



Agenda

Desert Community College District Board of Trustees
43-500 Monterey Ave., Palm Desert, CA 92260

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: FRIDAY, OCTOBER 23, 2015
TIME: 3:00 P.M.
LOCATION: 61-120 BUCHANAN STREET, MECCA, CA 92274
CLASSROOM C2, MECCA-THERMAL CAMPUS

Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the President as soon in advance of the Board meeting as possible.

For the convenience of the public, regular meetings of the Board of Trustees are transmitted live via "video stream" from the District's website, www.collegeofthedesert.edu. This is a non-interactive format allowing viewers to hear the discussion and view the Board of Trustees during the meeting. Archived video of some prior meetings is also available. The minutes of the meetings of the Board of Trustees are the official record of the actions of the Board.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

II. AGENDA:

A. BOARD MEETING AGENDA: Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a 2/3 vote of the Board, or (if less than 2/3 of the members are present, a unanimous vote of those present), that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified.

B. CONFIRMATION OF AGENDA: Approve the agenda of the Regular Meeting of October 23, 2015 with any additions, corrections, or deletions.

III. CLOSED SESSION: 3:05 p.m. to 4:45 p.m., and/or following the open session if additional time is needed.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time the board shall reserve time after the public meeting to continue discussion.

- 1. CONFERENCE WITH LABOR NEGOTIATOR,** Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon

2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:**

Section 54956.9 (d)(2/3/4) Specify number of potential cases: 3

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 019, 502 190 020, 611 212 007, 611 212 008, 611 212 039, 611 212 019, 611 212 009, 611 212 040, 611 212 012, 611 212 032, 611 212 033, 611 212 034, 641 261 020 0

Agency Negotiator or Designee: Dr. Joel Kinnamon

4. **PERSONNEL**

a. **DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT**

(Government Code Section 54957)

- Vice President of Administrative Services
- Superintendent/President

b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

- Superintendent/President

IV. **OPEN SESSION** (5:00 p.m.)

Closed session report (if any)

V. **PUBLIC UPDATES** – Dr. Joel L. Kinnamon, President/Superintendent

- Introduction of Supervisor John Benoit

VI. **INTRODUCTION OF STAFF**

VII. **APPROVE THE MINUTES OF:**

Regular meeting of August 19, 2015 ([Details on COD Website](#))

Regular meeting of September 18, 2015 ([Details on COD Website](#))

VIII. **REPORTS**

- A. ASCOD
- B. COLLEGE OF THE DESERT FOUNDATION
- C. ACADEMIC SENATE
- D. C.O.D.F.A.
- E. C.O.D.A.A.
- F. C.S.E.A.
- G. GOVERNING BOARD
- H. SUPERINTENDENT/PRESIDENT

- IX. PUBLIC COMMENTS: PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM SHOULD COMPLETE THE "REQUEST TO ADDRESS THE BOARD" FORM AND PRESENT IT TO THE SECRETARY. PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM MAY DO SO AT THIS TIME. THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON AND 15 MINUTES PER TOPIC, UNLESS FURTHER TIME IS GRANTED BY THE BOARD.**

Reading of Proclamations

1. **Proclamation: International Education Week** – read by Vinicius Marcelino Rocha, International Club President
2. **Proclamation: Phi Theta Kappa Week** – Guillermo Becerra, Phi Theta Kappa President, and Jeffrey Wolfe, Phi Theta Kappa Vice-President
3. **Proclamation: National Native American Heritage Month** – read by Dr. Joel L. Kinnamon, President/Superintendent

X. STUDY SESSION

- Mecca/Thermal Update

- XI. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.**

A. BOARD OF TRUSTEES

1. Proclamation: International Education Week
2. Proclamation: Phi Theta Kappa Week
3. Proclamation: National Native American Heritage Month

B. HUMAN RESOURCES

1. Personnel Items
2. New/Revised Job Descriptions
3. Classified Leave of Absence
4. Initial Proposal DCCD & CSEA

C. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll
5. Out-of-State Travel

6. Amendment to a Contract – Measure B Bond Project
7. Notice of Completion – Measure B Bond Project
8. 2015-2016 CCFS-311Q/Quarterly Financial Status Report
9. Budget Transfers

D. STUDENT SUCCESS & STUDENT LEARNING

1. Approval of Curriculum Modification for Fall 2016

XII. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. BOARD OF TRUSTEES

1. Approval of Emeritus Status – Revision for Dr. Douglas MacIntire

C. PRESIDENT

1. Member-At-Large East Valley Representative on the Citizens' Bond Oversight Committee

D. ADMINISTRATIVE SERVICES

1. 2014-2015 CCFS-311/Annual Financial and Budget Report
2. Designation of Off-Site Location

E. STUDENT SUCCESS/ STUDENT LEARNING

1. Math Curriculum Modifications for Fall 2015

XIII. INFORMATION

1. 2013-2014 Auxiliary Services Audit Report

XIV. CLOSED SESSION (CONT'D if needed)

XV. ADJOURN



**COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
61-120 BUCHANAN STREET, MECCA, CA 92274
CLASSROOM C2, MECCA-THERMAL CAMPUS
FRIDAY, OCTOBER 23, 2015
3:00 PM**

- I. CALL TO ORDER** - Chair Stefan called the meeting to order at 3:00 pm and asked Trustee O’Neill to lead the pledge of allegiance.

Dr. Kinnamon – Dr. Kinnamon conducted the roll call:

- Trustee Broughton
- Trustee O’Neill
- Trustee Stefan
- Trustee Sanchez-Fulton (late entry)
- Trustee Wilson
- Student Trustee Escobar (arrival 5:30 pm due to attending class)

- Parliamentarian – Carlos Maldonado (excused absence)
- Recorder – Angela Walton

II. BOARD MEETING AGENDA

Confirmation of Agenda: Approve the agenda of the Regular Meeting of October 23, 2015 with any additions, corrections, or deletions.

Chair Stefan announced that there were two small corrections in Human Resources Consent Item #1, Personnel Items, and the corrected consent item was provided to the public and the trustees.

There were no more changes to the agenda. The agenda stands approved as amended.

At this time, President Kinnamon introduced Tula Marin, TRiO/DSPS Director, and Tony Clerc, Director of TRiO/Veterans Services, to the Board of Trustees.

III. CLOSED SESSION (3:05 – 4:45 pm)

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon

2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:**
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Agency Negotiator or Designee: Dr. Joel Kinnamon

4. **PERSONNEL**

a. **DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT**

(Government Code Section 54957)

- o Vice President of Administrative Services
- o Superintendent/President

b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

- o Superintendent/President

IV. OPEN SESSION – (5:09 pm)

Closed Session report – In closed session, a motion was made by Trustee Broughton, seconded by Trustee Sanchez-Fulton, to authorize President Kinnamon to amend the contract for Vice President of Administrative Services, Lisa Howell, extending through June 30, 2019, with vested benefits. The motion carried unanimously with 5 members voting in favor, 0 members voting against, 0 abstentions. Motion carried 5 to 0.

In closed session, a motion was made by Trustee O’Neill, seconded by Trustee Sanchez-Fulton, to authorize President Kinnamon to extend an offer of employment for an Interim Vice President of Student Success. The motion carried unanimously with 5 members voting in favor, 0 members voting against, 0 abstentions. Motion carried 5 to 0.

V. PUBLIC UPDATES

President Kinnamon introduced Supervisor John Benoit, who requested addressing the Board of Trustees. Supervisor Benoit thanked the trustees for the services of the COD and thanked the Board for electing to have their October Board meeting at the Mecca/Thermal campus.

Dr. Kinnamon addressed the recent tragedies at community colleges that have occurred and reported that COD is actively assessing its security and safety measures. President Kinnamon stated that the events have heightened COD’s awareness and made COD staff assess COD facilities and protocols, and the COD safety team has been busy over recent weeks performing drills and updating safety plans.

VI. **INTRODUCTION OF STAFF** – Tula Marin, TRiO/DSPS Director, and Tony Clerc, Director of TRiO/Veterans Services were introduced prior to Closed Session.

VII. **APPROVE THE MINUTES OF:**

Minutes of the regular meetings of August 19, 2015 and September 18, 2015:

Corrections: Trustee Sanchez-Fulton asked to have included in her September Board report that she thanked Zerryl Becker for her work in organizing Flex activities and that she attended several Flex workshops.

There were no further corrections noted, and the minutes stand approved with these corrections.

VIII. **REPORTS**

- A. **ASCOD (Associated Students of College of the Desert)** – Jose Rodriguez, ASCOD Independent Senator, was present and provided a brief report.
- B. **College of the Desert Foundation** – No report. Trustee Broughton stated that she would like to provide a brief report on the Foundation as she is serving as the trustee representative of the Foundation Board.
- C. **Academic Senate** – Dr. Kelly Hall was present and provided a brief report.
- D. **CODFA (College of the Desert Faculty Association)** – No report.
- E. **CODAA (College of the Desert Adjunct Association)** – Cathy Levitt was present and provided a brief report.
- F. **CSEA (California School Employees Association)** – No report.

G. GOVERNING BOARD

Student Trustee Escobar – Student Trustee Escobar commented that she was pleased to see the turnout for this meeting. She reported that she attending the MESA Science Day and as a result of that event, a teacher from East Valley who also attended Science Day now wants to emulate and implement this program at their school. Student Trustee Escobar reported that she attended the ASCOD tailgate party during homecoming, and apologized for being late to the Board meeting due to attending her organic chemistry class.

Trustee Broughton – Trustee Broughton thanked everyone for coming out to the Mecca/Thermal campus for the Board meeting and thanked Dr. Hall for her report. Trustee Broughton commented that she is excited at the prospect of having a College of the Desert sign placed on the highway, and thanked VP Lisa Howell for her work on that project. Trustee Broughton stressed the importance of having a college campus in that area of the valley and that the high school capture rate may be improved by having college facilities that are closer to home. Trustee Broughton thanked Supervisor Benoit for attending the meeting, and thanked the community members present. Trustee Broughton commented that she had been recently contacted by a community member going back to school to take an English class, and that the student is thrilled and

encouraged by COD instructor and the staff. She also thanked everyone who encourages the students and those of us who assist students getting back into school. Trustee Broughton commented that the publicity for this meeting was very well done, and the community was happy to hear that a meeting was being held at this location. Trustee Broughton briefly addressed the Moment of Silence that was observed regarding the recent community college tragedies.

Trustee O'Neill – Trustee O'Neill thanked everyone for coming out, especially Supervisor Benoit. Trustee O'Neill offered his congratulations to the Performing Arts Department on receiving their recent theater arts award. He thanked Tim Nakamura, Interim Director of the Public Safety Academy, for the recent Great Shakeout drill conducted on COD's campus. Trustee O'Neill stated that he is impressed with the types of programs coming through PACE program and is happy to see opportunities expanding for all students. Trustee O'Neill reported that he serves on the Health and Welfare Committee, and they are looking at providing retirees and those considering retirement more comprehensive information regarding available options. He thanked VP Diane Wirth for her role and leadership on this committee. Trustee O'Neill commented that the Job Center is a great accomplishment and that he is pleased that it is going forward. Trustee O'Neill mentioned that he recently took a trip to his hometown and recounted a conversation he had 50 years ago with a coworker who encouraged him to pursue his college education, and reaffirmed that the work COD is doing in the community will change the lives of its students.

Trustee Wilson – Trustee Wilson welcomed everyone to the Mecca campus, and thanked Supervisor Benoit for attending the meeting. Trustee Wilson acknowledged Margit F. Chiriaco Rusche and thanked her for attending tonight's meeting. On September 22, Trustee Wilson attended a Citizen's Oversight Committee meeting, and on September 23 she attended the SCRAP Gallery Exhibit at the Marks Art Gallery. Trustee Wilson reported that she sits on the COD Friends of the Library board, and they recently unveiled their new website. Trustee Wilson also serves on the JFK Memorial Foundation board which is affiliated with the Ophelia Project. Trustee Wilson thanked COD allowing the Ophelia Project to have their recent training program in the Cravens Student Success Center. On October 9, Trustee Wilson attended the Riverside County Childcare Consortium and thanked COD for hosting the event. Trustee Wilson also recently attended the Association of Community College Trustees (ACCT) Congress in San Diego, and is working on completing her trusteeship program through the Community College League of California. Trustee Wilson also reported that Jim Hummer, President of the Foundation, and his executive assistant Kippy LaFlame gave a presentation at the ACCT conference, and reported that the Foundation has led a successful campaign.

Trustee Sanchez-Fulton – Trustee Sanchez-Fulton thanked Supervisor Benoit for coming. Trustee Sanchez-Fulton congratulated the University Transfer Center team for their recent University Transfer Fair at the Hilb Building. Trustee Sanchez-Fulton reported that she attended the Palm Springs Unified Career Fair, where several COD staff members were speaking with high school students. On October 22, she participated in a college readiness trustee chat that was hosted by Palm Springs Unified, Desert Hot

Springs High School, Painted Hills Middle School, Desert Springs Middle School, and Riverside County Family Resource Center. During this event, discussions around obstacles of getting into college were done in English and Spanish. Trustee Sanchez-Fulton reported that she has spoken with many employers in the area and they are impressed with the COD employment hub. On October 9 & 10, Trustee Sanchez-Fulton attended the Southern California Latino Leadership Academy 2.0, and recently completed her AB 1234 Ethics Training. She also participated in a panel discussion sponsored by Hispanics Organized for Political Equality (HOPE) and California Women's Leadership, an organization dedicated to training young women who wish to become involved in public service. She thanked Mayor Lupe Ramos, Councilwoman Betty Sanchez-Fulton, and several other community leaders. Trustee Sanchez-Fulton attended the Water and Energy Conference through CVEP and met members of the REAL Academy. Trustee Sanchez-Fulton stated that she met a community member whose son is in the MESA program, and she commented on how much the program has positively impacted his life. Trustee Sanchez-Fulton also briefed the Board on the Men of Color in Education Workshop that she attended along with Dr. Kinnamon during the ACCT Congress in San Diego, and Dr. Kinnamon stated that he will provide comments on that workshop during his report. Trustee Sanchez-Fulton apologized for arriving late to the Board meeting and thanked everyone for attending the meeting at the Mecca/Thermal campus.

At this time, Trustee Broughton reported that the Foundation is excited about the Job Center. There are six events planned for the year that are and both friendraisers and fundraisers, and the first event will be the Welcome Back event to be held on Sunday, November 15, 4-6 pm, and will be held in the COD gymnasium. Trustee Broughton commended the Foundation and Dr. Kinnamon on their collective leadership and being responsive to the needs of our faculty and students.

Trustee Stefan – Trustee Stefan commented that she is pleased to be having the meeting at the Mecca/Thermal campus, and reported that great news will be coming during the study session. She thanked Supervisor Benoit for attending the meeting, and stated that she is pleased to see the turnout. Trustee Stefan reported that she attended the ACCT Conference in San Diego with two other trustees, and she sees that big changes are coming for community colleges, especially with reaching out to potential students in lower grade levels. Trustee Stefan reminded the trustees with regard to trustee trainings, webinars are a less expensive option and can be utilized at any time. She requested that the trustees become engaged in webinars and sharing the information with the other trustees. Trustee Stefan again welcomed everyone to the Mecca/Thermal campus.

H. SUPERINTENDENT/PRESIDENT

Dr. Kinnamon reported that he has met with representatives of the Clinton Health Care Initiatives Program to discuss a collaborative they are exploring that will address the unique needs in this community, which may include challenges for our veterans, mental health, and sexual health. They are continuing to explore the possibility of becoming partners with the Clinton Health Care Initiatives Program as a national partner, and Dr. Kinnamon would like to conduct an assessment of COD to determine the needs and resources to be utilized from their association. President Kinnamon reported that COD won its homecoming game, and with regard

to enrollment management, the deans and department chairs have been expanding the schedules and finding classroom space. Dr. Kinnamon thanked the Academic Senate president, Dr. Kelly Hall, for her work on the job center initiative, and reported that Dr. Hall also co-chairs College Planning Council and works with faculty representatives on the hiring committees.

Dr. Kinnamon reported on the Men of Color in Education session during the recent ACCT conference, where the presenter spoke about cultural differences that may not be obvious as well as how gender differences affects learning. President Kinnamon stated that it is critical that we emphasize the importance of good teaching and understanding our students.

IX. PUBLIC COMMENTS

1. **Margit F. Chiriaco Rusche** – Ms. Rusche introduced the trustees to a new initiative at Coachella Valley High School, which is the Agricultural & Natural Resource Academy. As a member of the California Women for Agriculture, Ms. Rusche is requesting support from COD as well as other local colleges to develop this program and possibly collaborate on this project. Vanessa Encinias, teacher at Coachella Valley High School, reported that the Academy is currently serving 140 students and they are attempting to grow and expand, and would like to partner with local community colleges to offer students the next step into an agricultural career. There is great deal of technology and engineering involved in agricultural science, and they have been speaking with Jeff Place at COD on developing some classes.
2. **Ernie Rios** – CVEP & Thermal/Oasis Community Council – Mr. Rios welcomed the Board to the community and thanked the trustees and staff for their leadership. Mr. Rios informed the trustees that he graduated from COD, receiving a \$100 scholarship in the 8th grade from the Alumni Association. Several deans and counselors were instrumental in his college education, and because of their help Mr. Rios is now committed to helping youth in the Coachella Valley. With the assistance of Terry Green, a former COD dean, Mr. Rios reported that he helped to cofound a scholarship program called Pathways to Success program at the Coachella Valley Economic Partnership, which has provided over \$9 million dollars in scholarships to students in the region. COD students have received these scholarships as well.
3. **Proclamation: International Education Week** – read by Vinicius Marcelino Rocha, International Club President. After reading the proclamation, Mr. Rocha thanked the COD family, the athletic team and soccer coach, his girlfriend and the International Program, and informed the trustees that his father is in the audience and is attending from Brazil.
4. **Proclamation: Phi Theta Kappa Week** – Guillermo Becerra, Phi Theta Kappa President, and Yvonne Kintero, Phi Theta Kappa Secretary. Mr. Becerra reported that he was recently contacted by a representative of the White House Education Board

regarding a new program called “Heads Up America” that is striving to make community college free and accessible to everyone. Mr. Becerra was asked to contact President Kinnamon to host an event, invite alumni to speak, and possibly grow interest in high school students to attend college.

5. **Proclamation: National Native American Heritage Month** – read by Dr. Joel L. Kinnamon, President/Superintendent

STUDY SESSION

- **Mecca/Thermal Update** – Mac McGinnis, VP, MAAS Companies, Program Manager, Bond Management Offices
John Ramont, Director of Fiscal Services, and
Jessica Enders, Director of Education Centers

Mr. McGinnis introduced the presentation, which provided a complete overview of the development of the East Valley Campus at Mecca/Thermal. The project was completed in 2009 with an administration building, 4 classrooms, 1 computer classroom, restrooms, a commons area, a security office, a data room, storage, and a large parking lot. The campus will be expanded in 2016 by adding 4,320 additional square feet plus a maintenance vehicle structure, increasing the total square footage to 15,370 square feet.

Ms. Enders discussed enrollments at the East Valley campus, which was up to 1044 students in 2014-2015. Ms. Enders reported that enrollments have been steady, reporting 591 fall enrollments for the Mecca/Thermal site, and they have expanded their course offerings that include English as a Second Language Non-Credit courses. The campus now has student support services and academic support services. There will be more facility growth by Spring of 2017, with two additional classrooms, a multidisciplinary wet lab and a lab preparation room.

Mr. Ramont addressed the existing bus lines that are available through the SunLine Transit Agency to this area of the valley. Line 91 covers Indio, Coachella, Thermal, Mecca and Oasis. Line 95 covers Indio, Coachella, Mecca and North Shore. The U-Pass is a pilot project that is under development, and is being designed to provide bus services to other activities for students including employment and leisure.

Trustee Wilson asked if there will be a cafeteria or food options for the students. Ms. Enders reported that currently there are vending machines with foods that can be warmed, and they are looking into healthier options. Trustee Wilson asked about the possibility of having food trucks, and Ms. Enders stated she will explore that option. Chair Stefan and the Board thanked them for their presentation.

Trustee Wilson thanked Trustee Broughton for continuing to speak up for this area, and asked for more information about the bus program, which Mr. John Ramont reported he will provide. The Board briefly discussed community uses of the campus.

Architect Ken Salyer of HMC Architects provided the schematic design of the campus expansion, reporting that the anticipated date of completion is December 2016. Lab will be utilized for biology and chemistry, as well as some art classes. A nationally known lab planner has been instrumental in the lab design.

At this time, Larry Salas requested addressing the Board of Trustees, commenting he is grateful for what is occurring in this end of the valley, as well as having a transportation system in place.

Student Trustee Escobar stressed the importance of signage for this area, and that she is happy to hear the biology lab is coming to this area. She also stated that campus expansions are important and vital in bringing students back to the Coachella Valley.

X. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

1. Proclamation: International Education Week
2. Proclamation: Phi Theta Kappa Week
3. Proclamation: National Native American Heritage Month

B. HUMAN RESOURCES

1. Personnel Items
2. New/Revised Job Descriptions
3. Classified Leave of Absence
4. Initial Proposal DCCD & CSEA

C. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll
5. Out-of-State Travel
6. ~~Amendment to a Contract – Measure B Bond Project~~ *Pulled for discussion*
7. Notice of Completion – Measure B Bond Project
8. 2015-2016 CCFS-311Q/Quarterly Financial Status Report
9. Budget Transfers

D. STUDENT SUCCESS & STUDENT LEARNING

1. Approval of Curriculum Modification for Fall 2016

Trustee Broughton requested pulling Administrative Services Consent Item 6: Amendment to a Contract – Measure B Bond Project.

Motion: Motion by Trustee O’Neill, seconded by Trustee Broughton to approve the consent agenda as amended.

Discussion: None

Vote:

Yes: Becky Broughton, Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: None

Abstain: None

The motion carried unanimously.

XI. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

Administrative Services Consent Item 6: Amendment to a Contract – Measure B Bond Project.

Motion: Motion by Trustee Broughton, seconded by Trustee O’Neill to approve Administrative Services Consent Item 6 Amendment to a Contract – Measure B Bond Project.

Discussion - Trustee Broughton asked for an overview on the Indio Retail Project for the public’s information. John Ramont discussed the necessity for the reconfiguration of the doors of the breezeways that was done to improve the utilization and marketability of the space.

Vote:

Yes: Becky Broughton, Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: None

Abstain: None

The motion carried unanimously.

B. BOARD OF TRUSTEES

1. Approval of Emeritus Status – Revision for Dr. Douglas MacIntire

Motion: Motion by Trustee Broughton, seconded by Trustee O’Neill to approve the revision of Dr. MacIntire’s Emeritus status to reflect the addition of Computer Science.

Discussion – Chief Stefan asked for information, and Dr. Kinnamon reported that this update is a recommendation from the Academic Senate. Dr. MacIntire has additional credentials and they are requesting to have him appropriately recognized in his Emeritus status.

Vote:

Vote:

Yes: Becky Broughton, Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: None

Abstain: None

The motion carried unanimously.

C. PRESIDENT

1. Member-At-Large East Valley Representative on the Citizens’ Bond Oversight Committee

Motion: Motion by Trustee O’Neill, seconded by Trustee Wilson to approve Mr. Steven C. Bayard as the Member-At-Large East Valley Representative for the vacant position on the Citizens’ Bond Oversight Committee.

Discussion - Trustee Sanchez-Fulton inquired if this was this an open position, to which Dr. Kinnamon responded that is was, and the process to be followed is detailed in the bylaws.

Vote:

Vote:

Yes: Becky Broughton, Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: None

Abstain: None

The motion carried unanimously.

D. ADMINISTRATIVE SERVICES

1. 2014-2015 CCFS-311/Annual Financial and Budget Report

Motion: Motion by Trustee Sanchez-Fulton, seconded by Trustee Wilson to approve the 2014-2015 CCFS-311/Annual Financial and Budget Report.

Discussion – Mr. Ramont stated that this report presents our closing numbers for the year, and the numbers came very close to what was projected. Mr. Ramont briefly explained the 50% law,

which states that at least 50% has to be spent on class supplies, and COD came in at 51.28%, which clearly illustrates COD's commitment.

Vote:

Vote:

Yes: Becky Broughton, Michael O'Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: None

Abstain: None

The motion carried unanimously.

2. Designation of Off-Site Location

Motion: Motion by Trustee Broughton, seconded by Trustee O'Neill to approve the use of the Indio Performing Arts Center (IPAC) located at 45175 Fargo Street, Indio, CA 92201, as an off-site location for COD classes beginning in Spring of 2016.

Discussion - Trustee Broughton commented that this represents the work of professors and administrators reaching out to the Indio community to determine how we can work together better. She commended the work of all in this cooperative effort, and stated that she feels that COD is now becoming a part of Indio. Trustee Wilson asked if COD provided tax funds, and Mr. Ramont confirmed that COD did as part of the new market tax credit.

Vote:

Vote:

Yes: Becky Broughton, Michael O'Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: None

Abstain: None

The motion carried unanimously.

E. STUDENT SUCCESS/ STUDENT LEARNING

1. Math Curriculum Modifications for Fall 2015

Motion: Motion by Trustee O'Neill, seconded by Trustee Wilson to approve the Math Curriculum Modifications for Fall 2015.

Discussion - Trustee O'Neill thanked Professor Tabor for her detailed report on the math curriculum and stated that he is anxious to see what happens with this program. Student Trustee Escobar asked for background on this topic, which President Kinnamon provided. There were studies conducted on the impacts of this type of math model on students, and on the success rates

of the math model that was being proposed, and at that time, the Board did not approve it. The trustees requested more information on staffing, courses, examples other successful models, as well as evidence that the changes will improve student success. The questions submitted from the Board went to the math department, and a report was provided to the Board in December 2014. At that time, the Board declined to approve the curriculum.

If the curriculum is approved, it will be submitted to the Chancellor's office. Trustee Broughton stated that she hopes the Board will receive feedback on these programs affect the students, and that she is interested in how COD will assist students through this process. Trustee Broughton also commented that knowing these answers helps the trustees communicate with their constituents, and she thanked all who took time to investigate this matter. Trustee O'Neill stated that Professor Tabor identified a potential negative impact on students, and wants everyone to be aware the issues as COD journey's through the process.

Vote:

Vote:

Yes: Becky Broughton, Michael O'Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: None

Abstain: None

The motion carried unanimously.

XII. INFORMATION

Administrative services

1. 2013-2014 Auxiliary Services Audit Report

This item was provided as information.

XIII. FUTURE AGENDA ITEMS

1. Trustee Broughton requested that the auditor presents on the audit report at a later meeting.
2. Trustee Sanchez-Fulton requested an update on the Desert Hot Springs campus, and asked staff to investigate the possibility of installing charging stations on campus.

XIV. ADJOURN – 7:28 pm



By: Aurora Wilson, Clerk

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 10/23/2015

ITEM #: 1

AREA: Human Resources

- | |
|---|
| <input checked="" type="checkbox"/> CONSENT |
| <input type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: PERSONNEL ITEMS

A recommendation is made that the Board of Trustees approves the following list of Personnel Items:

Name	Position	Department	Effective
Appointments: Classified			
Rosemarie Acosta	A & R Technician	A & R	9/23/2015
Lois Benda	ISA Math (PT)	Math	8/17/2015
Michael Gayle	IT Technician	IT	9/28/2015
Robert McKay	IT Technician	IT	9/2/2015
Patricia Renna	Accounting Specialist	Fiscal Services	10/8/2015
Appointments: Leadership			
Antoine Clerc	Director TRiO Veterans	TRiO	10/12/2015
Tula Marin	Director, TRiO DSPS	DSPS	9/28/2015
Classified: Change in Assignment			
Monica Cabrera	Grant Support Asst.	Upward Bound	9/1/2015
Ricardo Chavez-Chaidez	Secretary Bilingual ACES	ACES	9/15/2015
Faculty: Change in Assignment			
Khanh Hoang	Counselor: IEP	Int'l Ed Program	7/1/2015
Lisa McFadden	Counselor	General Counseling	7/1/2015
Faculty: Continuation/Extension of Assignment			
Tony Manzoni	Director of Golf	Auxiliary/Golf	7/1/2015
Classified: Increased Hours			
Ricardo Chavez-Chaidez	Secretary Bilingual ACES	ACES	9/15/2015
Janice Johnson	ISA-TASC	Library & Learning Resources	9/21/2015 – 12/17-2015
Classified: Temporary/Substitute			
Alejandra Aguilar	Bilingual Secretary (S)	EVC-MTC	9/21/2015 – 11/25/2015
Gabriela Gudino-Nieto	CalWORKS Specialist (T)	CalWORKS	9/21/2015 until filled
Shantee Lands	Library Specialist (S)	Library	9/22/2015 – 12/18/2015
Marissa Salomon	Outreach Specialist	IEESP	10/5/2015 – 12/18-2015
Classified: Transfer			
Liliana Casas	Outreach Specialist	EDGE	9/18/2015
Classified: Working out of Class			
Stephany Tellez	Info Services Specialist	Institutional Research	10/1/2015 – 11/30/2015

John Williams	Administrative Duties	Security	2/20/2015 – 10/30/2015
Faculty: Extension of Assignment			
Maria Herrera	Counselor, HSI	Counseling	10/1/2015 – 6/30/2016
Tula Marin	Coord/Counselor TRiO	TRiO EVC	9/1/2015 – 9/30/2015
Escarlet Wirth	Counselor, HSI	Counseling	10/1/2015 – 6/30/2016
Resignations/Terminations			
Katherine Brown	Sr. Office Assistant (R)	ASBU	10/8/2015
Jenna Huntzinger	Outreach Specialist (R)	EDGE	10/14/2015
Carol Munroe	ISA, ABE (R)	Comm & Humanities	7/15/2015
Rachel Paramo	Custodian (T)	M & O	9/16/2015
Crystal Rodriguez	Adjunct Faculty: EOPS (T)	EOPS	8/31/2015
Laurie Mann	Coordinator/Counselor TRiO	DSPS	9/10/2015
Tula Marin	Coordinator/Counselor TRiO	DSPS	9/25/2015
Temporary Employment Agreements w/ Faculty/Staff:			
Mark Almy	Music Sessions	Arts & Sciences	9/8/2015 – 12/18/2015
Keegan Anglim	Jazz Workshops	Arts & Sciences	10/9/2015
Keegan Anglim	Music Sessions	Arts & Sciences	9/8/2015 – 12/18-2015
Anthony Arizaga	Music Sessions	Arts & Sciences	9/8/2015 – 12/18/2015
Jennifer Banford	Head Softball Coach	Athletics	7/1/2015 – 6/30/2016
Daniel Benke	Work Experience	ASBU	9/7/2015 – 12/18/2015
George Brown	Work Experience	ASBU	9/7/2015 – 12/18/2015
Tim Bruneau	Music Sessions	Arts & Sciences	9/8/2015 – 12/18/2015
Dr. Kelly Corbin	Music Sessions	Arts & Sciences	9/8/2015 – 12/18/2015
Courtney Doussett	Coop Work Experience	Athletics	8/31/2015 – 12/18/2015
Kelly Hall	Solution Kiosk Faculty Coord	ASBU	10/12/2015 – 6/30/2016
Connie Hensley	Security Guard Training/Cert	PaCE	8/4/2015 – 8/6/2015
Robert Holmes	Solution Kiosk Faculty Mentor	ASBU	10/12/2015 – 6/30/2016
Danny Holt	Music Sessions	Arts & Sciences	9/8/2015 – 12/18/2015
George Koedel	Work Experience	ASBU	9/7/2015 – 12/18-2015
Ronald Parry	Head Women's Basketball Coach	Athletics	7/1/2015 – 6/30/2016
Monica Przygocki	Department Chair-LVN	Nursing	8/27/2015 – 12/18/2015
Scott Smith	Music Sessions	Arts & Sciences	9/8/2015 – 12/18/2015
Henry Viveros	Head Men's Basketball Coach	Athletics	7/1/2015 – 6/30/2016
John Welker	Head Baseball Coach	Athletics	8/18/2015 – 6/17-2016
Temporary Employment Agreements: Contract Workers			
Brianna Luna	Assistant Softball Coach	Athletics	9/1/2015 – 6/30/2016
Gerry Morrow	English Instruction for UB	Upward Bound	9/12/2015 – 12/31/2015

Danielle Walker	Asst Women's Basketball Coach	Athletics	8/18/2015 – 3/17-2016
Volunteers			
Steven Reylek	Automotive	ASBU	10/7/2015
Robert Sherwood	Athletics-Baseball	Athletics	9/15/2015

Administrator Initiating Item: Diane Wirth	Cabinet Review & Approval: 10/12/2015 Chair & Vice Chair Review: 10/13/2015
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Corrected Consent Item

PROCLAMATION

INTERNATIONAL EDUCATION WEEK

WHEREAS, THE FIRST INTERNATIONAL EDUCATION WEEK (IEW) WAS FIRST HELD IN 2000 AND WAS A JOINT INITIATIVE OF THE U.S. DEPARTMENTS OF STATE AND EDUCATION; AND

WHEREAS, TODAY, IEW IS CELEBRATED IN MORE THAN 100 COUNTRIES WORLDWIDE AND IS AN OPPORTUNITY TO CELEBRATE THE BENEFITS OF INTERNATIONAL EDUCATION AND EXCHANGE WORLDWIDE;

WHEREAS, EXCHANGES ARE CRITICAL TO DEVELOPING MUTUAL UNDERSTANDING AND RESPECT, BUILDING LEADERSHIP ABROAD, FOSTERING AN APPRECIATION FOR THE U.S., AND INVESTING IN THE FUTURE RELATIONSHIP BETWEEN AMERICANS AND PEOPLE AROUND THE WORLD, AND

NOW THEREFORE BE IT PROCLAIMED, THAT THE DESERT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES, FACULTY, STAFF, AND STUDENTS RECOGNIZE AND APPRECIATE THE MANY BENEFITS OF INTERNATIONAL EDUCATION; AND

BE IT FURTHER PROCLAIMED, THAT THE BOARD OF TRUSTEES OF THE DESERT COMMUNITY COLLEGE DISTRICT IS PLEASED TO ACKNOWLEDGE THE WEEK OF NOVEMBER 16 - 20, 2015 AS INTERNATIONAL EDUCATION WEEK.

BOARD OF TRUSTEES

BONNIE STEFAN
MARY JANE SANCHEZ-FULTON
AURORA WILSON
MICHAEL O'NEILL
BECKY BROUGHTON

PRESIDENT

JOEL L. KINNAMON

STUDENT TRUSTEE

TAMARA ESCOBAR

PROCLAMATION

PHI THETA KAPPA WEEK

WHEREAS, PHI THETA KAPPA WAS FOUNDED IN 1918 AS AN HONOR SOCIETY FOR STUDENTS AT TWO-YEAR COLLEGES; AND

WHEREAS, THE AMERICAN ASSOCIATION OF COMMUNITY COLLEGES RECOGNIZED PHI THETA KAPPA AS THE *OFFICIAL* HONOR SOCIETY FOR TWO-YEAR COLLEGES IN 1929; AND

WHEREAS, PARTICIPATION IN PHI THETA KAPPA HAS GROWN TO OVER 2,000,000 MEMBERS IN OVER 1 250 CHAPTERS WORLDWIDE; AND

WHEREAS, THE BETA RHO IOTA CHAPTER OF PHI THETA KAPPA AT COLLEGE OF THE DESERT IS IN ITS INAUGURAL STAGES AND ALREADY HAS WELL OVER 500 MEMBERS; AND

WHEREAS, THE WEEK OF SEPTEMBER 14 -18, 2015 IS RECOGNIZED NATIONALLY AS PHI THETA KAPPA WEEK,

NOW THEREFORE BE IT PROCLAIMED, THAT THE BOARD OF TRUSTEES OF DESERT COMMUNITY COLLEGE DISTRICT IS PLEASED TO RECOGNIZE OCTOBER 26 - 30, 2015 AS PHI THETA KAPPA WEEK AT COLLEGE OF THE DESERT.

BOARD OF TRUSTEES

BONNIE STEFAN
MARY JANE SANCHEZ-FULTON
AURORA WILSON
MICHAEL O'NEILL
BECKY BROUGHTON

PRESIDENT

JOEL L. KINNAMON

STUDENT TRUSTEE

TAMARA ESCOBAR

PROCLAMATION

NATIONAL NATIVE AMERICAN HERITAGE MONTH

WHEREAS, OUR NATION IS INEXTRICABLY LINKED TO THE HISTORIES OF THE NATIVE AMERICANS WHO FIRST INHABITED THIS GREAT LAND; AND

WHEREAS, THEIR HISTORY SPEAKS TO US THROUGH THE NAMES OF OUR CITIES, LAKES, AND RIVERS, THE FOOD ON OUR TABLES, THE MAGNIFICENT RUINS OF ANCIENT COMMUNITIES, AND

WHEREAS, THEY HAVE GREAT PRIDE IN THEIR CULTURAL, SPIRITUAL, LINGUISTIC AND KINSHIP BONDS;

NOW THEREFORE BE IT PROCLAIMED, THAT THE DESERT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES, FACULTY, STAFF, AND STUDENTS RECOGNIZE AND APPRECIATE THE MANY LASTING CONTRIBUTIONS OF NATIVE AMERICANS; AND

BE IT FURTHER PROCLAIMED, THAT THE BOARD OF TRUSTEES OF THE DESERT COMMUNITY COLLEGE DISTRICT IS PLEASED TO ACKNOWLEDGE THE MONTH OF NOVEMBER AS NATIONAL NATIVE AMERICAN HERITAGE MONTH.

BOARD OF TRUSTEES

BONNIE STEFAN
MARY JANE SANCHEZ-FULTON
AURORA WILSON
MICHAEL O'NEILL
BECKY BROUGHTON

PRESIDENT

JOEL L. KINNAMON

STUDENT TRUSTEE

TAMARA ESCOBAR

ADDRESSING THE BOARD OF TRUSTEES

1. Complete a "Request to Address the Board of Trustees" form (see below) and present it to the Board Executive Assistant prior to the beginning of the meeting at which you wish to address the Board.
2. You will be called to speak at the section set aside for PUBLIC COMMENTS. Each speaker will be allowed a maximum of three (3) minutes per topic. Fifteen (15) minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. *(per Board Policy 2350)*
3. You will be asked to state your name and appropriate affiliation for the record before your statements to the Board.
4. The Board Chair may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive. *(per Board Policy 2350)*

**For the complete text of Board Policy 2350 www.collegeofthedesert.edu – "Community", "Board of Trustees", "Board Policies and Procedures".*

(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 10-23-15

NAME: MARGIT F. CHIRIACO RUSCHE
(Please print legibly)

AFFILIATION: PUBLIC X STAFF _____
 FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. PUBLIC Comment

TITLE _____



CWA Coachella Valley High School Future Home of Agriculture Academy

P.O. Box 382 Indio, CA 92201

California Women for Agriculture – with several of its committee members being Coachella Valley High School Alumni – has been working with the Coachella Valley Unified School District (CVUSD) Board to develop an Agriculture Academy at Coachella Valley High School. As of late, the Agriculture curriculum has diminished and the area has fallen into a state of non-use and disrepair. We now have Hidden Harvest on board, who has cultivated almost three acres and has a memorandum of understanding with CVUS. Our agriculture students have participated in this process and we hope to have additional teachers and programs so that this will develop into a much larger site for the agricultural development of products.

We also have architectural plans for a new Agriculture Academy which will be a school within a school – it will use state-of-the-art green technology and the latest in building techniques. We hope that we will be able to begin this first part of this project in the next couple of years, and we need your help to make this happen: we need your letters of support, your time and donations - whatever you can give you can rest assured it will be put to good use. For now, and until a separate non-profit entity is created, CVCWA is the designated recipient of the Agriculture Academy donations. CWA has supported the agriculture industry for four decades and is an accredited 501(c)3. It was founded by a group of women in the Coachella Valley, some of them CVHS alumni as well. There are over twenty statewide chapters and they meet four times a year (the local chapter of CWA meets monthly) - you all are invited to attend any of the meetings regarding the CV Ag Academy and we welcome your participation. Rich Ramirez, devoted CVHS alumni, also a California Women for Agriculture member, is part of this group as I am, and also a long time resident.

There is no better way to help our agriculture legacy in the Coachella Valley and provide the necessary tools and education for our young people: there are over 180 different careers related to agriculture, and this is the best gift we can give our young people in today's world.

Remember if you eat food and wear clothes you are part of agriculture, and without our farmers and agriculture-related careers we will not be able to continue to feed America and the rest of the world that depends on American products. It is important that we pick up the banner and move forward to ensure that our future generations will produce the food needed. I do hope you will join us in this endeavor and let's return our former Ag area at CV to a fully functional and needed Ag Academy.

Sincerely,

Margit F. Chiriaco Rusche
Mchiriacor@aol.com
760.485.1576

Let's think for a moment what does agriculture actually mean. Ag is not just about an endless stream of crops all over the valley, or the state. Ag is not just about the economic boost it provides. Ag is not just about having enough produce output in the state to be known as the "nation's salad bowl". Ag is more than that - it is about the fusion of the newest technology and the long tradition of farming as a family. Ag is about giving our youth the tools they need to follow the steps of their mothers or fathers, and dedicate their life to love and care for crops, to optimize our resources and to lead us to one day be as close as possible to be self-sufficient regarding our food needs, with not only abundant crops, but also nutritious ones, while at the same time saving water and utilizing the limited fertile soil we have to its fullest potential.

But in order for this to happen, we need to do what farmers do: plant the seed of knowledge in the fertile minds of our youth, irrigate them with the tools they need to learn, and care for them, until one day, we can harvest a crop of farming leaders that will carry on with the cycle and keep the tradition alive, and innovating as they move forward.

This of course, as any other crop, needs fertile soil, resources, time, passion, and commitment. We have the fertile youth minds, and we are pulling our resources for this to happen, not only because we want to see it happen, but because we need it to happen. Because of this, several groups and organizations that share this vision, came together as one and started working on moving this forward, because we need this in the near, immediate future. These groups, seeing the potential in the CV High School Ag Academy, are committed to move this forward. Let's keep the momentum by supporting the effort - by supporting the CVHS Ag Academy, and supporting FFA, we're taking a step towards keeping our ag education not only alive, but by providing students with the hands-on training they need, we're looking forward to them becoming leaders in ag by innovating and reinventing the industry.

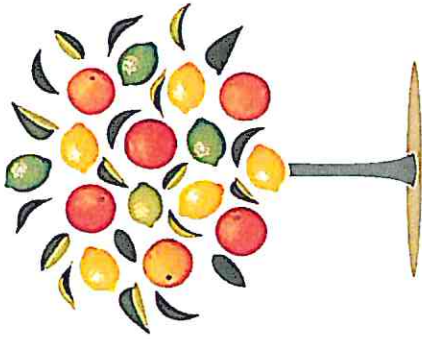
For our valley, for our state, and for our country, let's make sure we provide the future farmers the tools they need to succeed. I invite you all to support the CVHS Ag Academy, and FFA.

And remember - If you wear clothes and eat food, you are part of ag.

For more information please contact:

Margit F. Chiriaco Rusche
mchiriacor@aol.com
(760) 485-1576

Adopt a Citrus Tree Program Benefiting the CV High School Farm



\$250 PER TREE

We need your help to get the CV High Citrus Orchard healthy and productive. 100% of your donation will go to orchard clean-up.
The future of agriculture depends upon future farmers.



CV
Coachella Valley
High School

Name: _____

Address: _____

Phone Number: _____

Number of Tree Sponsored: _____

Make checks payable to:

Coachella Valley Chapter of California Women for Agriculture | P.O. Box 382, Indio, CA 92201

AGRICULTURE
EVERYONE'S FUTURE

ADDRESSING THE BOARD OF TRUSTEES

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(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 10/23/15

NAME: ERNIE RIOS
(Please print legibly)

AFFILIATION: PUBLIC STAFF _____
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. PUBLIC COMMENTS

TITLE THERMAL/OASIS COMMUNITY COUNCIL / CVER

ADDRESSING THE BOARD OF TRUSTEES

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(DETACH HERE AND RETURN THIS PORTION TO THE BOARD ASSISTANT)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 10/23/15

NAME: Larry Y Sales
(Please print legibly)

AFFILIATION: PUBLIC STAFF _____
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. East Valley Campus Discussion

TITLE Self Guidance Counselors

CONSTITUENCY REPORTS

Report to the Board of Trustees

Desert Community College District

Submitted by: Dr. Kelly Hall, Associate Professor, Business

President, Academic Senate

October 23, 2015

Job Center

On September 22, the Job Center discussion group held its first meeting¹. An invitation to be part of this group was sent to the entire campus: Students, classified staff, administration, Foundation, adjunct faculty & full-time faculty. Sixteen people attended the first meeting; all campus groups were represented. Several interested individuals that were unable to attend submitted email comments and/or questions that were shared with the group.

The Group's purpose is to first determine if the proposed Job Center is a resource that would help the college to achieve its mission. Overall the Job Center concept was met with broad support and enthusiasm. The Group unanimously agrees that the concept merits further research and discussion. The Group's goal is to have a completed recommendation for this project by the end of the current semester.

This month, three trips have been or will be completed to visit Job Centers at other colleges or universities. By the end of this month, Group members will have completed tours of Job Centers at Santa Barbara City College, Mt. San Antonio College, UC Riverside, and several on-line Job Centers including University of Phoenix. The Group's next meeting is October 27, 2015.

Enrollment Management

The Enrollment Management Committee has met twice this semester, on September 25 and October 14. Dr. Martinez and I are co-chairing this committee that is charged with developing recommendations for the implementation of a comprehensive and integrated approach to managing the district's enrollments. Previous to this semester, this committee reviewed the Enrollment Management Plan proposed by the Enrollment Management Taskforce in 2013 under the leadership of Co-Chairs Tony DiSalvo and then Senate President Zerryl Becker and with the consultation of Don Berz.

The purpose of the review was to first identify which of the plan's recommended strategies have been implemented and which have not. We continue to look to the 2012 plan and ask questions such as: Are the

¹ Minutes of the September 22 meeting are attached.

implemented strategies having the desired outcome? Are the plan's recommended strategies not yet implemented still viable? Are there strategies not mentioned in the plan that should be considered?

College of the Desert is in a position to receive a substantial increase in growth funding. Accordingly, the committee is examining ways to increase enrollments in the near term through scheduling classes to best meet the needs of our current students. Longer term, we must look at opportunities for reaching beyond our current student base. These are exciting times for our college but we must move forward in a measured manner so that our schedule reflects the mission of the college and focuses on student success.

Hiring Committees

On October 8, I received an email from Human Resources requesting the senate appoint faculty members to six interview committees for the following positions:

- Dean, Applied Science and Business
- Dean, Communications and Humanities
- VP, Student Learning
- VP, Student Success
- Director, Public Safety Academy
- Director, Tutoring and Academic Skills Center

Each of the six Leadership positions being filled are critical to the core of our purpose – teaching and learning. Each of these positions are directly related to academic and professional matters. As you can imagine, faculty care passionately about the work of these hiring committees and we look forward to participating in this important work.

Area D Meeting

California community colleges are divided into four areas: A, B, C, and D, for purposes of senate representation at the state level. College of the Desert is in area D along with 35 other college districts in Imperial, Los Angeles, Orange, Riverside, San Bernardino, and San Diego counties.

Each area holds 2 meetings per year to exercise the local senate voice in state senate decision making. At these meetings, local senate delegates (often the senate president, president-elect, or past president) meet to be updated on the statewide work of Academic Senate, review resolutions for the Fall Plenary Session, write new resolutions and amendments to be forwarded to the Plenary Session, and discuss issues with faculty leaders from other campuses.

College of the Desert is hosting the 2015 fall area D meeting on Saturday, October 24 from 10 a.m. – 3 p.m. in the Craven's Multi-Purpose Room. Dr. Kinnamon will be on hand to welcome the guests. A continental breakfast will be provided by our very own culinary students under the leadership of Chef Beno. Professor Jeff Place's horticulture students will provide living table centerpieces. For lunch, Julio Cruz, College of the Desert

alum and the proprietor of Burritos on Wheels, will escort the guests to the food court of the Alumni Street Fair. We think this Area meeting will be a memorable one!

SSSP-Credit, SSSP-Non Credit, BSI

These plans were approved by the All Faculty Senate on October 8, 2015.

Equity

Professor Gary Bergstrom, Reading, has been named the faculty Co-Chair of the Equity Committee. The Equity plan is scheduled for its first reading at the All Faculty Senate on October 22. This plan is on-track to be completed and submitted on time.

Bookstore

The Bookstore Advisory Committee met on October 7, 2015. The Bookstore reports the proportion of students who had their textbooks on the first day of class this semester was the highest ever. Twenty-eight students have been employed at the Bookstore this semester. Plans are underway to open a bookstore at the Indio campus, target date is May 2016.

Student Scorecard

The chancellor's office has assembled an advisory group that will review the 2015 Scorecard, which was released in March, and discuss changes to the 2016 Scorecard due to be published next year. I will be one of 4 faculty members from across the state representing the Academic Senate in Sacramento on this advisory group which meets on November 2. I will update you on this effort in my next board report.

Senate Orientation/Training

On September 29, forty-five faculty members attended a training session on Senate Roles and Responsibilities. The session included a workshop on parliamentary procedure.

Educational Technologies (Christen Smith, Professor, English as a Second Language, Chair)

The Instructional Designer Coordinator resolution was approved by the All Faculty Senate on October 8. The Faculty Association worked quickly with Human Resources and the position was posted on October 15.

On October 12, Chair Christen Smith and Executive Director of Educational Technology Sheri Willis sent a joint message to faculty announcing that the Berger Faculty Innovation Center is now open on a daily basis. Working with Director Willis on this project has been an absolute pleasure – Thank you Sheri!

In November, faculty will be voting on a resolution to adopt Canvas as the course management system to replace Blackboard. The Online Education Initiative group has chosen Canvas as the recommended platform for delivering online classes and will be covering the costs for four years and then offering Canvas at a discounted rate thereafter. Canvas was selected for the CCC's after an extensive review by the Academic Senate CCC, and OEI Pilot schools which included administrators, faculty, and students.

Faculty Development (Zerryl Becker, Professor, Computer Information Systems, Chair)

Preparations are underway for Spring 2016 Flex. The deadline for submitting Spring Flex proposals is November 1. Proposals are accepted from faculty, staff, administrators, and members of the Board of Trustees.

The theme is *Focus on Students* and we are excited to announce that the Equity Committee and the Faculty Development Committee have teamed up to bring On Course training to College of the Desert on Friday, January 29, 2016. On Course is the premier dynamic professional development workshop for learner-centered practices that empower students to become active and responsible leading to improved student success.

New Faculty Orientation continues every Friday from 9 to 11 and is now meeting in the Faculty Innovation Center. The new automated travel procedures are working very well and the new Flex contract forms were a success. The committee is also working on a Professional Development Catalog - a project that will definitely extend into Spring semester. Sabbatical proposals were due to the Deans on October 15 and to the Sabbatical Committee on November 1.

Curriculum (Carl Farmer, Director, MESA, Chair)

In October, the Chancellor's Office submitted a report to the State Legislature identifying California colleges' delinquencies in submitting Associate Degrees for Transfer (ADT's). If a college offers a local degree in a subject that has a corresponding ADT, the college is required to submit an ADT in that subject. Ultimately, local degrees will be deactivated by the Chancellor in all disciplines with corresponding ADT's. The Chancellor's October report identified College of the Desert as the college with the most delinquent degrees in the state. Since that report, faculty and our curriculum specialist, Jojie Magbuhat have been working hard to reduce the number of delinquent degrees. With the approval of the proposed math curriculum modifications on this month's board agenda, we will be able to submit both the Biology and Chemistry ADT's to further reduce our number of delinquent ADT's.

Worth Bragging About

An important part of my job as Senate President is to be the voice of faculty and I very much enjoy the chance to do a bit of bragging on our amazing team. Prepare to be wowed by the following, which is only a partial list of faculty accomplishments so far this semester!

Chris Jones-Cage, Psychology, has authored a chapter manuscript entitled *Identifying Confounding Factors in Psychological Research* in the book *Activities for Teaching Statistics and Research Methods* to be published by American Psychological Association.

Professor Geoff Hagopian, Mathematics, has been selected to speak at the 43rd Annual Conference of the California Mathematics Council for Community Colleges in December on the topic of Mathematics and Computer Science in the Community College Curriculum.

Rebecca Hertsgaard, Adjunct Faculty, Social Sciences, was interviewed in September by Univision for a four-

part series on religion, science, and climate change. She has also been invited for the second year as a "table expert" at the Association of Fundraising Professionals ethics workshop.

Chemistry students have founded the first College of the Desert Chemistry club with Associate Professor Joana Ciurash, Chemistry, advising.

On October 16, the MESA club, with the assistance of the Chemistry and Biology clubs, hosted Science Day. Over ninety 5th grade students and teachers from James Monroe Elementary attended this event. Dr. Carl Farmer, Director of Mesa, thanks the 20 student volunteers, Professors Joana Ciurash, Robert Pellenbarg, Jorge Perez, and Melissa Flora, along with Glenn King and Michael Hadley from Information Systems.

With the leadership of Instructor Dorothy Anderson, Automotive, a new Light/Medium Duty Diesel Certificate has been approved by the Chancellor's office.

Professor Anthony Fesmire, Music, reports that the music department is hosting a new concert series called Jazz at the Pollock that will feature faculty, guest artists, and student jazz concerts throughout the year in the Pollock Theatre. Also, In October, the jazz studies program is hosting a jazz jam session for music students, alumni, and faculty at the Hyatt Regency in Indian Wells.

Professor Wendy Sanders, Early Childhood Education (ECE), reports that on October 2, 2015, our ECE program hosted the 19th annual ECE Conference with over 300 participants from across the Coachella Valley. The event's theme was STEM (Science, Technology, Education and Math) in Early Childhood Education.

Michael Fleischmann, Adjunct Faculty, Music, reports that the College of the Desert Symphonic band has tripled its membership in the past 2 years. Also, thanks to the work of Arts & Media faculty and staff, the newly formed College of the Desert Honor Band will be partnering with the McCallum Theatre to put on a concert in May.

Professor Donna Greene, Early Childhood Education, is leading a 'Flipping the Classroom' workgroup. Last year, Professor Green presented at three conferences on this topic, including the Community College League Innovations Conference in Boston.

Michelle Richards, Work Experience Coordinator, thanks the team of faculty and staff from across campus, for the successful launch of a new, on-line job board: College of the Desert Job Hub.

Respectfully Submitted,
Kelly Hall, MBA, PhD, CPA
Associate Professor, Business
Academic Senate President

Job Center/ Internship Incubator "Job Stop"
Discussion Group
September 22, 2015
President's Board Room

Attendees: Kelly Hall, Facilitator; Cathy Levitt, Frank Ramirez, Michelle Richards, Sandi Lydeen, Don O'Loughlin, Jim Hummer, Darien Barnett, Pam Hunter, Courtney Doussett, Zerryl Becker, Christine Schaefer, Maria Jasso, Douglas Redman, David Bashore, Peter Sturgeon.

Introductions

Foundation Overview provided by Jim Hummer and Peter Sturgeon

- You Can campaign area targeted One Stop Job Center/Internship based on areas identified by campus. Often Foundation receives communication from community for job calls and outreach would serve community needs
- Information to be determined: Location, components, how does it work, annual operating costs & can it become self-funding or revenue building, hardware/software, need a business plan
- 6-8 months of planning
- Other community colleges are looking at central location to support needs

Campus overview provided by Pam Hunter

- CPC determined initiatives for Foundation in coordination with Exec Cab.
- Info gathered from workforce, town hall feedback
- Internship additional support for student success.
- Chancellor's office has 3 grants to develop apprenticeships and will share RFA that has 150-500 per year for up to ~3 years.

One Stop

- Frank Ramirez provided info on UCR where he was involved as being an excellent case model
- Michelle Richards has been supporting "Purple Briefcase" for students that includes resumes, job search, links, about 400 job-related videos, and she supports a central place for jobs & internships
- Maria Jasso is involved with Career Day in March, has posted jobs on job board, EDD helps with resume writing.
- Christine Schaefer pointed out Career Center Coordinator position she had held is an open position. They provided workshops.
- Don O'Loughlin works with job placement
- Pam Hunter provided info at Westfield Mall PACE is in 6k sq. ft., staffed by EDA, Riverside County Workforce Development
- Zerryl Becker provided a possible source of information based on similar work done by John Jaramillo and Amanda Phillips. Douglas Redman will look for files.
- Courtney Doussett has been contacted frequently by industry looking for applicant contacts, some are going to work experience.
- Darien Barnett expressed strong support and interest from student side.

Site Visits/Research:

Mt Sac/Santa Barbara: Peter Sturgeon, Zerryl Becker, Sandi Lydeen, Pam Hunter, Kelly Hall. Note adjunct Helen Lawrence worked at Mt Sac.

UCRiverside: Frank Ramirez, Douglas Redman, Christine Schaefer, Michelle Richards, Darian Barnett

Funding Source: Pam Hunter

Bullet questions: Peter Sturgeon will provide some background to help develop common questions/points to cover during site visits.

Other possible sites: Los Angeles City College CalState San Bernardino

Online: Cathy Levitt, David Bashore will look at UCR, UPhoenix, etc. Online presence very important.

Other possible participants: HR, IS – Sheri Willis at some point for robustness of resources needed

Ongoing staff support: Patricia Danna for future meetings and travel support

New Email Group: Job Stop

Next Meeting: October 27th 12:30 - 1:50 All site visits to have been completed and reports ready

Timeline set for outline: December 18th

Interested not attending: Avante Simmons, Carl Farmer, Donna Greene, Elizabeth Goold, Jon Caffery, Larry McLaughlin, Michael Kingsbury, Virginia Ortega, Wendy Sanders

From: Kelly Hall <khall@collegeofthedesert.edu>

Date: September 15, 2015 at 2:28:28 PM PDT

To: Full Time Faculty <FTF@collegeofthedesert.edu>, Adjunct Faculty <AdjunctFaculty@collegeofthedesert.edu>, Classified Bargaining Unit <ClassifiedBargainingUnit@collegeofthedesert.edu>, Classified Bargaining Unit <ClassifiedBargainingUnit@collegeofthedesert.edu>, Deans <Deans@collegeofthedesert.edu>, Leadership Group <LeadershipGroup@collegeofthedesert.edu>, FOUNDATION <FOUNDATION@collegeofthedesert.edu>

Subject: Join the Discussion!

WHAT: Discussion regarding the idea of a campus Job Center / Internship Incubator

WHEN: Tuesday, September 22 from 12:30 – 1:50

WHERE: President's Board Room

Greetings,

I'm assembling a discussion group around the possibility of creating a Job Center / Internship Incubator on our campus. The COD Foundation may have donors interested in finding such a resource. A few ideas put forward by the Foundation are:

1. Internships: A central place on Internships - both for the students to get information, but also a clearing house for business to provide opportunities for internships.
2. On Campus Jobs-----a central location for information for On-Campus Jobs
3. Part time and full time job Placement---Providing an outreach to local employers and also a central place for Business to contact the College about employment opportunities.

These are simply ideas mentioned to me by the Foundation. No decisions have been made. I present these ideas only to provide some framework as to what this conversation will be about. Before any action is taken or decisions are made, we need to engage in a campus wide discussion about this idea. We need to ask questions such as: Is this a resource that would benefit our students, campus, and community? What might it look like? How would on-going funds be secured? How would this be the same/different from the work now being done in our Career Center and the Work Experience program? And so on.

The discussion group could have these initial dialogues. Of course this group would seek the input of the entire campus community and compile those results for further consideration.

An undertaking such as this calls for broad participation and collaborations from the early stages. Who's interested in being part of the early-stages steering committee?

The Discussion Group meets on Tuesday, September 22 from 12:30 – 1:50 in the President's Board Room. We can decide upon future meeting times during this first gathering.

If you cannot attend on this date but have questions or input, please email these to me. I'll send out a campus-wide email after this meeting that summarizes the discussion and communicates next meeting date/time/location.

Kelly Hall, MBA, PhD, CPA

Desert Community College District
Board of Trustees' Meeting
October 23, 2015
CODAA Report

Pay by course worked extremely well. Compliments for Lisa Howell, John Ramont and the Payroll team. CODAA had over 140 email about the pay by course 37 questions, no complaints, the rest were positive comments. The pay by course implementation and the explanation of how it works seem to have made the pay stub easier to decode as well..

Negotiations are on going. We are close to agreement on a complete overhaul of the Distance Learning portion of the contract. Since the last rewrite of this section more than 10 years ago, the college has updated technology, increased the number of online and hybrid classes and moved away from video conferencing classes. None of this was reflected in the contract. Diane Wirth and Gene Durand invited Kim Dosier to join the discussions. We are now close to wording that reflects are current reality and that will allow for regular reassessments to keep up with the velocity of change in technology. We continue to work through issues with contract wording (or lack of it) involving stipends, overlay classes, and office hours.

Speaking of office hours, adjuncts are pleased to continue to use the FRC and private office space dedicated for adjunct office hours in the Hilb during the construction of the new FRC in the Admin building and the office space in the Liberal Arts building . We are especially anxious to move to the new quarters since the A/C in the adjunct areas of the Hilb is far from functional especially in the hot weather. Maintenance has been responsive to complaints but it seems to be next to impossible to circulate air in these peripheral areas. We recognize that investing in a good fix on the current issue would not be wise use of resources but we would like to have the fans, which we used last year and which were removed at the end of Spring, returned until it is possible to move to the new facilities.

Adjunct involvement in the life of the college is at an all time high. More than 30 adjuncts are active participants or alternates on campus or Senate committees. The number of adjuncts involved in student organizations has doubled. The number of adjuncts involved in community activities in increasing the reach of the college in many ways. Adjuncts are very interested in the access that the Senate has extended to them for ongoing professional development as evidenced by Flex participation and the number of adjuncts requesting opportunities for training for teaching online and using the Faculty Innovation Center.

CODAA would like to thank Dr. Kelly Hall and the Senate for including adjuncts and their accomplishments in Senate report and making sure adjuncts are informed and included in the academic life of the college beyond just classroom.

Respectfully submitted:

Catherine E. Levitt, Ph.D.. Interime Co President, CODAA

Report to the Board of Trustees, CODFA, Pres. Denise Diamond Mtg. in Mecca, Friday, 10/23 5:00

Good evening,

The Faculty Association had a productive month with increased membership and a good turnout at our monthly meeting.

The Bargaining Team and the District met once in October. The District cancelled Oct 15th meeting and the next meeting is 11/19. The District shared data and has some responses to the Association's proposals.

The District stated that they needed direction from the Board of Trustees on salary and health and welfare proposals. The Association encourages the Board of Trustees to provide prompt direction to the District. The faculty is well informed as to the District's fiscal reporting documents, our ending balance and additional growth monies. The faculty anticipates a strong salary increase that reflects the healthy state of our growing college. Faculty do appreciate last years' bonus, and we also understand that after enduring many years of economic challenges, it is when money is applied to our salary schedule that we actually catch up to the years of a very low Cost of Living Adjustment (COLA). At least 50 of our faculty are at the top step and their salaries have stagnated for several years. Additionally, all faculty are concerned about the rising costs of health benefits.

The Health and Welfare Committee met and is moving forward to clarify retiree benefits, thanks to the attention of Michael O'Neil, the representative for the retirees. It was also suggested that a member of the Board of Trustees, be a part of this President's Committee as a nonvoting member. The group is also looking for presentations by various providers.

The Senate and the Association collaborated with the District, and the Instructional Design Coordinator position is now posted. This position will also facilitate use of the Innovation Center.

The Association has **1 Grievance** related to Safety and is awaiting the District's response.

The Association has made **2 formal information requests**. One on 10/15 related to Temporary Full time positions. The 2nd request on 9/28 related to the documents of the Auxiliary Board. To date we have not received a response.

The Association participated in CCA Fall Conference in San Jose, which included a focus on Concurrent/ Dual Enrollment with state legislators. We also invited our CCA District Director to a collaborative meeting with CODAA to discuss topics of mutual interest.

We are concerned that the **Faculty Obligation Number** discrepancy may cause the college to be fined. Every month the Association reconciles its membership list with the District employee list- the District is challenged to stay updated in this area, and the number of positions posted continues to grow, which adds to this challenge.

I am available to answer any questions that you may have and appreciate the opportunity to do so.

Board of Trustees Meeting
23 October 2015
ASCOD BoT Report

Good Morning Madame Chair, Board Members, Senior Administration, and Distinguished guests. The following is the ASCOD report for the month of October.

ASCOD has met weekly at our regular meeting times, on Mondays for September and the beginning of October. The senate has worked on updating the calendar of events for the fiscal year 2015-2016. We have had exciting and productive events happening in our campus. These include Club Rush which took place outside the Beeps Café by the quad, on September 30th and October 1, 2015. We had a successful turnout and high rate of student participation. The ICC did a great job putting this event together. Another event we participated with was the national moment of silence for our neighbors at Oregon College. We thank the school for participating in such memorable event. The students felt emotional and grieved appropriately. We also thank Dr. Kinnamon for the school's partaking on the Great Shake Out on October 15th. I believe the students really benefit from this training in order to be prepared for a future emergency. The senate did an amazing job arranging Homecoming week with fun, and exciting events for students to participate in. The Tailgate party, leading up to the big game, took place on Thursday October 15. It was huge success. Students and staff really enjoyed this event and showed school spirit and enjoyed food, games and showing their school spirit.

The next ASCOD meeting will be on Monday October 26, 2015, from 2:00-4:00pm in the Office of Student Life Conference room. We will continue discussing and planning campus events. We look forward to working with Dr. Kinnamon and the college in order to effectively bring forward safety and emergency information to our student community.

We look forward to continue working with the Desert Community College District groups and enhance our leaning and leadership skills widely with the students at large.

This concludes the ASCOD report for the month of October.

Thank you,

ASCOD Student Senate



COLLEGE
of the DESERT

Capital Projects Report
to the
Board of Trustees

October 23, 2015

MAAS

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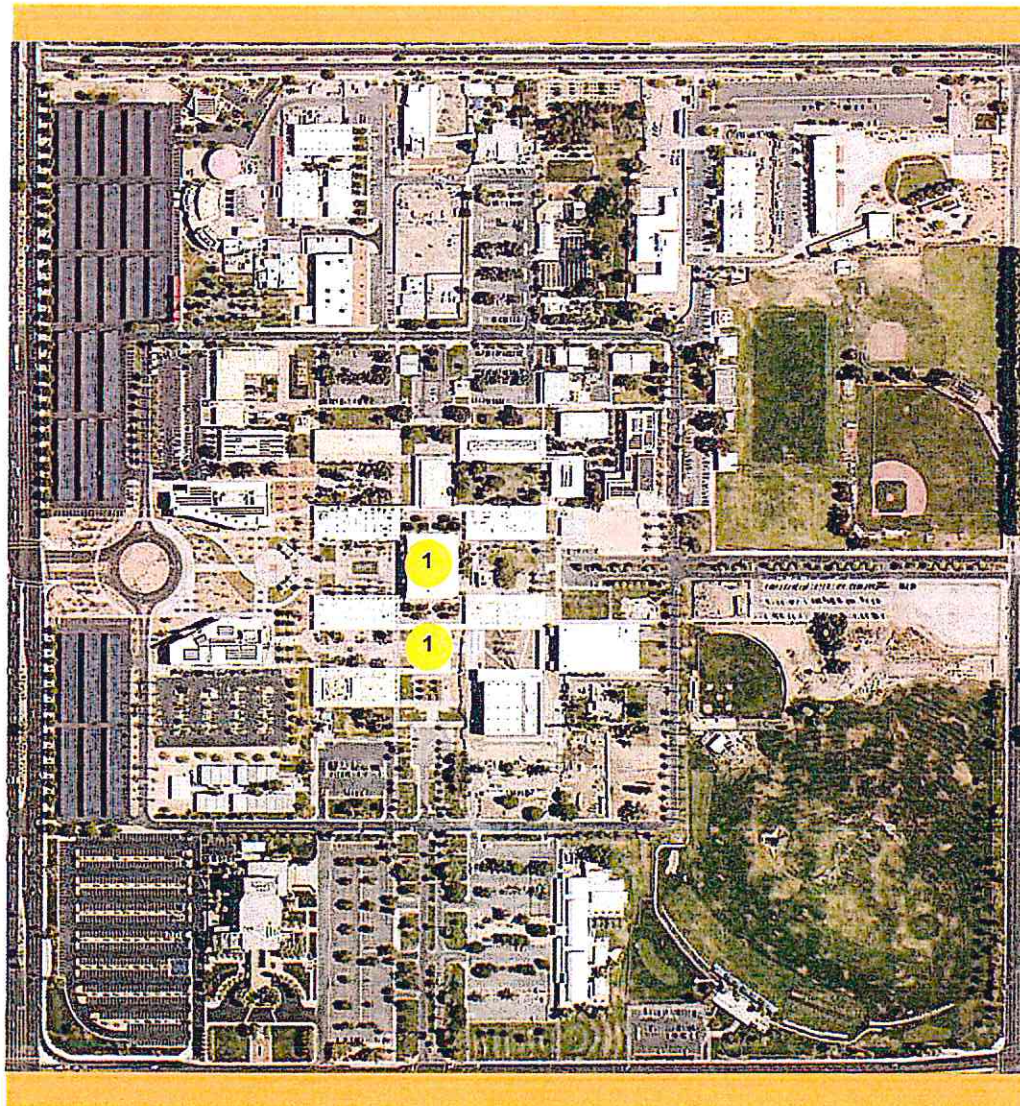


Projects in Programming & Design

- 1 Central Campus Redevelopment
- 2 EVC-Mecca/Thermal Expansion (Not Shown)
- 3 WVC-Palm Springs (Not Shown)
- 4 Indio Retail/Classroom Tenant Improvement (Not Shown)

Current Construction Projects

- 5 Road Repair & Weatherproofing (Not Shown)



PROJECTS IN DESIGN . . .

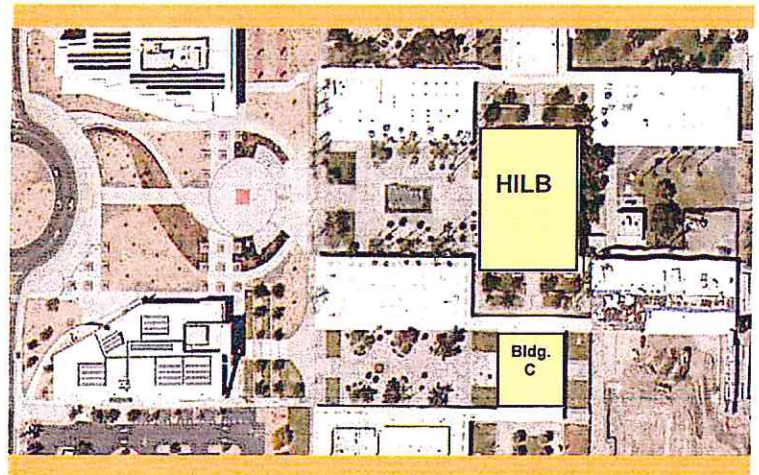
- Project Status Reports

CENTRAL CAMPUS REDEVELOPMENT

PROJECT STATUS REPORT

DESIGN

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	MAAS Steve Holt
• Architect	LPA Architects Irvine, CA
• Construction Manager	Gilbane San Diego, CA



Fast Facts

Complete renovation of the HILB and 'C' Buildings. The renovations will prepare spaces to consolidate all Library & Learning Resource Center operations to the center of campus.

- Total Project Budget \$36,122,168
- Project Square Footage (GSF)
 - Hilb38,926 SF
 - Bldg. C 6,326 SF
- Funding Source Measure B
- Construction Start Spring 2017
- Targeted Completion Fall 2018

Sustainable Features

- Will be LEED certified

Project Update

- Currently in Schematic Design Phase
- Architect to present Schematic Design at November Board



EVC-MECCA/THERMAL EXPANSION

PROJECT STATUS REPORT

DESIGN

- Address 61120 Buchanan St.
Thermal, CA 92274
- Project Manager MAAS
Ryan Lamb
- Architect HMC Architects
Ontario, CA
- Construction Manager N/A



Fast Facts

The East Valley Campus - Mecca/Thermal Expansion includes 1 Interdisciplinary Lab with a Lab Prep Room and 2 general use classrooms. A new maintenance vehicle enclosure and re-design of the existing detention basin are also included with the expansion

- Total Project Budget \$5,000,000
- Project Square Footage (GSF) 4,500 SF
- Funding Source Measure B
- Construction Start Summer 2016
- Targeted Completion..... Fall 2016

Project Update

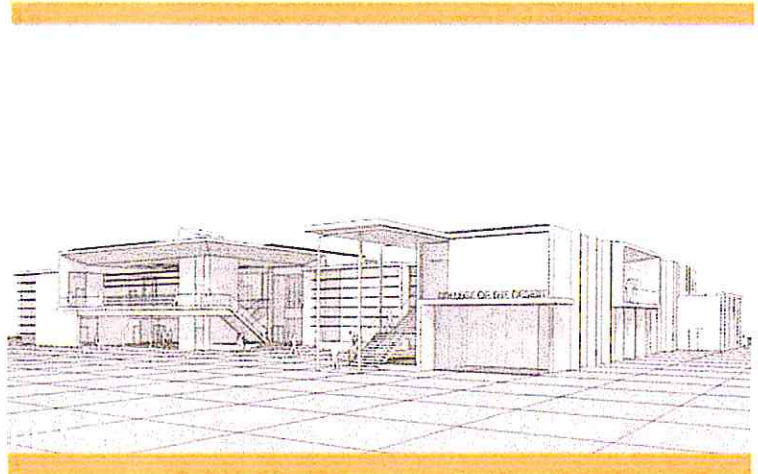
- Schematic Design Phase approved by Cabinet 7/28 and currently in Design Development Phase
- Architect to present Schematic Design at October Board

WEST VALLEY CAMPUS - PALM SPRINGS

PROJECT STATUS REPORT

DESIGN

• Address	2365 E. Tahquitz Canyon Way Palm Springs, CA 92262
• Project Manager	MAAS Ellen Garrett
• Architect	HMC Architects Ontario, CA
• Construction Manager	TBD



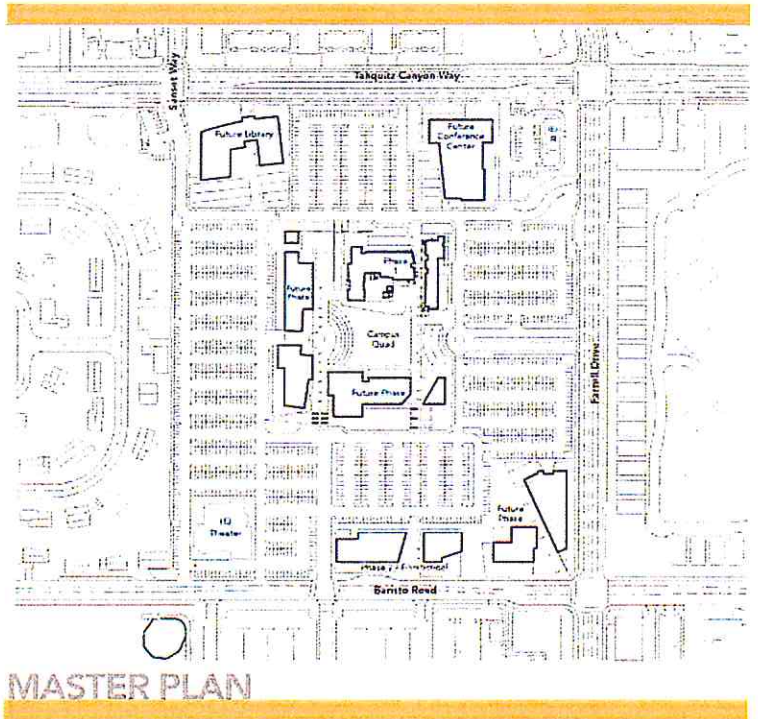
Fast Facts

Establish West Valley Campus in Palm Springs. Phase 1 includes Culinary Arts Center learning environment.

- Total Project Budget TBD
- Project Square Footage (GSF) . . . 50,000 SF
- Funding Source Measure B & RDA
- Construction Start TBD
- Targeted Completion..... TBD

Project Update

- Environmental Impact Report in progress



INDIO RETAIL /CLASSROOM TENANT IMPROVEMENT

PROJECT STATUS REPORT

DESIGN

- Address 45-500 Oasis St.
Indio, CA 92201
- Project Manager MAAS
Dave Hall
- Architect o2 Architecture
Palm Springs, CA
- Construction Manager N/A



Fast Facts

The retail space at the Indio Campus is being built out for a multi-purpose classroom, book store and 2 retail opportunities.

- Total Project Budget \$1,663,800
- Project Square Footage (GSF) 7,208 SF
- Funding Source RDA
- Construction Start Spring 2016
- Targeted Completion..... Summer 2016

Project Update

- Construction Documents being prepared for November submittal to DSA

MAAS

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PROJECTS IN CONSTRUCTION . . .

- Project Status Reports

ROAD REPAIR & WEATHERPROOFING

PROJECT STATUS REPORT

CONSTRUCTION

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager MAAS
Curtis Guy
- Design Engineer TTG
Pasadena, CA
- Construction Manager N/A



Fast Facts

Repair and improve approximately 47,000 sq. ft. of campus access pavement and 40,000 sq. ft. of campus parking lots. Project also includes exterior painting and roof replacement.

- Total Project Budget \$1,285,539
- Project Square Footage (GSF) Exterior Site & Building Work
- Funding Source State Funds 2014-15 / Measure B
- Construction Start Summer 2015
- Targeted Completion Summer 2015

MAAS

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DESERT

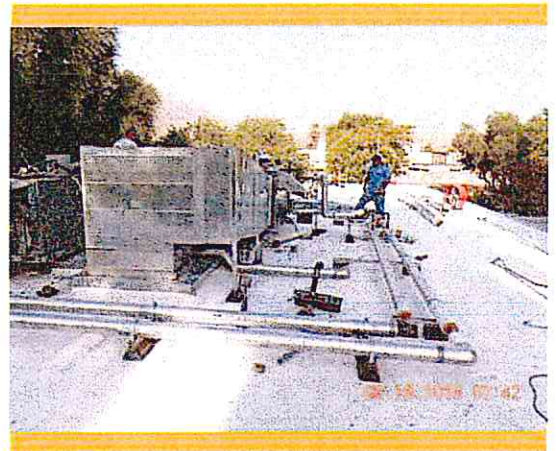
ROAD REPAIR & WEATHERPROOFING

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget\$1,285,539
- Construction Budget\$ 899,877
- Expenditures To Date.....\$1,050,236
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 82%
- Construction Complete (Road Repair)..... 100%
- Construction Complete (Weatherproofing).. 99%



Project Update

Road Repair

- Punch List items completed
- Closeout Documents at DSA for review

Weatherproofing

- All roofs completed
- Skylight repair in progress



FINANCIAL REVIEW . . .

- Project Allocation Budget

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

COMPLETED PROJECTS	Budget Bond + Other	Expense Bond + Other	Balance
Ag Science Project	\$105,804	\$105,804	\$0.00
Alumni Centre	\$2,714,816	\$2,714,816	\$0.00
Aquatics Swimming Pool Demolition	\$310,103	\$310,103	\$0.00
Barker Nursing Complex	\$10,973,913	\$10,973,913	\$0.00
Burn Tower	\$2,875,267	\$2,875,267	\$0.00
Business Building Renovation	\$4,598,036	\$4,598,036	\$0.00
Campus IT Infrastructure	\$2,498,904	\$2,498,904	\$0.00
Campus Standards & Design	\$615,343	\$615,343	\$0.00
Carol Meier Lecture Hall Roof Repair	\$317,728	\$317,728	\$0.00
Central Annex Village	\$2,308,330	\$2,308,330	\$0.00
Central Campus Redevelopment Planning - Original Phase I	\$1,427,832	\$1,427,832	\$0.00
Central Plant	\$13,127,485	\$13,127,485	\$0.00
Central Plant MBCx	\$3,335,803	\$3,335,803	\$0.00
Contractor Lay Down Area	\$724,890	\$724,890	\$0.00
CSSC Second Floor Renovation	\$148,060	\$148,060	\$0.00
Culinary Kitchen	\$410,529	\$410,529	\$0.00
Date Palm Removal	\$311,447	\$311,447	\$0.00
Demo Central Annex / Cooling Tower	\$336,262	\$336,262	\$0.00
Desert Hot Springs	\$1,140	\$1,140	\$0.00
Diesel Mechanics Flooring	\$14,154	\$14,154	\$0.00
Dining Facility Renovation	\$5,399,910	\$5,399,910	\$0.00
Facilities Yard Improvement	\$416,825	\$416,825	\$0.00
Imaging	\$399,540	\$399,540	\$0.00
Indio Education Center	\$24,123,997	\$24,123,997	\$0.00
Mecca-Thermal Interim Modulars	\$9,913,929	\$9,913,929	\$0.00
Mecca-Thermal Septic Sewer System	\$288,401	\$288,401	\$0.00
Monterey Entrance	\$5,417,239	\$5,417,239	\$0.00

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

<u>COMPLETED PROJECTS</u>	<u>Budget</u> <u>Bond + Other</u>	<u>Expense</u> <u>Bond + Other</u>	<u>Balance</u>
Monterey Wall & Landscaping	\$1,544,946	\$1,544,946	\$0.00
Nursing Building Renovation	\$3,538,287	\$3,538,287	\$0.00
Pavement Removal North Alumni Road	\$28,721	\$28,721	\$0.00
Ph I - Infrastructure Upgrade	\$14,512,593	\$14,512,593	\$0.00
Ph II - Infrastructure Upgrade	\$11,727,628	\$11,727,628	\$0.00
PSA Parking & Mag. Falls Entrance	\$949,794	\$949,794	\$0.00
Public Safety Academy	\$14,917,722	\$14,917,722	\$0.00
Safety/Security Improvements CDC & AR	\$256,377	\$256,377	\$0.00
Scene Shop	\$75,654	\$75,654	\$0.00
Science Labs	\$223,624	\$223,624	\$0.00
Security Cameras & Emergency Phones	\$132,450	\$132,450	\$0.00
Sidewalk Repairs	\$38,846	\$38,846	\$0.00
South Annex Ph I	\$273,569	\$273,569	\$0.00
South Annex Ph II	\$1,027,825	\$1,027,825	\$0.00
South Annex Ph III - DSPS Modulares	\$646,294	\$646,294	\$0.00
South Parking Lot	\$1,004,767	\$1,004,767	\$0.00
So./No. Annex Ph I Classroom Modulares	\$1,920,155	\$1,920,155	\$0.00
Stagecraft Shop	\$2,042,836	\$2,042,836	\$0.00
Storm Drain Outlet Structure	\$1,563,111	\$1,563,111	\$0.00
Telephone Systems/VOIP Upgrade Ph I	\$964,487	\$964,487	\$0.00
Temporary Access Road	\$87,252	\$87,252	\$0.00
Temporary Dining Facility	\$752,840	\$752,840	\$0.00
Velma Dawson House Lot	\$27,500	\$27,500	\$0.00
Visual Arts Kiln Building	\$179,079	\$179,079	\$0.00
Wayfinding Phase 1	\$473,684	\$473,684	\$0.00
West Valley Palm Springs - Original Campus	\$5,403,355	\$5,403,355	\$0.00
Western Parking Lot	\$2,564,965	\$2,564,965	\$0.00
Western Parking Lot Landscaping	\$266,422	\$266,422	\$0.00
Wireless Access Project	\$322,555	\$322,555	\$0.00
EXPENDED TOTAL	\$160,583,021.59	\$160,583,022	\$0.00

Note: All Balances Moved To Contingency



CURRENT PROJECTS

PROJECT ALLOCATION BUDGET

<u>CURRENT PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Applied Sciences	\$12,157,261	\$12,124,313	\$32,949
Athletic Facilities	\$24,765,238	\$24,593,766	\$171,472
Berger Faculty Innovation Center	\$349,000	\$295,287	\$53,713
Campus Electronic Sign	\$300,000	\$20,891	\$279,109
Campus Energy Monitoring	\$295,801	\$289,188	\$6,612
Central Campus Redevelopment	\$36,122,168	\$357,183	\$35,764,986
Child Development Center	\$6,067,263	\$6,066,689	\$574
Communication Building	\$20,259,662	\$20,257,662	\$2,000
Cravens Student Services Center	\$22,961,048	\$22,954,847	\$6,201
East Valley Mecca/Thermal Campus	\$29,700,000	\$160,378	\$29,539,622
Indio Retail Space	\$1,663,800	\$127,534	\$1,536,266
Infrastructure Upgrade - Ph III	\$11,732,136	\$11,729,639	\$2,498
Math Science Technology Center	\$24,347,061	\$24,302,860	\$44,201
RDA Small Maintenance Projects	\$1,595,893	\$1,522,688	\$73,205
Relocations Project	\$766,879	\$568,049	\$198,830
Road Repair & Weatherproofing	\$1,285,539	\$1,050,236	\$235,303
Site Remediation	\$387,000	\$318,301	\$68,699
Soils Contingency	\$101,500	\$0	\$101,500
Visual Arts Building	\$8,465,353	\$8,412,163	\$53,190
West Valley Palm Springs	\$38,039,570	\$379,807	\$37,659,763
SUB TOTAL	\$241,362,171	\$135,531,479	\$105,830,692

PROJECT ALLOCATION BUDGET

<u>FUTURE PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
West Valley Desert Hot Springs Ph II	\$2,500,000	\$0	\$2,500,000
SUB TOTAL	\$2,500,000	\$0	\$2,500,000

<u>SUMMARY OF PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Completed Projects	\$160,583,022	\$160,583,022	\$0
Current Projects	\$241,362,171	\$135,531,479	\$105,830,692
Future Projects	\$2,500,000	\$0	\$2,500,000
Bond Management and Other Fees	\$27,262,005	\$26,960,552	\$301,453
Contingency	\$2,665,685	\$0	\$2,665,685
TOTAL	\$434,372,883	\$323,075,052	\$111,297,830

Total Bond Funds Issued	\$346,500,000
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<u>DEFERRED PROJECTS</u>	<u>Proposed Budget</u>
Art Building Re-Purpose	\$500,000
Construct Parking Lot Velma Dawson House	\$600,000
Demo East Annex / Construct Parking Lot	\$2,000,000
Diesel Mechanics / Install Parking Lot	\$2,500,000
Engineering Building Renovation	\$4,000,000
Landscaping at Fred Waring Entrance	\$1,000,000
Multi-Use Arts Facility	\$20,386,059
Parking Lot at Lay Down Area	\$1,200,000
Pollock Theater Carol Meier Renovation	\$3,940,381
Public Safety Academy Phase II	\$10,887,000
TOTAL DEFERRED PROJECTS	\$47,013,440

UPCOMING EVENTS . . .

- No Events Currently Scheduled





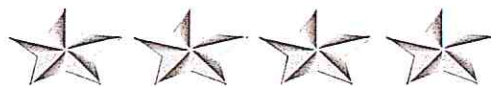
General Patton Memorial Museum

27th Anniversary Celebration

Veterans Day Ceremony

November 11, 2015

Program begins at 11:00 am



Concert by Chuck Miller

Stan Wolcott as General Patton

**General Patton Award Honoring
The Four Chaplains Memorial Foundation**

Lt. George L. Fox, Methodist · Lt. Alexander D. Goode, Jewish

Lt. John P. Washington, Roman Catholic

Lt. Clark V. Poling, Dutch Reformed

Visit our museum, tank yard and gift shop!

Military Reenactors

Share a historic adventure; bring the entire family.

Our famous Chili Cook-Off contest

Free admission for this day only

The General Patton Memorial Museum is located 30 miles east of Indio on
Interstate 10, Exit 173 at Chiriaco Summit.

For information contact us at (760) 227-3483 or visit

www.GeneralPattonMuseum.com

**Thank you to all our military personnel for the sacrifices you have made for our
freedom.**

**NEVER
DOUBT**

**YOU
CAN**

**CHANGE
LIVES**

EXCLUSIVE OFFER

**YOU CAN DO MORE TO SUPPORT STUDENT
SUCCESS AND ENJOY MORE ENTERTAINMENT!**

**IF YOU SPONSOR
STEPPING OUT FOR COLLEGE OF THE DESERT**

**SMOKEY ROBINSON PRESENTS
HUMAN NATURE - THE MOTOWN SHOW
MARCH 23, 2016**

**YOU WILL RECEIVE TICKETS TO
BARRY MANILOW'S - A GIFT OF LOVE III
HOLIDAY CONCERT
DECEMBER 11, 2015**

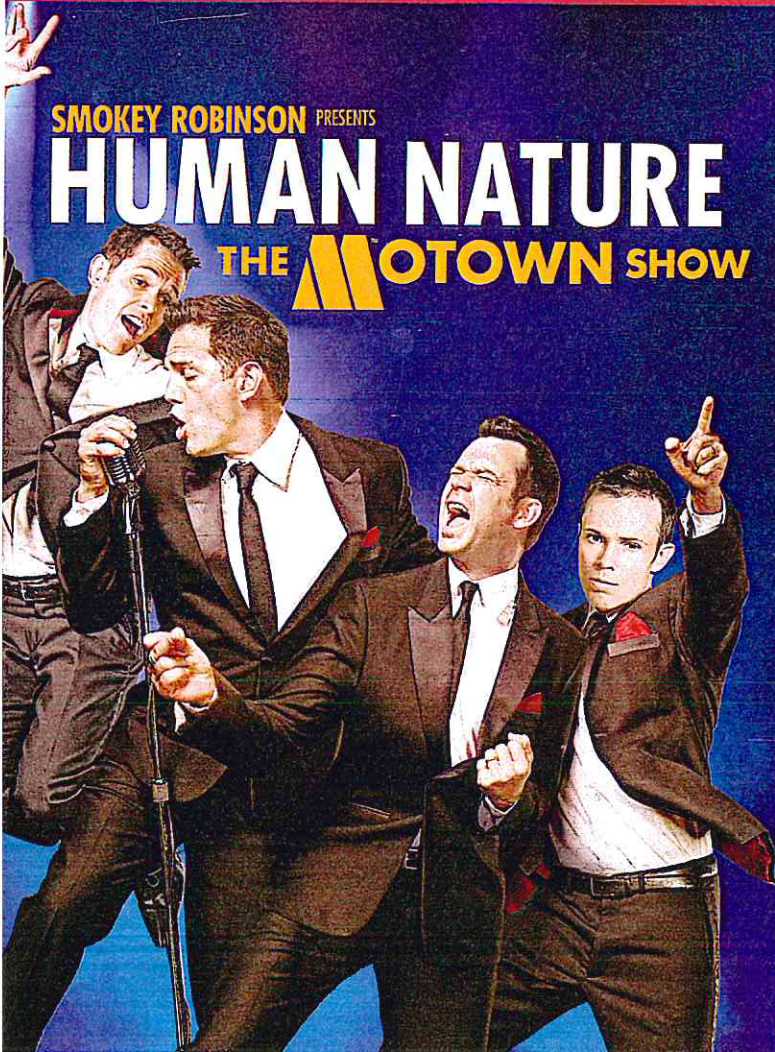
**CALL 760-773-2561
FOUNDATIONEVENTS@COLLEGEOTHEDESERT.EDU**

**LIMITED AVAILABILITY - OFFERED THROUGH
OCTOBER 1, 2015**



SMOKEY ROBINSON PRESENTS

**HUMAN NATURE
THE MOTOWN SHOW**



**BARRY MANILOW'S
A GIFT OF LOVE III**



EMERITUS SPONSOR
\$27,500 – ONLY 4 PACKAGES AVAILABLE

- 4 tickets to Barry Manilow concert on Friday, December 11, 2015 in the first 5 rows
- Post-show champagne and photo with Barry in the Backstage Xmas Café
- VIP seating for 8 at the Stepping Out for the COD annual fundraiser March 23, 2016
- Scholarship in your name for COD students and VIP invitation to Donor/Scholar reception
- Invitation for 8 to a pre-event reception
- Invitation for 8 to a post-event reception in the McCallum lobby
- Valet parking/VIP check in at McCallum Theatre
- Recognition/Name or company in all press releases and event program
- Recognition on website and Facebook leading up to event
- VIP tour of the COD Campus and meeting with the President of the College at lunch

VALEDICTORIAN SPONSOR
\$15,000 – ONLY 4 PACKAGES AVAILABLE

- 4 tickets to Barry Manilow concert on Friday, December 11, 2015 in the first 5 rows
- Pre-show cocktail reception and picture with Barry in the Backstage Xmas Café
- VIP seating for 6 at the Stepping Out for the COD annual fundraiser March 23, 2016
- Invitation for 6 to a pre-event reception
- Invitation for 6 to a post-event reception in the McCallum lobby
- Valet parking/VIP check in at McCallum Theatre
- Recognition/Name or company in all press releases and event program
- Recognition on website and Facebook leading up to event
- VIP tour of the COD Campus and meeting with the President of the College at lunch

SUITE DEAL SPONSOR
\$10,000 – ONLY 5 BOXES AVAILABLE

- Private box suite –
4 tickets to Barry Manilow concert on Friday, December 11, 2015
- Champagne service and desserts in your suite
- Private box suite –
4 VIP suite seats at the Stepping Out for the COD annual fundraiser March, 23, 2016
- Valet parking/VIP check in at McCallum Theatre
- Concierge escort to your suite
- Champagne service and elegant hors d' oeuvres in your suite
- Your name on a star on your box
- Invitation for 4 to a post-event reception in the McCallum lobby
- Recognition/Name or company in all press releases and event program
- Recognition on website and Facebook leading up to event

GRADUATE SPONSOR
\$5,000 – ONLY 20 PACKAGES AVAILABLE

- 2 tickets to Barry Manilow concert on Friday, December 11, 2015
- Post-show champagne reception and photo with Barry in the Founders Room
- Premiere seating for 4 at the Stepping Out for the COD annual fundraiser March 23, 2016
- Valet parking/VIP check in at McCallum Theatre
- Invitation for 2 to a post-event reception in the McCallum lobby
- Recognition in all press releases and event program
- Recognition on website and Facebook leading up to event





STEPPING OUT FOR COLLEGE OF THE DESERT SPONSOR PLEDGE



COLLEGE
of the
DESERT
FOUNDATION

MY CONTRIBUTION WILL CHANGE LIVES AND THE COACHELLA VALLEY FOREVER.

I pledge \$ _____ to **STEPPING OUT FOR COLLEGE OF THE DESERT** payable as follows:

- One-time payment enclosed**
- Payment over the following payment schedule:**
- Monthly, beginning** _____ **to be paid in full on or before March 1, 2016.**

The COD Foundation will mail/email pledge reminders one month prior to the schedule noted above.

Signature _____ Date _____

Name _____

Telephone _____

Address _____

City . State . Zip _____

Email _____

The COD Foundation plans to recognize contributions to the events in various ways, including through printed material. Please indicate the name of the individual(s), corporations or foundation to be recognized, if we may recognize you by gift level, or whether you prefer to remain anonymous.

Please state how you would like to be recognized:

- You may publicly recognize my gift level/name as best benefits the campaign**
- Individual/Foundation/Corporation to be recognized**
- I wish to remain anonymous**

Payment Information:

Check payable to COD Foundation (Tax ID #95-3829219)

Please remit to College of the Desert Foundation, 43-500 Monterey Avenue, Palm Desert, CA 92260

Credit Card: VISA American Express MasterCard Discover

Account # _____

Name on Card _____

Expiration Date _____ Security Code _____

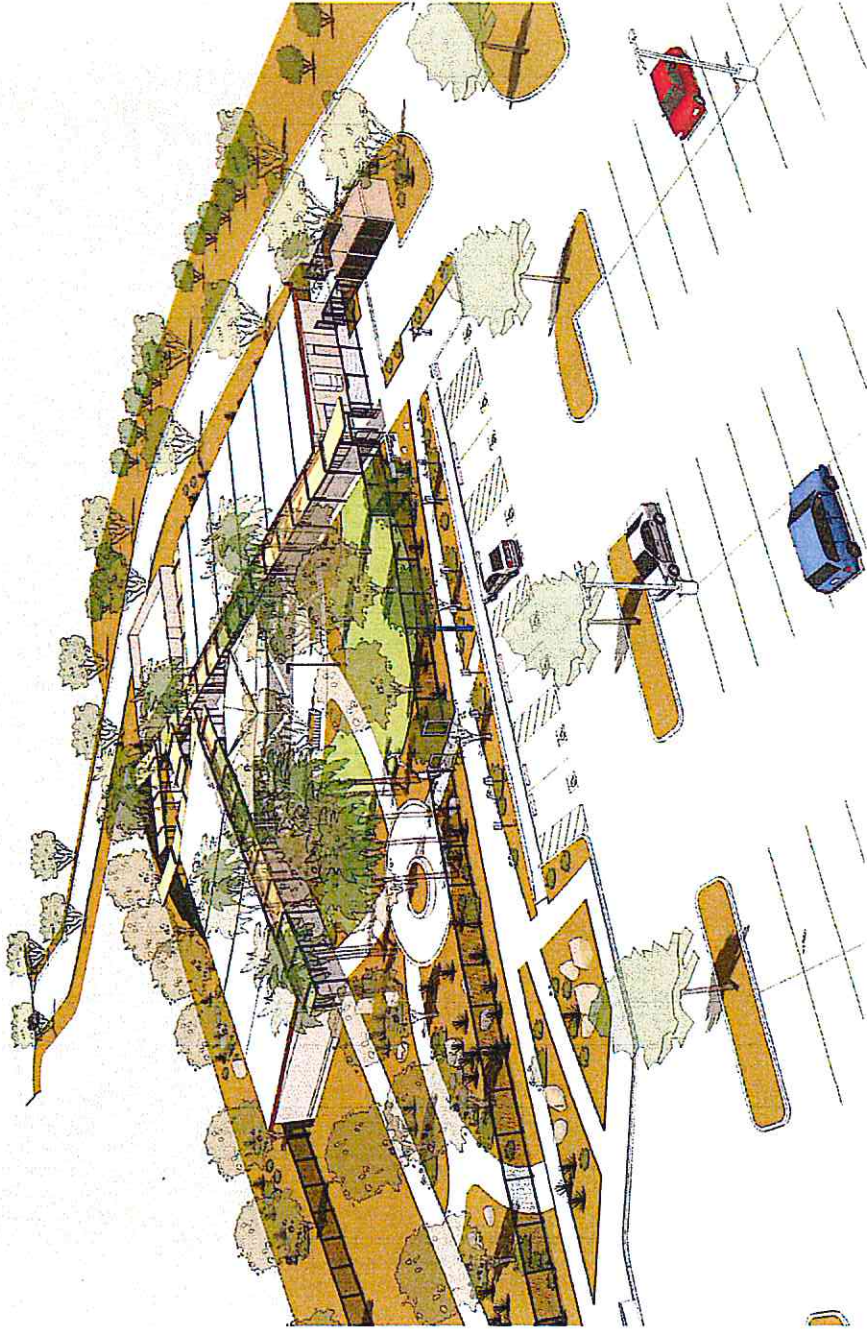
Billing Address (if different from above) _____

City . State . Zip _____

The COD Foundation will send an appropriate acknowledgment of your contribution for your tax records.

THANK YOU FOR YOUR GENEROSITY, COMMITMENT AND SUPPORT FOR STUDENT SUCCESS AT COLLEGE OF THE DESERT!

EAST VALLEY CAMPUS – MECCA/THERMAL



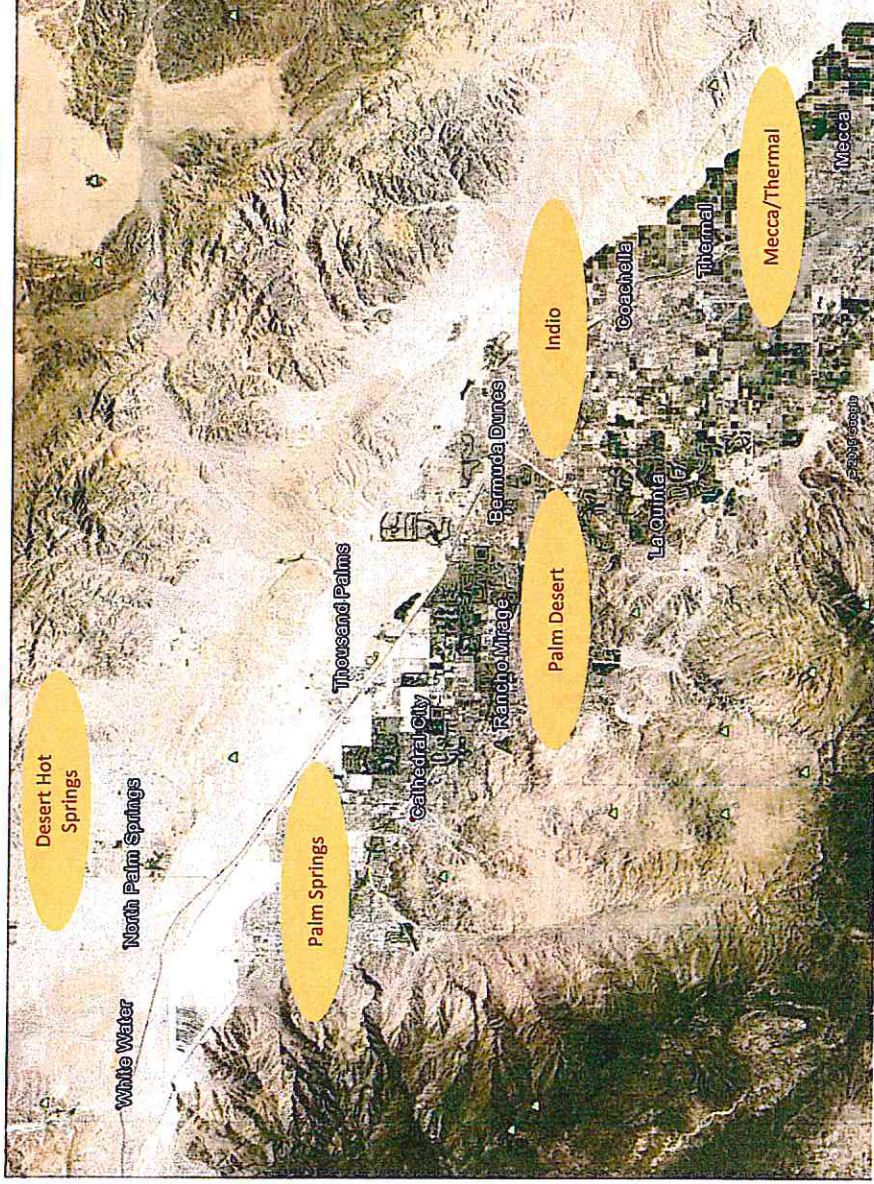
MAAS

Board of Trustees Presentation – October 23, 2015



COLLEGE
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EAST VALLEY CAMPUS – MECCA/THERMAL



Coachella Valley

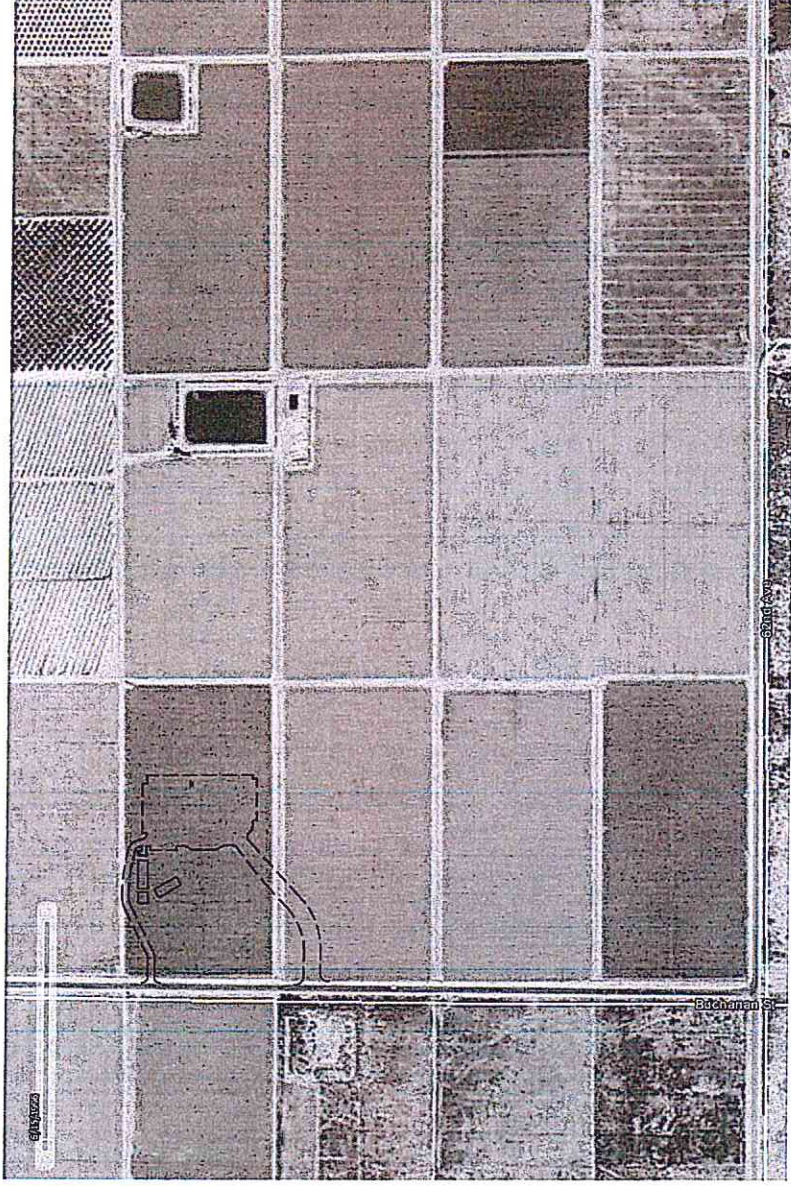
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EAST VALLEY CAMPUS – MECCA/THERMAL



1996

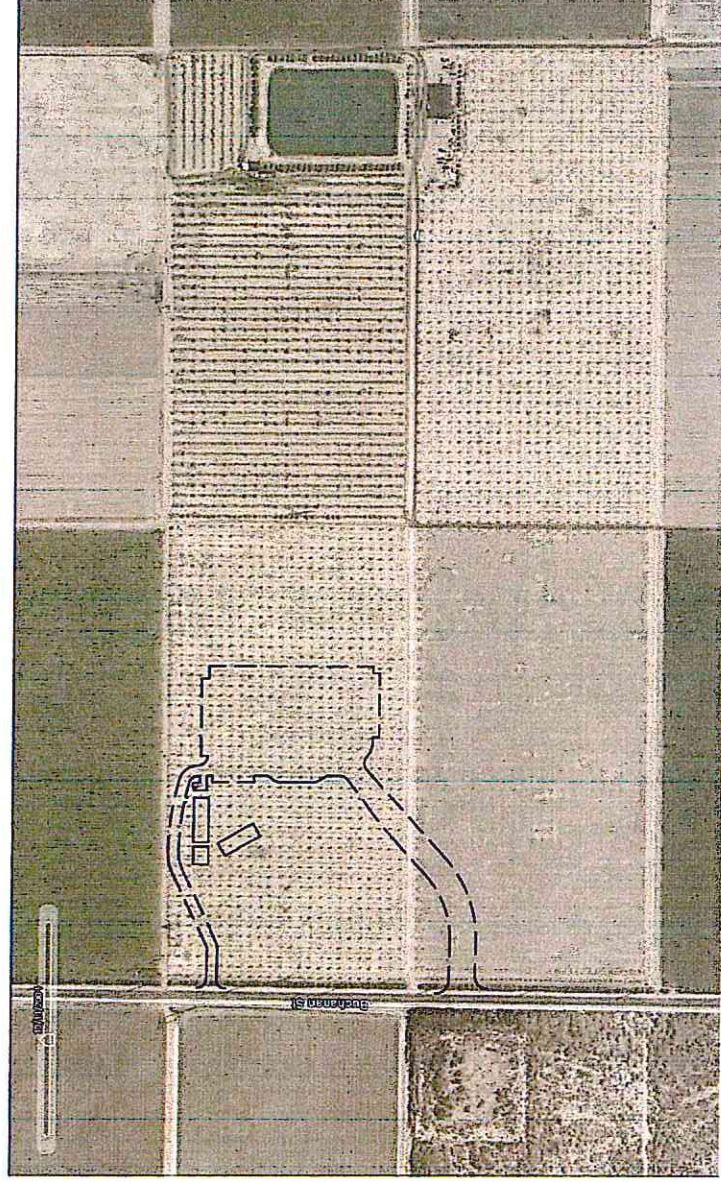
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Board of Trustees Presentation – October 23, 2015



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EAST VALLEY CAMPUS – MECCA/THERMAL



2004

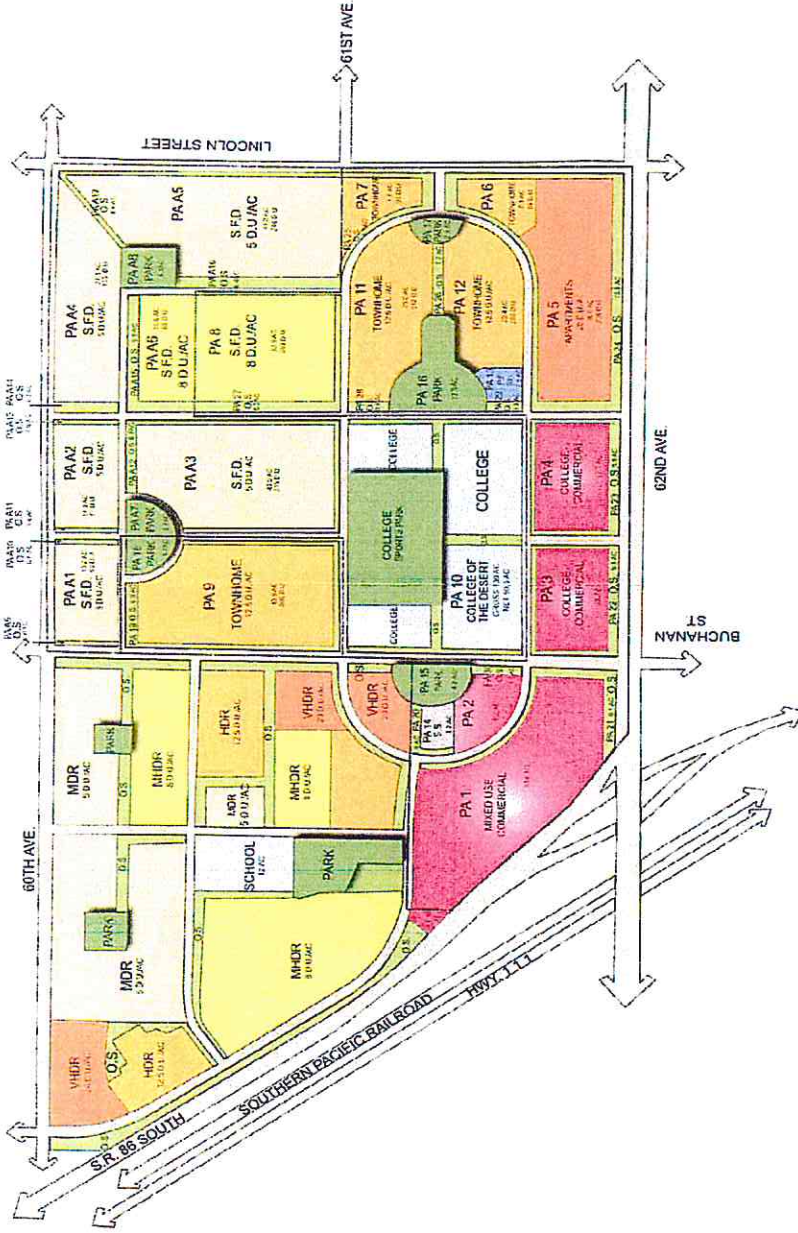
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Board of Trustees Presentation – October 23, 2015



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EAST VALLEY CAMPUS – MECCA/THERMAL



The Vision

Panorama : A COLLEGE TOWN

EAST VALLEY CAMPUS – MECCA/THERMAL



Construction Starts
Summer 2008

Breaking Ground

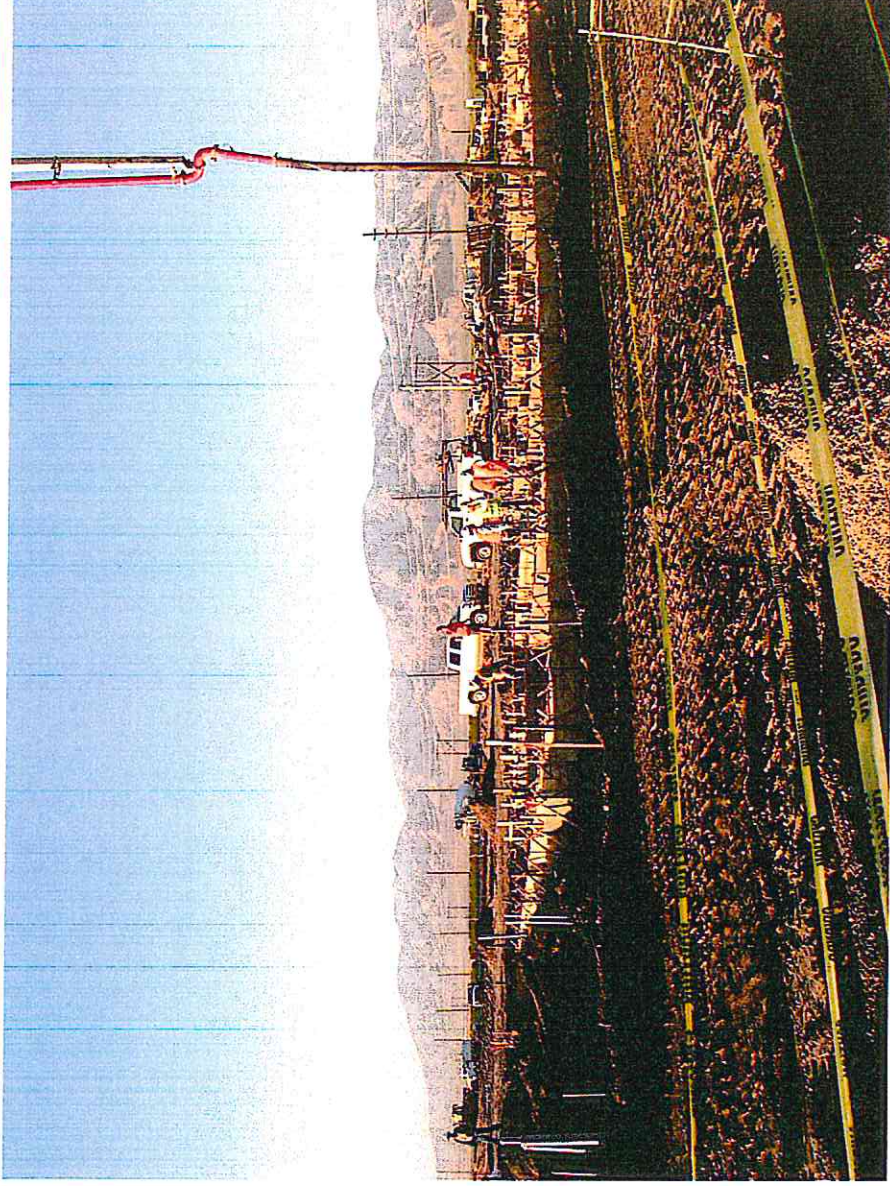
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EAST VALLEY CAMPUS – MECCA/THERMAL



Foundation Installation

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EAST VALLEY CAMPUS – MECCA/THERMAL



23 Modular Units
Installed

Modular Building Installation

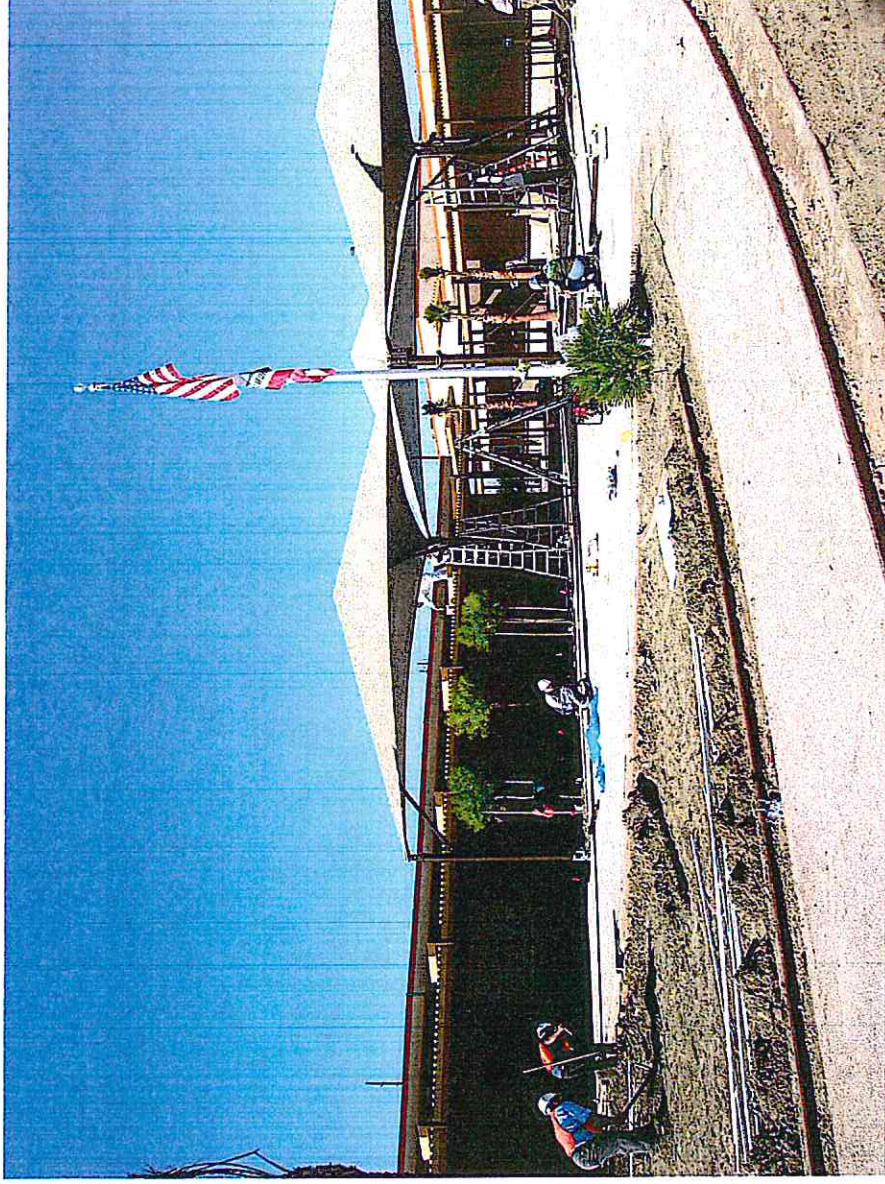
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Landscape Installation

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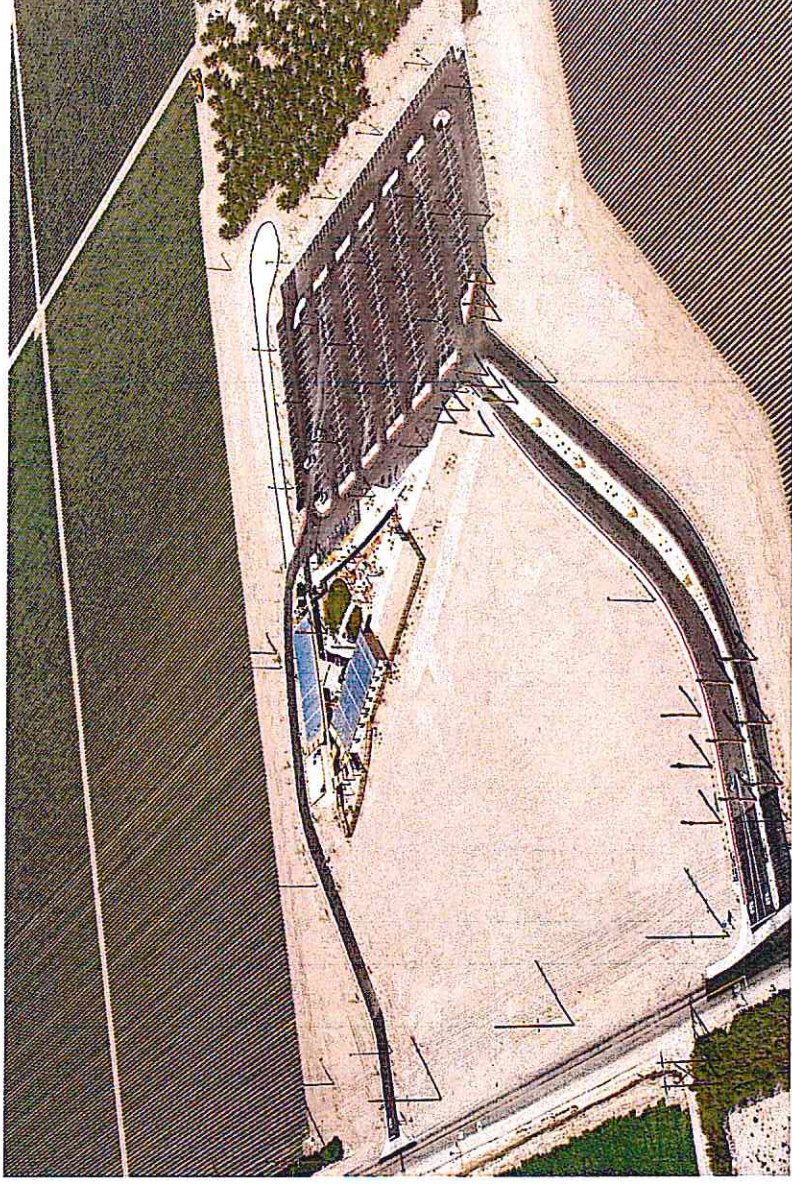


**Construction
Completed Spring
2009**

- Admin. Bldg.
- 4 Classrooms
- 1 Computer Class
- Restrooms
- Commons
- Security Office
- Data Room
- Storage
- Parking Lot

Project Complete

EAST VALLEY CAMPUS – MECCA/THERMAL



Ready for School

MAAS

Board of Trustees Presentation – October 23, 2015



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DESERT**

EAST VALLEY CAMPUS – MECCA/THERMAL



Existing:
11,050 SF

Expansion:
4,320 SF
+ Maintenance
Vehicle Structure

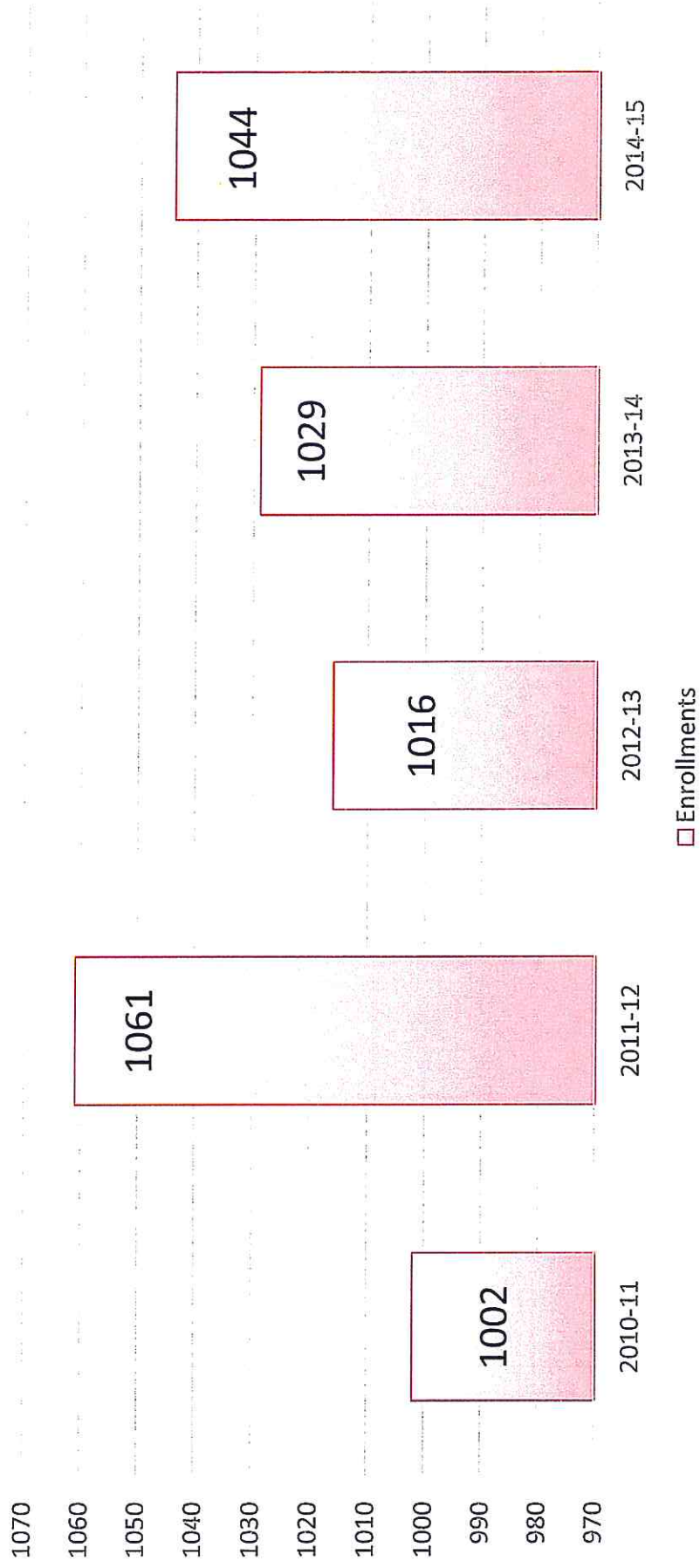
Total SF:
15,370 SF

Campus Expansion - 2016

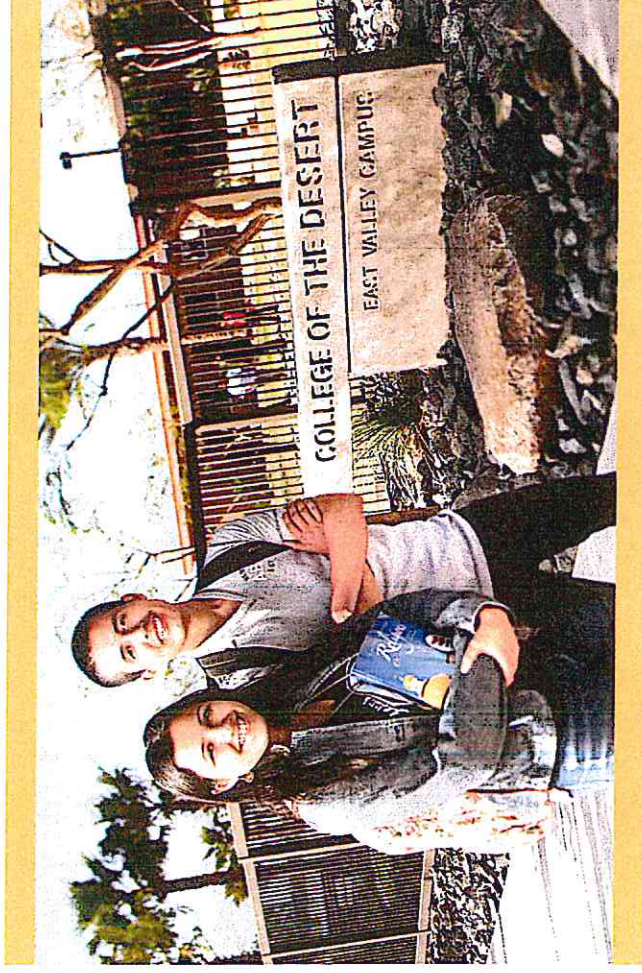
EAST VALLEY CAMPUS – MECCA/THERMAL

Enrollment History

Annual Enrollments: Mecca/Thermal

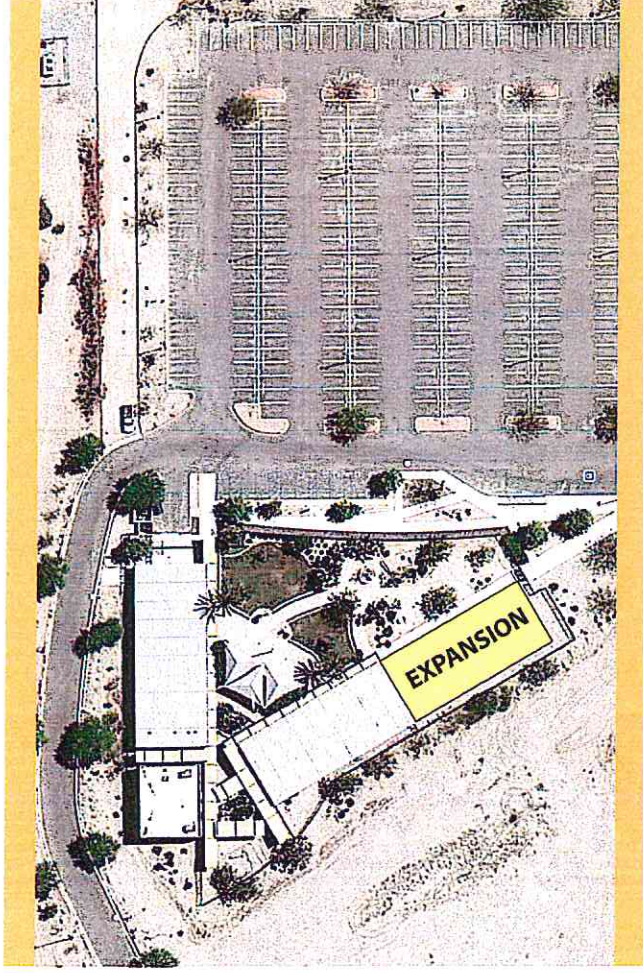


EAST VALLEY CAMPUS – MECCA/THERMAL



- Steady Enrollment
 - 591 *(as of 09/08/15)*
- Expanded Course Offerings
- Added Student Services and Academic Support Services

EAST VALLEY CAMPUS – MECCA/THERMAL



- Facility Growth by Spring 2017
 - Two Classrooms
 - Multi-disciplinary Wet Lab
 - Lab Preparation Room

“Change the way things are. It (the seed) may seem small and insignificant. It’s not about what it is but what it can become.”- Once-ler (Lorax Movie)

SunLine Transit Agency

Existing COD - Thermal/Mecca Campus Services

- **LINE 91** – Indio, Coachella, Thermal, Mecca and Oasis
 - Provides weekday service with 60 minute frequencies (4:47 a.m. to 10:17 p.m.) and weekend service (5:38 a.m. to 9:34 p.m.) with 80 minute frequencies
- **LINE 95** – Indio, Coachella, Mecca and North Shore
 - Provides weekday service with five trips a day between the hours of 5:35 a.m. and 8:50 p.m.

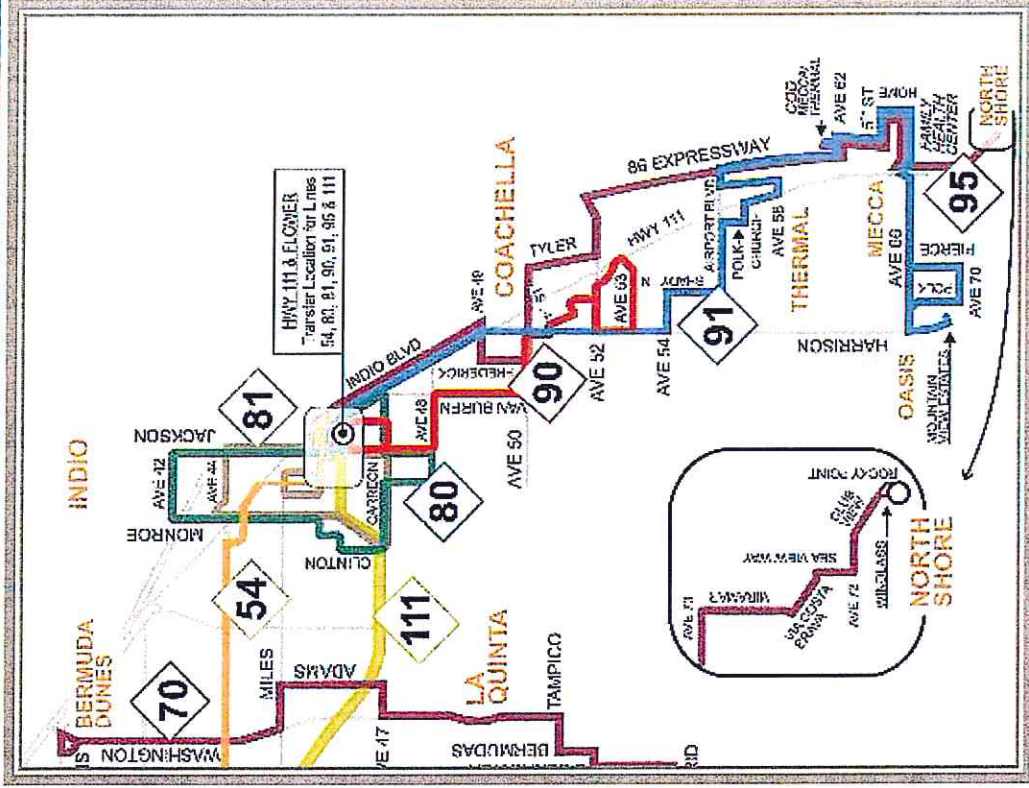
EAST VALLEY CAMPUS – MECCA/THERMAL

East Valley Service

SunLine Transit Agency

SunBus
System Map
Mapa del Sistema

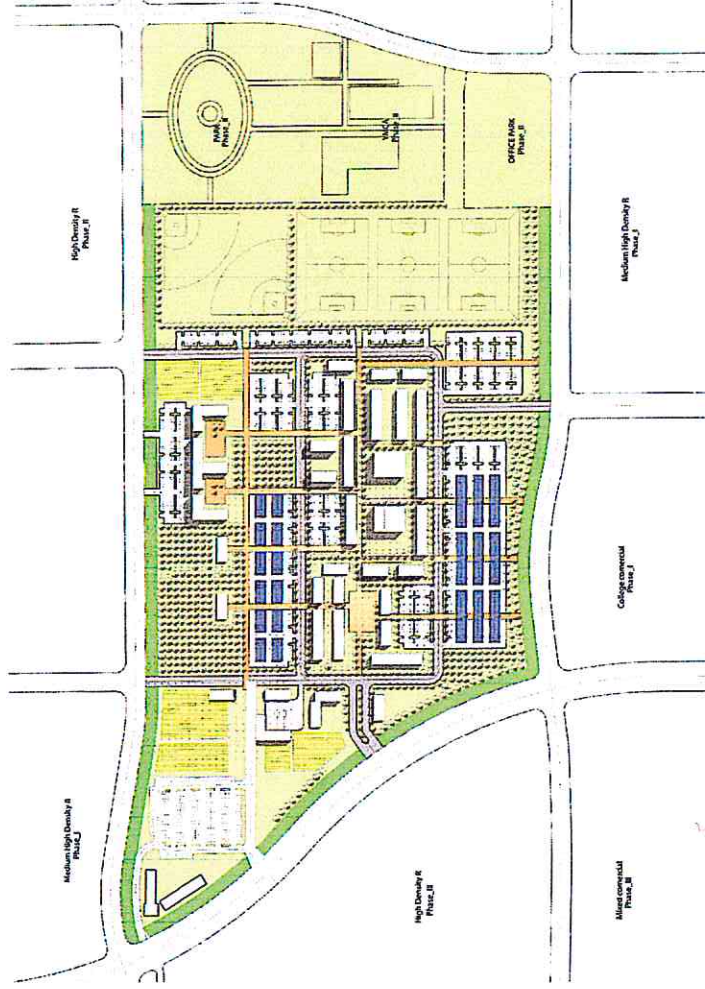
CUSTOMER SERVICE
SERVICIO AL PASAJERO
1.800.347-8628
www.sunline.org
TTY/TDD Service Available



Under Development: U Pass

- Program Need
 - Participation in forums of college students and barriers to transportation have revealed that many would use public transportation options if they were free
 - Free bus service opens travel options for other activities to include employment and leisure
- Pilot U Pass Program
 - Create a pilot program
 - Establish a “not to exceed amount” for COD
 - Complete a market analysis of usage and costs during the pilot period

EAST VALLEY CAMPUS – MECCA/THERMAL



Master Plan - Scheme Two

The Vision Continues



Desert Community College District

Campus Expansion
of
East Valley Campus at Mecca/Thermal

Schematic Design Presentation
to the
Board of Trustees

October 23, 2015

HMC Architects

GENERAL INFORMATION

Date: October 23, 2015

Project: **East Valley Campus at Mecca-Thermal
Campus Expansion**
Desert Community College District

1. Project Description:

- Modular building expansion of the campus to include the following:
 - (1) 36' x 40' biology lab
 - (1) 12'x 40' lab preparation / workroom with Data Closet
 - (1) 36'x40' general classroom
 - (1) 24'x40' general classroom
- A covered walkway extension to the existing covered walkway
- A secure garage in the parking lot for storage of a pick-up truck and some supplies
- Minor accessibility upgrades to the existing toilet rooms
- Utility improvements related to the new buildings
- Parking lot security camera system expansion
- Improvements to and expansion of the storm water detention basin

2. **Site Area:** 7.25 acres

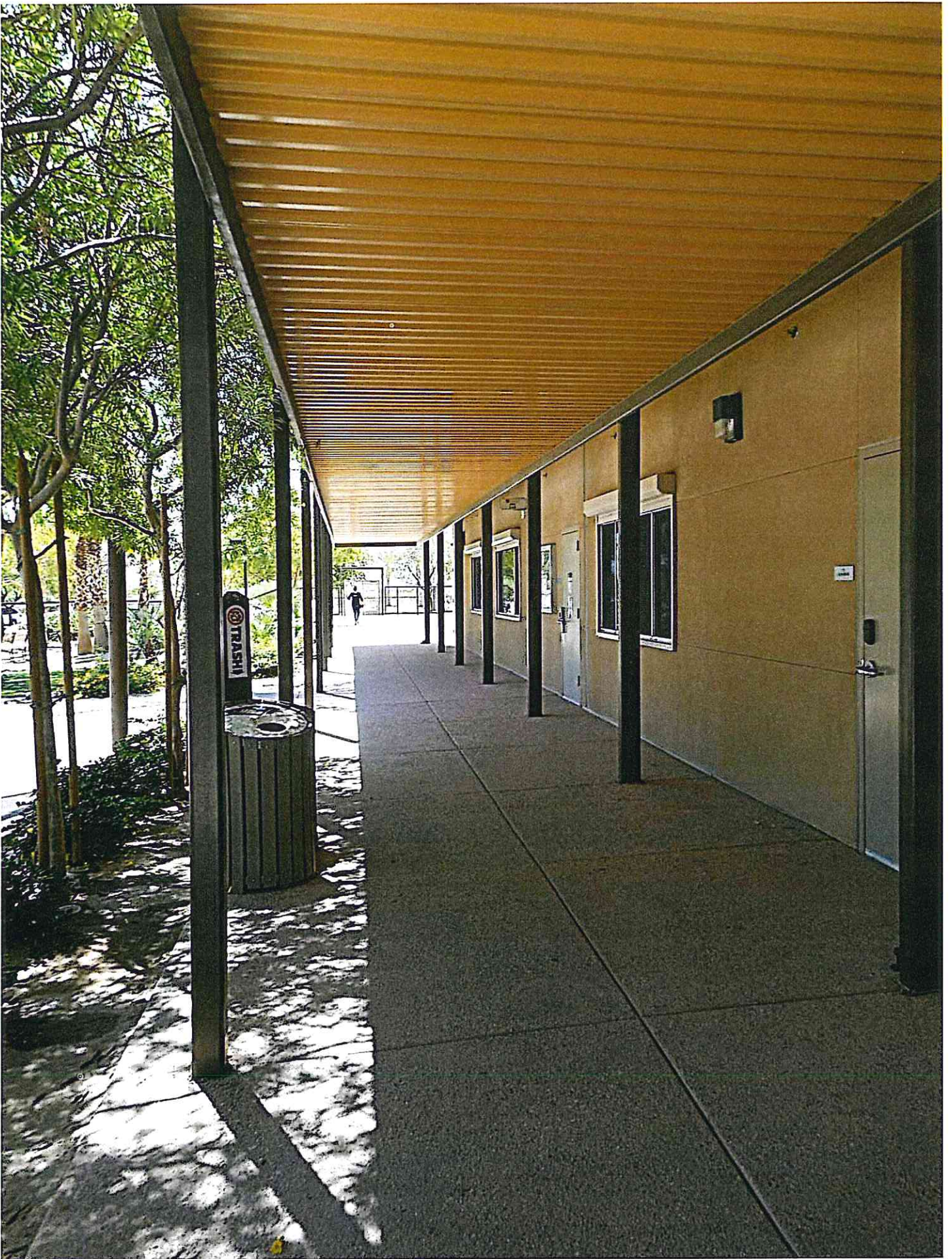
3. **Building Area:** 4,320 sq. ft.

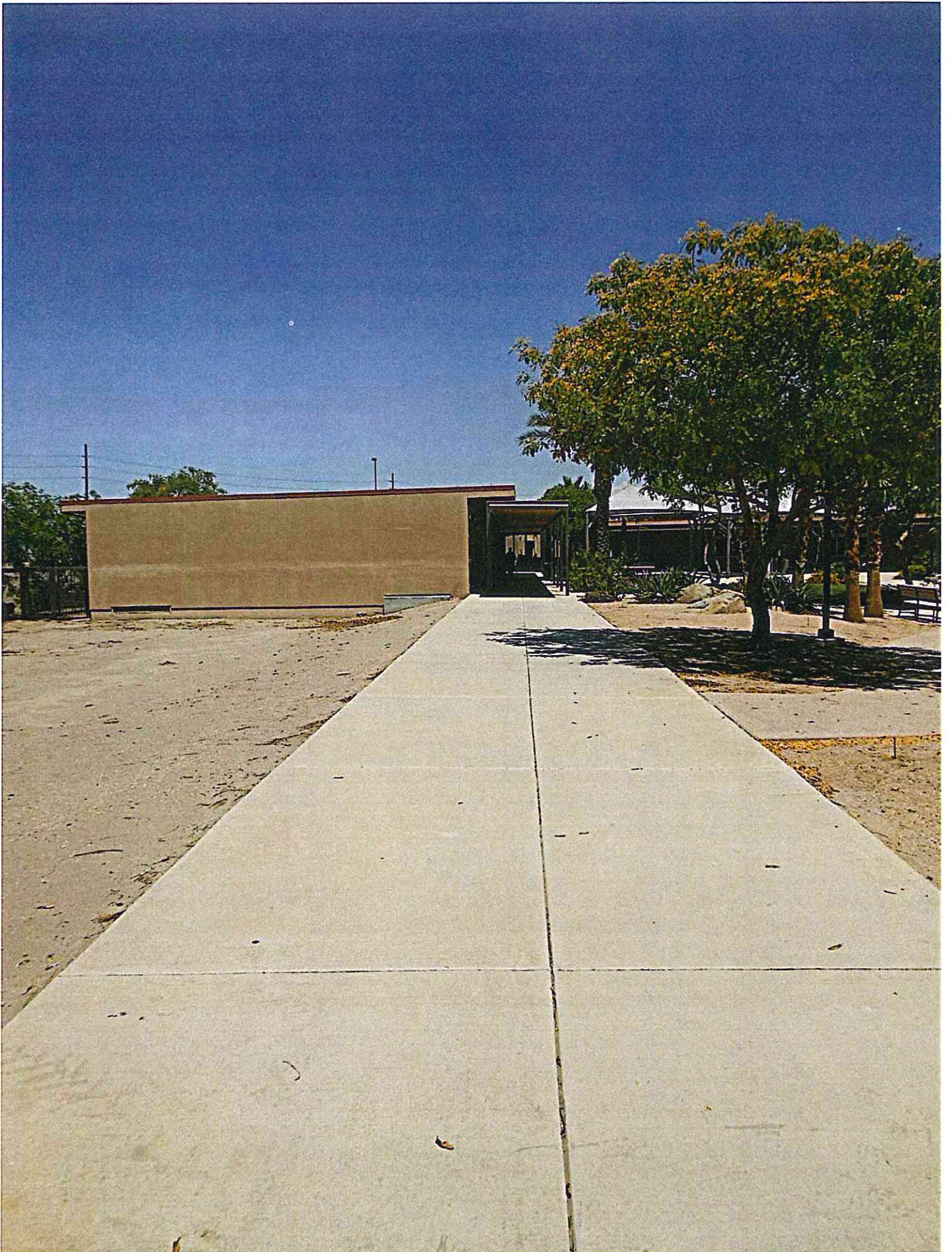
4. **Current Estimated Construction Cost:** \$1,884,023

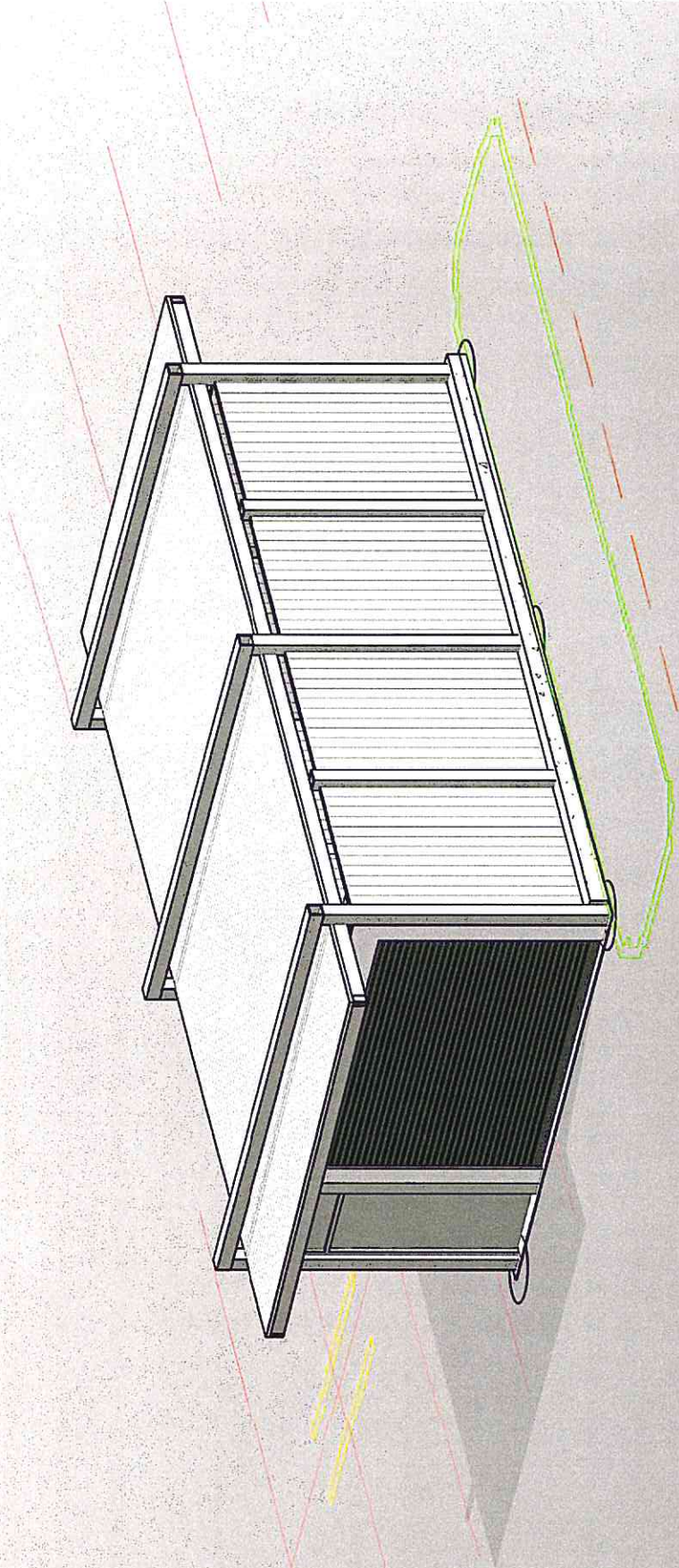
5. Estimated Project Schedule:

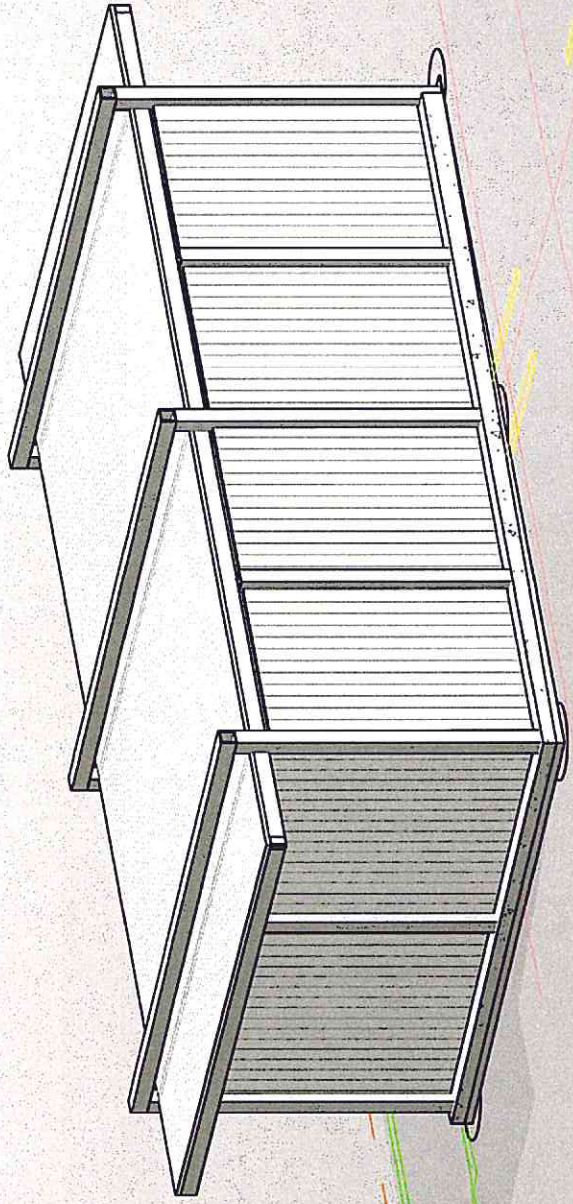
Task	Duration	Start Date	End Date
Agency Review (<i>estimated</i>)	5 months	December 2015	May 2016
Bidding	2 months	May 2016	July 2016
Construction	5 months	July 2016	December 2016



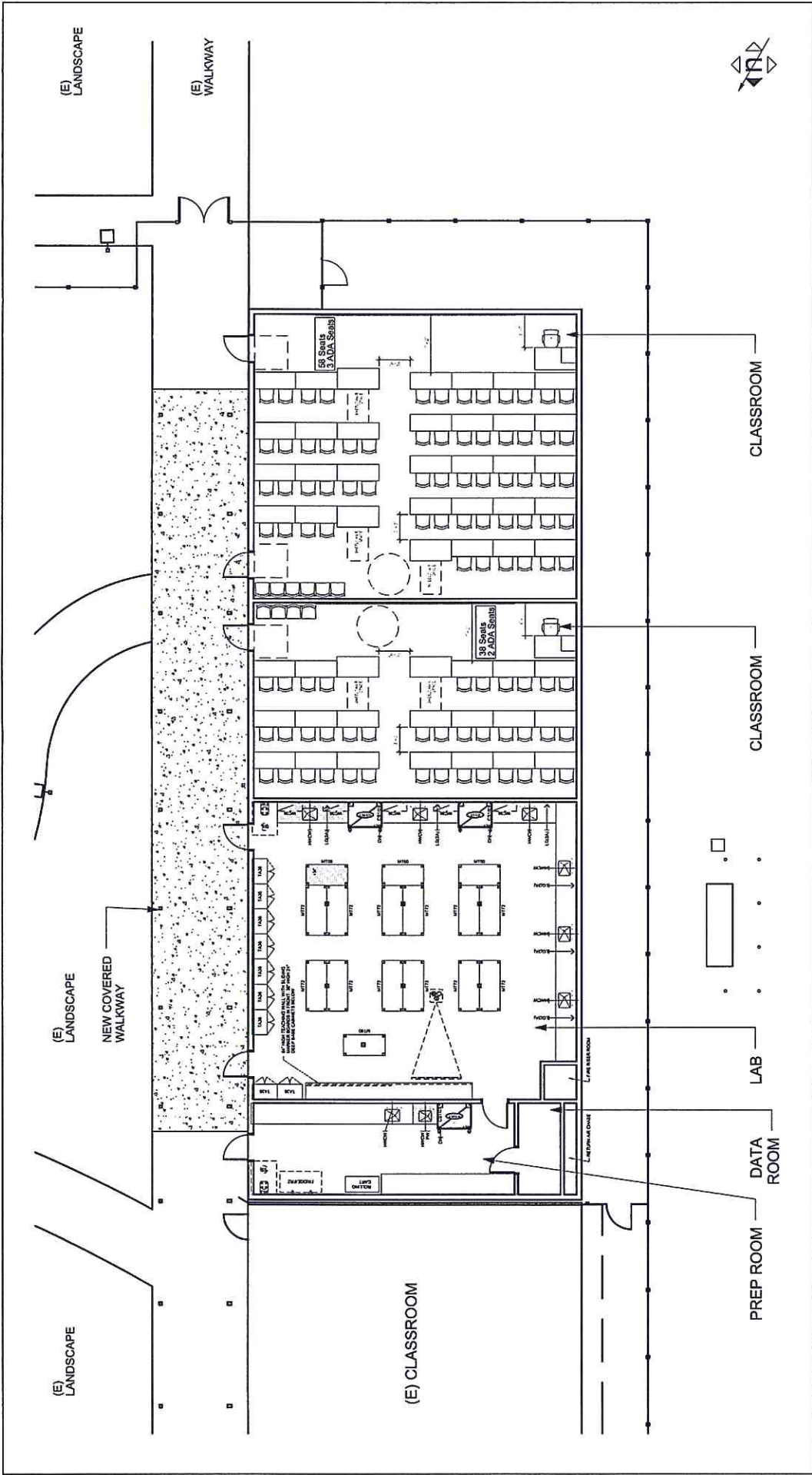












OCTOBER 23, 2015

COLLEGE OF THE DESERT
 EAST VALLEY CAMPUS AT
 MECCA-THERMAL - CAMPUS EXPANSION



HMC Architects

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 T 909 989 9979 / www.hmcarchitects.com