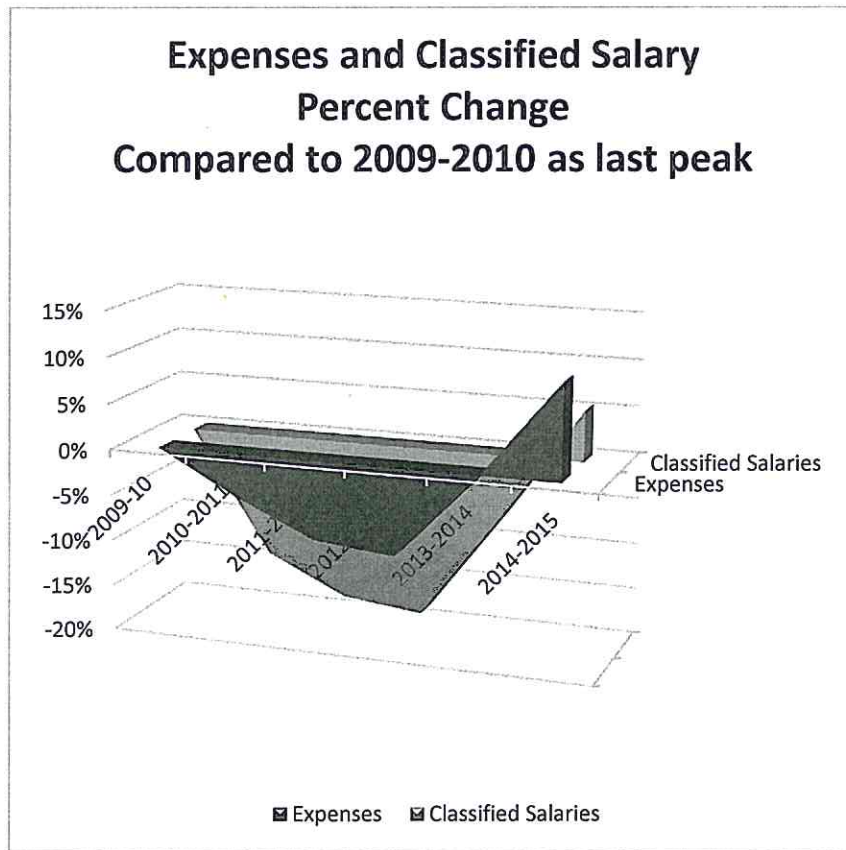
Article 18 – Layoff

Oct 14 – we proposed change to include higher “or equal” classes to the bumping order
Oct 14 - **TENTATIVE AGREEMENT SIGNED**

Article 25 – Term

No proposals yet.

Operating Expenses vs Spending on Classified Salaries – In 2009-2010 we invested the highest amount in the general fund prior to the latest downturn. Compared to that base year, we cut actual expenses by 5% for 2010-11—classified salaries by 13%. Compared to the base year, we cut expenses by 9% for 2011-2012—classified salaries by 17% below 2009. For 2012-13, cut expenses by 9%—classified salaries by 18%. We recovered in 2013-14 and spent about the same as 2009—classified salaries remained 7% below 2009. In 2014-15 we were able to again invest 10% above 2009—classified salaries recovered but only by 5%; however, this includes the 4.5% off salary schedule onetime payment. We hope that we can together work realigning our investment in classified staff to align with our growth. The table below describes this better:



Gen Fund Actuals	2009-10	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Expenses	0%	-5%	-9%	-9%	0%	10%
Classified Salaries	0%	-13%	-17%	-18%	-7%	5%

Respectfully submitted,

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FISCAL AGENT AGREEMENT

THIS AGREEMENT is entered into as of March ___, 2016 (this "Agreement"), by and among Desert Community College District (the "District"), the County of Riverside, California (the "County") acting through its Treasurer-Tax Collector (the "Treasurer"), and U.S. Bank National Association (the "Fiscal Agent"), a national banking association duly organized and operating under the laws of the United States of America.

WHEREAS, the District, on December 20, 2007 issued its General Obligation Bonds, Election of 2004, Series 2007B (the "Bonds"); and

WHEREAS, upon the issuance of the Bonds, the District, the County and the Fiscal Agent entered into a Fiscal Agent Agreement, dated December 20, 2007 (the "2007 Agreement") regarding the investment of proceeds of the Bonds; and

WHEREAS, pursuant to the 2007 Agreement, an account known as the Desert Community College District General Obligation Bonds, Election of 2004, Series 2007B, Bond Construction Account ("Bond Construction Account") was established with the Fiscal Agent; and

WHEREAS, in December 2007, the Treasurer, acting on the written directions from the District, transferred the Proceeds to the Fiscal Agent for deposit into the Bond Construction Account, which Proceeds had been deemed to have been deposited with the Treasurer, for investment by the Fiscal Agent; and

WHEREAS such Proceeds were invested by the Fiscal Agent in accordance with the terms of the 2007 Agreement; and

WHEREAS, in 2013 and again on or about October 2, 2015, the District directed the transfer of portions of the unspent Proceeds in the Bond Construction Account held by the Fiscal Agent into the Treasurer's Pooled Investment Fund, which resulted in the termination of the 2007 Agreement; and

WHEREAS, the Bonds have recently been refunded by the issuance of the District's 2016 General Obligation Refunding Bonds (the "Refunding Bonds"), which Refunding Bonds are subject to the same federal income tax requirements as the Bonds; and

WHEREAS, the District intends that the interest on the Refunding Bonds be excludable from gross income for federal income tax purposes and not be an item of preference for purposes of calculating the federal alternative minimum tax imposed on individuals and corporations; and

WHEREAS, the federal tax-exempt status of the interest on the Refunding Bonds is contingent on investing the Proceeds as provided in this Agreement; and

WHEREAS, the Treasurer currently holds the Proceeds in the amount of \$_____ in the District's Bond Construction Account; and

WHEREAS, the District desires to re-invest the Proceeds with the Fiscal Agent pursuant to the advice of Bond Counsel and District's independent financial advisor (the "Financial Advisor"); and

WHEREAS, the Treasurer, at the written direction of the District, agrees to re-deposit the Proceeds with the Fiscal Agent with the understanding that the District agrees to indemnify and hold the Treasurer and the County of Riverside harmless from any liability, loss, claim or proceeding related to or

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arising from the investment of the Proceeds or the resulting tax-exempt status of the Refunding Bonds; and

WHEREAS, the Fiscal Agent has agreed to accept the deposit of such Proceeds and to invest the Proceeds in certain Non-AMT Bonds or a Qualified Non-AMT Mutual Fund (defined herein) as fiscal agent for the County;

NOW, THEREFORE, it is mutually agreed as follows:

ARTICLE I RECITALS

SECTION 1.01 RECITALS. The parties acknowledge and agree that the factual Recitals in this Agreement are true and correct. Each such Recital is incorporated herein by reference.

ARTICLE II DEFINITIONS

SECTION 2.01 DEFINITIONS. The terms defined in this Section 1.01, as used and capitalized herein, shall, for all purposes of this Agreement, have the meanings ascribed to them below, unless the context clearly requires some other meaning. Capitalized terms used in this Agreement and not otherwise defined in this Agreement shall have the meaning ascribed to them in the resolution authorizing the issuance of the Bonds.

“Non-AMT Bonds” means obligations the interest on which is excludable from gross income for federal income tax purposes under Section 103(a) of the Tax Code and not treated as an item of tax preference under Section 57(a)(5)(C) of the Tax Code, and are issued by the state of California or any local agency within the state of California, or issued by any of the other forty-nine other states of the United States and which are legal investments pursuant to Section 53601(d) of the Government Code of California.

“Proceeds” means original proceeds from the sale of the Bonds plus any interest earned thereon from December 20, 2007.

“Permitted Investments” means any (i) investment permitted by the County of Riverside Office of the Treasurer-Tax Collector Statement of Investment Policy governing the Riverside County Treasurer’s Pooled Investment Fund, a copy of which is attached here as Appendix D to this Agreement, and (ii) investments permitted for community college districts under Section 53601 of the California Government Code including Non-AMT Bonds and Qualified Non-AMT Mutual Funds.

“Qualified Permitted Investments” means any investments in Non-AMT Bonds and Qualified Non-AMT Mutual Funds.

“Qualified Non-AMT Mutual Fund” means stock in a regulated investment company to the extent that at least 95% of the income of such regulated investment company is interest that is excludable from gross income under Section 103 of the Tax Code and not an item of tax preference under Section 57(a)(5)(C) of the Tax Code.

“Tax Code” means the Internal Revenue Tax Code of 1986 as in effect on the Closing Date or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the Closing Date, together with applicable temporary and final Regulations promulgated under the Tax Code.

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ARTICLE III APPOINTMENT OF FISCAL AGENT

SECTION 3.01 APPOINTMENT AS AGENT OF THE COUNTY FOR INVESTMENTS.

The County hereby appoints the Fiscal Agent to serve as fiscal agent with respect to the investment of Proceeds upon receipt of the Proceeds from the Treasurer, all in accordance with this Agreement. The Fiscal Agent hereby accepts its appointment and agrees to serve as the fiscal agent for the investment of the Proceeds described herein.

SECTION 3.02 COMPENSATION. The District shall pay to the Fiscal Agent the fees set forth in Appendix C to this Agreement as compensation for the Fiscal Agent's services under this Agreement. The District shall also pay to the Fiscal Agent from time to time reasonable compensation for all services rendered as Fiscal Agent under this Agreement, and also all reasonable expenses, charges, fees and other disbursements, including those of its attorneys, agents and employees, incurred in and about the performance of its powers and duties under this Agreement. The obligation of the District under this Section 3.02 shall survive resignation or removal of the Fiscal Agent under this Agreement and discharge of this Agreement.

ARTICLE IV INVESTMENT ACCOUNT

SECTION 4.01 INVESTMENT ACCOUNT. There is hereby established an account to be known as the Desert Community College District General Obligation Bonds, Election of 2004, Series 2007B, Bond Construction Account (the "Bond Construction Account") to be held by the Fiscal Agent, into which the Fiscal Agent shall deposit proceeds and investment earnings from the sale of the Bonds currently on deposit with the Treasurer in the amount of \$_____ (the "Bond Construction Account Deposit").

ARTICLE V DUTIES OF THE FISCAL AGENT AS AGENT OF THE COUNTY

SECTION 5.01 DUTIES OF FISCAL AGENT. (a)

(1) So long as Proceeds are held by the County, such Proceeds shall be held by the County in a custodial account maintained by the County. Upon transfer of such Proceeds to the Fiscal Agent, such Proceeds shall be invested as provided in this Section 5.01.

(2) Funds received as Proceeds from the Treasurer shall be invested by the Fiscal Agent at the written direction of the District in Qualified Permitted Investments, subject to the limitations set forth in Section 5.01(b). Attached hereto as Exhibit B are the initial investment instructions to the Fiscal Agent in compliance with this Section 5.01. If the District fails to direct the Fiscal Agent, the Fiscal Agent shall invest the funds in the [First American Tax Free Obligation Fund Class D] until such time as the District provides written direction to invest such funds in alternate Qualified Permitted Investments (as defined below). The interest earned on the monies deposited to the Bond Construction Account shall be applied or reinvested as the case may be, as set forth in Section 5.01(b).

(3) The District shall be solely responsible for directing the investment of Proceeds and for complying with the Qualified Permitted Investment provisions of this Agreement and the Bond Resolution authorizing the Bonds. District shall indemnify and hold harmless the Fiscal Agent, the Treasurer and the County (including its officers, elected officials, employees and

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agents) from all liability, loss, damages, actions, or proceedings related to or arising from the investment of the Proceeds.

(4) As set forth in Section 3.10.6 of the Tax Certificate dated December 20, 2007 with respect to the Bonds (the "Tax Certificate"), the District has covenanted to comply with requirements of Section 149(g)(3)(B) of the Code and to take all further actions required to ensure and protect the tax exempt status of the Bonds. As of the date of this Agreement, the District has engaged BLX Group LLC to review and monitor the investment of the Proceeds. In addition, the District covenants to comply with each and every provision and procedure set-forth in the Tax Certificate. The District shall be solely responsible for compliance with the Tax Certificate. District shall indemnify and hold harmless the Fiscal Agent, the Treasurer, and the County including its officers, elected officials, employees and agents) from all liability, loss, damages, actions, or proceedings related to or arising from the compliance or non-compliance with the provision of the Tax Certificate or related to or arising from the tax-exempt or taxable status of the Bonds.

(b) Covenant Regarding Investment of Proceeds.

(1) Qualified Permitted Investments. Beginning on the date hereof, and at all times until expended for authorized purposes, not less than 95% of the Proceeds of the Bonds deposited in the Bond Construction Account, including investment earnings thereon, shall be invested in "Qualified Permitted Investments". For purposes of this paragraph (b)(1), amounts derived from the disposition or redemption of Qualified Permitted Investments and held pending reinvestment or redemption for a period of not more than 30 days may be invested Permitted Investments notwithstanding the provisions of this Section 5.01(b)(1). The District hereby authorizes investments made pursuant to this Agreement with maturities exceeding five years.

(2) Recordkeeping and Monitoring Relating to Bond Construction Account.

(A) Information Regarding Permitted Investments. The Fiscal Agent hereby covenants that it will record or cause to be recorded with respect to each Permitted Investment and Qualified Permitted Investment in the Bond Construction Account the following information: (i) purchase date, (ii) purchase price, (iii) face amount, (iv) coupon rate, (v) periodicity of interest payments, (vi) disposition price, (vii) disposition date, and (viii) any accrued interest received upon disposition.

(B) Investment in Qualified Non-AMT Mutual Funds. The District covenants that, with respect to each investment of Proceeds of the Bonds in a Non-AMT Mutual Fund pursuant to paragraph (b)(1) above, in addition to recording the information set forth in paragraph (b)(2)(A) above, it will retain a copy of each IRS information reporting form and account statement provided to the Fiscal Agent by such Qualified Non-AMT Mutual Fund.

(C) Monthly Investment Fund Statements. The Fiscal Agent shall, at the beginning of each month, provide a statement to the District and Treasurer of the investments in the Bond Construction Account detailing the nature, amount and value of each investment as of the of such statement date. The County and the District acknowledge that, to the extent regulations of the Office of the Comptroller of the Currency or other applicable regulatory entity grant the County or the District the right to receive brokerage confirmations of security transactions as they occur, the County and the District waive the receipt of such confirmations to the extent permitted by law. The

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Fiscal Agent shall provide monthly investment fund statements to the County and the District.

(D) Retention of Records. The District hereby covenants that it will retain the records referred to in paragraph (b)(2)(A) and each IRS information reporting form referred to in paragraph (b)(2)(B) with its books and records with respect to the Bonds until six years following the last date that any obligation comprising the Bonds is retired.

(3) Interest Earned on Permitted Investments and Qualified Permitted Investments. The interest earned on the monies deposited in the Bond Construction Account shall be deposited in this account, invested in accordance with this Agreement and used for the purpose of that account.

(c) Upon the written requisition of the District in substantially the form attached hereto as Exhibit A, the Fiscal Agent shall transfer to the County on behalf of the District the requested amounts. The County shall credit the transfer to the _____ Fund of the District.

(d) The Fiscal Agent and its affiliates may act as sponsor, advisor, depository, principal or agent in the holding, acquisition or disposition of any investment. Neither the Fiscal Agent nor the Treasurer or the County shall incur any liability for losses, acquisition or disposition of any investment. For purposes of determining the amount on deposit in the Bond Construction Account, all Permitted Investments, Qualified Permitted Investments, or investments credited to such fund shall be valued at the cost thereof (excluding accrued interest and brokerage commissions, if any).

(e) The Fiscal Agent shall sell or present for redemption, any investment security whenever it shall be necessary to provide moneys to meet any required payment, transfer, withdrawal or disbursement from the Bond Construction Account, and the Fiscal Agent shall not be liable or responsible for any loss resulting from the acquisition or disposition of any such investment security in accordance herewith.

(f) Moneys credited to the Bond Construction Account which are uninvested pending disbursement or receipt of proper investment directions or as directed herein, may be deposited to and held in a non-interest bearing demand deposit account established with the commercial banking department of the Fiscal Agent or any bank affiliated with the Fiscal Agent, but shall not be held longer than 30 days in such investment.

(g) The Fiscal Agent may make any investment hereunder through its own bond or investment department or trust investment department, or those of its parent or any affiliate.

ARTICLE VI ADDITIONAL PROVISIONS REGARDING THE FISCAL AGENT

SECTION 6.01 ADDITIONAL RIGHTS AND DUTIES. The Fiscal Agent undertakes to perform the duties set forth herein and agrees to use reasonable care in the performance thereof and may conclusively rely on the certificates and requisitions furnished to the Fiscal Agent. In addition:

(a) No provision of this Agreement shall require the Fiscal Agent to expend or risk its own funds or otherwise incur any financial liability for performance of any of its duties hereunder, or in the exercise of any of its rights or powers, if it shall have reasonable grounds for believing that repayment of such funds or adequate indemnity satisfactory to it against such risks or liability is not assured to it.

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(b) The Fiscal Agent may rely, shall be protected in acting or refraining from acting upon and shall not be bound to make any investigation into the facts or matters stated in any resolution, certificate, statement, instrument, opinion, report, notice, request, direction, consent, resolution, bond, note, security, or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or parties.

(c) The Fiscal Agent may consult with counsel, and the written advice of such counsel or any opinion of counsel shall be full and complete authorization and protection with respect to any action taken, suffered, or omitted by it hereunder in good faith and in reliance thereon.

SECTION 6.02 MONEY HELD BY FISCAL AGENT. The Fiscal Agent shall deposit all the Proceeds received from the Treasurer into the Bond Construction Account to be held in a fiduciary capacity for the investment of the Proceeds. Payments made from the Bond Construction Account shall be made by check or wire transfer drawn on such trust account in accordance with Section 5.01(c) hereof.

All funds at any time and from time to time provided to or held by the Fiscal Agent hereunder shall be deemed, construed, and considered for all purposes as being provided to or held by the Fiscal Agent in trust and as a fiscal agent for the County. The Fiscal Agent acknowledges, covenants, and represents that it is acting herein in a fiduciary capacity in relation to such funds, and is not accepting, holding, administering, or applying such funds as a banking depository, but solely as trustee and fiduciary for and on behalf of the County, except as fiscal agent pursuant to the terms of this Agreement. The District shall be entitled to the same preferred claim and first lien on the funds so provided as are enjoyed by the beneficiaries of trust funds generally. The funds provided to the Fiscal Agent hereunder shall not be subject to warrants, drafts, or checks drawn by the District and, except as expressly provided herein, shall not be subject to compromise, setoff, or other charge or diminution by the Fiscal Agent.

ARTICLE VII MISCELLANEOUS PROVISIONS

SECTION 7.01 AMENDMENT. This Agreement may be amended only by an agreement in writing signed by each of the parties hereto.

SECTION 7.02 ASSIGNMENT. This Agreement may not be assigned by any party without the prior written consent of the others.

SECTION 7.03 NOTICES. Any request, demand, authorization, direction, notice, consent, waiver, or other document provided or permitted hereby to be given or furnished to the District, the County, or the Fiscal Agent shall be mailed or delivered to the District, the County, or the Fiscal Agent, respectively, at the following addresses:

Desert Community College District
43-500 Monterey Avenue
Palm Desert, California 92260

County of Riverside Treasurer-Tax Collector
4080 Lemon Street, Fourth Floor
Riverside, California 92502

U.S. Bank National Association
633 West Fifth Street, 24th Floor
Los Angeles, CA 90071
Attention: Martin Meza

REVISED

SECTION 7.04 SUCCESSORS AND ASSIGNS. All covenants and agreements herein by the District shall bind its successors and assigns, whether so expressed or not.

SECTION 7.05 SEVERABILITY. In case any provision herein shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

SECTION 7.06 BENEFITS OF AGREEMENT. Nothing herein, express or implied, shall give to any person, other than the parties hereto and their successors hereunder, any benefit or any legal or equitable right, remedy, or claim hereunder.

SECTION 7.07 ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties hereto relative to the Fiscal Agent acting in such capacity as agent of the County.

SECTION 7.08 COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute one and the same Agreement.

SECTION 7.09 TERMINATION. This Agreement will terminate on such date as the Fiscal Agent shall no longer hold any funds or investments in the Bond Construction Account. This Agreement may be earlier terminated by either party upon 30 days written notice. Upon an early termination of this Agreement, the Fiscal Agent agrees to promptly transfer and deliver to the District all pertinent records relating to the Bond Construction Account.

REVISED

SECTION 7.10 GOVERNING LAW. This Agreement shall be construed in accordance with and governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

DESERT COMMUNITY COLLEGE DISTRICT

By: _____
President

U.S. BANK NATIONAL ASSOCIATION

By: _____
Authorized Representative

COUNTY OF RIVERSIDE

By: _____
Treasurer-Tax Collector

REVISED

EXHIBIT A FORM OF WRITTEN PROJECT COST REQUISITION

U.S. Bank National Association
633 West Fifth Street, Fourth Floor
Los Angeles, California 90071

RE: Disbursement from the Bond Construction Account pursuant to the Fiscal Agent Agreement related to Desert Community College District General Obligation Bonds, Election of 2004, Series 2007B, dated as of March __, 2016 (the "Agreement"), by and among Desert Community College District, County of Riverside, California, and U.S. Bank National Association

REQUISITION NO. _____

You are hereby instructed to pay to the County, on behalf of the District, for deposit in the District's _____ Fund, \$ _____ as a Project Cost from the Bond Construction Account as provided in Section 5.01(c) of the Agreement. This Project Cost has been properly incurred, is a proper charge against the Bond Construction Account and has not been the basis of any previous disbursements.

Very truly yours,

District Representative

REVISED

EXHIBIT B

INVESTMENT INSTRUCTIONS TO THE FISCAL AGENT

Upon receipt of Proceeds from the County, the Fiscal Agent shall initially invest all the Proceeds in the _____.

REVISED



[Need to Update]

APPENDIX C

Schedule of Fees for Services as Fiscal Agent

For Desert Community College District General Obligation Bonds, Election of 2004, Series 2007B Bond Construction Account

Administrative Fees Billed Annually

01010	Acceptance Fee The acceptance fee includes the administrative review of documents, initial set-up of the account, and other reasonably required services up to and including the closing. This is a one-time fee, payable at closing.	\$500.00
04090	Fiscal Agent Annual administration fee for performance of the routine duties of the fiscal agent associated with the management of the account. Administration fees are payable in advance.	\$1,000.00
10100	Trades Charge per trade to buy or sell investments, excluding automated sweep transactions.* *Automatic sweeping of cash into money market funds is not considered a "trade" for the purposes of this fee. However, applicable fees are disclosed in the "Automatic Money Market Investments" authorization letter or the fund prospectus provided	\$50.00
10880	Disbursements/Draws Charge per item disbursed. Includes the wire or check fee.	\$25.00
SUCE0000	Incidental Expense Charge for miscellaneous expenses such as; fax, messenger service, overnight mail, telephone, stationery and postage. This charge is a percent of total Administration Fees, charged in advance.	10.0%
Direct Out of Pocket Expenses Reimbursement of expenses associated with the performance of our duties, including but not limited to publications, legal counsel after the initial close, travel expenses and filing fees.		At Cost
Extraordinary Services Extraordinary services are duties or responsibilities of an unusual nature, including termination, but not provided for in the governing documents or otherwise set forth in this schedule. A reasonable charge will be assessed based on the nature of the service and the responsibility involved. At our option, these charges will be billed at a flat fee or at our hourly rate then in effect.		

Account approval is subject to review and qualification. Fees are subject to change at our discretion and upon written notice. Fees paid in advance will not be prorated. The fees set forth above and any subsequent modifications thereof are part of your agreement. Finalization of the transaction constitutes agreement to the above fee schedule, including agreement to any subsequent changes upon proper written notice. In the event your transaction is not finalized, any related out-of-pocket expenses will be billed to you directly. Absent your written instructions to sweep or otherwise invest, all sums in your account will remain uninvested and no accrued interest or other compensation will be credited to the account. Payment of fees constitutes acceptance of the terms and conditions set forth.

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

For a non-individual person such as a business entity, a charity, a Trust or other legal entity we will ask for documentation to verify its formation and existence as a legal entity. We may also ask to see financial statements, licenses, identification and authorization documents from individuals claiming authority to represent the entity or other relevant documentation.

Dated: December 20, 2007

REVISED

APPENDIX D

REVISED



**COUNTY OF RIVERSIDE
OFFICE OF THE TREASURER TAX-COLLECTOR
STATEMENT OF INVESTMENT POLICY**

INTRODUCTION

The Treasurer's Statement of Investment Policy is presented annually to the County Investment Oversight Committee for review and to the Board of Supervisors for approval, pursuant to the requirements of Sections 53646(a) and 27133 of the California Government Code (the Code Section). This policy will become effective immediately upon approval by the Board of Supervisors.

SCOPE

The Treasurer's Statement of Investment Policy is limited in scope to only those County, school, special districts and other fund assets actually deposited and residing in the County Treasury. It does not apply to bond funds or other assets belonging to the County of Riverside, or any affiliated public agency the assets of which reside outside of the County Treasury.

FIDUCIARY RESPONSIBILITY

Section 27000.3 of the Code declares each treasurer, or governing body authorized to make investment decisions on behalf of local agencies, to be a trustee and therefore a fiduciary subject to the prudent investor standard. This standard, as stated in Code Section 27000.3 requires that "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the county treasurer or the board of supervisors, as applicable, shall act with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the county and other depositors, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the county and the other depositors."

PORTFOLIO OBJECTIVES

The first and primary objective of the Treasurer's investment of public funds is to **safeguard investment principal**; second, to maintain sufficient **liquidity** within the portfolio to meet daily cashflow requirements; and third, to achieve a reasonable rate of return or **yield** on the portfolio consistent with these objectives. The portfolio shall be actively managed in a manner that is responsive to the public trust and consistent with State law.

AUTHORITY

Statutory authority for the Treasurer's investment and safekeeping functions are found in Code Sections 53601 and 53635 et. seq. The Treasurer's authority to make investments is to be renewed annually, pursuant to state law. It was last renewed by the Board of Supervisors on December 17, 2015 by County Ordinance No.767.19. Code Section 53607 effectively requires the legislative body to delegate investment authority of the County on an annual basis.

REVISED

AUTHORIZED INVESTMENTS

Investments shall be restricted to those authorized in Code Sections 53601 and 53635 as amended and as further restricted by this policy statement. All investments shall be governed by the restrictions shown in Schedule I which defines the type of investments authorized, maturity limitations, portfolio diversification, credit quality standards (two of the three nationally recognized ratings shall be used for corporate and municipal securities), and purchase restrictions that apply.

STAFF AUTHORIZED TO MAKE INVESTMENTS

Only the Treasurer-Tax Collector, Don Kent, Assistant Treasurer-Tax Collector, Jon Christensen, Investment Manager, Giovane Pizano, and Assistant Investment Manager, Isela Licea, are authorized to make investments (except in the case of an emergency) and to order the receipt and delivery of investment securities among custodial security clearance accounts.

AUTHORIZED BROKER/DEALERS

Securities transactions are limited solely to those noted on Schedule II of this policy.

DAILY ACCOUNTABILITY AND CONTROL

Except for emergencies or previous authorization by the Treasurer-Tax Collector, all investment transactions are to be conducted at the Treasurer-Tax Collector's office (if open and available to conduct business), documented, and reviewed by the Treasurer-Tax Collector. All investment transactions will be entered daily into the Treasurer's internal financial accounting system with copies to be filed on a timely basis. Portfolio income shall be reconciled daily against cash receipts and quarterly, prior to the distribution of earnings among those entities sharing in pooled fund investment income.

SECURITY CUSTODY & DELIVERIES

All securities except for money market funds registered in the County's name and securities issued by the County or other local agencies shall be deposited for safekeeping with banks contracted to provide the County Treasurer with custodial security clearance services. These third party trust department arrangements provide the County with a perfected interest in, and ownership and control over the securities held by the custodian on the County's behalf, and are intended to protect the County from the bank's own creditors in the event of a bank default and filing for bankruptcy. Securities are **NOT** to be held in investment firm/broker dealer accounts. All security transactions are to be conducted on a "delivery versus payment basis." Confirmation receipts on all investments are to be reviewed immediately for conformity with County transaction documentation. Securities issued by local agencies purchased directly shall be held in the Treasurer's vault. The security holdings shall be reconciled daily and audited monthly by the Treasurer's Internal Audits staff.

COMPETITIVE PRICING

Investment transactions are to be made at current market value and competitively priced whenever possible. Competitive pricing does not necessarily require submission of bids, but does require adequate comparative analysis. The current technology utilized by the Treasury provides this information.

REVISED

MATURITY LIMITATIONS

No investment shall exceed a final maturity date of five years from the date of purchase unless it is authorized by the Board of Supervisors pursuant to Code Section 53601.

LIQUIDITY

The portfolio shall maintain a weighted average days to maturity (WAM) of less than 541 days or 1.5 years. To provide sufficient liquidity to meet daily expenditure requirements, the portfolio shall maintain at least 40% of its total value in securities having maturities 1 year or less.

SECURITIES LENDING

The Treasurer may engage in securities lending activity limited to 20% of the portfolio's book value on the date of transaction. Instruments involved in a securities lending program are restricted to those securities pursuant to Code Section 53601 and by the Treasurer's Statement of Investment Policy.

REVERSE REPURCHASE AGREEMENTS

The Treasury shall not engage in any form of leverage for the purpose of enhancing portfolio yield. There shall be no entry into reverse repurchase agreements except for temporary and unanticipated cashflow requirements that would cause the Treasurer to sell securities at a principal loss. Any reverse repurchase agreements are restricted pursuant to Code Section 53601 and by the Treasurer's Statement of Investment Policy.

MITIGATING MARKET & CREDIT RISKS

Safety of principal is the primary objective of the portfolio. Each investment transaction shall seek to minimize the County's exposure to market and credit risks by giving careful and ongoing attention to the: (1) credit quality standards issued by the nationally recognized rating agencies on the credit worthiness of each issuer of the security, (2) limiting the concentration of investment in any single firm as noted in Schedule I, (3) by limiting the duration of investment to the time frames noted in Schedule I, and (4) by maintaining the diversification and liquidity standards expressed within this policy.

TRADING & EARLY SALE OF SECURITIES

All securities are to be purchased with the intent of holding them until maturity. However, in an effort to minimize market and credit risks, securities may be sold prior to maturity either at a profit or loss when economic circumstances, trend in short-term interest rates, or a deterioration in credit-worthiness of the issuer warrants a sale of the securities to either enhance overall portfolio yield or to minimize further erosion and loss of investment principal. Such sales should take into account the short and long term impacts on the portfolio. However, the sale of a security at a loss can only be made after first securing the approval of the Treasurer-Tax Collector.

PURCHASE OF WHEN ISSUED SECURITIES

When issued (W.I.) purchases of securities and their subsequent sale prior to cash settlement are authorized as long as sufficient cash is available to consummate their acceptance into the Treasurer's portfolio on the settlement date.

REVISED

PORTFOLIO REPORTS/AUDITING

Portfolio reports required by Code Sections 53607 and 27133(e) shall be filed monthly with the Board of Supervisors. The Treasurer shall also prepare and file with the Board of Supervisors, the County Executive Officer, County Auditor-Controller, Superintendent of Schools and the Investment Oversight Committee, the Monthly Treasurer's Pooled Investment Fund reports, including at a minimum, all information required by law. Monthly Treasurer's Pooled Investment Fund reports are to be filed with the County Investment Oversight Committee as required by Code Section 27133. Consistent with Board Policy B-21 (County Investment Policy Statement), § III A, an outside compliance audit will be conducted annually. Outside audits will be conducted at least biennially by an independent auditing firm selected by the Board of Supervisors, per Board Minute Order No. 3.48. Reports are posted monthly on the Treasurer's website:

<http://www.countytreasurer.org/Treasurer/TreasurersPooledInvestmentFund/MonthlyReports.aspx>

SPECIFIC INVESTMENTS

Specific investments for individual funds may be made in accordance with the Treasurer's Statement of Investment Policy, upon written request of the responsible agency, and, approval of the Treasurer-Tax Collector. Investments outside of the policy may be made on behalf of such funds with approval of the governing Board. With the purchase of specific investments, the fund will be allocated the earnings and/or loss associated with those investments. The Treasurer-Tax Collector reserves the right to allocate a pro-rata charge for administrative costs to such funds.

PERFORMANCE EVALUATION

Portfolio performance is monitored daily and evaluated monthly in comparison to the movement of the Treasurer's Institutional Money Market Index (TIMMI), or other suitable index. Over time, the portfolio rate of return should perform in relationship to such an index. Regular meetings are to be conducted with the investment staff to review the portfolio's performance, in keeping with this policy, and, current market conditions.

INVESTMENT OVERSIGHT COMMITTEE

In accordance with Code Section 27130 et seq. of the Code, the Board of Supervisors has established an Investment Oversight Committee. The role of the Committee is advisory in nature. It has no input on day to day operations of the Treasury.

QUARTERLY DISTRIBUTION OF INVESTMENT EARNINGS

Portfolio income, including gains and losses (if any), will be distributed quarterly in compliance with Sections 53684 and 53844 of the Code which give the Treasurer broad authority to apportion earnings and losses among those participants sharing in pooled investment income, and, except for specific investments in which the interest income is to be credited directly to the fund from which the investment was made, all investment income is to be distributed pro-rata based upon each participant's average daily cash balance for the calendar quarter. Any subsequent adjustments of reported earnings by the Auditor-Controller will be first reviewed and approved by the Treasurer to assure compliance with Code Sections 53684 and 53844.

QUARTERLY APPORTIONMENT OF ADMINISTRATIVE COSTS

Prior to the quarterly apportionment of pooled fund investment income, the County Treasurer is permitted, pursuant to Code Section 27013, to deduct from investment income before the distribution thereof, the actual cost of the investment, audit, deposit, handling and distribution of such income.

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Accordingly, in keeping with Code Sections 27013, 27133(f), and 27135, the Treasury shall deduct from pooled fund investment earnings the actual cost incurred for: retail banking services, wire transfers, custodial safekeeping charges, the pro-rata annual cost of the salaries including fringe benefits for the personnel in the Treasurer-Tax Collector's office engaged in the administration, investment, auditing, cashiering, accounting, reporting, remittance processing and depositing of public funds for investment, together with the related computer and office expenses associated with the performance of these functions. Costs are apportioned based upon average daily ending balances. Prior to gaining reimbursement for these costs, the Treasurer-Tax Collector shall annually prepare a proposed budget revenue estimate per Code Section 27013.

TREASURY OPERATIONS

Treasury operations are to be conducted in the most efficient manner to reduce costs and assure the full investment of funds. The Treasurer will maintain a policy regarding outgoing wires and other electronic transfers. Requests for outgoing transfers which do not arrive on a timely basis may be delayed. The County Treasurer may institute a fee schedule to more equitably allocate costs that would otherwise be spread to all depositors.

POLICY CRITERIA FOR AGENCIES SEEKING VOLUNTARY ENTRY

Should any agency solicit entry, the agency shall comply with the requirements of Section 53684 of the Code and adopt a resolution by the the legislative or governing body of the local agency authorizing the deposit of excess funds into the County treasury for the purpose of investment by the County Treasurer. The resolution shall specify the amount of monies to be invested, the person authorized by the agency to coordinate the transaction, the anticipated time frame for deposits, the agency's willingness to be bound to the statutory 30-day written notice requirement for withdrawals, and acknowledging the Treasurer's ability to deduct pro-rata administrative charges permitted by Code Section 27013. Any solicitation for entry into the TPIF must have the County Treasurer's consent before the receipt of funds is authorized. The depositing entity will enter into a depository agreement with the Treasurer.

POLICY CRITERIA FOR VOLUNTARY PARTICIPANT WITHDRAWALS

With the Treasury being required to maintain a 40% liquidity position at all times during the calendar year, it is anticipated that sufficient funds will be on hand to immediately meet on demand all participant withdrawals for the full dollar amounts requested without having to make any allowance or pro-rata adjustment based on the current market value of the portfolio. In addition, any withdrawal by a local agency for the purpose of investing or depositing those funds outside the Pool shall have the prior written approval of the County Treasurer.

The Treasurer's approval of the withdrawal request shall be based on the availability of funds; the circumstances prompting the request; the dollar volume of similar requests; the prevailing condition of the financial markets, and, an assessment of the effect of the proposed withdrawal on the stability and predictability of the investments in the county treasury.

POLICY ON RECEIPT OF HONORARIA, GIFTS AND GRATUITIES

Neither the Treasurer-Tax Collector nor any member of his staff, shall accept any gift, gratuity or honoraria from financial advisors, brokers, dealers, bankers or other persons or firms conducting business with the County Treasurer which exceeds the limits established by the Fair Political Practices Commission (FPPC) and relevant portions of Code Section 27133. IOC members shall be subject to the limits included in the Board of Supervisors Policy B-21.

REVISED

ETHICS & CONFLICTS OF INTEREST

Officers and staff members involved in the investment process shall refrain from any personal business activity that compromises the security and integrity of the County's investment program or impairs their ability to make impartial and prudent investment decisions. In addition, the County Treasurer-Tax Collector, Assistant Treasurer-Tax Collector, , Investment Manager, and Assistant Investment Manager are required to file annually the applicable financial disclosure statements as mandated by the FPPC and County policy.

INVESTMENTS MADE FROM DEBT ISSUANCE PROCEEDS

The proceeds of a borrowing may be specifically invested per Schedule I of this policy (with the exception of Collateralized Time Deposits and Local Agency Obligations) as well as competitively bid investments (see County of Riverside Office Of The Treasurer-Tax Collector Policy Governing Competitively Bid Investments, dated March 3, 2011).

No pooled fund investments made from the proceeds of a borrowing, the monies of which are deposited in the County Treasury, shall be invested for a period of time exceeding the maturity date of the borrowing. Nor shall any monies deposited with a bank trustee or fiscal agent for the ultimate purpose of retiring the borrowing be invested beyond the maturity date of the borrowing.

POLICY ADOPTION & AMENDMENTS

This policy statement will become effective following adoption by the Board of Supervisors, and, will remain in force until subsequently amended in writing by the Treasurer-Tax Collector and approved by the Board.



Don Kent
County of Riverside
Treasurer-Tax Collector

December 17, 2015

SCHEDULE I

AUTHORIZED INVESTMENTS	DIVERSIFICATION (1)	PURCHASE RESTRICTIONS	MATURITY	CREDIT QUALITY (S&P/MOODY'S/FITCH)
U.S. Treasury notes, bills, bonds or other certificates of indebtedness	100%	N/A	Maximum 5 years	N/A
Notes, participations, or obligations issued by the agencies of the federal government	100%	N/A	Maximum 5 years	N/A
Bonds, notes, warrants or certificates of indebtedness issued by the state of CA, or local agencies, or the County of Riverside. Registered treasury notes or bonds of any of the other 49 United States per Government Code Section 53601 (d)	15% maximum	See Schedule VI	Maximum 4 years	Long term "AA-, Aa3, AA-" or better
Local Agency Investment Fund (LAIF)	\$50 million	Maximum \$50 million per LAIF	Daily Liquidity	N/A
Commercial Paper (CP)	40% maximum	See Schedule VI	Maximum 270 days	Short term "A-, P-, F-, 1" or better
Local Agency Obligations (LAO)	2.5% maximum	Board of Supervisors approval required. Issued by pool depositors only	Maximum 3 years	Non-rated, if in the opinion of the Treasurer, considered to be of investment grade or better
CalTRUST Short Term Fund (CLTR)	1% maximum	Board of Supervisors approval required	Daily liquidity	NR / Portfolio managed pursuant to California Government Code § 53601 & 53635
Negotiable CD's (NCD'S) issued by national or state chartered banks or a licensed branch of a foreign bank	25% maximum	See Schedule VI	Maximum 1 year	Short term "A-, P-, F-, 1" or better
Collateralized Time Deposits (CTD)	2% maximum	See Schedule IV	Maximum 1 year	N/A
Repurchase Agreements (REPO) with 102% collateral restricted to U. S. Treasuries, agencies, agency mortgages, CP, BA's	40% max, 25% in term repo over 7 days. No more than 20% w/one dealer in term repo	Repurchase agreements to be on file	Maximum 45 days	Short Term "A-1, P-1, F-1" or better If "A-2, P-2, F2" then overnight only
Reverse Repurchase Agreements on U. S. Treasury & federal agency securities in portfolio	10% maximum	For temporary cash flow needs only.	Max 60 days with prior approval of Board of Supervisors	N/A
Medium Term Notes (MTNO) or Corporate Notes	20% maximum	See Schedule VI	Maximum 3 years	"AA, Aa2, AA" minimum if under 1 year
Union Bank Government Managed Rate Account (GMRA)	10%	N/A	Daily Liquidity	Fully collateralized
Money Market Mutual Funds (MMF) that invest in eligible securities meeting requirements of California Government Code	20% maximum	Registered with SEC No NAV adjustments No front end loads See Schedule V	Daily liquidity	Long Term "AAA" (2 of 3 nationally recognized rating services)

(1) Whichever is greater.

REVISED

AUTHORIZED BROKER/DEALERS SCHEDULE II

The Treasurer is authorized to conduct investment security transactions with the broker/dealers which are designated by the Federal Reserve Bank as primary government dealers. Security transactions with firms, other than those appearing on this list, are prohibited.

1. Other authorized firms:

Union Bank
Wells Fargo Bank
Piper Jaffray & Co.
SunTrust Bank
Stifel Nicolaus
FTN Financial
InCapital
Wells Fargo Securities
Raymond James & Associates, Inc.

2. Direct purchases from major commercial paper issuers, money market mutual funds, banker's acceptance issuers, negotiable CD issuers, or savings and loan are authorized.

3. Incidental purchases of less than \$10 million may be made with other firms if in the opinion of the Treasurer, such transactions are deemed advantageous.

To ensure compliance with the County Treasurer's investment guidelines, each newly authorized primary government dealer and other authorized firms (as listed above in section 1, 2 and 3) will be supplied a complete copy of this Investment Policy document approved by the Board of Supervisors.

REVISED

POLICY CRITERIA FOR SELECTION OF BROKER/DEALERS SCHEDULE III

1. The County Treasurer has elected to limit security transactions as mentioned in Schedule II. Accordingly, the financial institution must confirm that they are a member of the Financial Industry Regulatory Authority (FINRA), registered with the Securities & Exchange Commission (SEC), and possess all other required licenses. The Treasurer is prohibited from the selection of any broker, brokerage, dealer, or securities firm that has, within any consecutive 48-month period following January 1, 1996, made a political contribution in an amount exceeding the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the local treasurer, any member of the governing board of the local agency, or any candidate for those offices.
2. The County Treasurer's intent is to enter into long-term relationships. Therefore, the integrity of the firm and the personnel assigned to our account is of primary importance.
3. The firm must specify the types of securities it specializes in and will be made available for our account.
4. It is important that the firm provide related services that will enhance the account relationship which could include:
 - (a) An active secondary market for its securities.
 - (b) Internal credit research analysis on commercial paper, banker's acceptances and other securities it offers for sale.
 - (c) Be willing to trade securities for our portfolio.
 - (d) Be capable of providing market analysis, economic projections, and newsletters.
 - (e) Provide market education on new investment products, security spread relationships, graphs, etc.
5. The firm must be willing to provide us annual financial statements.
6. The County Treasurer is prohibited from the establishment of a broker/dealer account for the purpose of holding the County's securities. All securities must be subject to delivery at the County's custodial bank.
7. Without exception, all transactions are to be conducted on a delivery versus payment (DVP) basis.
8. The broker/dealer must have been in operation for more than 5 years, and, if requested, the firm must be willing to provide us a list of local government clients or other reference, particularly those client relationships established within the State of California.

REVISED

POLICY CRITERIA FOR COLLATERALIZED TIME DEPOSITS SCHEDULE IV

Before the Treasury can place a time deposit with a local bank or savings and loan, the following criteria must be met:

1. The bank must provide us with an executed copy of the "Contract for Deposit of Moneys."
2. The interest rate on the Time Certificate of Deposit must be competitive with rates offered by other banks and savings and loans residing in Riverside County, as well as exceed that of U.S. Treasury Securities.
3. Investments less than the FDIC insurance limit will be sufficient without requiring any collateral to be pledged with the Federal Reserve to secure the public fund deposit.
4. Investments exceeding the FDIC insurance limit shall be fully collateralized by U.S. Treasury and Federal Agency securities having maturities five years or less. The County Treasury must receive written confirmation that these securities have been pledged in repayment of the time deposit. The securities pledged as collateral must have a current market value greater than the dollar amount of the deposit in keeping with the ratio requirements specified in Code Section 53652. Additionally, a statement of the collateral shall be provided on a monthly basis. A collateral waiver for the portion insured by the FDIC will be granted.
5. The County Treasurer must be given a current audited financial statement for the financial year just ended as well as the most recent quarterly statement of financial condition. The financial reports must both include a statement of financial condition as well as an income statement depicting current and prior year operations.
6. The County Treasurer will not place a public fund deposit for more than 10% of the present paid-in capital and surplus of the bank.
7. The County Treasurer must receive a certificate of deposit which specifically expresses the terms governing the transaction, deposit amount, issue date, maturity date, name of depositor, interest rate, interest payment terms (monthly, quarterly, etc).
8. All time certificates must have a maturity date not exceeding one year from the date of the deposit, with interest payments based upon the stated interest rate.
9. The County Treasurer must receive a letter from an officer of the bank at the time the initial deposit is made, that there is no known pending financial disclosure or public announcement of an adverse financial event involving the bank or savings and loan, nor is there any knowledge that a conflict of interest situation exists between any County official and an officer or employee of the bank.
10. Time deposits will only be made with banks and savings and loans having branch office locations within Riverside County.

REVISED

POLICY CRITERIA FOR ENTERING INTO A MONEY MARKET FUND SCHEDULE V

Shares of beneficial interest issued by diversified management companies, also known as mutual funds, invest in the securities and obligations authorized by Code Sections 53601.7(10). Approved mutual funds will be registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et. seq.) and shall meet the following criteria:

1. The fund must have a “AAA” ratings from two of the nationally recognized rating services: Moody’s, Fitch, Standard & Poor’s and the fund must maintain daily, a principal per share value of \$1.00 per share.
2. The fund’s prospectus cannot allow hedging strategies, options or futures.
3. The fund must provide a current prospectus before participation in the fund and provide copies of their portfolio reports and shall provide at least at month-end, a complete listing of securities within the fund’s portfolio.

REVISED

POLICY CRITERIA CORPORATE AND MUNICIPAL SECURITIES SCHEDULE VI

Corporate Criteria. Money market securities will be first restricted by short-term ratings and then further restricted by long term credit ratings. The long term credit ratings, including the outlook of the parent company will be used. Money market securities consist of negotiable certificates of deposit (NCDs), bankers acceptances, and commercial paper. Medium term securities will be restricted by the long term ratings of the legal issuer. Concentration limit restrictions will make no distinction between medium term notes and money market securities.

No short term negative credit watch or long-term negative outlook by 2 of 3 nationally recognized rating services except for entities participating in government guaranteed programs.

Municipal Criteria. Minimum of A or A2 or A, underlying credit rating for selecting insured municipal securities and a maximum of 5% exposure to any one insurer (direct purchases and indirect commitments).

Liquidity Provider Restrictions. Maximum of 5% exposure to any one institution (direct purchases and indirect commitments).

Category	Short-Term Ratings	Long-Term Ratings	Restrictions
1	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1+)	AAA/Aaa/AAA	<p>Corp. Maximum of 5% per issuer with no more than 2% greater than 1 year final maturity and no more than 1% greater than 2 year final maturity.</p> <p>Muni. Maximum of 5% per issuer with no more than 2% greater than 13 month final maturity.</p>
2	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1)	AA+/Aa1/AA+, AA/Aa2/AA	<p>Corp. Maximum of 4% per issuer with no more than 1% greater than 1 year final maturity. No more than 13 month final maturity.</p> <p>Muni. Maximum of 5% per issuer with no more than 1% greater than 13 month final maturity.</p>
3	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1)	AA-/Aa3/AA-	<p>Corp. Maximum of 3% per issuer with no more than 1.5% greater than 90 days. No more than 270 days final maturity.</p> <p>Muni. Maximum of 5% per issuer. No more than 13 month final maturity.</p>
4	A-1/P-1/F-1 (SP-1/MIG1/F-1)	A/A2/A or better.	<p>Corp. No Asset Backed programs. Maximum of 2% per issuer with no more than 1% greater than 7 days. No more than 45 days maximum maturity.</p> <p>Muni. State of California Debt only. Maximum of 3% with no more than 2% greater than 1 year final maturity.</p>

Rating Agency Comparison Table

Short-Term Scale

S&P	A-1+, A-1
Moody's	P-1
Fitch	F-1+, F-1

Long-Term Scale

S&P	AAA, AA+, AA, AA-, A+, A
Moody's	Aaa, Aa1, Aa2, Aa3, A1, A2
Fitch	AAA, AA+, AA, AA-, A+, A

TOPCODE	TOP_TITLE	MEDIAN WAGE BEFORE	MEDIAN WAGE AFTER	MEDIAN WAGE DIFF	MEDIAN PERCENT DIFF	MEDIAN N
060400	Radio and Television	\$ 6,708	\$ 15,149	5,279	39	12
010300	Plant Science	\$ 14,820	\$ 24,970	3,251	33.6	11
210500	Administration of Justice	\$ 19,450	\$ 25,519	5,868	31.5	51
050200	Accounting	\$ 14,527	\$ 27,834	3,107	18.6	32
070200	Computer Information Systems	\$ 18,175	\$ 23,859	3,868	18.1	41
011500	Natural Resources	\$ 20,713	\$ 18,481	4,785	16.3	19
130500	Child Development/Early Care and Education	\$ 15,361	\$ 18,672	1,661	9.8	57
050100	Business and Commerce, General	\$ 22,724	\$ 24,545	3,170	9.8	35
094800	Automotive Technology	\$ 15,511	\$ 19,411	2,410	9.8	30
125000	Emergency Medical Services	\$ 30,286	\$ 30,111	2,584	8.1	16
010900	Horticulture	\$ 20,944	\$ 23,357	1,536	6.6	12
129900	Other Health Occupations	\$ 19,679	\$ 18,666	612	4.9	53
210440	Alcohol and Controlled Substances	\$ 9,966	\$ 20,722	47	3.7	11
020100	Architecture and Architectural Technology	\$ 27,843	\$ 30,587	1,461	2.5	14
094840	Alternative Fuels and Advanced Transportation Technology	\$ 24,834	\$ 17,066	-3,522	-8.9	12



Desert Community College District
SunLine Transit Agency
COD Bus Wrap

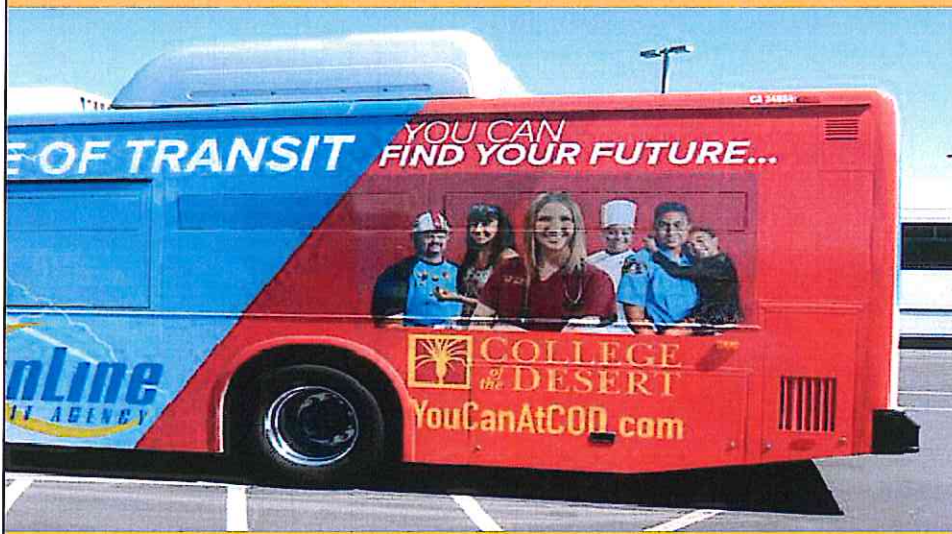
March 18, 2016

College of the Desert Bus Wrap



2

You Can Find Your Future – College of the Desert



3

YouCanAtCOD.com



4

College of the Desert Bus Wrap



Board of Trustees
43-500 Monterey Avenue
Palm Desert, CA 92260

My name is Felicitas Nunez, I am a retired registered nurse, and an active community member interested in education and associated with the Colleges of the Desert mainly through Friends of the Earth - an organization like so many others - that strives to build bridges to the community, supports gender equality and racial equality, and is especially concerned with our environment. Cal EPA studies show that our Coachella Valley in general, and especially the area near Mecca College of the Desert, is one of the most polluted in California. Unfortunately studies and research on the abuse of natural resources and the bombardment of invasive pollutants on all living organisms lacks attention. Global climate changes have been reported on the news, while the increase of cancer and the death of honeybees in our local area have become obvious to the conscious mind and heart.

This letter is an appeal to the Board of Trustees to implement a committee that will create scientific careers within our educational system that focus on healing our local environment. The Coachella Valley is in great need of a committee that includes people of different backgrounds such as a mother, health caretaker, farmworker, science-building designers, professors and students of environmental science. This committee would establish a foundation that will develop a curriculum for the development and implementation of scientific careers. The committee would also develop the idea of constructing, or making use of existing buildings and or materials, to start investigating, proving and testing the methods of healing our environment. To insure the success of this committee's efforts, the members should be paid a salary for their work. **We need the Board of Trustees to find the means to establish a committee that will heal our environment by utilizing and expanding educational science for the health and common welfare of the Coachella Valley.**

Our institutions of higher learning in the Coachella Valley need to be staffed with professors of science, scientific learning spaces, equipment and tools to prevent the disappearance of clean air, water and earth. **The introduction of Pro Environmental Science Careers in all our Colleges of the Desert would also have a great impact on improving the quality of our whole educational system in the Coachella Valley.** The local inhabitants would benefit as well as the students who will become prepared as the scientists of our future generations.

We as people need to create:

- 1) **educated mindful scientists to neutralize the built up of poisons and detoxify the harmful wastes that we are breathing, drinking, eating - and nurse our environment back to health,**
- 2) **science laboratory centers that will begin to research, experiment and implement the methods already known to clean the environment such as the use of black mica, algae, filters etc.**
- 3) **local educational centers starting from first grade to high school to focus on taking care of our environment.**
- 4) **local science institutions that can guide and train our youth to heal the earth as well as provide the community with Green Jobs.**

Once the Coachella and Imperial Valleys were great producers of agriculture, bringing food to many tables. Now this land is left with all the poisons and no jobs. Desert Mirage High School has produced the highest number of graduates in the nation to enter our university centers. Yet we have alumni without a means to attain their doctorate degrees, or have access to Green Jobs. Who is accountable or willing to right a wrong? We want those responsible for harming the land, plants, animals and all its inhabitants, to step forward and provide the means to clean up and pay for the crimes against clean water, air and earth.

We as lovers of life need to secure our future generations with a healthful promise for living, loving and learning the experience of life on earth. We as conscious living organisms need educated scientific minds and hearts in our community dedicated to healing our earth because we are the earth. Ancient beliefs regarded the earth and all its plant life and living creatures as sacred. Today, any human being capable of reasoning can reclaim the sacredness of our earth. It would benefit us as people, as a community and as lovers of life to keep sacred what we know as matter, *mater*, and mother earth.

Help us to CREATE A HEALTHY FUTURE

Meeting to discuss the letter, changes, suggestions and plan of action.

March 12th Saturday 10 am to 1 pm

@ Community Room Mecca Library

Meeting of the Board of Trustees

March 18, 2016

People Over Pollution

Desert Hot Springs, Ca. 92240

Board of Trustees, College of the Desert

Dear Trustees,

I am writing to you today in support of the proposal being submitted by Feliz Nunez and others. We are asking you to establish a committee that will work to bring into being an Environmental Studies Department at College of the Desert, with all the faculty and facilities that will be needed. As you may know, our valley faces several serious environmental hazards including the Sentinel Power Plant and the Salton Sea being allowed to dry up exposing the toxic sands on the bottom.

I am a member of People Over Pollution which is an environmental group that was formed in Desert Hot Springs in 2012 in the struggle to Stop the Sentinel Power Plant from opening up. Later, after it opened, we circulated a petition and gathered over 2000 signatures in Desert Hot Springs asking the South Coast Air Quality Management District (AQMD) for three monitors that could measure the health threatening small particles – known as pm 2.5. We felt that we needed a monitor in Desert Hot Springs near the plant, as well as one here at the College of the Desert, and in the east valley at Desert Mirage High School. We thought that the two monitors at the college and the high school in Mecca would measure the pollution that was blown there by the prevailing winds, and have the added benefit of helping students learn about pollution control. The AQMD gave us only one monitor in Desert Hot Springs and told us, "That is all you are going to get, you had better be satisfied with that."

Now the AQMD, which was reluctant to take the necessary steps to regulate the pollution of the Sentinel Plant, has been taken over by representatives who are even more protective of the fossil fuel industry. They have fired the long-time director of the agency, Barry Wallerstein, because they said his proposed regulations of limiting pollution were - "too hurtful to industry." What about protecting the health of the people who have to breathe air that is being polluted by the refineries, power plants, and trucks? Under their industry-friendly policy, southern California will not meet EPA standards by 2022.

We are supporting this proposal for more Environmental Studies here at College of the Desert, because we believe that our educational institutions must take leadership in protecting our environment, since the main regulatory agency - the AQMD - is abdicating its responsibility.

If the college can have experts in Environmental Studies, along with air, water, and soil monitors to measure the pollution that our community is being exposed to, we can establish the ugly truths that the polluters are paying huge amounts of money to hide. Isn't the pursuit of truth the most important responsibility of institutions of higher learning?

Finally, we support this proposal because it will train our young people for careers protecting the environment, and in Green Jobs promoting truly clean energy sources. We have an excellent program at Desert Mirage High School's Green Academy, but our college offers no way for students to follow up and build on their studies at the college level. An Environmental Studies Department at College of the Desert would also act as a corrective to the misinformation being taught to students at Desert Hot Springs High School in the REAL Academy there which is funded by the Sentinel Power Plant. The REAL Academy teaches such untruths as, "Electricity generated by natural gas – like at Sentinel – is clean energy," and, "Sentinel Power Plant may be ^{is making} ~~making~~ the air cleaner." We think that our College of the Desert should offer degrees in Environmental Science that will prepare students for truly Green Jobs, and to continue their studies at four year universities and beyond.

We know that this will not be easy, but we ask the Trustees to give this some serious thought. We urge you to establish a committee that is representative of the community. Please join with us to help protect our environment for future generations.

Thank you, Chuck Parker, (760)880-6453, pchuck48@gmail.com:

68230 Club Circle Drive, Desert Hot Springs, Ca. 92240

C Parker

Carolyn E Krause

Judy Shear

Rosie Puentes-Jerry

John M. M. S.

ADDRESSING THE BOARD OF TRUSTEES

1. Complete a "Request to Address the Board of Trustees" form (see below) and present it to the Board Executive Assistant prior to the beginning of the meeting at which you wish to address the Board.
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**For the complete text of Board Policy 2350 www.collegeofthedesert.edu – "Community", "Board of Trustees", "Board Policies and Procedures".*

(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 3/18/2016

NAME: SUE Steding & Irene Dolan
(Please print legibly)

AFFILIATION: PUBLIC STAFF _____
 FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. _____

TITLE _____

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 3/18/16

NAME: Olivia Rodriguez
(Please print legibly)

AFFILIATION: PUBLIC _____ STAFF _____
FACULTY _____ STUDENT graduate

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. Letter to Create a Healthy Future
TITLE part II

ADDRESSING THE BOARD OF TRUSTEES

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 3/18/16

NAME: Judith L Shea
(Please print legibly)

AFFILIATION: PUBLIC FACULTY _____ STAFF _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. Public Comment

TITLE _____

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 3/18/16

NAME: REBECCA BLEDSOE
(Please print legibly)

AFFILIATION: PUBLIC X STAFF _____
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. Public Comments

TITLE _____

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 03/18/16 

NAME: LISA SOCCIO
(Please print legibly)

AFFILIATION: PUBLIC FACULTY

STAFF STUDENT 

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. _____

TITLE _____

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: March 18, 2016

NAME: Felicitas Nuñez Friends of
(Please print legibly)

AFFILIATION: PUBLIC X STAFF _____
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. part I

TITLE Letter - to Create a Healthy Future

ADDRESSING THE BOARD OF TRUSTEES

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 3-18-16

NAME: Rosie Puentes-Terry
(Please print legibly)

AFFILIATION: PUBLIC STAFF _____
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. _____

TITLE _____

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 3-18-16

NAME: Chack Parker
(Please print legibly)

AFFILIATION: PUBLIC STAFF
FACULTY STUDENT

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. Public Comment

TITLE Environmental Studies -

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 03.18.16

NAME: CAROLYN E KRAUSE
(Please print legibly)

AFFILIATION: PUBLIC FACULTY _____ STAFF _____
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. PUBLIC COMMENT

TITLE _____

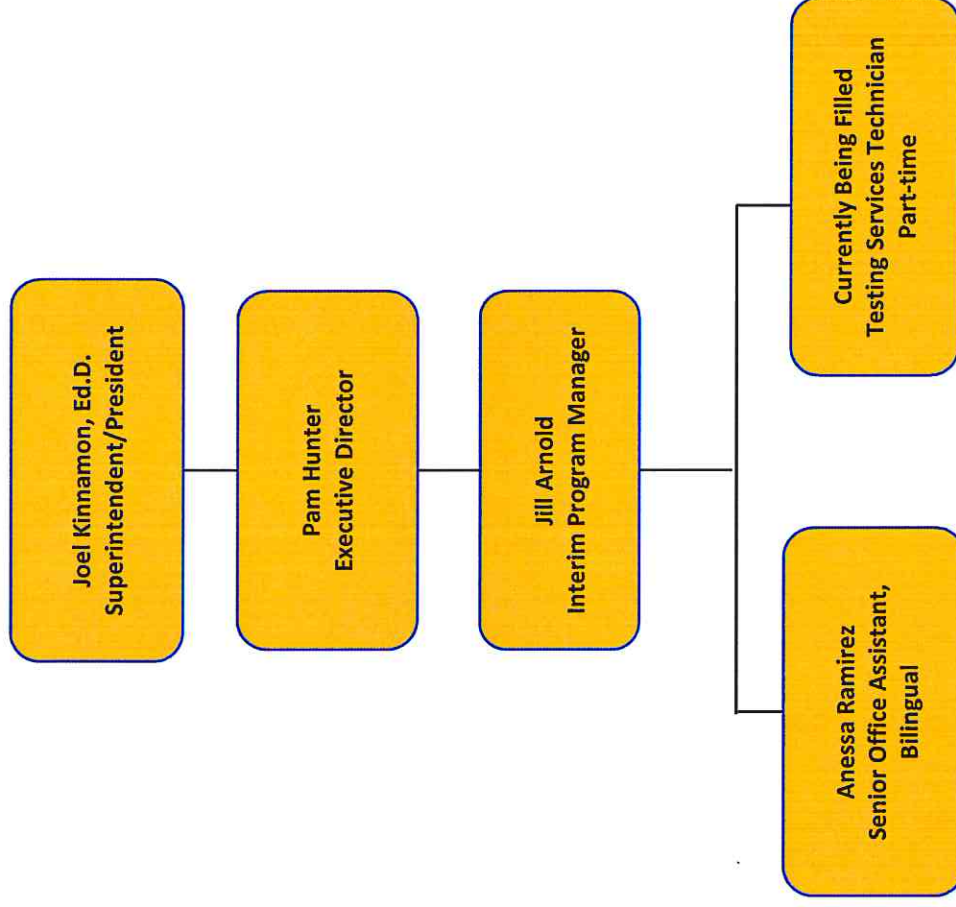


PaCE

Partnership and Community Education

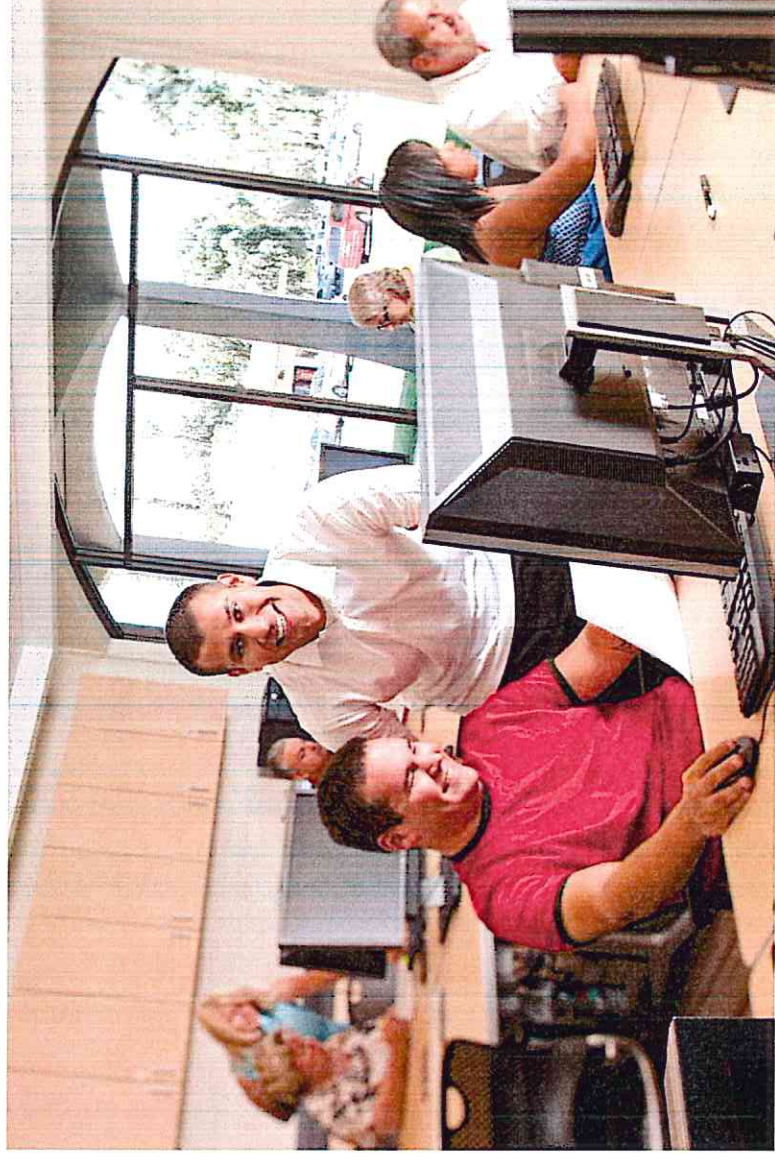
Pam Hunter
Executive Director of Institutional Advancement

Organizational Structure



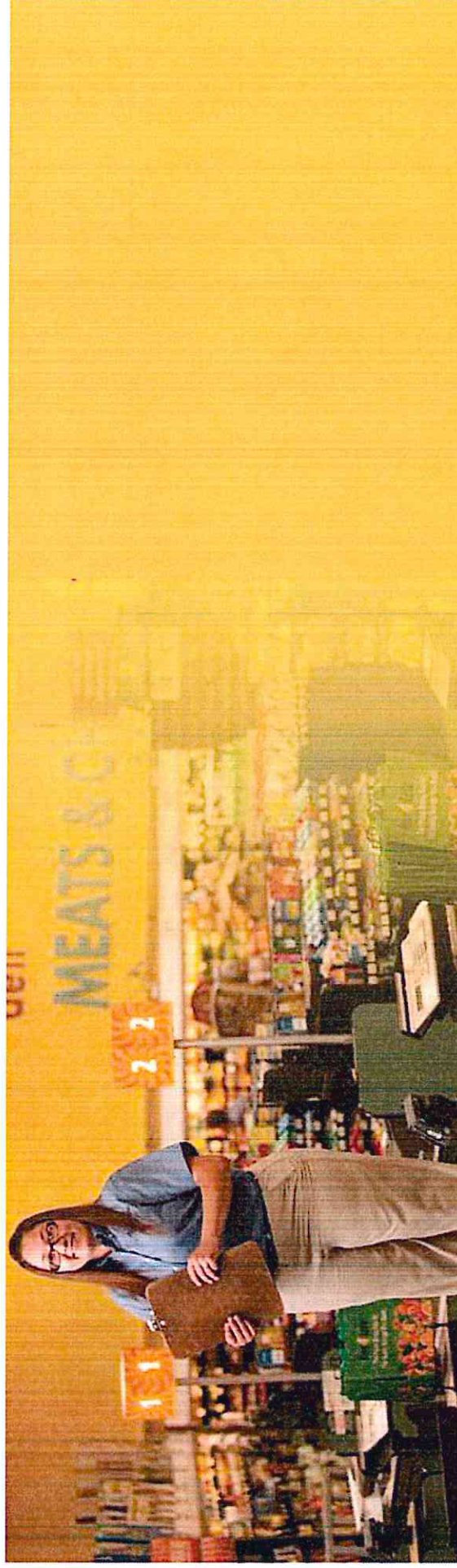
Partnership & Community Education

- Professional Development
- Personal Enrichment
- Workforce Training



Mission

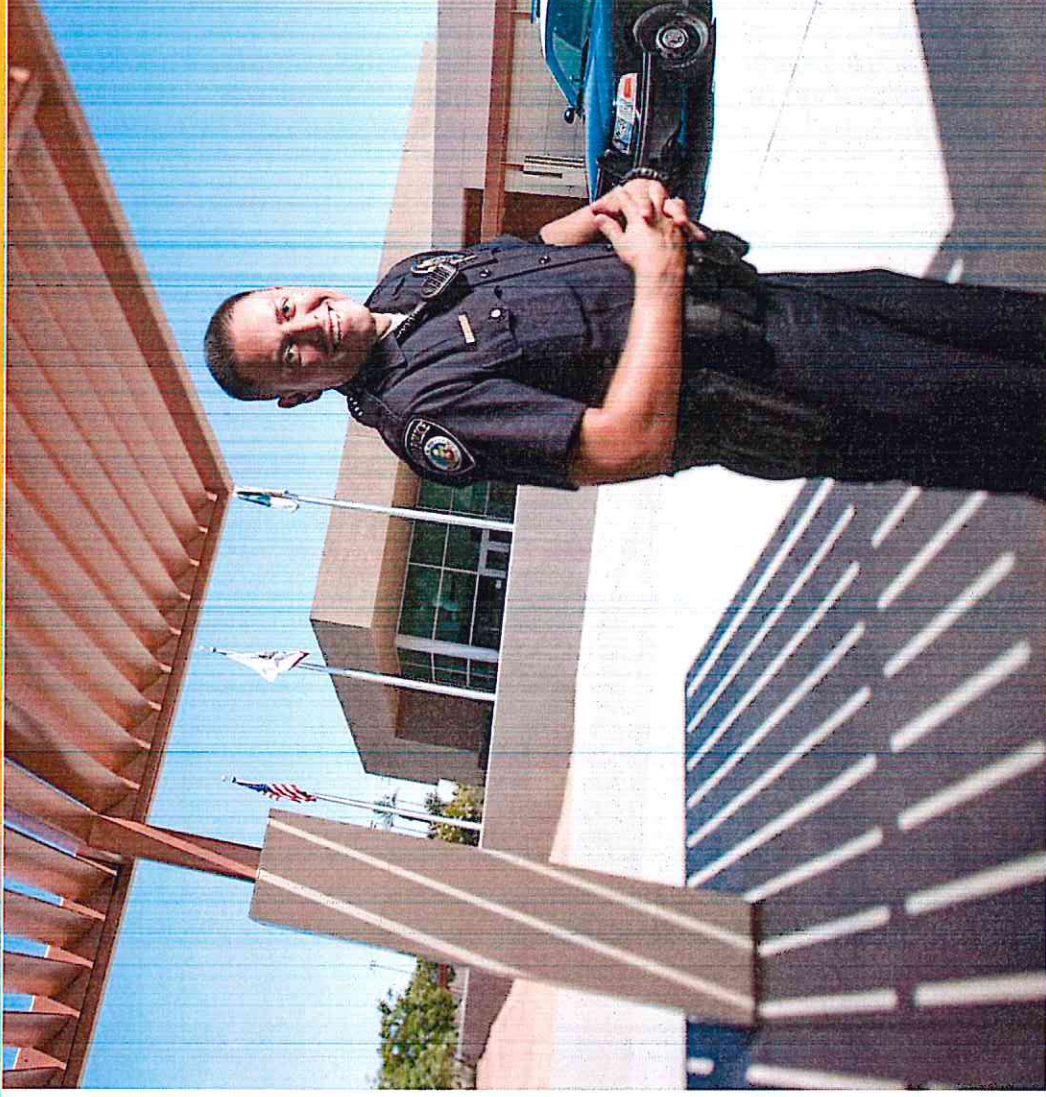
- **PARTNER** with the business community
- **COLLABORATE** with workforce development partners
- **ENGAGE** SME expertise for businesses and individuals
- **FOSTER** strategic partnerships
- **SERVE** as a trusted resource
- **PROVIDE** lifelong learning & personal enrichment for Coachella Valley residents



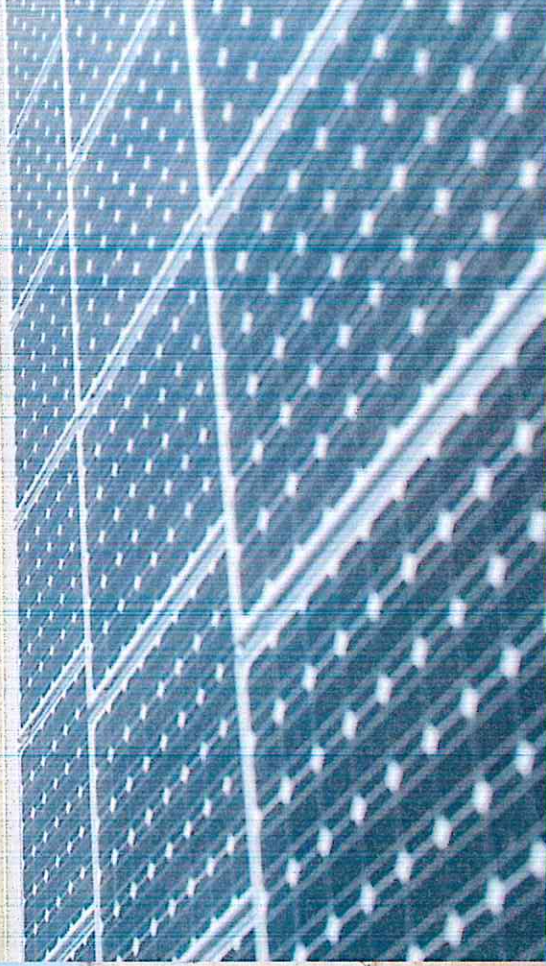
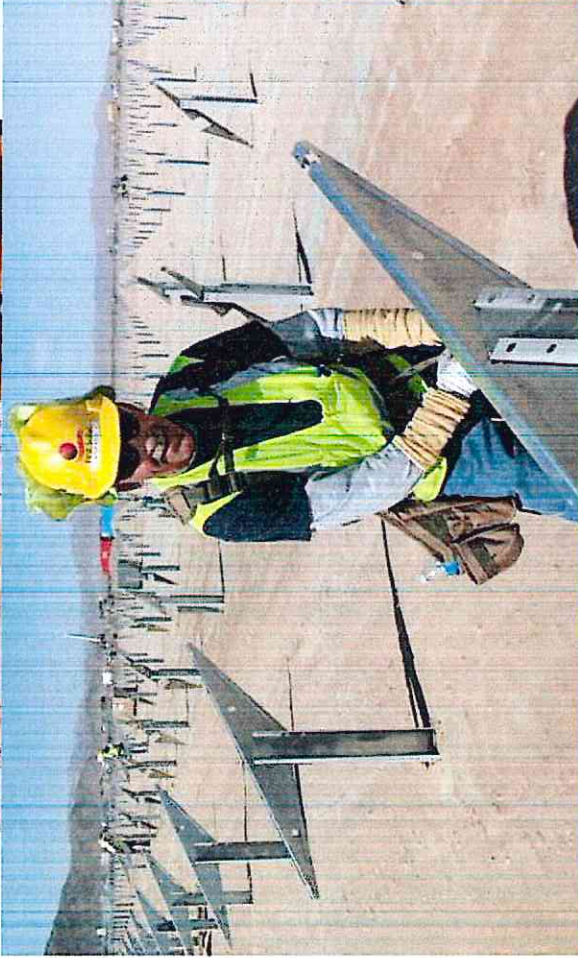
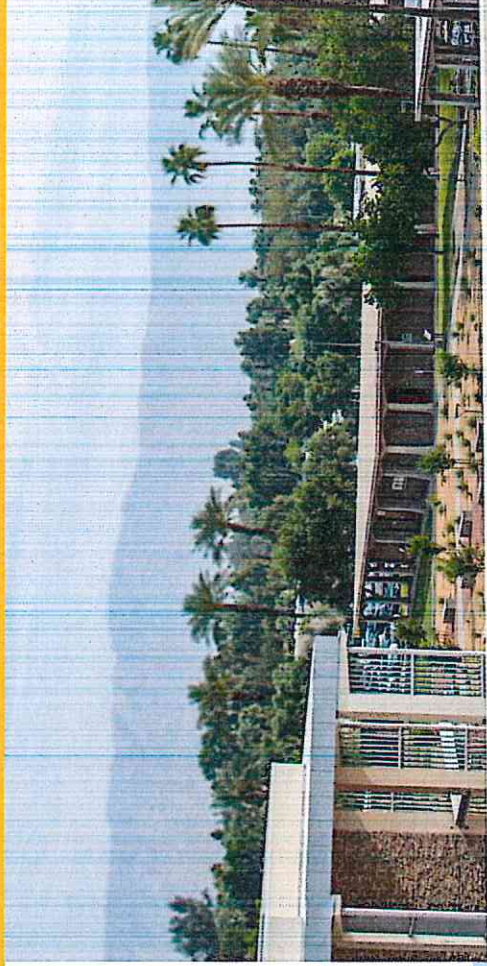
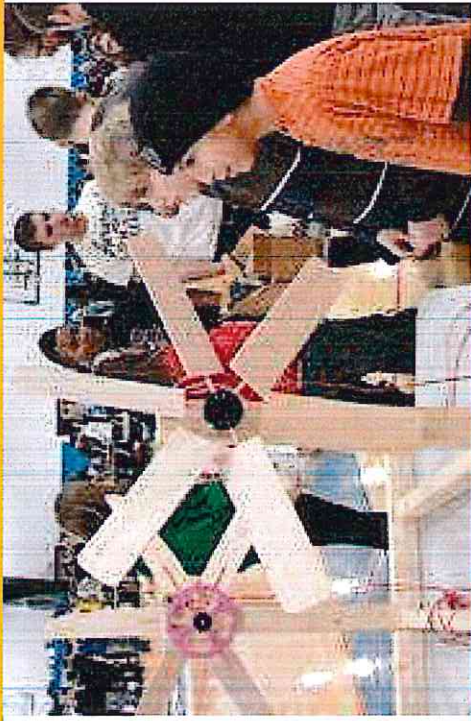
Contract Education

Customized Training

- We contract with Subject Matter Experts (SMEs) from business, industry, consulting firms, and colleges
- Any program that COD currently offers can be customized
 - Microsoft Office Training
 - Hospitality
 - Security Guard
 - Clinical Medical Assistant
 - Emergency Medical Responder
- Or developed specifically for client



Grant Funded Training



Community Education

Programs Offered Spring 2016

- BAR Smog
- BLS/CPR & First Aid
- Clinical Medical Assistant
- California Notary Public
- Certified Wedding & Event Planner
- Computer Literacy
- MS Word I & II
- MS Excel I & II
- MS Power Point
- Dermagraphic Technician
- Creative Writing
- Pharmacy Technician
- Quickbooks
- Security Guard



Online Training



Certificate Programs & Short Term Training

- Expert Online Instruction
- Flexibility to study at own pace
- Gain valuable knowledge applicable to job market
- Examples include, but not limited to:
 - Dental Assistant
 - Microsoft Specialist
 - Professional Bookkeeping
 - Medical Billing & Coding
 - Human Resource Professional
 - Event Management
 - Legal Secretary
 - Pharmacy Technician
 - Optician Certification
 - Home Inspection Certificate
 - Web Application Developer

Learning in Retirement (LIR)

- Opera
- Redefining Retirement
- Basic-Intermediate Spanish
- Film Appreciation PT. II
- Great Literature
- Global Economic Issues
- From a Police Perspective
- Evidence vs. Emotion
- Trials of Evidence
- Controversial Issues
- Self-Publishing
- Personology-Understanding Personal Preferences
- Understanding Great Art
- America – What’s in our Future
- Advanced-Intermediate Spanish
- Palm Springs History
- Spanish Chats & Syntax
- Conversational French
- Writing Your Life Story
- Roberts Supreme Court
- Short Fiction
- Hot News/Hot Views
- Biotechnology & Society

Proctor & Assessment Center

- **Castle Worldwide** – Personal Trainer Certification, Drug Addiction Counseling...
- **ASE** – Automotive Technicians: Brakes, Electrical, Painting, Engine...
- **CLEP** – Exams for College credit (History, English, Math, Science, Business, Language, History...)
- **Kryterion** – Architect Certification, Construction Manager Certification, CNG
- **ServSafe**
- **ATI** – TEAs Testing for nursing students
- **CHSPE**
- **PearsonVue** – CBEST, CSET, GED, CompTIA, certification for educators in other states, CISCO...
- **PAN** – Border Patrol, Customs Border Patrol, TSA, FBI, Verizon & AT&T (for promotion of current employees)
- **DSST** – Exams for College credit (History, Art, Criminal, Environment, Astronomy, Algebra, Anthropology, World Religion, Psychology...)
- **OMEGA Math** – Math credit for COD students
- **Distance Learning** - For those taking online courses and need an exam proctored

Community Outreach



Five Year Financial History

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
REVENUES	\$173,235	\$247,135	\$256,851	\$299,510	\$445,730
TOTAL EXPENDITURES	\$98,881	\$248,283	\$332,137	\$302,314	\$413,120
Other Transfers In (Out)				\$20,012	
Excess (Deficiency) of Revenue/Expenses	\$74,354	-\$1,148	-\$75,286	\$17,208	\$32,611
Beginning Balance	-\$120,006	-\$45,652	-\$46,800	-\$122,086	-\$104,878
Ending Balance	-\$45,652	-\$46,800	-\$122,086	-\$104,878	-\$72,267

Adult Education Block Grant

AEBG

AB 104

AB 86

Christen Smith & Pam Hunter, Co-Chairs
AEBG Steering Committee

43500 Monterey Avenue
Palm Desert, CA 92260



COLLEGE
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DESERT

Funding Resources

2015-2016 State Budget \$500 million

Desert Regional Consortium \$2.1 million

College of the Desert \$362,500



Desert Regional Consortium



College of the Desert

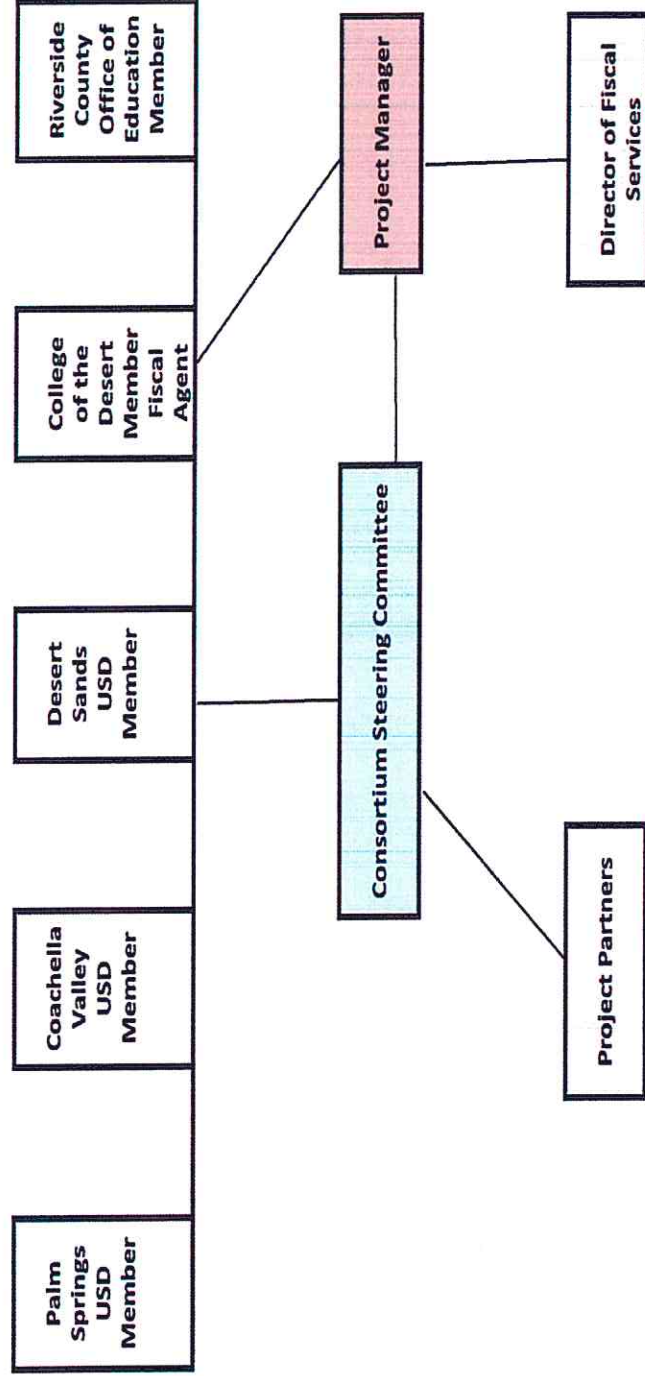
Coachella Valley Adult School

Desert Sands Unified School District

Palm Springs Unified School District

Riverside County Office of Education

Desert Regional Consortium Organization Chart



AEBG Non-Credit Programs

Non-Credit Eligible Programs

- Adult Education & Literacy (including HS Diploma & GED)
- Immigrant Education (ESL/Citizenship)
- Basic Skills
- Adults with Disabilities
- Parenting to Support Child School Success
- CTE Workforce Preparation/Short-Term
- Vocational/Apprenticeship (including Career Training Older Adults)

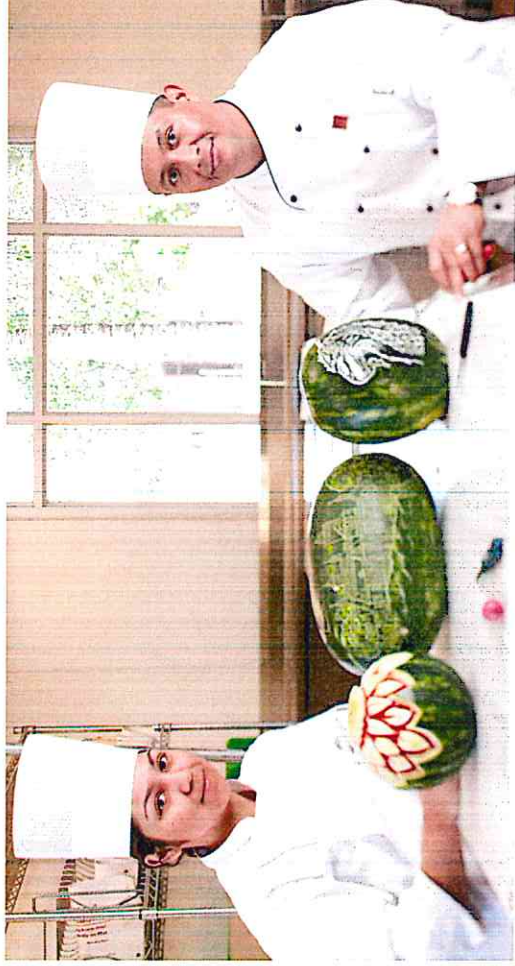
COD AEBG Steering Committee

Mission

The AEBG Steering Committee is a comprehensive collaboration of administrators, staff and faculty tasked with making recommendations on ways College of the Desert can utilize the

Adult Education Block

Grant to best serve residents of the Coachella Valley by expanding, creating, and/or modifying non-credit programs and services at COD.



AEBG Steering Committee Membership

Co-Chairs: Christen Smith & Pam Hunter

Amanda Phillips

Jessica Enders

Jeff Baker

Sheri Jones

Karen Tabor

Zerryl Becker

Leslie Young

Avante Simmons

Don O’Loghlin
Renate Senters

Ty Thomas

John Gerardi

Bert Bitanga

Donna Greene

Larry McLaughlin

Diana LaMar, COD AEBG Project Manager (contract for professional services, non-voting)

AEBG Work Groups

The Steering Committee established Work Groups and oversees goals and objectives for those groups.

The following Work Groups will report recommendations to the AEBG Steering Committee:

- Immigrant Education & ABE
- Basic Skills
- CTE
- Adults with Disabilities
- Student Services
- Parenting (Child School Success)

Ty Thomas & Scott Cooper
Karen Tabor & Reid Sagara
Zerryl Becker & Wendy Ansley
Don O’Loghlin & Leslie Young
Corbyn Voyu & Amanda Phillips
Donna Greene & Diane Russom

Student Benefits



- Affordable (**Free!**)
- Focus on skill attainment, not grades or units
- Repeatable and not affected by 30-unit basic skills limitation
- Can be Open Entry/Open Exit
- Accessible to nearly all students
- Elementary level skills to pre-collegiate
 - Including English as a Second Language
- Bridge to other educational/career pathways
- CTE Preparation, Practice and Certification
- Entry Level training leading to career pathways

Faculty and College Benefits

- Short-term programs have immediate positive impact on students' lives and the community
- More freedom to tailor course curriculum & delivery
- Potentially larger hiring pool for adjunct faculty due to differences in minimum qualifications
- Successful completion of non-credit courses can be part of multiple measures assessments
- Generates apportionment
 - Non-Credit
 - Enhanced non-credit



Questions ?





COLLEGE
of the DESERT

Capital Projects Report

to the

Board of Trustees

March 18, 2016

MAAS

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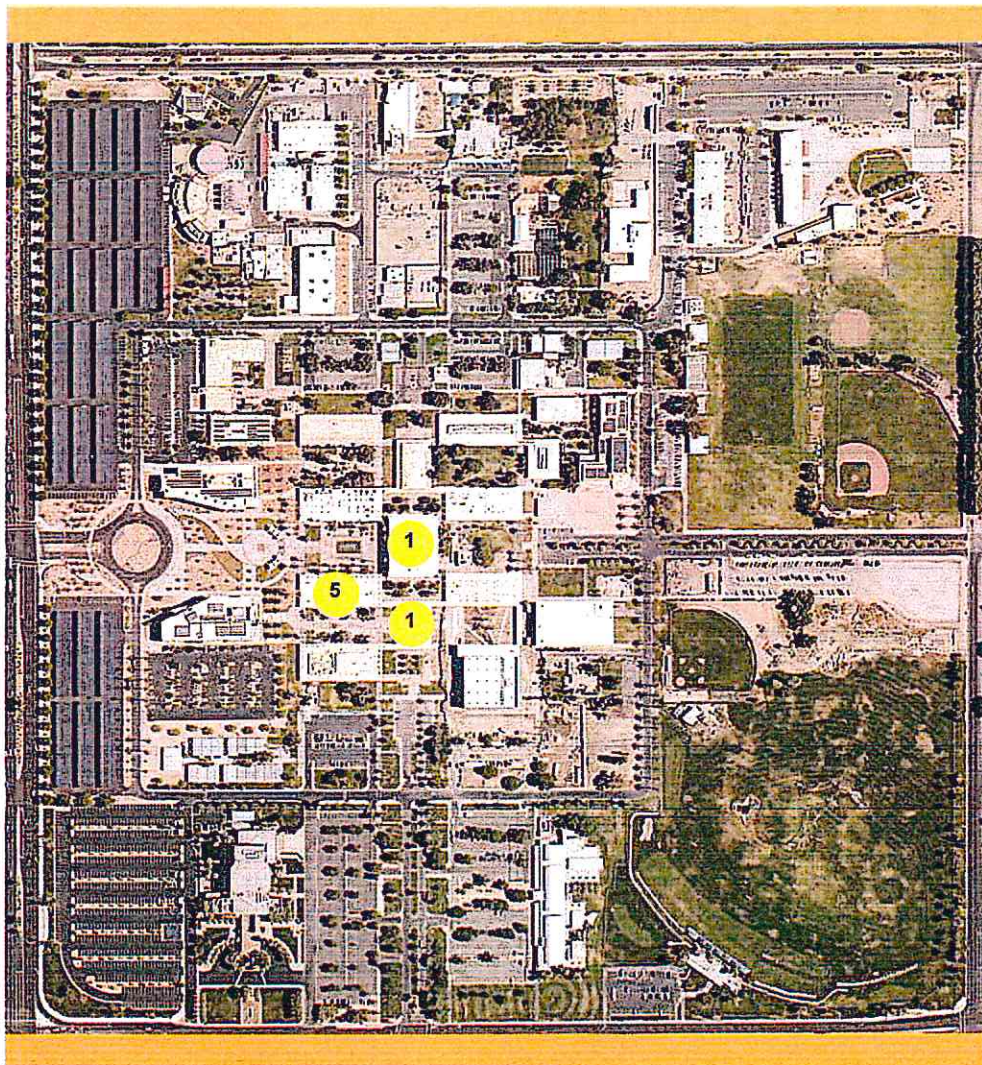
Campus Activities

Upcoming Events Page 15



Projects in Programming & Design

- 1 Central Campus Redevelopment
- 2 Mecca-Thermal Campus Expansion (Not Shown)
- 3 WVC-Palm Springs (Not Shown)
- 4 Indio Retail/Classroom Tenant Improvement (Not Shown)
- 5 Administration Building Renovation



PROJECTS IN DESIGN . . .

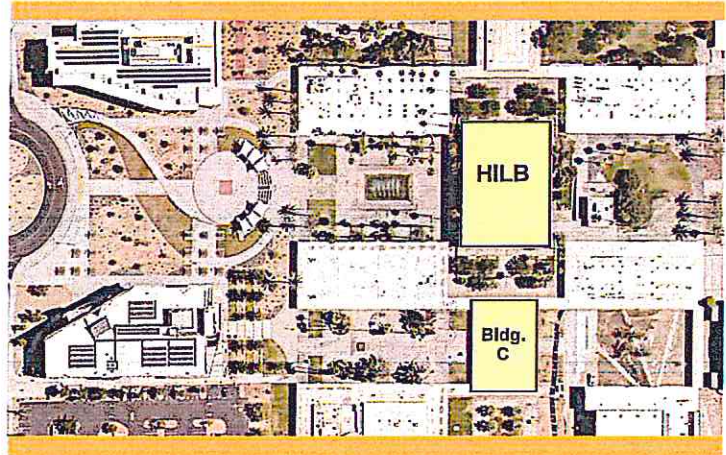
- Project Status Reports

CENTRAL CAMPUS REDEVELOPMENT

PROJECT STATUS REPORT

DESIGN

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** MAAS
Ellen Garrett
- **Architect** LPA Architects
Irvine, CA
- **Construction Manager** Gilbane
San Diego, CA



Fast Facts

Complete renovation of the HILB and 'C' Buildings. The renovations will prepare spaces to consolidate all Library & Learning Resource Center operations to the center of campus.

- **Total Project Budget** \$36,122,168
- **Project Square Footage (GSF)**
 - Hilb 38,926 SF
 - Bldg. C 6,326 SF
- **Funding Source** Measure B
- **Construction Start** Summer 2017
- **Targeted Completion** Spring 2019

Sustainable Features

- Will be designed to LEED standards

Project Update

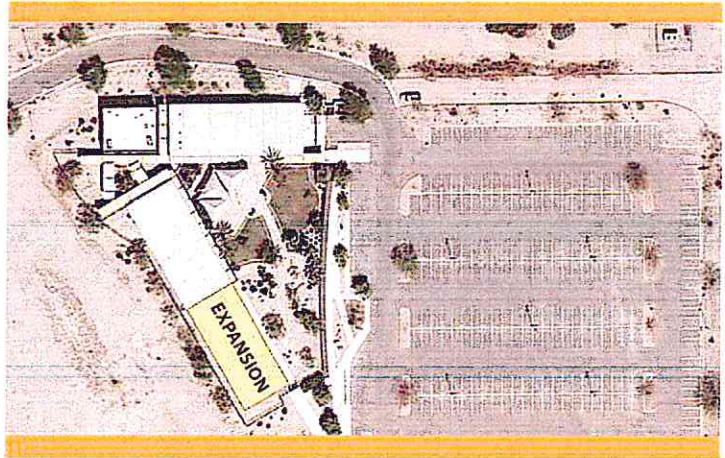
- Currently in Design Development

MECCA-THERMAL CAMPUS EXPANSION

PROJECT STATUS REPORT

DESIGN

- **Address** 61120 Buchanan St.
Thermal, CA 92274
- **Project Manager** MAAS
Ryan Lamb
- **Architect** HMC Architects
Ontario, CA
- **Construction Manager** N/A



Fast Facts

The Mecca/Thermal Expansion includes 1 Interdisciplinary Lab with a Lab Prep Room, 1 Computer Lab and 1 general use classroom. A new maintenance vehicle enclosure and re-design of the existing detention basin are also included with the expansion

- Total Project Budget \$5,000,000
- Project Square Footage (GSF) 4,500 SF
- Funding Source Measure B
- Construction Start Summer 2016
- Targeted Completion Winter 2016-2017

Project Update

- DSA Review in progress
- DSA approval anticipated end of May

MAAS

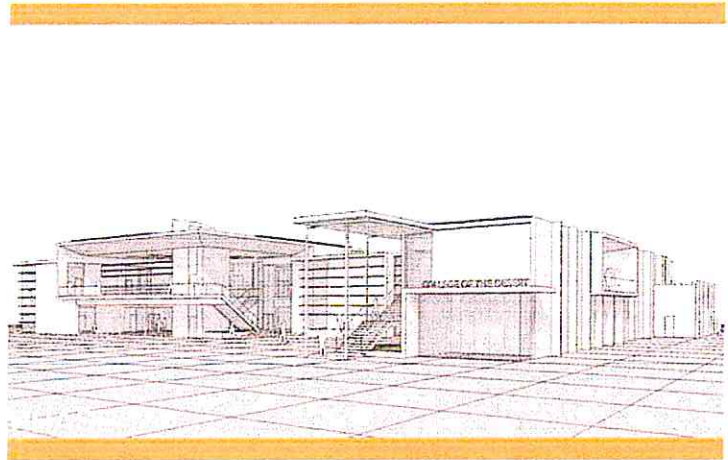
 **COLLEGE**
of the **DESERT**

WEST VALLEY CAMPUS - PALM SPRINGS

PROJECT STATUS REPORT

DESIGN

- Address 2365 E. Tahquitz Canyon Way
Palm Springs, CA 92262
- Project Manager MAAS
Ellen Garrett
- Architect HMC Architects
Ontario, CA
- Construction Manager TBD



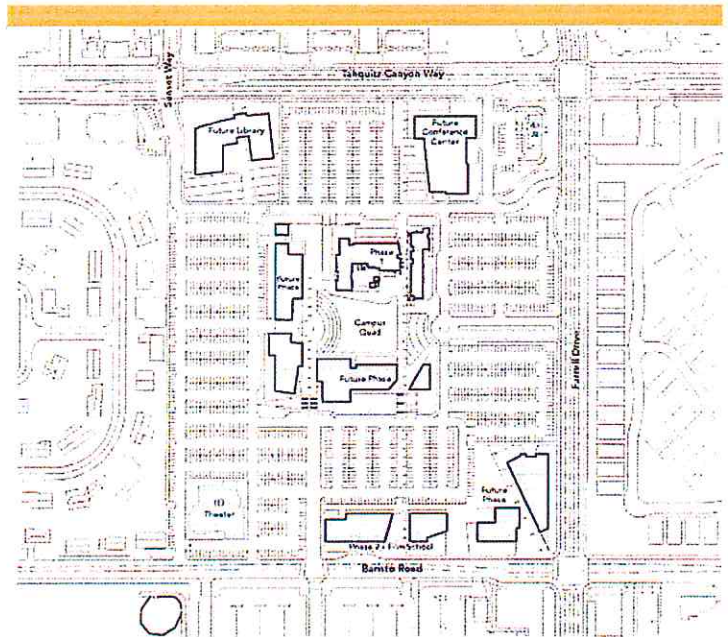
Fast Facts

Establish West Valley Campus in Palm Springs. Phase 1 includes Culinary Arts Center learning environment.

- Total Project Budget\$37,642,545
- Project Square Footage (GSF) .. 50,000 SF
- Funding Source Measure B & RDA
- Construction Start TBD
- Targeted Completion..... TBD

Project Update

- Environmental Impact Report (EIR) and the Campus Master Plan are published and available for public review at the COD Administration Office and the Bond Office.
- The forty-five day comment period will end 03/07/2016.
- EIR and Master Plan to be submitted to April Board.



MASTER PLAN



INDIO RETAIL /CLASSROOM TENANT IMPROVEMENT

PROJECT STATUS REPORT

DESIGN

- **Address** 45-500 Oasis St.
Indio, CA 92201
- **Project Manager** MAAS
Ryan Lamb
- **Architect** o2 Architecture
Palm Springs, CA
- **Construction Manager** N/A



Fast Facts

The retail space at the Indio Campus is being built out for a multi-purpose classroom, book store and 2 retail opportunities.

- **Total Project Budget** \$1,663,800
- **Project Square Footage (GSF)** 7,208 SF
- **Funding Source** RDA
- **Construction Start** Spring 2016
- **Targeted Completion**..... Summer 2016

Project Update

- DSA Review in progress
- DSA approval anticipated mid-March

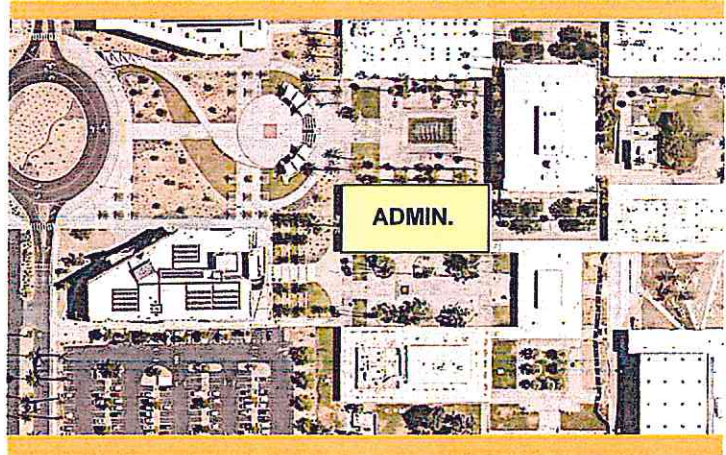


ADMINISTRATION BUILDING RENOVATION

PROJECT STATUS REPORT

DESIGN

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager MAAS
Ellen Garrett
- Architect HMC Architects
Ontario, CA
- Construction Manager TBD



Fast Facts

The Administration Building shall be renovated to include new spaces for Adjunct Faculty, Human Resources and Fiscal Services. The scope shall also include a V.P. Office and Administrative areas. Required administrative support spaces, accessible restrooms, employee break room, storage and potential relocation of the centralized IT function will also be addressed.

- Total Project Budget TBD
- Project Square Footage (GSF) 11,500 SF
- Funding Source Measure B
- Construction Start TBD
- Targeted Completion TBD

Project Update

- Holding

FINANCIAL REVIEW . . .

- Project Allocation Budget

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

<u>COMPLETED PROJECTS</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
	<u>Bond + Other</u>	<u>Bond + Other</u>	
Ag Science Project	\$105,804	\$105,804	\$0.00
Alumni Centre	\$2,714,816	\$2,714,816	\$0.00
Aquatics Swimming Pool Demolition	\$310,103	\$310,103	\$0.00
Barker Nursing Complex	\$10,973,913	\$10,973,913	\$0.00
Burn Tower	\$2,875,267	\$2,875,267	\$0.00
Business Building Renovation	\$4,598,036	\$4,598,036	\$0.00
Campus IT Infrastructure	\$2,498,904	\$2,498,904	\$0.00
Campus Standards & Design	\$615,343	\$615,343	\$0.00
Carol Meier Lecture Hall Roof Repair	\$317,728	\$317,728	\$0.00
Central Annex Village	\$2,308,330	\$2,308,330	\$0.00
Central Campus Redevelopment Planning - Original Phase I	\$1,427,832	\$1,427,832	\$0.00
Central Plant	\$13,127,485	\$13,127,485	\$0.00
Central Plant MBCx	\$3,335,803	\$3,335,803	\$0.00
Contractor Lay Down Area	\$724,890	\$724,890	\$0.00
CSSC Second Floor Renovation	\$148,060	\$148,060	\$0.00
Culinary Kitchen	\$410,529	\$410,529	\$0.00
Date Palm Removal	\$311,447	\$311,447	\$0.00
Demo Central Annex / Cooling Tower	\$336,262	\$336,262	\$0.00
Desert Hot Springs	\$1,140	\$1,140	\$0.00
Diesel Mechanics Flooring	\$14,154	\$14,154	\$0.00
Dining Facility Renovation	\$5,399,910	\$5,399,910	\$0.00
Facilities Yard Improvement	\$416,825	\$416,825	\$0.00
Imaging	\$399,540	\$399,540	\$0.00
Indio Campus	\$24,123,997	\$24,123,997	\$0.00
Mecca-Thermal Interim Modulars	\$9,913,929	\$9,913,929	\$0.00
Mecca-Thermal Septic Sewer System	\$288,401	\$288,401	\$0.00
Monterey Entrance	\$5,417,239	\$5,417,239	\$0.00

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

COMPLETED PROJECTS	Budget Bond + Other	Expense Bond + Other	Balance
Monterey Wall & Landscaping	\$1,544,946	\$1,544,946	\$0.00
Nursing Building Renovation	\$3,538,287	\$3,538,287	\$0.00
Pavement Removal North Alumni Road	\$28,721	\$28,721	\$0.00
Ph I - Infrastructure Upgrade	\$14,512,593	\$14,512,593	\$0.00
Ph II - Infrastructure Upgrade	\$11,727,628	\$11,727,628	\$0.00
PSA Parking & Mag. Falls Entrance	\$949,794	\$949,794	\$0.00
Public Safety Academy	\$14,917,722	\$14,917,722	\$0.00
Safety/Security Improvements CDC & AR	\$256,377	\$256,377	\$0.00
Scene Shop	\$75,654	\$75,654	\$0.00
Science Labs	\$223,624	\$223,624	\$0.00
Security Cameras & Emergency Phones	\$132,450	\$132,450	\$0.00
Sidewalk Repairs	\$38,846	\$38,846	\$0.00
South Annex Ph I	\$273,569	\$273,569	\$0.00
South Annex Ph II	\$1,027,825	\$1,027,825	\$0.00
South Annex Ph III - DSPS Modulars	\$646,294	\$646,294	\$0.00
South Parking Lot	\$1,004,767	\$1,004,767	\$0.00
So./No. Annex Ph I Classroom Modulars	\$1,920,155	\$1,920,155	\$0.00
Stagecraft Shop	\$2,042,836	\$2,042,836	\$0.00
Storm Drain Outlet Structure	\$1,563,111	\$1,563,111	\$0.00
Telephone Systems/VOIP Upgrade Ph I	\$964,487	\$964,487	\$0.00
Temporary Access Road	\$87,252	\$87,252	\$0.00
Temporary Dining Facility	\$752,840	\$752,840	\$0.00
Velma Dawson House Lot	\$27,500	\$27,500	\$0.00
Visual Arts Kiln Building	\$179,079	\$179,079	\$0.00
Wayfinding Phase 1	\$473,684	\$473,684	\$0.00
West Valley Palm Springs - Original Campus	\$5,403,355	\$5,403,355	\$0.00
Western Parking Lot	\$2,564,965	\$2,564,965	\$0.00
Western Parking Lot Landscaping	\$266,422	\$266,422	\$0.00
Wireless Access Project	\$322,555	\$322,555	\$0.00
EXPENDED TOTAL	\$160,583,022	\$160,583,022	\$0.00

Note: All Balances Moved To Contingency



CURRENT PROJECTS

PROJECT ALLOCATION BUDGET

<u>CURRENT PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Applied Sciences	\$12,157,261	\$12,125,682	\$31,579
Athletic Facilities	\$24,765,238	\$24,616,486	\$148,752
Berger Faculty Innovation Center	\$349,000	\$349,000	\$0
Campus Electronic Sign	\$300,000	\$20,891	\$279,109
Campus Energy Monitoring	\$295,801	\$289,188	\$6,612
Central Campus Redevelopment	\$36,122,168	\$975,226	\$35,146,942
Child Development Center	\$6,067,263	\$6,066,890	\$373
Communication Building	\$20,259,662	\$20,258,662	\$1,000
Cravens Student Services Center	\$22,961,048	\$22,954,847	\$6,201
Indio Campus - Retail Space	\$1,663,800	\$167,555	\$1,496,245
Infrastructure Upgrade - Ph III	\$11,732,136	\$11,729,639	\$2,498
Math Science Technology Center	\$24,347,061	\$24,302,860	\$44,201
Mecca/Thermal Campus Expansion	\$29,700,000	\$243,612	\$29,456,388
RDA Small Maintenance Projects	\$1,645,893	\$1,568,924	\$76,969
Relocations Project	\$766,879	\$568,049	\$198,830
Road Repair & Weatherproofing	\$1,285,539	\$1,170,172	\$115,367
Site Remediation	\$387,000	\$318,301	\$68,699
Soils Contingency	\$101,500	\$0	\$101,500
Visual Arts Building	\$8,465,353	\$8,443,350	\$22,003
West Valley Palm Springs	\$38,039,570	\$397,025	\$37,642,545
SUB TOTAL	\$241,412,171	\$136,566,359	\$104,845,812



PROJECT ALLOCATION BUDGET

<u>FUTURE PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
West Valley Desert Hot Springs Ph II	\$2,500,000	\$0	\$2,500,000
SUB TOTAL	\$2,500,000	\$0	\$2,500,000

<u>SUMMARY OF PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Completed Projects	\$160,583,022	\$160,583,022	\$0
Current Projects	\$241,412,171	\$136,566,359	\$104,845,812
Future Projects	\$2,500,000	\$0	\$2,500,000
Bond Management and Other Fees	\$29,612,005	\$27,998,392	\$1,613,613
Contingency	\$2,665,685	\$0	\$2,665,685
TOTAL	\$436,772,883	\$325,147,772	\$111,625,110

Total Bond Funds Issued	\$346,500,000
--------------------------------	----------------------

<u>DEFERRED PROJECTS</u>	<u>Proposed Budget</u>
Art Building Re-Purpose	\$500,000
Construct Parking Lot Velma Dawson House	\$600,000
Demo East Annex / Construct Parking Lot	\$2,000,000
Diesel Mechanics / Install Parking Lot	\$2,500,000
Engineering Building Renovation	\$4,000,000
Landscaping at Fred Waring Entrance	\$1,000,000
Multi-Use Arts Facility	\$20,386,059
Parking Lot at Lay Down Area	\$1,200,000
Pollock Theater Carol Meier Renovation	\$3,940,381
Public Safety Academy Phase II	\$10,887,000
TOTAL DEFERRED PROJECTS	\$47,013,440



UPCOMING EVENTS . . .

- No Events Currently Scheduled

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FISCAL AGENT AGREEMENT

THIS AGREEMENT is entered into as of March __, 2016 (this "Agreement"), by and among Desert Community College District (the "District"), the County of Riverside, California (the "County") acting through its Treasurer-Tax Collector (the "Treasurer"), and U.S. Bank National Association (the "Fiscal Agent"), a national banking association duly organized and operating under the laws of the United States of America.

WHEREAS, the District, on December 20, 2007 issued its General Obligation Bonds, Election of 2004, Series 2007B (the "Bonds"); and

WHEREAS, upon the issuance of the Bonds, the District, the County and the Fiscal Agent entered into a Fiscal Agent Agreement, dated December 20, 2007 (the "2007 Agreement") regarding the investment of proceeds of the Bonds; and

WHEREAS, pursuant to the 2007 Agreement, an account known as the Desert Community College District General Obligation Bonds, Election of 2004, Series 2007B, Bond Construction Account ("Bond Construction Account") was established with the Fiscal Agent; and

WHEREAS, in December 2007, the Treasurer, acting on the written directions from the District, transferred the Proceeds to the Fiscal Agent for deposit into the Bond Construction Account, which Proceeds had been deemed to have been deposited with the Treasurer, for investment by the Fiscal Agent; and

WHEREAS such Proceeds were invested by the Fiscal Agent in accordance with the terms of the 2007 Agreement; and

WHEREAS, in 2013 and again on or about October 2, 2015, the District directed the transfer of portions of the unspent Proceeds in the Bond Construction Account held by the Fiscal Agent into the Treasurer's Pooled Investment Fund, which resulted in the termination of the 2007 Agreement; and

WHEREAS, the Bonds have recently been refunded by the issuance of the District's 2016 General Obligation Refunding Bonds (the "Refunding Bonds"), which Refunding Bonds are subject to the same federal income tax requirements as the Bonds; and

WHEREAS, the District intends that the interest on the Refunding Bonds be excludable from gross income for federal income tax purposes and not be an item of preference for purposes of calculating the federal alternative minimum tax imposed on individuals and corporations; and

WHEREAS, the federal tax-exempt status of the interest on the Refunding Bonds is contingent on investing the Proceeds as provided in this Agreement; and

WHEREAS, the Treasurer currently holds the Proceeds in the amount of \$_____ in the District's Bond Construction Account; and

WHEREAS, the District desires to re-invest the Proceeds with the Fiscal Agent pursuant to the advice of Bond Counsel and District's independent financial advisor (the "Financial Advisor"); and

WHEREAS, the Treasurer, at the written direction of the District, agrees to re-deposit the Proceeds with the Fiscal Agent with the understanding that the District agrees to indemnify and hold the Treasurer and the County of Riverside harmless from any liability, loss, claim or proceeding related to or

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ARTICLE III APPOINTMENT OF FISCAL AGENT

SECTION 3.01 APPOINTMENT AS AGENT OF THE COUNTY FOR INVESTMENTS.

The County hereby appoints the Fiscal Agent to serve as fiscal agent with respect to the investment of Proceeds upon receipt of the Proceeds from the Treasurer, all in accordance with this Agreement. The Fiscal Agent hereby accepts its appointment and agrees to serve as the fiscal agent for the investment of the Proceeds described herein.

SECTION 3.02 COMPENSATION. The District shall pay to the Fiscal Agent the fees set forth in Appendix C to this Agreement as compensation for the Fiscal Agent's services under this Agreement. The District shall also pay to the Fiscal Agent from time to time reasonable compensation for all services rendered as Fiscal Agent under this Agreement, and also all reasonable expenses, charges, fees and other disbursements, including those of its attorneys, agents and employees, incurred in and about the performance of its powers and duties under this Agreement. The obligation of the District under this Section 3.02 shall survive resignation or removal of the Fiscal Agent under this Agreement and discharge of this Agreement.

ARTICLE IV INVESTMENT ACCOUNT

SECTION 4.01 INVESTMENT ACCOUNT. There is hereby established an account to be known as the Desert Community College District General Obligation Bonds, Election of 2004, Series 2007B, Bond Construction Account (the "Bond Construction Account") to be held by the Fiscal Agent, into which the Fiscal Agent shall deposit proceeds and investment earnings from the sale of the Bonds currently on deposit with the Treasurer in the amount of \$_____ (the "Bond Construction Account Deposit").

ARTICLE V DUTIES OF THE FISCAL AGENT AS AGENT OF THE COUNTY

SECTION 5.01 DUTIES OF FISCAL AGENT. (a)

(1) So long as Proceeds are held by the County, such Proceeds shall be held by the County in a custodial account maintained by the County. Upon transfer of such Proceeds to the Fiscal Agent, such Proceeds shall be invested as provided in this Section 5.01.

(2) Funds received as Proceeds from the Treasurer shall be invested by the Fiscal Agent at the written direction of the District in Qualified Permitted Investments, subject to the limitations set forth in Section 5.01(b). Attached hereto as Exhibit B are the initial investment instructions to the Fiscal Agent in compliance with this Section 5.01. If the District fails to direct the Fiscal Agent, the Fiscal Agent shall invest the funds in the [First American Tax Free Obligation Fund Class D] until such time as the District provides written direction to invest such funds in alternate Qualified Permitted Investments (as defined below). The interest earned on the monies deposited to the Bond Construction Account shall be applied or reinvested as the case may be, as set forth in Section 5.01(b).

(3) The District shall be solely responsible for directing the investment of Proceeds and for complying with the Qualified Permitted Investment provisions of this Agreement and the Bond Resolution authorizing the Bonds. District shall indemnify and hold harmless the Fiscal Agent, the Treasurer and the County (including its officers, elected officials, employees and

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Fiscal Agent shall provide monthly investment fund statements to the County and the District.

(D) Retention of Records. The District hereby covenants that it will retain the records referred to in paragraph (b)(2)(A) and each IRS information reporting form referred to in paragraph (b)(2)(B) with its books and records with respect to the Bonds until six years following the last date that any obligation comprising the Bonds is retired.

(3) Interest Earned on Permitted Investments and Qualified Permitted Investments. The interest earned on the monies deposited in the Bond Construction Account shall be deposited in this account, invested in accordance with this Agreement and used for the purpose of that account.

(c) Upon the written requisition of the District in substantially the form attached hereto as Exhibit A, the Fiscal Agent shall transfer to the County on behalf of the District the requested amounts. The County shall credit the transfer to the _____ Fund of the District.

(d) The Fiscal Agent and its affiliates may act as sponsor, advisor, depository, principal or agent in the holding, acquisition or disposition of any investment. Neither the Fiscal Agent nor the Treasurer or the County shall incur any liability for losses, acquisition or disposition of any investment. For purposes of determining the amount on deposit in the Bond Construction Account, all Permitted Investments, Qualified Permitted Investments, or investments credited to such fund shall be valued at the cost thereof (excluding accrued interest and brokerage commissions, if any).

(e) The Fiscal Agent shall sell or present for redemption, any investment security whenever it shall be necessary to provide moneys to meet any required payment, transfer, withdrawal or disbursement from the Bond Construction Account, and the Fiscal Agent shall not be liable or responsible for any loss resulting from the acquisition or disposition of any such investment security in accordance herewith.

(f) Moneys credited to the Bond Construction Account which are uninvested pending disbursement or receipt of proper investment directions or as directed herein, may be deposited to and held in a non-interest bearing demand deposit account established with the commercial banking department of the Fiscal Agent or any bank affiliated with the Fiscal Agent, but shall not be held longer than 30 days in such investment.

(g) The Fiscal Agent may make any investment hereunder through its own bond or investment department or trust investment department, or those of its parent or any affiliate.

ARTICLE VI ADDITIONAL PROVISIONS REGARDING THE FISCAL AGENT

SECTION 6.01 ADDITIONAL RIGHTS AND DUTIES. The Fiscal Agent undertakes to perform the duties set forth herein and agrees to use reasonable care in the performance thereof and may conclusively rely on the certificates and requisitions furnished to the Fiscal Agent. In addition:

(a) No provision of this Agreement shall require the Fiscal Agent to expend or risk its own funds or otherwise incur any financial liability for performance of any of its duties hereunder, or in the exercise of any of its rights or powers, if it shall have reasonable grounds for believing that repayment of such funds or adequate indemnity satisfactory to it against such risks or liability is not assured to it.

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SECTION 7.04 SUCCESSORS AND ASSIGNS. All covenants and agreements herein by the District shall bind its successors and assigns, whether so expressed or not.

SECTION 7.05 SEVERABILITY. In case any provision herein shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

SECTION 7.06 BENEFITS OF AGREEMENT. Nothing herein, express or implied, shall give to any person, other than the parties hereto and their successors hereunder, any benefit or any legal or equitable right, remedy, or claim hereunder.

SECTION 7.07 ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties hereto relative to the Fiscal Agent acting in such capacity as agent of the County.

SECTION 7.08 COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute one and the same Agreement.

SECTION 7.09 TERMINATION. This Agreement will terminate on such date as the Fiscal Agent shall no longer hold any funds or investments in the Bond Construction Account. This Agreement may be earlier terminated by either party upon 30 days written notice. Upon an early termination of this Agreement, the Fiscal Agent agrees to promptly transfer and deliver to the District all pertinent records relating to the Bond Construction Account.

REVISED

EXHIBIT A FORM OF WRITTEN PROJECT COST REQUISITION

U.S. Bank National Association
633 West Fifth Street, Fourth Floor
Los Angeles, California 90071

RE: Disbursement from the Bond Construction Account pursuant to the Fiscal Agent Agreement related to Desert Community College District General Obligation Bonds, Election of 2004, Series 2007B, dated as of March __, 2016 (the "Agreement"), by and among Desert Community College District, County of Riverside, California, and U.S. Bank National Association

REQUISITION NO. _____

You are hereby instructed to pay to the County, on behalf of the District, for deposit in the District's _____ Fund, \$ _____ as a Project Cost from the Bond Construction Account as provided in Section 5.01(c) of the Agreement. This Project Cost has been properly incurred, is a proper charge against the Bond Construction Account and has not been the basis of any previous disbursements.

Very truly yours,

District Representative

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[Need to Update]

APPENDIX C

Schedule of Fees for Services as Fiscal Agent

For Desert Community College District General Obligation Bonds, Election of 2004, Series 2007B Bond Construction Account

Administrative Fees Billed Annually

01010	Acceptance Fee The acceptance fee includes the administrative review of documents, initial set-up of the account, and other reasonably required services up to and including the closing. This is a one-time fee, payable at closing.	\$500.00
04090	Fiscal Agent Annual administration fee for performance of the routine duties of the fiscal agent associated with the management of the account. Administration fees are payable in advance.	\$1,000.00
10100	Trades Charge per trade to buy or sell investments, excluding automated sweep transactions.* *Automatic sweeping of cash into money market funds is not considered a "trade" for the purposes of this fee. However, applicable fees are disclosed in the "Automatic Money Market Investments" authorization letter or the fund prospectus provided	\$50.00
10880	Disbursements/Draws Charge per item disbursed. Includes the wire or check fee.	\$25.00
SUCE0000	Incidental Expense Charge for miscellaneous expenses such as; fax, messenger service, overnight mail, telephone, stationery and postage. This charge is a percent of total Administration Fees, charged in advance.	10.0%
	Direct Out of Pocket Expenses Reimbursement of expenses associated with the performance of our duties, including but not limited to publications, legal counsel after the initial close, travel expenses and filing fees.	At Cost
	Extraordinary Services Extraordinary services are duties or responsibilities of an unusual nature, including termination, but not provided for in the governing documents or otherwise set forth in this schedule. A reasonable charge will be assessed based on the nature of the service and the responsibility involved. At our option, these charges will be billed at a flat fee or at our hourly rate then in effect.	

Account approval is subject to review and qualification. Fees are subject to change at our discretion and upon written notice. Fees paid in advance will not be prorated. The fees set forth above and any subsequent modifications thereof are part of your agreement. Finalization of the transaction constitutes agreement to the above fee schedule, including agreement to any subsequent changes upon proper written notice. In the event your transaction is not finalized, any related out-of-pocket expenses will be billed to you directly. Absent your written instructions to sweep or otherwise invest, all sums in your account will remain uninvested and no accrued interest or other compensation will be credited to the account. Payment of fees constitutes acceptance of the terms and conditions set forth.

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

For a non-individual person such as a business entity, a charity, a Trust or other legal entity we will ask for documentation to verify its formation and existence as a legal entity. We may also ask to see financial statements, licenses, identification and authorization documents from individuals claiming authority to represent the entity or other relevant documentation.

Dated: December 20, 2007

REVISED



COUNTY OF RIVERSIDE OFFICE OF THE TREASURER TAX-COLLECTOR STATEMENT OF INVESTMENT POLICY

INTRODUCTION

The Treasurer's Statement of Investment Policy is presented annually to the County Investment Oversight Committee for review and to the Board of Supervisors for approval, pursuant to the requirements of Sections 53646(a) and 27133 of the California Government Code (the Code Section). This policy will become effective immediately upon approval by the Board of Supervisors.

SCOPE

The Treasurer's Statement of Investment Policy is limited in scope to only those County, school, special districts and other fund assets actually deposited and residing in the County Treasury. It does not apply to bond funds or other assets belonging to the County of Riverside, or any affiliated public agency the assets of which reside outside of the County Treasury.

FIDUCIARY RESPONSIBILITY

Section 27000.3 of the Code declares each treasurer, or governing body authorized to make investment decisions on behalf of local agencies, to be a trustee and therefore a fiduciary subject to the prudent investor standard. This standard, as stated in Code Section 27000.3 requires that "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the county treasurer or the board of supervisors, as applicable, shall act with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the county and other depositors, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the county and the other depositors."

PORTFOLIO OBJECTIVES

The first and primary objective of the Treasurer's investment of public funds is to **safeguard investment principal**; second, to maintain sufficient **liquidity** within the portfolio to meet daily cashflow requirements; and third, to achieve a reasonable rate of return or **yield** on the portfolio consistent with these objectives. The portfolio shall be actively managed in a manner that is responsive to the public trust and consistent with State law.

AUTHORITY

Statutory authority for the Treasurer's investment and safekeeping functions are found in Code Sections 53601 and 53635 et. seq. The Treasurer's authority to make investments is to be renewed annually, pursuant to state law. It was last renewed by the Board of Supervisors on December 17, 2015 by County Ordinance No.767.19. Code Section 53607 effectively requires the legislative body to delegate investment authority of the County on an annual basis.

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MATURITY LIMITATIONS

No investment shall exceed a final maturity date of five years from the date of purchase unless it is authorized by the Board of Supervisors pursuant to Code Section 53601.

LIQUIDITY

The portfolio shall maintain a weighted average days to maturity (WAM) of less than 541 days or 1.5 years. To provide sufficient liquidity to meet daily expenditure requirements, the portfolio shall maintain at least 40% of its total value in securities having maturities 1 year or less.

SECURITIES LENDING

The Treasurer may engage in securities lending activity limited to 20% of the portfolio's book value on the date of transaction. Instruments involved in a securities lending program are restricted to those securities pursuant to Code Section 53601 and by the Treasurer's Statement of Investment Policy.

REVERSE REPURCHASE AGREEMENTS

The Treasury shall not engage in any form of leverage for the purpose of enhancing portfolio yield. There shall be no entry into reverse repurchase agreements except for temporary and unanticipated cashflow requirements that would cause the Treasurer to sell securities at a principal loss. Any reverse repurchase agreements are restricted pursuant to Code Section 53601 and by the Treasurer's Statement of Investment Policy.

MITIGATING MARKET & CREDIT RISKS

Safety of principal is the primary objective of the portfolio. Each investment transaction shall seek to minimize the County's exposure to market and credit risks by giving careful and ongoing attention to the: (1) credit quality standards issued by the nationally recognized rating agencies on the credit worthiness of each issuer of the security, (2) limiting the concentration of investment in any single firm as noted in Schedule I, (3) by limiting the duration of investment to the time frames noted in Schedule I, and (4) by maintaining the diversification and liquidity standards expressed within this policy.

TRADING & EARLY SALE OF SECURITIES

All securities are to be purchased with the intent of holding them until maturity. However, in an effort to minimize market and credit risks, securities may be sold prior to maturity either at a profit or loss when economic circumstances, trend in short-term interest rates, or a deterioration in credit-worthiness of the issuer warrants a sale of the securities to either enhance overall portfolio yield or to minimize further erosion and loss of investment principal. Such sales should take into account the short and long term impacts on the portfolio. However, the sale of a security at a loss can only be made after first securing the approval of the Treasurer-Tax Collector.

PURCHASE OF WHEN ISSUED SECURITIES

When issued (W.I.) purchases of securities and their subsequent sale prior to cash settlement are authorized as long as sufficient cash is available to consummate their acceptance into the Treasurer's portfolio on the settlement date.

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Accordingly, in keeping with Code Sections 27013, 27133(f), and 27135, the Treasury shall deduct from pooled fund investment earnings the actual cost incurred for: retail banking services, wire transfers, custodial safekeeping charges, the pro-rata annual cost of the salaries including fringe benefits for the personnel in the Treasurer-Tax Collector's office engaged in the administration, investment, auditing, cashiering, accounting, reporting, remittance processing and depositing of public funds for investment, together with the related computer and office expenses associated with the performance of these functions. Costs are apportioned based upon average daily ending balances. Prior to gaining reimbursement for these costs, the Treasurer-Tax Collector shall annually prepare a proposed budget revenue estimate per Code Section 27013.

TREASURY OPERATIONS

Treasury operations are to be conducted in the most efficient manner to reduce costs and assure the full investment of funds. The Treasurer will maintain a policy regarding outgoing wires and other electronic transfers. Requests for outgoing transfers which do not arrive on a timely basis may be delayed. The County Treasurer may institute a fee schedule to more equitably allocate costs that would otherwise be spread to all depositors.

POLICY CRITERIA FOR AGENCIES SEEKING VOLUNTARY ENTRY

Should any agency solicit entry, the agency shall comply with the requirements of Section 53684 of the Code and adopt a resolution by the the legislative or governing body of the local agency authorizing the deposit of excess funds into the County treasury for the purpose of investment by the County Treasurer. The resolution shall specify the amount of monies to be invested, the person authorized by the agency to coordinate the transaction, the anticipated time frame for deposits, the agency's willingness to be bound to the statutory 30-day written notice requirement for withdrawals, and acknowledging the Treasurer's ability to deduct pro-rata administrative charges permitted by Code Section 27013. Any solicitation for entry into the TPIF must have the County Treasurer's consent before the receipt of funds is authorized. The depositing entity will enter into a depository agreement with the Treasurer.

POLICY CRITERIA FOR VOLUNTARY PARTICIPANT WITHDRAWALS

With the Treasury being required to maintain a 40% liquidity position at all times during the calendar year, it is anticipated that sufficient funds will be on hand to immediately meet on demand all participant withdrawals for the full dollar amounts requested without having to make any allowance or pro-rata adjustment based on the current market value of the portfolio. In addition, any withdrawal by a local agency for the purpose of investing or depositing those funds outside the Pool shall have the prior written approval of the County Treasurer.

The Treasurer's approval of the withdrawal request shall be based on the availability of funds; the circumstances prompting the request; the dollar volume of similar requests; the prevailing condition of the financial markets, and, an assessment of the effect of the proposed withdrawal on the stability and predictability of the investments in the county treasury.

POLICY ON RECEIPT OF HONORARIA, GIFTS AND GRATUITIES

Neither the Treasurer-Tax Collector nor any member of his staff, shall accept any gift, gratuity or honoraria from financial advisors, brokers, dealers, bankers or other persons or firms conducting business with the County Treasurer which exceeds the limits established by the Fair Political Practices Commission (FPPC) and relevant portions of Code Section 27133. IOC members shall be subject to the limits included in the Board of Supervisors Policy B-21.

SCHEDULE I

AUTHORIZED INVESTMENTS	DIVERSIFICATION (1)	PURCHASE RESTRICTIONS	MATURITY	CREDIT QUALITY (S&P/MOODY'S/FITCH)
U.S. Treasury notes, bills, bonds or other certificates of indebtedness	100%	N/A	Maximum 5 years	N/A
Notes, participations, or obligations issued by the agencies of the federal government	100%	N/A	Maximum 5 years	N/A
Bonds, notes, warrants or certificates of indebtedness issued by the state of CA, or local agencies, or, the County of Riverside. Registered treasury notes or bonds of any of the other 49 United States per Government Code Section 53601 (d)	15% maximum	See Schedule VI	Maximum 4 years	Long term "AA-, Aa3, AA-" or better
Local Agency Investment Fund (LAIF)	\$50 million	Maximum \$50 million per LAIF	Daily Liquidity	N/A
Commercial Paper (CP)	40% maximum	See Schedule VI	Maximum 270 days	Short term "A-1,P-1,F-1" or better
Local Agency Obligations (LAO)	2.5% maximum	Board of Supervisors approval required. Issued by pool depositors only	Maximum 3 years	Non-rated, if in the opinion of the Treasurer, considered to be of investment grade or better
CalTRUST Short Term Fund (CLTR)	1% maximum	Board of Supervisors approval required	Daily liquidity	NR / Portfolio managed pursuant to California Government Code § 53601 & 53635
Negotiable CD's (NCD'S) issued by national or state chartered banks or a licensed branch of a foreign bank	25% maximum	See Schedule VI	Maximum 1 year	Short term "A-1,P-1,F-1" or better
Collateralized Time Deposits (TCDD)	2% maximum	See Schedule IV	Maximum 1 year	N/A
Repurchase Agreements (REPO) with 102% collateral restricted to U.S. Treasuries, agencies, agency mortgages, CP, BA's	40% max, 25% in term repo over 7 days. No more than 20% w/one dealer in term repo	Repurchase agreements to be on file	Maximum 45 days	Short Term "A-1, P-1, F-1" or better If "A-2, P-2, F2" then overnight only
Reverse Repurchase Agreements on U. S. Treasury & federal agency securities in portfolio	10% maximum	For temporary cash flow needs only.	Max 60 days with prior approval of Board of Supervisors	N/A
Medium Term Notes (MTNO) or Corporate Notes	20% maximum	See Schedule VI	Maximum 3 years	"AA, Aa2, AA" minimum if under 1 year
Union Bank Government Managed Rate Account (GMRA)	10%	N/A	Daily Liquidity	Fully collateralized
Money Market Mutual Funds (MMF) that invest in eligible securities meeting requirements of California Government Code	20% maximum	Registered with SEC No NAV adjustments No front end loads See Schedule V	Daily liquidity	Long Term "AAA" (2 of 3 nationally recognized rating services)

(1) Whichever is greater.

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POLICY CRITERIA FOR SELECTION OF BROKER/DEALERS SCHEDULE III

1. The County Treasurer has elected to limit security transactions as mentioned in Schedule II. Accordingly, the financial institution must confirm that they are a member of the Financial Industry Regulatory Authority (FINRA), registered with the Securities & Exchange Commission (SEC), and possess all other required licenses. The Treasurer is prohibited from the selection of any broker, brokerage, dealer, or securities firm that has, within any consecutive 48-month period following January 1, 1996, made a political contribution in an amount exceeding the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the local treasurer, any member of the governing board of the local agency, or any candidate for those offices.
2. The County Treasurer's intent is to enter into long-term relationships. Therefore, the integrity of the firm and the personnel assigned to our account is of primary importance.
3. The firm must specify the types of securities it specializes in and will be made available for our account.
4. It is important that the firm provide related services that will enhance the account relationship which could include:
 - (a) An active secondary market for its securities.
 - (b) Internal credit research analysis on commercial paper, banker's acceptances and other securities it offers for sale.
 - (c) Be willing to trade securities for our portfolio.
 - (d) Be capable of providing market analysis, economic projections, and newsletters.
 - (e) Provide market education on new investment products, security spread relationships, graphs, etc.
5. The firm must be willing to provide us annual financial statements.
6. The County Treasurer is prohibited from the establishment of a broker/dealer account for the purpose of holding the County's securities. All securities must be subject to delivery at the County's custodial bank.
7. Without exception, all transactions are to be conducted on a delivery versus payment (DVP) basis.
8. The broker/dealer must have been in operation for more than 5 years, and, if requested, the firm must be willing to provide us a list of local government clients or other reference, particularly those client relationships established within the State of California.

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POLICY CRITERIA FOR ENTERING INTO A MONEY MARKET FUND SCHEDULE V

Shares of beneficial interest issued by diversified management companies, also known as mutual funds, invest in the securities and obligations authorized by Code Sections 53601.7(10). Approved mutual funds will be registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et. seq.) and shall meet the following criteria:

1. The fund must have a “AAA” ratings from two of the nationally recognized rating services: Moody’s, Fitch, Standard & Poor’s and the fund must maintain daily, a principal per share value of \$1.00 per share.
2. The fund’s prospectus cannot allow hedging strategies, options or futures.
3. The fund must provide a current prospectus before participation in the fund and provide copies of their portfolio reports and shall provide at least at month-end, a complete listing of securities within the fund’s portfolio.



COLLEGE
of the DESERT

Capital Projects Report

to the

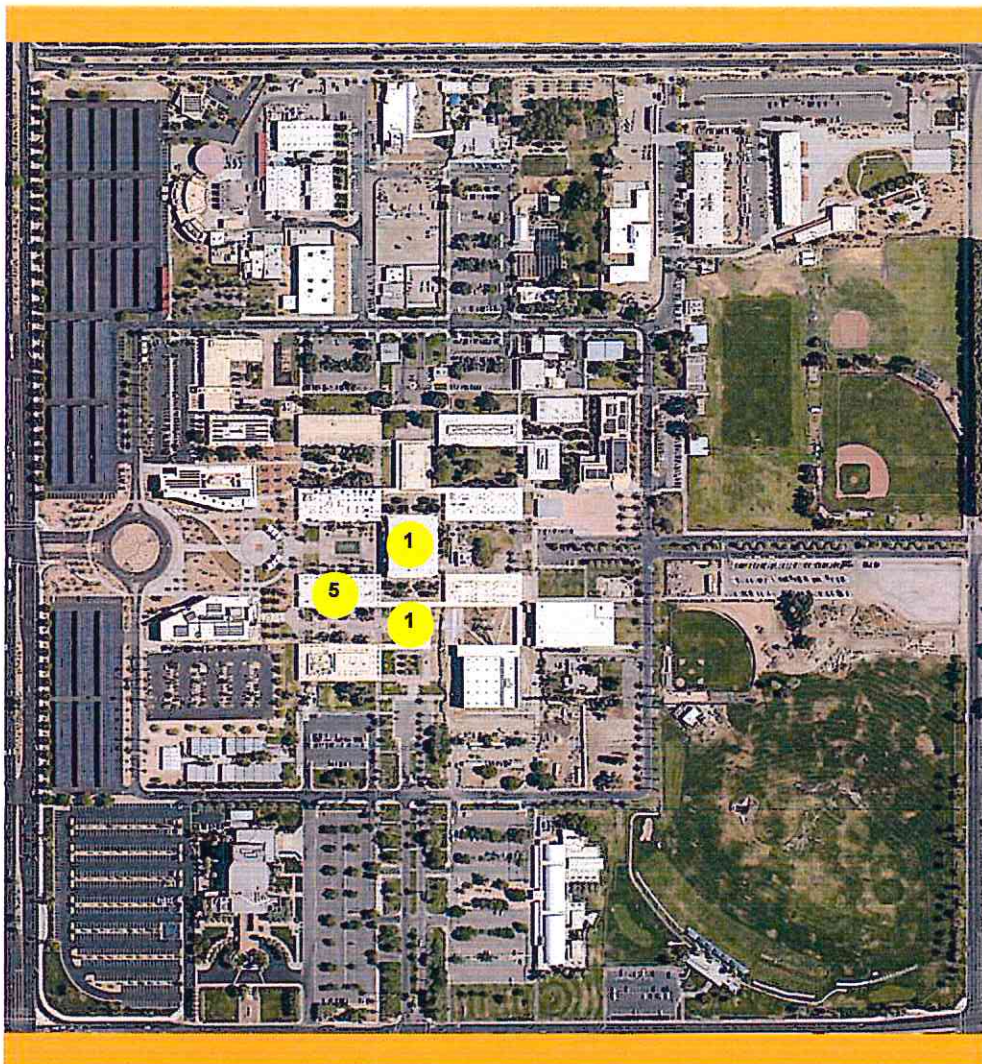
Board of Trustees

March 18, 2016

MAAS

Projects in Programming & Design

- 1 Central Campus Redevelopment
- 2 Mecca-Thermal Campus Expansion (Not Shown)
- 3 WVC-Palm Springs (Not Shown)
- 4 Indio Retail/Classroom Tenant Improvement (Not Shown)
- 5 Administration Building Renovation



CENTRAL CAMPUS REDEVELOPMENT

PROJECT STATUS REPORT

DESIGN

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** MAAS
Ellen Garrett
- **Architect** LPA Architects
Irvine, CA
- **Construction Manager** Gilbane
San Diego, CA



Fast Facts

Complete renovation of the HILB and 'C' Buildings. The renovations will prepare spaces to consolidate all Library & Learning Resource Center operations to the center of campus.

- **Total Project Budget** \$36,122,168
- **Project Square Footage (GSF)**
 - Hilb 38,926 SF
 - Bldg. C 6,326 SF
- **Funding Source** Measure B
- **Construction Start** Summer 2017
- **Targeted Completion** Spring 2019

Sustainable Features

- Will be designed to LEED standards

Project Update

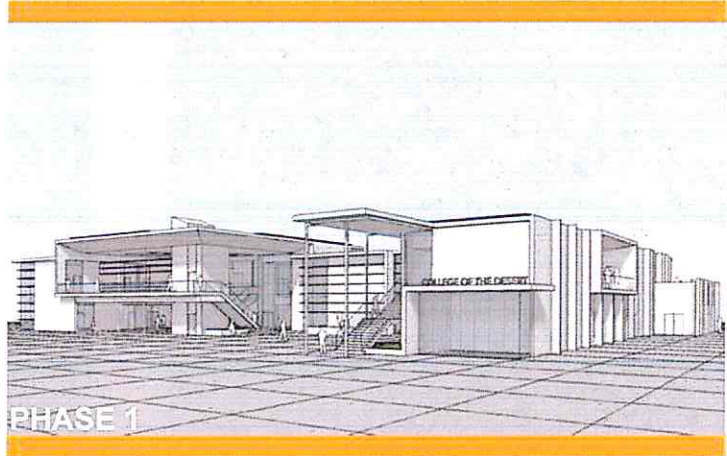
- Currently in Design Development

WEST VALLEY CAMPUS - PALM SPRINGS

PROJECT STATUS REPORT

DESIGN

- Address 2365 E. Tahquitz Canyon Way
Palm Springs, CA 92262
- Project Manager MAAS
Ellen Garrett
- Architect HMC Architects
Ontario, CA
- Construction Manager TBD



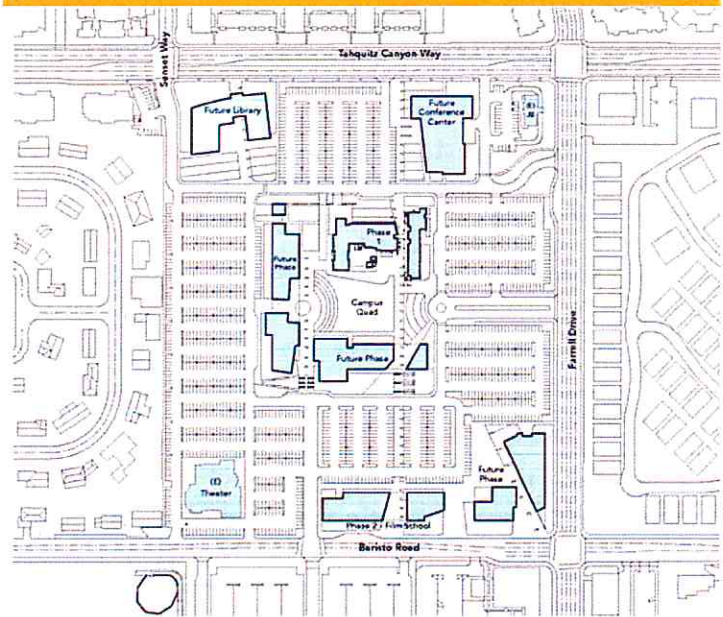
Fast Facts

Establish West Valley Campus in Palm Springs. Phase 1 includes Culinary Arts Center learning environment.

- Total Project Budget\$37,642,545
- Project Square Footage (GSF) . 50,000 SF
- Funding Source Measure B & RDA
- Construction Start TBD
- Targeted Completion..... TBD

Project Update

- Environmental Impact Report (EIR) and the Campus Master Plan are published and available for public review at the COD Administration Office and the Bond Office.
- The forty-five day comment period will end 03/07/2016.
- EIR and Master Plan to be submitted to April Board.



MAAS

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of the
DESERT

ADMINISTRATION BUILDING RENOVATION

PROJECT STATUS REPORT

DESIGN

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager MAAS
Ellen Garrett
- Architect HMC Architects
Ontario, CA
- Construction Manager TBD



Fast Facts

The Administration Building shall be renovated to include new spaces for Adjunct Faculty, Human Resources and Fiscal Services. The scope shall also include a V.P. Office and Administrative areas. Required administrative support spaces, accessible restrooms, employee break room, storage and potential relocation of the centralized IT function will also be addressed.

- Total Project Budget TBD
- Project Square Footage (GSF) 11,500 SF
- Funding Source Measure B
- Construction Start TBD
- Targeted Completion..... TBD

Project Update

- Holding

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

<u>COMPLETED PROJECTS</u>	<u>Budget</u>		<u>Expense</u>
	<u>Bond + Other</u>	<u>Bond + Other</u>	<u>Balance</u>
Ag Science Project	\$105,804	\$105,804	\$0.00
Alumni Centre	\$2,714,816	\$2,714,816	\$0.00
Aquatics Swimming Pool Demolition	\$310,103	\$310,103	\$0.00
Barker Nursing Complex	\$10,973,913	\$10,973,913	\$0.00
Burn Tower	\$2,875,267	\$2,875,267	\$0.00
Business Building Renovation	\$4,598,036	\$4,598,036	\$0.00
Campus IT Infrastructure	\$2,498,904	\$2,498,904	\$0.00
Campus Standards & Design	\$615,343	\$615,343	\$0.00
Carol Meier Lecture Hall Roof Repair	\$317,728	\$317,728	\$0.00
Central Annex Village	\$2,308,330	\$2,308,330	\$0.00
Central Campus Redevelopment Planning - Original Phase I	\$1,427,832	\$1,427,832	\$0.00
Central Plant	\$13,127,485	\$13,127,485	\$0.00
Central Plant MBCx	\$3,335,803	\$3,335,803	\$0.00
Contractor Lay Down Area	\$724,890	\$724,890	\$0.00
CSSC Second Floor Renovation	\$148,060	\$148,060	\$0.00
Culinary Kitchen	\$410,529	\$410,529	\$0.00
Date Palm Removal	\$311,447	\$311,447	\$0.00
Demo Central Annex / Cooling Tower	\$336,262	\$336,262	\$0.00
Desert Hot Springs	\$1,140	\$1,140	\$0.00
Diesel Mechanics Flooring	\$14,154	\$14,154	\$0.00
Dining Facility Renovation	\$5,399,910	\$5,399,910	\$0.00
Facilities Yard Improvement	\$416,825	\$416,825	\$0.00
Imaging	\$399,540	\$399,540	\$0.00
Indio Campus	\$24,123,997	\$24,123,997	\$0.00
Mecca-Thermal Interim Modulars	\$9,913,929	\$9,913,929	\$0.00
Mecca-Thermal Septic Sewer System	\$288,401	\$288,401	\$0.00
Monterey Entrance	\$5,417,239	\$5,417,239	\$0.00

CURRENT PROJECTS

PROJECT ALLOCATION BUDGET

<u>CURRENT PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Applied Sciences	\$12,157,261	\$12,125,682	\$31,579
Athletic Facilities	\$24,765,238	\$24,616,486	\$148,752
Berger Faculty Innovation Center	\$349,000	\$349,000	\$0
Campus Electronic Sign	\$300,000	\$20,891	\$279,109
Campus Energy Monitoring	\$295,801	\$289,188	\$6,612
Central Campus Redevelopment	\$36,122,168	\$975,226	\$35,146,942
Child Development Center	\$6,067,263	\$6,066,890	\$373
Communication Building	\$20,259,662	\$20,258,662	\$1,000
Cravens Student Services Center	\$22,961,048	\$22,954,847	\$6,201
Indio Campus - Retail Space	\$1,663,800	\$167,555	\$1,496,245
Infrastructure Upgrade - Ph III	\$11,732,136	\$11,729,639	\$2,498
Math Science Technology Center	\$24,347,061	\$24,302,860	\$44,201
Mecca/Thermal Campus Expansion	\$29,700,000	\$243,612	\$29,456,388
RDA Small Maintenance Projects	\$1,645,893	\$1,568,924	\$76,969
Relocations Project	\$766,879	\$568,049	\$198,830
Road Repair & Weatherproofing	\$1,285,539	\$1,170,172	\$115,367
Site Remediation	\$387,000	\$318,301	\$68,699
Soils Contingency	\$101,500	\$0	\$101,500
Visual Arts Building	\$8,465,353	\$8,443,350	\$22,003
West Valley Palm Springs	\$38,039,570	\$397,025	\$37,642,545
SUB TOTAL	\$241,412,171	\$136,566,359	\$104,845,812

UPCOMING EVENTS . . .

- No Events Currently Scheduled