

**DESERT COMMUNITY COLLEGE DISTRICT  
REGULAR BOARD MEETING  
PALM DESERT CAMPUS – CRAVENS MULTI-PURPOSE ROOM  
THURSDAY, JULY 19, 2012  
MINUTES**

I. Chair Stefan called the meeting to order at 9:01 a.m. and asked Trustee Marman to lead the pledge of allegiance.

President Kinnamon called the roll and all members were present with the exception of Student Trustee Andrew Campbell, who is not permitted to attend closed session and will join the meeting after his class.

**II. CONFIRMATION OF AGENDA:**

**Motion** by Michael O'Neill, second by Becky Broughton, to approve the agenda of the July 19, 2012 meeting as presented.

**Discussion:** None

**Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan  
No: None  
Absent: Andrew Campbell  
Abstain: None

**III. CLOSED SESSION**

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Stan Dupree
2. **CONFERENCE WITH LEGAL ANTICIPATED LITIGATION: Section 54956.9 (b)(c)** Specify number of potential cases: 1

**IV. OPEN SESSION**

**Motion** by Michael O'Neill, second by Becky Broughton, to add an item to the action agenda rescinding an action taken at the June 21, 2012 meeting: Action Agenda, Fiscal Services #3, Implementation of Parking Fees. This item came to the Board's attention today under "negotiations".

**Discussion:** None.

## **Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan  
No: None  
Absent: Andrew Campbell  
Abstain: None  
Motion carried unanimously.

## **V. PUBLIC COMMENTS :**

There were no requests to address the Board.

## **VI. APPROVE THE MINUTES OF:**

There were no corrections to the minutes of the Regular meeting of June 21 and the Special meeting of June 26, 2012 and they stand approved.

## **VII. REPORTS**

- A.** ASCOD: Mr. John Arroyo was present and gave a brief report.
- B.** FACULTY ASSOCIATION: Gary Bergstrom was not able to be present as he had class but had submitted a written report, which is attached.
- C.** C.O.D.A.A.: David Bashore was present and gave a brief report.
- D.** COLLEGE OF THE DESERT ALUMNI ASSOCIATION: Gene Marchu was not able to attend.
- E.** CSEA: Lauro Jimenez was present and gave a brief report, which is attached.
- F.** COLLEGE OF THE DESERT FOUNDATION: Mr. Jim Hummer was present and gave a brief report. Mr. Hummer was accompanied by a student, Ms. Deborah Suer. Due to her high academic achievements, Ms. Suer was chosen by Phi Theta Kappa to attend the Presidential Inaugural Conference in Washington, DC. Her full story is attached.
- G.** ACADEMIC SENATE: Zerryl Becker was present and gave a brief report, which is attached.
- H.** GOVERNING BOARD

**Becky Broughton** submitted a written report and it is attached. She reviewed her report and highlighted the 4<sup>th</sup> of July celebration on the COD football field and thanked security for all their hard work that evening.

**Charles Hayden** had no written report but attended the Foundation Board meeting and thanked Dr. Kinnamon for attending the meeting with the Desert Hot Springs City Council.

**John Marman** submitted a written report and it is attached. He was pleased to see the Foundation and Deborah here today and thanked her for allowing her story to be shared. He wanted the community to know the board does meet with the administrators and sometimes with each other. Two members of the board meet with the President and Vice Presidents to go over the agenda each month. The others that are not in attendance at the review meeting are able to ask questions via email and the responses are provided to all the members. He expressed his appreciation to all of the board members for all their hard work. Trustee Hayden agreed with Trustee Marman and thanked the members for everything they do on behalf of the District

**Michael O'Neill** was away most of the last month and did not have a report. He welcomed Dr. Kinnamon and thanked him for being here.

**Bonnie Stefan** did not have a written report. She wanted the campus community to know she is available for meetings with faculty and staff this summer. She thanked Zerryl for representing the college at the CTE conference she attended and presented to. She also welcomed Dr. Kinnamon.

**VIII. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.**

Trustee Broughton asked that Consent, Fiscal Services #1 Purchase orders and Contracts that do now exceed \$25,000 be pulled for discussion under the Action agenda.

**Motion** by John Marman, second by Charles Hayden, to approve the consent agenda with the change noted.

**Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: Andrew Campbell

Abstain: None

Motion carried unanimously.

**IX. ACTION AGENDA**

**A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION**

1. Fiscal Services Item #1 Purchase Orders and Contracts for Supplies, Services & Construction

**Motion** by Becky Broughton, second by Charles Hayden, to approve Fiscal Services Item #1: Purchase Orders and Contracts for Supplies, Services & Construction.

**Discussion:** Trustee Broughton said she saw several purchase orders for “Notetakers” and wanted to know what this was, as there were many entries. Wade Ellis, Director, Fiscal Services, said these are all paid at the end of the year. These are students that are contracted to take notes to assist DSPS students. The individual is usually in the same class and takes their own notes, which they copy and provide to the DSPS student. Trustee Broughton commented this is quite an exceptional service we are able to offer, as it hones the skills of the notetaker. The notetaker is paid \$50.00 per semester.

Dr. Deas said there is an error under this agenda item as it has the wrong date under “Background”. It should read June 1-30, 2012.

**Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O’Neill, Bonnie Stefan  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

2. Item added: Fiscal Services, Implementation of Parking Fees from the June 2012 agenda

**Motion** by Michael O’Neill, second by John Marman, to suspend the implementation of parking fees for 1 year or until it can be further reviewed and/or negotiated.

**Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O’Neill, Bonnie Stefan  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

**B. BOARD OF TRUSTEES**

1. Review of Board Policy 2310 Regular meetings of the Board

**Motion** by Charles Hayden, second by John Marman, to review Board Policy 2310 as presented.

**Discussion:** Trustee Hayden would like to amend this policy to remove paragraph 4, prohibiting teleconferencing, as it is restrictive. He stated the Board Chair was not in town for a recent Special Meeting and was not permitted to teleconference. He thought she should have been permitted to do so.

He proposes it read: the conduct of a board meeting will comply with provisions of the Brown Act, members will be able to teleconference into the meeting, consistent with the Brown Act.

Trustee Stefan commented she would have liked to have attended that Special meeting as she had things she wanted to say. She thinks it imperative that a board member is not made to feel their opinion is not important just because they are out of the area. There are times we find ourselves out of the area but we are elected to participate. She was unable to get back and felt like she was being penalized by not being able to participate in the special meeting. Changing the policy would allow someone to participate via landline. She feels that if a board member is unable to attend a meeting they should be allowed to participate. She also commented the policy says the president will poll the members but we cannot have the president poll the board. That sentence needs to be removed.

Trustee Hayden commented the Brown Act does not say that a location has to be accessible. He also commented he has only missed 5 meetings in 28 years.

Trustee Marman agrees, as long as it is done in a professional manner. He thought it went very well last year when Trustee Hayden called in from the community college in Colorado.

Trustee Broughton thought it was a terrible imposition on that community college. She feels we plan our meetings a year in advance and the trustees have the option of planning their vacations around the meetings or they don't attend them. Most of the Trustees plan around the meeting schedule, since they have the dates so far in advance, and it is a matter of planning appropriately. She also thought it okay for a member to miss the occasional meeting, as things do come up. She thinks it's disruptive when someone calls in, it is difficult to hear them and them to hear us, you cannot pick up on the body language and know when it is time to speak.

Michael O'Neill agrees with Trustee Broughton that it is terribly disruptive when someone phones in. Everyone tries to be here every month. He was on vacation and came back for today's meeting. Since he has the schedule so far in advance he is able to plan around the meetings. He also agrees there are occasions when it's ok to miss a meeting. He finds teleconferencing annoying and disruptive. He also questions the legalities as there have been many articles about trustees and this issue.

Trustee Hayden read from the paperwork he received from the League.

The Board's attorney, David Erwin, has difficulty with teleconferencing from outside the state of California. You must comply with all requirements of the Brown Act; the teleconferencing

meeting location must be accessible, the agenda posted both here and there and it must show the alternate location, and there must be a quorum within the district. He is also not sure you can teleconference for a closed session. There are varying opinions about this and he will investigate further. Additionally, he would not recommend teleconferencing on a cell phone.

**Vote**

Yes: Charles Hayden, John Marman, Bonnie Stefan  
No: Becky Broughton, Michael O'Neill  
Absent: Andrew Campbell  
Abstain: None

Motion carried to review Board Policy 2310 Regular Meetings of the Board.

Chair Stefan asked if Trustee Broughton will meet with her and Dr. Kinnamon to discuss this policy and possibly revise the language of that fourth paragraph.

Trustee Hayden thought his motion was to change the language. He did make the motion but it was to review the policy. His proposed language was part of the discussion. There were no additional motions to amend.

It is hoped it will be completed in time for a first reading at the August meeting.

2. Approval of 2013 Board of Trustees Meeting Dates

**Motion** by Michael O'Neill, second by John Marman, to approve the 2013 Board of Trustees meeting dates as presented.

**Discussion:** Trustee Broughton reminded the members there will be times she is unable to make the 9:00 start time due to her students' school commitments.

Locations have not been determined and Trustee Marman asked that we consider having one meeting in both the East and West Valley.

**Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.

3. Revised Board Policy 3570 Smoking on Campus

**Motion** by Michael O'Neill, second by John Marman, to receive the revised policy for a first reading.

**Discussion:** Trustee Marman has concerns this policy changes the distance from buildings but doesn't address a no smoking campus.

Dr. Deas explained that back in May the board approved the revised policy and there was discussion. There are further revisions for the board to approve today. The Administrative Procedure is also on today's agenda under Items of Information. The only change to the policy is there would be signage indicating the designated smoking areas. The campus will be considered a smoke-free campus except in designated smoking areas. All materials to our students will refer to a no-smoking campus except in designated areas.

The procedure reflects the 25 feet distance required by the Green Building Council. The selection of the designated areas has been assigned to our Health and Welfare Committee. That committee has identified 6 areas on campus where smoking will be permitted.

**Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: Andrew Campbell

Abstain: None

Motion carried unanimously.

**C. PRESIDENT**

1. Approval of Accreditation Follow-up Report

**Motion** by Becky Broughton, second by John Marman to approve the Accreditation Follow-Up Report as presented.

**Discussion:** None.

**Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: Andrew Campbell

Abstain: None

Motion carried unanimously.

## 2. Approval of 2012-2013 Business Plan for the International Education Program

**Motion** by Becky Broughton, second by Michael O'Neill, to approve the 2012-2013 Business Plan for the International Education Program.

**Discussion:** Christina Delgado, Director of International Education Programs, briefly reviewed the plan with the members. She commented that College of the Desert is now on the approved list for the Saudi Arabian cultural mission. Previously community colleges were excluded but are now being included. She does anticipate some students from Saudi Arabia, and is working with Kuwait also.

She reported the year before last we had a spike in enrollments due to some special programs, but that growth is now more moderate. For Spring 2012 we had 220 international students, which includes the college and the Intensive English Academy.

Trustee Marman commented that these international students and out-of-state students bring in additional money to the college. Christina pointed out that money stays here and this additional money allows us to offer other classes that might otherwise be cut. While the additional revenue is a plus, these students also add to the diversity of the campus by bringing different perspectives and values to the local students. This may be the only opportunity the local students have to talk with someone from out of the country.

Trustee Broughton asked if we hear from any of those students once they graduate from here. Christina is in contact with some of them when she is traveling overseas and sometimes they help at the various fairs.

Trustee O'Neill thought we have had diplomatic issues with Brazil. Christina said those issues have been resolved and there is an increase in students from Brazil.

Trustee Marman commented we want it to be a positive experience for these students to come here and we must remain competitive with other community colleges. Christina agreed we want to remain competitive.

### **Vote**

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan  
No: None  
Absent: Andrew Campbell  
Abstain: None

Motion carried unanimously.



### 3. Approval of an Independent Investigator for Football Program

**Motion** by Michael O'Neill, second by Charles Hayden, to approve the hiring of an independent investigator for the football program as presented.

**Discussion:** Dr. Kinnamon commended the board on their recent decisions and actions taken concerning the football program. He knows they've taken these allegations very seriously and are acting in good faith as a Board and doing what is right.

Dr. Kinnamon's read his report and it is attached.

He added his intent is to come back to the board prior to formally entering into an agreement with an investigator and bring that recommendation to the board for their approval. He reported the commissioners will be here next week and if necessary, a special meeting will be called to approve the investigator.

Trustee Marman agrees this issue needs to be handled soon, but we don't want to rush it. We need to be clear and take appropriate action. He expressed his confidence in Dr. Kinnamon's leadership and knows it will be handled expediently. We mustn't bend to any newspaper or group's pressure. We must be thorough. He knows the members realize the importance of this and must find out the true facts. It's possible to hastily come to a false conclusion if you don't have all the facts. He thinks we have taken a good step in waiting and being quiet about it. When we do get the final answers they will be released and he knows the board feels confident Dr. Kinnamon will handle it appropriately. We've only gotten one side and we will have our day and we must do the right thing.

Trustee Hayden agreed with Trustee Marman. He has heard from a couple members of the community and they are asking why we are allowing those out of state students to come here and take classes from the local students.

Trustee O'Neill thinks this multi-faceted approach is the way to go and appreciates the direction that Dr. Kinnamon is taking us.

Community member Mr. Gil McFadden addressed the board and expressed his support for the football program.

Trustee O'Neill commented that College of the Desert has a reputation for good athletics and it attracts students. He thought it important that everyone is cognizant of the fact that people find us because we are well known.

#### **Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: None

Abstain: None

Motion carried unanimously.

**D. HUMAN RESOURCES**

1. 45-Day Layoff Notice – Classified

**Motion** by Charles Hayden, second by Andrew Campbell, to approve the 45-day layoff notice as presented.

**Discussion:** Trustee O’Neill asked if this was one person or a position. Dr. Deas said it is one position being eliminated and due to bumping rights it may not be the person that holds the position.

Trustee Marman commented this is often a problem with grants and sometimes we may not want to have the grant. This must always be taken into consideration.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O’Neill, Bonnie Stefan

No: None

Absent: None

Abstain: None

Motion carried unanimously.

2. Revised Job Description – Leadership/Foundation

**Motion** by John Marman, second by Michael O’Neill, to approved the revised job description as presented.

**Discussion** Trustee Marman expressed concern at the amount of revision to this job description and who is going to do the work this person used to do.

Pam Hunter, Executive Director Institutional Advancement, replied the intent is to have a larger plan and the Foundation is working on a comprehensive strategic plan, which will include a staffing plan. In the meantime these are duties that must be done now and the Foundation has to move forward with filling this position. Trustee Marman asked if the board will see this plan and approve it. Ms. Hunter was not sure how the plan will move through the approval process.

This new position is a front-line administrative position. The Foundation has been filling this with temporary assistance but didn't feel it was efficient or effective to continue doing it that way.

Trustee O'Neill commented there have been a number of job changes in the Foundation in the last year and requested an organizational chart showing which staff members are doing what. He questioned why it is a leadership position. Ms. Hunter explained it is due to the level of confidentiality required. Many of the Foundation staff are on contract until the strategic plan is completed.

Dr. Kinnamon is currently reviewing the MOU between the COD Board and the Foundation board to understand the relationship better. He assured the Board the Foundation strategic plan will be brought to them.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

3. Employment Group A Appointment – Classified

**Motion** by John Marman, second by Michael O'Neill, to approve the Group A Appointments – Classified as presented.

**Discussion:** None

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

**E. FISCAL SERVICES**

1. Resolution #071912-1 For a Temporary Loan

**Motion** by John Marman, second by Michael O'Neill, to approve Resolution 071912-1 for a temporary loan as presented.

**Discussion:** Dr. Deas referenced the state funding reductions imposed on us. There is now the additional threat of deferred funding, meaning the state will not pay on a monthly basis. The state will be repeating last year's practice of serious deferrals in the second half of the year's

funding; the money would not be paid out until the following fiscal year. There are also two separate deferrals from the first half of the year. We have now been informed there will be an additional deferral, which should have been paid in the first half of the year and now will not be paid until June. This places heavy pressure on our cash flow. COD's practice over the last couple of years has been to get approval from the board to have temporary borrowing power from other funds on campus that have dedicated purposes. We are able to borrow from these various funds and when the state funding comes in for apportionment we repay those funds.

Trustee Hayden asked if the interest rate is lower than using a TRANS. Dr. Deas said the interest is lower and the money is more flexible. We do have to replace the interest those funds would have earned but are in the fortunate position of having those funds to borrow from.

Trustee O'Neill commended both past and present leadership for us being in this position of being able to borrow from ourselves and not have the huge impact that other colleges are facing. Dr. Kinnamon agreed the staff is to be commended. Classes are fuller and we are turning away students, but that is a state-wide issue and not affecting only College of the Desert.

A roll-call vote was taken with the following result:

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

2. 2014-2018 Five-year Construction Plan

**Motion** by Michael O'Neill, second by John Marman, to approve the 5-year construction plan as presented.

**Discussion:** Steve Renew, Director of Facilities, reviewed a Power Point on the construction plan. (attached)

Trustee Marman asked if adjustments can be made as we go along and Mr. Renew replied yes. Trustee O'Neill commended Mr. Renew on a good job on a very unique document.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan  
No: None  
Absent: None  
Abstain: None

Motion carried unanimously.

3. Notice of Intent to Award Contracts for Monterey Entrance Project

**Motion** by Becky Broughton, second by Michael O'Neill, to approve the intent to award contract as presented.

**Discussion:** None.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: None

Abstain: None

Motion carried unanimously.

4. Designation of Off-Site Location

**Motion** by John Marman, second by Becky Broughton, to approve the designation of off-site location as presented.

**Discussion:** None.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: None

Abstain: None

Motion carried unanimously.

Trustee Broughton commented it is great we have a PE opportunity in the East Valley.

5. Financing the Palm Desert Solar Project

**Motion** by Charles Hayden, second by Michael O'Neill, to approve the financing of the Palm Desert Solar Project as presented.

**Discussion:** Dr. Deas said we are out for a Request for Proposal for a company that will actually design and build this project. There will be a legal component and we will retain an attorney in this very specialized field, as the contract with the solar company will contain performance guarantees.

He reviewed the handout comparing the different options available to us.

Trustee O'Neill had concerns as to whether this would limit us should we need that redevelopment money in the future. Dr. Deas said that could be true to a limited extent. If we take the 4-5 year commitment it would use \$4-5M of the \$7M discretionary funds we have each year from the pass-through.

Trustee Hayden asked what the savings would be on our utilities and Dr. Deas said that immediate savings in excess of \$1M per year would be achieved for the first 5 years. Thereafter, once some grants run out the savings will drop slightly, but will total more than \$33M over the 25 year life of the project.

Trustee Broughton asked what would happen if the redevelopment funds did not continue. Dr. Deas explained this has been put to the test as the legislation looked at taking the pass-through funds but it was deemed illegal. The law could be changed and then we would have to look at alternate borrowing. We are comfortable with our fall-back positions should this happen.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: None

Abstain: None

Motion carried unanimously.

**F. ACADEMIC AFFAIRS**

1. Approval of the 2012-13 College of the Desert Catalog Addendum

**Motion** by Michael O'Neill, second by Andrew Campbell, to approve the catalog addendum as presented.

**Discussion:** None.

**Vote**

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: None

Abstain: None

Motion carried unanimously.

**X. INFORMATION**

1. Revised Administrative Procedure 3570: Smoking on Campus

## **XI. SUGGESTIONS FOR FUTURE AGENDAS**

Trustees Broughton, Campbell, and Hayden had no suggestions at this time.

Trustee Marman requested:

- a presentation on the budget during a study session.
- information presentation on work study and tutoring and where the money comes from and how much are we spending on each

Trustee O'Neill requested:

- Information on stipends and reassign time - would like us to look at that more
- Grants issues: with the 45 day layoff notice we need to be exceptionally careful about what we are applying for. Grants sound great until that money runs out. Grants build programs we may not have enough money for.

Trustee Stefan requested:

- short presentation on Curricunet

## **XII. BOARD COMMENTS**

Student Trustee Andrew Campbell reported ASCOD met for the first time and they are working on planning for the year. He wished good luck to all students taking exams this week.

Trustee Marman commented on an email he received announcing that all grades were in. He commended the faculty for getting them in in a timely fashion.

The Board recessed for lunch.

## **XIII. STUDY SESSION**

1. Superintendent/President
  - a. Public Safety Academy Update

Dr. Kinnamon provided a handout to the members and audience. This will be posted online as well. He reported we are required to respond to the grand jury within 90 days, with a deadline of September 23, 2012.

Trustee Broughton asked if the PSA Advisory group minutes are posted online. John Jaramillo, Dean, School of Applied Sciences and Business, addressed the board and reported the advisory minutes are recorded but are not posted online. They are distributed to all members of the advisory board.

Dr. Kinnamon has been in consultation with the state Chancellor's Office and the Accrediting Commission (Dr. Beno) in order to keep them informed about both the PSA Grand Jury investigation and the football allegations. He wants to make sure they are kept informed and

have a good understanding of what is happening and what steps we are taking to move forward. They can help us work through these processes.

He requested the assistance of two Board members to work with staff on the response to the Grand Jury. John Marman and Michael O'Neill would like to do it, with Becky Broughton as Michael's backup.

He thanked the Board for the opportunity to be a part of College of the Desert. College of the Desert is a great college and he is very excited to be here. He has met with each of the members individually and is very impressed with them, as well as the staff he's met with.

Dr. Kinnamon has been working with staff on the FTES reporting. Adrian Gonzales and Dr. Annebelle Nery have been working to make sure the college is compliant. He has reported to the Chancellor's office that we have reviewed our areas of concern; the use of catalog hours vs scheduled hours, our class scheduling patterns and conformance with guidelines. The college is in compliance with the Chancellor's Office accounting standards in relation to these issues. The Chancellor's Office has notified us we over stated our FTES previously and we are trying to resolve it. One of the Vice Chancellor's has suggested, and we have agreed to, an independent review by the Fiscal Crisis and Management Assistance Team.

This is an appropriate group to validate that we are in compliance. This group was created in 1992 and is an external state agency. Their mission is to provide proactive preventive fiscal business and management services to help local educational agencies comply with fiscal accountability standards. A team of three individuals will review what we have put in place and determine if we were in compliance. They would report back to the President, the Board and the Chancellor's office. They will look for any other irregularities over the last seven years.

Trustee O'Neill asked if this group will be looking at moving summer to spring/fall? Dr. Kinnamon said this is more about making sure we are in compliance now. Whether the scope needs to be broadened remains to be seen.

Trustee Broughton commented she hopes the Chancellor's Office wants this issue to be finished as much as we do. It gives us a chance for everyone to feel that all aspects have been looked at and examined and we've come up with the best solution. She knows we will owe the money and hopes we are able to pay it back in such a way so as not to hurt the college.

Dr. Kinnamon thanked Dr. Nery for her hard work on this issue.

Trustee O'Neill thanked President Kinnamon for providing all the written reports to the board. Dr. Kinnamon thanked the staff involved for helping put these together.

## 2. Vice President Business Affairs: Dr. Edwin Deas

- a. West Valley Campus – Design Development – by HGA & o2 Architects



Satoshi Teshima of HGA Architects reviewed a power point on the design development of the West Valley Campus. The presentation is attached.

Trustee O'Neill asked where the campus is in relation to the wash/flooding zone. Mr. Teshima explained the levy berm is just north of the campus. He also asked if the roof is being built for the photo-voltaic panels. Mr. Teshima confirmed it is planned for. But if those were not used there is still a plan for shading.

Trustee Broughton asked what will be done to protect the windows from the blowing sand. Mr. Teshima said the screens being erected will help protect the windows on the lower floor. The building allows for the wind to split when it hits but was unable to answer this question.

Trustee Marman asked about the egg-beater type wind turbines that were shown on the early drawings of the West Valley Campus. Mr. Teshima explained that DSA does not look favorably on wind turbines. He also said these also do not allow for productive energy.

Student Trustee Campbell suggested they consider the wind and the damage to cars when laying out the parking lots.

b. Stagecraft – Schematic Design & Design Development – by PMSM

Thea Van Loggerenberg of PMSM Architects reviewed a Power Point with the members. The presentation is attached.

The shade structures are a contingency and the board agreed these are very important. Ms. Van Loggerenberg wanted the members to understand that adding these shade structures means that part of the programming inside could be lost. Trustee Marman thought additional drinking fountains are needed inside. He also thought a finished concrete floor would be better than the product provided. Steve Renew spoke to the flooring issues. He said they looked at what was happening in the building and in the large room concrete will work well, but in the classroom the linoleum would be best, as the finished concrete is more expensive.

The members have commented before and did so again that we need all buildings designed with shade included in the design concept.

Trustee Marman commented on the COD website redesign. He thought there were things left off the main page and faculty that couldn't get into their rosters. Ms. Hunter explained there was a committee that participated for months in the process of the redesign. There were problems and we have tried to make changes to address those issues. ITIR asked for feedback from the campus. We are still making changes. Everyone wants to be on the home page so it is easy to find them. That creates a very jumbled home page and you can't find anything. We have corrected the user issues we know about but if someone is still having issues they need to let us know.

c. Report on the Satellite Campuses – by Edwin Deas

**1. Palm Springs:** this campus is moving along very nicely. One-half of the site is leased to Southern California Edison, who is developing a 10 megawatt solar array. They are about three months behind schedule on their project but continue to pay their lease. We are actively working on how to develop a solar strategy for the campus half of Palm Springs. We will have solar panels but are looking for a way to finance it. The QEBC alternative talked about earlier this morning might offer us something. We are also looking at other options.

Trustee Broughton asked if we talk about solar in Palm Springs and Palm Desert because we deal with Edison. Dr. Deas said no, we think of solar in all areas but it's more difficult in the east valley to make it a money maker, because power is less expensive.

We do not foresee the district funding the entire build-out of Palm Springs. It has always been seen as a combination of district funding and private funding. He has actively been working with potential developers to come onto the campus, lease a piece of the campus and then finance and build to augment the campus buildings. There have been discussions with several hotel chains on the possibility of a hotel on the campus. One is a national chain and another is a local boutique hotel. They would finance their own building. Another area of potential is to find a developer to build a multi-purpose building in order to attract tenants that are conducive to our program development. We are making progress in that area.

We have strong interest from San Bernardino Community College District and the PBS station KCVR to develop a television and radio station that would serve the Coachella Valley. COD would offer a television and radio program and the theory would take place in our classrooms, the practice would take place in their studios. We need to get our academic staff involved with the programming discussions. He has been working with a couple of developers that would be interested in possibly building a 30,000 square foot building if there were a tenant to move in the day it opened.

Trustee Stefan asked if that building would be able to be used for classrooms if a need arose in the future. Dr. Deas said it would be built with that in mind. She also asked if it would be possible to get a grant for that type of program. Dr. Deas said he didn't know as they were not that far into it yet. With San Bernardino they would offer us their entire curriculum for this program. Trustee O'Neill asked if a hotel were there would it be the practical training area for our hospitality programming. Dr. Deas said that is the intention.

**2. Desert Hot Springs:** a handout was provided and is attached. Dr. Deas reported we had hoped to collaborate with Desert HealthCare District but the site in question was their only potential for expansion and they wanted to keep that for a healthcare purpose. The city came up with an alternate suggestion. He referenced the handout and explained the location. The city owns this location and has offered it to us for \$1.00, with a long-term lease. They have also invited us to develop the site in association with the library. We would use half the site and the library would use half. The handout is a conceptual drawing of the site and possible layout of the building. The funds available for this project are \$1.8M and we cannot afford to develop all of the parking shown. The parking to the right of the building would be undeveloped.

We could create a center with 3 very large classrooms, 960 square feet, capacity for 40+ students, a small administration area, washrooms and service areas for janitorial and data. We've presented this to the City of Desert Hot Springs and they were pleased. We told them we could do more if we had more funds. If we could find an additional \$1.2M we could have 5 classrooms and all of the parking.

We would likely make this a design/build project. By making it a competition we could save money.

We are looking at other options in Desert Hot Springs and Trustee Hayden is working diligently on trying to find a space. One option is a former video store and another is a collaboration with the County. There is also a developer interested in buying land and building something for us.

Dr. Deas asked the Board how they felt about putting more money into this project if the money cannot be found externally. The members thought putting more money into the project would depend on where the extra money was coming from. Trustee O'Neill wants to be sure we are able to fill the space we have with students as there has been a problem filling classes in Desert Hot Springs.

**3. Indio:** In the last month there has been a good collaboration between the City of Indio, the college and the developers. We should complete the project by December 2013 and be open for classes for Spring 2014. The plans are due to come out this month.

DSA has rejected the design of our architects on the smoke evacuation system. We can appeal it or come up with a different design. The architects have had discussions with DSA and have responded with an alternate design, which we expect will be cost neutral. We should not need the lease extension with the County.

Trustee O'Neill asked if we can legally do an early completion bonus. Dr. Deas said we can but the budget wouldn't allow it.

**4. Mecca-Thermal Campus:** One of the tanks that we previously installed is leaking. Our scheduled completion of mid-August is still on track.

The educational plan being proposed for the fall is we do the Mecca Thermal component on a fast-track. Mr. Herzek, who left COD recently for another position, had started an update to the education master plan. We know what we want to do but don't know what the vocational component will look like and how it will be structured.

Trustee Broughton commented we need a lab to offer sciences and need to start thinking about an entire curriculum, offering an A.A. degree, and eventually an A.S. And we desperately need a larger meeting space and a vocational area. We have taught the same classes there for many terms so the people out there have exhausted the resource. She doesn't understand how this many years later the college still offers only a few of the same classes in the daytime.

Trustee O'Neill thought we had a programmatic plan for Mecca Thermal. He thought we should find that and use it as our framework. Dr. Kinnamon will meet with the various board members and work on some goals – things that are important to them.

Dr. Deas said there is a good reason we have not fulfilled our promise out there. We have not been adding classes at all because we would have to close classes here in order to open them there. The members questioned the Palm Springs and Desert Hot Springs sites and how will we fill them. Dr. Deas said the hope is that by the time they are ready to open those there will be growth.

The members are requesting this be given priority attention and review the Educational Master Plan as it relates to Mecca Thermal. They'd like a staff report at the next meeting. Trustee Marman suggested that Trustees Broughton and Stefan work with Dr. Kinnamon on this.

Dr. Deas said we are renewing the lease with the date palm grower for part of the Mecca Thermal Campus. Trustee Broughton wants to be sure we are aware we must give those growers appropriate notice when we need them to leave as the trees can only be moved certain times of year for them to remain viable.

Trustee Marman asked about the discussions on an athletic complex on one corner of the campus. Dr. Deas said we haven't heard anything.

Dr. Deas will update the board on these campuses quarterly unless something changes.

The members would like to continue with the 2 x 2 meetings with the valley cities and the K-12 districts.

#### **XIV. ADJOURN**

The meeting adjourned at 4:22 p.m.

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By: Becky Broughton, Clerk

**Becky Broughton**

I'm happy to report that the Mecca Thermal Campus' Robotics camp successfully encouraged a number of future engineers to create the programmable Lego creatures of their dreams. For four hours a day there was nonstop action. When noon came and parents returned to pick up their middle school students there was no apathy but many cries of protests. The students wondered how the time could have passed so quickly and did they really have to leave.



The picture above shows a blending of wind power and robot power. Tiny windmills were built that had a ability to charge the batteries that later could power robots to race across the room. Another fun build was a solar powered car that could be programmed to preform maneuvers.

There is another camp currently in our PaCE Center at the Palm Desert Mall and one more opportunity in the Palm Desert/ Desert Hot Springs area in August. On behalf of the students and their families, I would like to thank Dean Jaramillo and staff that put these camps together. I've said it before but you just can't thank sponsors often enough, these wonderful opportunities couldn't have happened without the sponsorship of Time Warner, Applied Sciences and Business and the Chancellors Office.

In the case of East Valley, a number of adults were on our campus that hadn't visited it before and a number of students now feel more at home in a college environment. I'm sure that the parents and middle schoolers that enjoy robotics at our other facilities will have the same positive results.

Other good news from the east valley is that there is an upgrade in bandwidth so our students will have a better wireless experience. Thanks to some great negotiating we will have twice as much bandwidth at the Indio East Valley Campus and at the MTC for essentially the same amount of money that we were paying before. The Indio site was upgraded on June 1<sup>st</sup> and the Mecca / Thermal site's upgrade will be happening this Friday. To those of you that have a fast internet connection where you live this may not be as exciting as it will be to those students that have either a slow connection or no connection at all in their homes! Thanks go to Dr. Deas and his team as well as to Dean Isaac and her group in IT for their ingenuity and labors. It will certainly encourage student success.

We welcome Dr. Kinnamon into our campus community. I'm sure that during those days that the temperature exceeded 115 degrees he was wondering if it had been a good decision to move to our beautiful valley. He must have been reassured when Lee Ann reminded him that it wasn't really hot because this is "dry heat." Joel it really does cool down but just not any time soon.

Try to stay cool everyone. There are a few more weeks of this summer bliss.

**John Marman**

I was on a scheduled trip for two weeks following the June Trustee meeting. Since returning I have had several meetings with the new President, the new interim Executive Director of Human Resources, a past president of the Alumni Board, and the PD City Manager. I have nothing more to report.

## CODFA Board Report – July 2012

I'm sorry I could not be with you personally to deliver this report. Thursday is finals for six-week summer classes.





- We are rapidly approaching fall and with that comes negotiations. The faculty association strongly recommends *again* that the district NOT hire an attorney for the following reasons.
  - Whether you get reimbursed or not, it is still tax-payer money. You now have someone in H.R. with legal knowledge. California is broke. Be bold. Save the tax-payers money. It's good P.R.
  - Upon careful review of last year's negotiations, a strong case could be made that the district did not get what it paid for, i.e., quality legal advice. This as evidenced by what just about everyone agreed was poorly researched evidence supporting the district's last minute assertions to remove several items from the contract.
  - The faculty association along with key players on the district's team, administration and board are all very interested in Interest Based Bargaining. IBB could revolutionize how we approach common interests. CTA provides quality training for IBB. The district does not need a lawyer to pursue IBB.
  - Lawyers love to stir the pot. The district's lawyer did just that last year. When the pot is successfully stirred, sabers rattle, lines are drawn and who makes lots of money? The lawyers. Who always loses? Both sides. Let's not approach this from an adversarial point of view. Let's approach it from a problem solving approach, with openness, transparency and prompt responses. If it doesn't work, we can go back to slugging it out. Again, ditch the lawyer
- There are grave concerns in one of the divisions (Not the ones you are reading about in the paper.) regarding a number of on-going issues that have yet to be resolved, even after a multitude of meetings over the last couple of months (and in some cases years) with individuals in that division, administration, human resources, and union representatives. The faculty association and folks in that division were led to believe that there would be a resolution before the departure of key administrative personnel, but this never occurred. With all due respect to a number of concerns college-wide, it is imperative that these concerns be addressed in a timely manner to insure that further erosion within that division does not occur.
- I have had several meetings with Dr. Kinnamon. I appreciate his directness, responsiveness and easy going manner. I appreciate his openness to hearing what

people are thinking, feeling and saying. With that in mind, I had no problem expressing to him the backlash created when his compensation package was announced. As you all know, the way that information was disseminated had negative results. Here is the issue as I expressed it to Dr. Kinnamon: Most people do not begrudge him his salary. What I am hearing from people is this: *"We have not had a raise or COLA in what, eight years? Yet he gets a guaranteed 4% per year!"* Why am I telling you this? Because dear Board members, you have (with all due respect) opened a can of worms. Guaranteeing an administrator yearly raises despite the looming financial disaster, makes people think the school has money to burn. And now they are saying they want some too. Please be thinking of how you would like to handle this when it inevitably comes to the negotiating table.

- Finally, I urge the board to reconsider its choice in "independent" counsel to investigate the football program. I know you all need to protect yourselves. Why not let the senate do it? I think you will get every bit as good of an investigation that is free of bias. AND – you will save the school tens of thousands of dollars. Again, with all due respect Board members: The school cannot tell people that the budget is tight – that we have no money – then turn around and spend heavily on an attorney already in your employ for an "independent" investigation. Think about "campus climate" please.

Gary Bergstrom  
CODFA President



-  **Welcome to Dr. Kinnamon** – On behalf of the classified staff, I again welcome Dr. Joel Kinnamon at this his first Board of Trustees meeting as our new Superintendent / President. Since the Board offered and since he accepted the position, we have all eagerly awaited his arrival and his leadership in these challenging times for our district. I along with our first vice president Mary Lisi had the opportunity to meet with him even before he officially took office. Within the first week here, he asked to meet with the classified leadership. In both meetings, he truly reflected the qualities of leadership that we hoped for in a president and that we found in him as we interviewed and listened to him at the forum. We continue to applaud the Board's selection!
-  **Chapter News** – Summer is both a quiet and a hectic time for classified staff. Many classified staff that directly support instruction are away for the summer months. Others continue the never ending work from the closing of fiscal budgets, to assisting with yearly audits, to preparing computers for use by students and faculty returning in the fall. We typically do not meet as a chapter in these months. This summer, however, we will have a special meeting this coming Thursday to ratify a modification to a job description that could not wait until we meet again in September. Thank you to Dr. Stefan for offering to meet with us over the summer and for taking time to meet with me last week.
-  **Health and Welfare** – The Health and Welfare committee has received the renewal proposals compiled by our broker and has already met again to review and discuss the options available to us. We have two additional meetings scheduled before the end of the month. We hope to work on options that will strike a balance between premium costs and benefit levels. Once this committee makes a recommendation, our chapter will meet to discuss and ratify any premiums to be paid as pre-tax deductions. The classified staff understands that the cost of benefits in addition to that of compensation account for a substantial portion of the district budget. Although a difficult concession, we agreed to a cap on the contributions of the district towards the cost of benefits two years ago. Thank you to each of you for understanding this difficult concession on our part and for maintaining district contributions at the same level for the coming year.
-  **Negotiations** – Thank you also for listening to and addressing our concerns regarding the changes in the cost of parking permits as presented to the Board in last month's Action Agenda, Fiscal Services, Item # 3. The district agreed to meet, however, little progress was made as their opinion was that the change was not entirely negotiable. We forwarded the cases cited by the district to the CSEA legal department who after careful review has responded by reiterating our initial position that this change should have been negotiated. It should not have appeared before the Board as a policy change without prior negotiation. Our hope is this issue can be resolved equitably and that in the future—with Dr. Kinnamon's leadership—we will be able to address such issues long before they reach you for approval as a Board Policy. To this end, thank you to Dr. Kinnamon for already scheduling to meet with me on a regular basis.

The District and our negotiation teams will meet this afternoon to continue contract negotiations. On a personal note, I apologize for the delay in this report—I have been diligently working on the numbers and scenarios in preparation for the H&W meetings.

*Lauro Jiménez*

President, CSEA Chapter 407

Desert Community College District  
Board of Trustees Meeting  
July 19, 2012  
CODAA Report

The College of the Desert Adjunct Association would like to extend a warm welcome to Dr. Joel Kinnamon. We look forward to working with him and want to pledge our support during these difficult financial times.

Our members have voted overwhelmingly to ratify the negotiated changes to our collective bargaining agreement. While we are generally pleased with the changes that have been made, there is much that still needs to be done. In past years many of our proposals have too often been rejected without consideration or discussion. Rather than negotiating in good faith, the administration simply says “No”. We find this very frustrating especially since our proposals have not been for more money, but for procedural changes that would make adjuncts’ lives easier to plan. We hope that future negotiations are more productive.

As in the past, CODAA will be presenting two Flex sessions next month; one on the changes to our contract and one on coping with the challenges of teaching part-time at COD.

**Academic Senate President**  
**Report to the Board of Trustees**  
**July 19, 2012**

**Update from the State Academic Senate: Items from the Curriculum Conference**

I recently attended the state Curriculum Conference, very accurately titled “To Be Determined” since there are many areas on which the state legislature is still negotiating:

**Textbooks and Instructional Materials**

The state Senate is keeping a close watch on SB 1052 and SB 1053 which together suggest identifying the 50 most commonly taken General Education courses and developing a Digital Open Source library which students can access; require that publishers donate three copies of the text to be on reserve in the college library; and in general hint at a move toward state control and mandate of textbooks. Faculty are concerned that this will impact academic freedom and result in textbooks being selected based on which publisher has the most effective lobbyist rather than on quality.

A related bill, SB 1328, requires that faculty provide students with information on how editions of a textbook are different – a nightmare amount of effort for instructors; and requires that the college bookstore provide a comparison of costs between bookstore and their online competitors – somewhat unfair since “bricks and mortar” bookstores provide a lot more services to students.

**Military Credit**

AB 2462 proposes that the Chancellor’s office develop – by July, 2013 – a plan for how military credit should be accepted at all California community colleges. This is currently a local decision.

**Discipline Assignment**

Assigning courses to disciplines is a first step in matching faculty minimum qualifications to courses. This is not a huge issue but as budgets tighten local curriculum committees are being urged by the state Senate to better formalize the assignment.

Most of our COD courses are a direct match between the alpha course code and the state disciplines list: math courses belong to the math discipline; CIS courses belong to the Computer Information Systems discipline.

Courses that do not match need a specific assignment; there is no state discipline called Digital Design and Production so we need to formally agree and document that the appropriate discipline is Graphic Arts/Desktop Publishing; there is also no discipline called Geology; there are two disciplines for Art.

**FTES based on completion**

Although several bills that would change the community college funding pattern to fund on the basis of completion rather than participating enrollment have been voted down, the topic continues appearing. Latest in this agenda are SB 1560 and SB 1561; the first specifying that colleges will receive apportionment on an average of initial enrollment and completion numbers; the second specifies that any student who drops three courses in one semester will be expelled from college.

**System Lead Enrollment Priorities**

Budget restrictions and the resulting reduction in available class sections has increased the importance of priority registration; obviously those able to register early have the greatest chance of getting into the courses they need. Currently priorities are set locally; subject only to state requirements for military and special populations.

The state has already mandated that students with a large number of completed units – more than the units required for a degree – move to a lower priority; they are now looking at some additional state mandates – “leading” the way to more consistent priorities.

### **Repeatability**

In general, the state has decided that community colleges should not offer repeatable courses; that it is not appropriate to our mission to offer “practice” and that each course should provide new material, new content, new outcomes. However, there are exceptions and the rules are not yet totally clear.

There were two sessions on this topic at the conference and based on what was presented, COD is probably in compliance with the latest requirements.

### **Prerequisites and Content Review**

Title 5 changes to allow prerequisites to be based on content review OR data validation are actually in place. Districts must develop official procedures for how content review will be applied; the state would like to see a first edition of that plan by August, 2012. In general, that is simply not going to happen.

Most colleges represented at the conference are still struggling with this new option and just starting to work on the new procedures. As I mentioned in my last report, ; Kim Dozier from Communications, Victor Rios from Sociology, Nancy Moll from Geology, and Douglas Redman as Curriculum Chair are working on a pilot this summer that the Curriculum Committee and Matriculation can use to develop a more detailed Administrative Procedure so COD is actually ahead of the game.

### **General Education Review**

Almost every college has a procedure for determining which courses can be included in the general education pattern. Very few have a policy for how courses can be removed from general education. Consequently, the patterns have grown until students are faced with up to 40 options for satisfying one area; but only ten of those options are actually offered on a regular basis. Curriculum committees are being encouraged to develop procedures for regular review of all general ed courses.

### **Regionalization of CTE**

As an alternative to cancelling expensive CTE programs, colleges are being encouraged to develop regional partnerships; sharing classes and facilities.

I was one of two presenters for this session and had the satisfying experience of learning from the audience; finding that other “rural” colleges have some of the same concerns about the ability of students to successfully commute great distances. Online education provides some opportunities but it is usually the facilities requirements and not individual courses that increase the cost of CTE.

My co-presenter, Kim Schenk, Dean of CTE at Diablo Valley has two successful regional programs: a mature Respiratory Therapy shared with Ohlone; an Industrial Machine Mechanic being developed with Laney and Solano. Sharing the challenges and efforts involved in starting and maintaining these programs was a very valuable study; however these partnerships are by colleges that are one or two BART stations apart; the challenges of partnering across COD and Copper Mountain, Imperial Valley, Palo Verde and even Mt. San Jacinto and Riverside are distinctly different.

I would like to thank Dean John Jaramillo for the time he spent with me before the conference, providing me with some background from our region and his perspective on the opportunities and issues for “rural” colleges.

## **College of the Desert Projects and Issues**

### **Equivalency**

Is moving forward. My thanks to Stan Dupree for taking a lead role in providing faculty information. I am confident we will have the initial list completed by the beginning of Fall 2012 semester.

### **Meet the Faculty**

Our planning committee continues working to make this new event a success. Kelly Hall has designed a poster which I have attached to this report; faculty are e-mailing suggestions and comments. The first session event is scheduled for Tuesday, September 11; the second for Tuesday, October 9.

Eighteen faculty have already volunteered to participate for September and we expect more to jump in when the semester begins.

### **Stipends**

Contract language and procedures are in place for monitoring faculty additional assignments and assuring that all have an equal chance at these additional compensation opportunities. The frustration is that complying with these procedures seems to be a challenge.

Three faculty stipend opportunities were posted June 27 with a closing date of July 5. The entire purpose of the stipend language is transparency and a fair chance for all faculty to apply for open positions. Obviously posting a position after the end of the academic year limits the faculty audience; posting with a five day chance to apply limits availability even more.

### **Grants and Stipends**

A fourth opportunity was also posted with similar tight application deadlines: it is for a full time temporary faculty position to write curriculum for an emerging energy program; a position funded by a grant.

There are several problems with this posting; the timing is just as inappropriate as the three stipend opportunities mentioned above; curriculum has long been considered a part of a full time faculty position - a task that is NOT rewarded with additional compensation; the Senate was not aware until reading this posting that a new faculty position, new program, and new courses were in progress.

### **Stipends and Curriculum and Grants**

Also in the Board agenda packet for this meeting are stipends for development of a new Math course; again funded by a grant.

The project is admirable; doing it right will require extra commitment; compensation is appropriate.

However, if we are going to be fair and transparent, then all faculty should receive compensation for developing new curriculum; not just those working on programs that fall within a grant.

### **Grants**

The stipend opportunities mentioned above and the problems with the Counseling Assistant position that occurred in April indicate clearly that there is a need for better coordination of grants.

No one wants to discourage the college from finding additional sources of revenue, but we need to seriously evaluate whether the commitment required to earn that revenue fits the mission of the college.

If the grant proposes new programs, new courses, new faculty positions, new instructional support positions or even changes to classroom facilities, the Academic Senate should be consulted before the grant is approved.

The State Academic Senate position is that curriculum developed to satisfy the requirements of a grant does not need to be approved by local Curriculum committees unless the local Senate was involved in and approved the provisions of the grant – even if not approving those courses results in the college defaulting on the grant.

### **CurricuNet**

After three years of effort, the CurricuNet Curriculum management system is finally up and running.

Faculty response is mixed; obviously the long lead time and multiple training sessions that went nowhere was discouraging; the somewhat complicated software is a challenge for faculty who are likely to use it only once or twice a year for updating courses; the system we had before was easier and seemed to be sufficient for our needs.

Of greater concern is the routing/approval function. Because everything is now automated, faculty discussion on courses can now be bypassed.

CurricuNet had a representative at the Curriculum Conference; we conversed about the issues COD is facing; I followed up with an e-mail better detailing the problems; we are waiting for a reply.

At this point, we are seriously looking at whether we should continue working with this system. It is expensive; it has problems; it has actually decreased faculty involvement with curriculum; it may not provide benefits.

A new version is being advertised – it is not free – the Senate and Curriculum Committee will continue looking closely at this software.

**Tech Day**

Felix Marhuenda-Donate has published the schedule for Technology Day – the Wednesday kick off of the semester. The schedule includes a variety of distance education and classroom training and a presentation on how to use CCCConfer to allow faculty to dial in to meetings they cannot attend.

We will be making a major decision next year on our Learning Management System: Moodle is the front runner competition to Blackboard; a pilot last spring shows the two systems to be relatively equal; Moodle is considerably cheaper.

My thanks to Felix for the Technology Schedule and for all of his efforts managing the Moodle pilot and Learning Management System Task Force.

Happy Summer,

Zerryl Becker, Academic Senate President

# Meet the Faculty

- *A great way to meet faculty in a relaxed, casual setting*
- *Get to know your professors outside the classroom*
- *Mingle and make some great connections*
- *Free refreshments!*



**12:30 – 1:45 (open house format)**

**Fall 2012 At the HILB**

## Questions?

Contact the Office of  
Student Life  
760-773-2566

Sep

11

Ice  
Cream  
Social

Oct

9

Pizza  
Party

Nov

13

Popcorn  
& Cokes

Dec

4

Holiday  
Cookies

	Adjunct	Technology		
<b>Wednesday, August 22, 2012</b>				
8:00 AM	Welcome to Tech Institute 8 - 8:30 AM B5			
8:30 AM	New Technologies 8:30 - 10 AM B3		Increasing Quality in Your Online Courses 8:30 - 10 AM B4	
9:00 AM				
9:30 AM				
10:00 AM	CCC Confer 10 - 11 AM B7		Breakout Session I 10 - 11 AM B2, B3, B4, & B5	
10:30 AM				
11:00 AM	Informer/Pivot Tables 11 - 12 AM B6		Breakout Session 2 11 - 12 PM B2, B3, B4, & B5	
11:30 AM				
12:00 PM	Lunch On Your Own			
12:30 PM				
1:00 PM	Classroom Media 1 - 2 PM B4		New Format of the Online Teaching Academy 1 - 2 PM B6	
1:30 PM				
2:00 PM	Moodle Forum 2 - 3 PM B7			
2:30 PM				
3:00 PM	Technology Orientation 3 - 4 PM TLC			
3:30 PM				
4:00 PM	Adjunct Orientation Part 1 4 - 5 PM CSSC 237			
4:30 PM				
5:00 PM	Adjunct Orientation Part 2 5 - 6 PM CSSC 237			
5:30 PM				



**Wednesday, August 22, 2012**

**New Technologies**

**8:30 - 10 AM**

**B3**

**Bina Isaac**

The Network Operation Center (NOC) in the new Math Science Technology Center is built with the latest in technology. Come join the ITIR staff at the new TLC to explore how voice, data and video is stored, secured and transported at a high speed on and off campus. A guided tour of the new NOC will be provided. Current and upcoming technology projects will be presented.

**Increasing Quality in your Online Courses**

**8:30 - 12 PM**

**B4**

**Carl Phillips**

Come see what experienced and dedicated online faculty from other community colleges and COD are doing with their classes. These visiting and local faculty will demonstrate a particular aspect of teaching online (animation, interaction, active learning, etc.) which they have found successful. After a short 20 minute demonstration by each teacher, our faculty participants will then divide up and have a 2 hour hands on session with the teacher/online aspect of their choice. It will be a great way to add a new dimension to your courses. Please RSVP to [vstiff@collegeofthedesert.edu](mailto:vstiff@collegeofthedesert.edu) by August. The event is limited to around 30 participants.

**CCC Confer**

**10 - 11 AM**

**B7**

**Felix Marhuenda-Donate**

CCC Confer gives you the basic tools to connect with your colleagues and students at a distance for meetings or office hours. It offers a reliable and free method to share software applications, PowerPoint presentations or anything running on your desktop with others.

**Informer/Pivot Tables**

**11 - 12 PM**

**B6**

**Michael Harlow and Marc Drescher**

Learn how to access and sort the massive amount of student data using Datatel's "Informer" tool and Microsoft Excel's Pivot tables.

**Classroom Media**

**1 - 2 PM**

**B4**

**Mike Hadley**

Learn how to access and utilize the instructional technology installed in your classroom.

### **New Format of the Online Teaching Academy**

**1 - 2 PM**

**B6**

**Felix Marhuenda-Donate**

The OTA serves as the institutionally provided training for faculty wishing to teach online. The new structure of the OTA will consist of 3 four-week long online courses. Come see and provide input about the content of the courses and the new format.

### **Moodle Forum**

**2 - 3 PM**

**B7**

**Felix Marhuenda-Donate**

The LMS Task Force has recommended COD change from our current LMS Blackboard to Moodle. This recommendation will be voted on by the Academic Senate in the Fall 2012 semester. If the resolution passes, we will have the spring 2013 semester to make the transition to Moodle. We will discuss the findings of the LMS task force during this session.

### **Technology Orientation**

**3 - 4 PM**

**TLC**

**Marc Drescher**

Learn to access and use Campus Email, Campus Portal, WebAdvisor, and Blackboard.

### **Adjunct Orientation 1: Academic Affairs**

**4 - 5 PM**

**CSSC 237**

**V.P. Instruction**

Learn how to find available resources within your division, obtain copies of your textbook, and report absence. The Academic Student Center, Faculty Resource Center, and Business Affairs will also be on hand to answer your questions.

### **Adjunct Orientation 2: Student Affairs**

**5 - 6 PM**

**CSSC 237**

**Adrian Gonzales**

How do you handle student issues? Presenters from Disabled Students Services, Admissions and Records, Enrollment Management, and Financial Aid will address all of your concerns in this not-to-be missed sequel to Part I.



**COLLEGE OF THE DESERT**

OPENING THE DOOR...



**STAGECRAFT SHOP JUNE 19, 2012**

**DESIGN DEVELOPMENT PHASE**





The purpose of this project is to help address some of the immediate needs of the Performing Arts Department to continue to meet and grow their programs. The new building opens the opportunity to create a new “front door” or “façade” for the PA facility.



**PMSM**

**ARCHITECTS**

2020 ALAMEDA PADRE SERRA, SUITE 220  
 SANTA BARBARA, CA 93103  
 TEL 805 963-1935 FAX 805 546 8382

CLIENT  
 DESERT COMMUNITY COLLEGE DISTRICT  
 COLLEGE OF THE DESERT

PROJECT  
 STAGECRAFT SHOP

PROJECT ADDRESS  
 45-500 MONTEREY AVE.  
 PALM DESERT, CALIFORNIA

DATE  
 19 APRIL, 2012 - SCHEMATIC DESIGN

SHEET NUMBER  
**A-101**

**SITE PLAN**

SCALE: 1" = 30'-0"



RING ROAD

STAGECRAFT SHOP

(E) PARKING LOT  
A#

53 TOTAL PARKING SPACES  
4 ACCESSIBLE SPACES = 1 VAN  
(PER CBC 2019 TABLE 11.8-6 REQUIRED 3 TOTAL)

(E) THEATER TOO  
A#

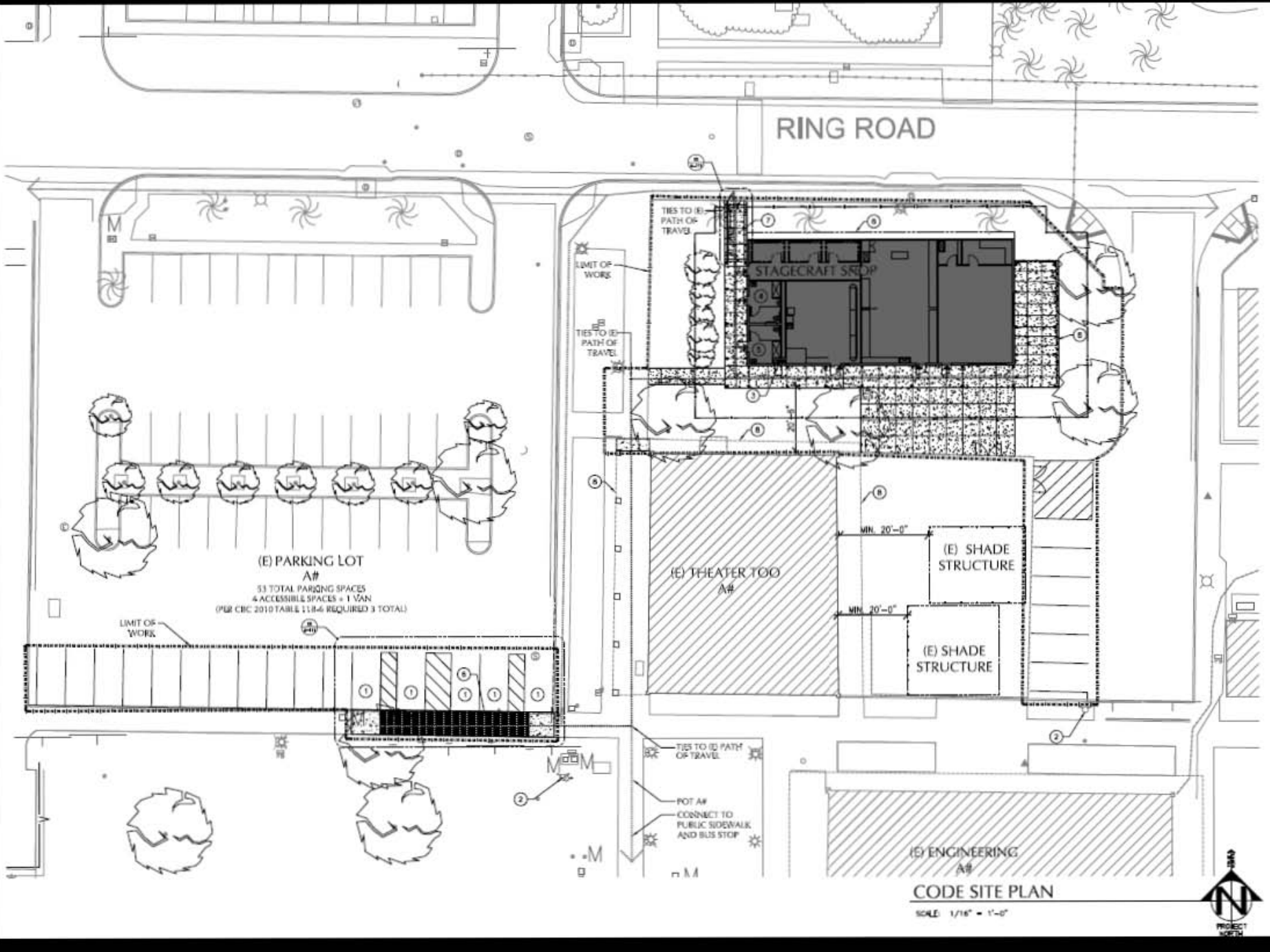
(E) SHADE STRUCTURE

(E) SHADE STRUCTURE

(E) ENGINEERING  
A#

CODE SITE PLAN

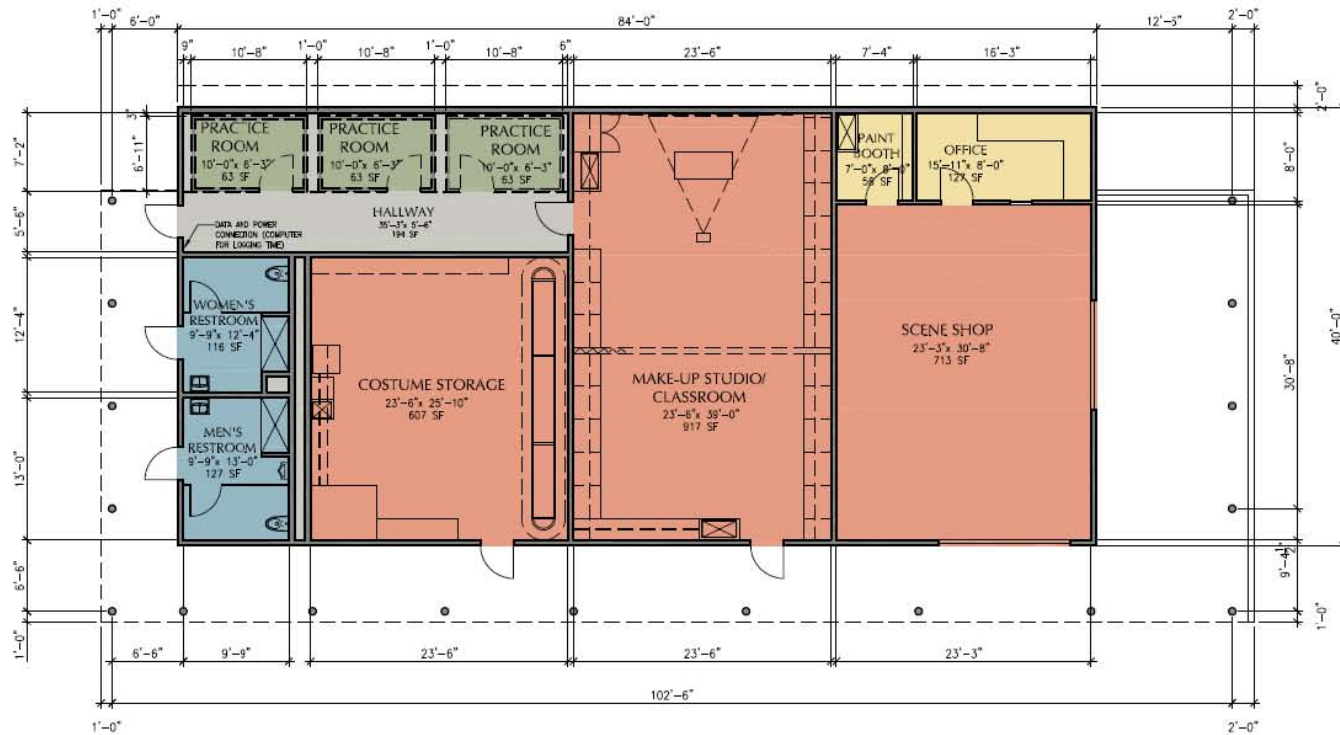
SCALE: 1/16" = 1'-0"





**ARCHITECTS**

2020 ALAMEDA PADRE SERVA, SUITE 220  
SANTA BARBARA, CA 93103  
TEL 805 963-1955 FAX 805 546 8582



**FIRST FLOOR PLAN**

SCALE: 3/32" = 1'-0"

FIRST FLOOR GROSS SQUARE FOOTAGE IS 3360 SF.



**CLIENT**  
DESERT COMMUNITY COLLEGE DISTRICT  
COLLEGE OF THE DESERT

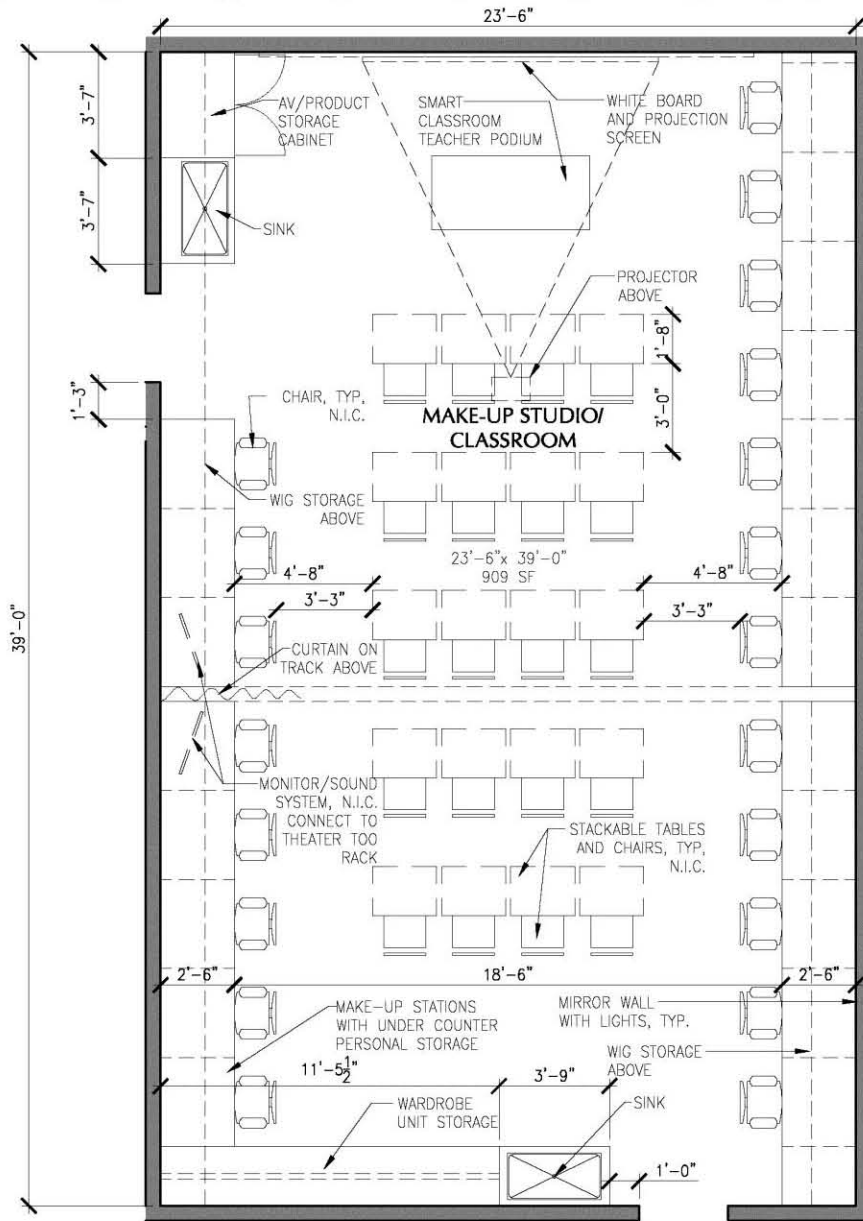
**PROJECT**  
STAGECRAFT SHOP

**PROJECT ADDRESS**  
45100 MONTICELLY AVENUE  
PALM DESERT, CALIFORNIA

**DATE**  
19 APRIL 2012 - SCHEMATIC DESIGN

**PROJECT NUMBER**

**A-201**



ENLARGED FLOOR PLAN- MAKE-UP STUDIO/CLASSROOM

SCALE: 1/4" = 1'-0"



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 SANTA BARBARA, CA 93103  
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CLIENT  
 DESERT COMMUNITY COLLEGE DISTRICT  
 COLLEGE OF THE DESERT

PROJECT  
**STAGECRAFT SHOP**

PROJECT ADDRESS  
 43-500 MONTEREY AVE.  
 PALM DESERT, CALIFORNIA

DATE  
 19 APRIL, 2012 - SCHEMATIC DESIGN

SHEET NUMBER

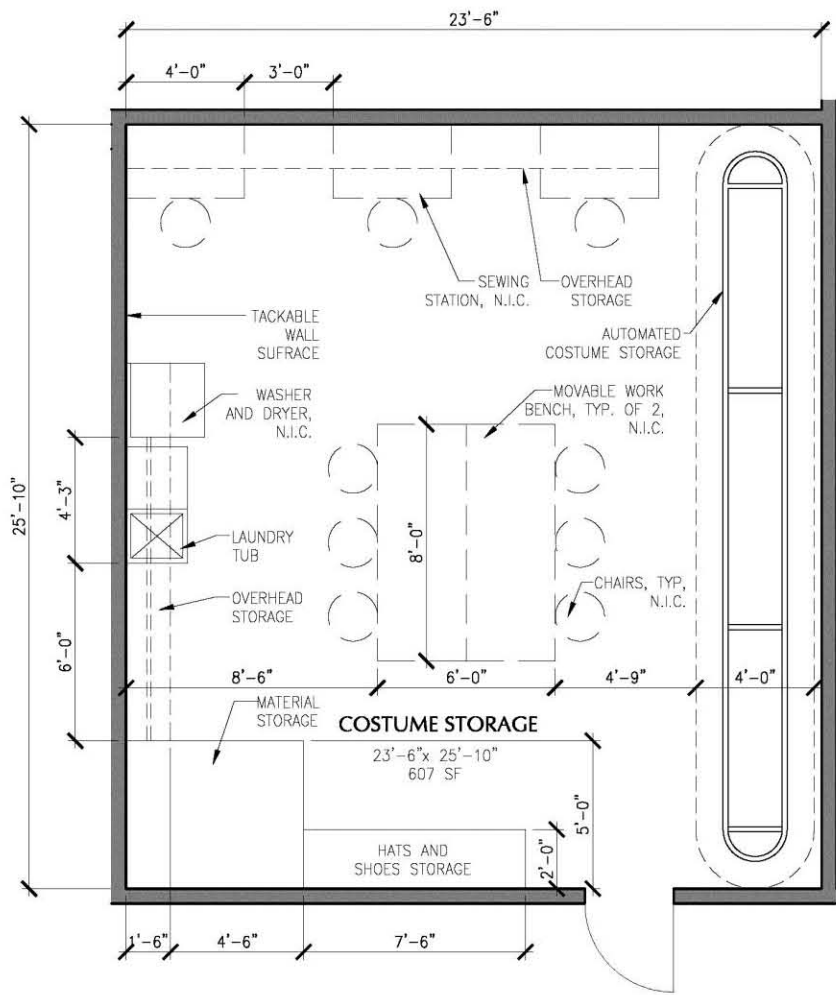


**A-501**





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**ARCHITECTS**  
 2020 ALAMEDA PADRE SERRA, SUITE 220  
 SANTA BARBARA, CA 93103  
 TEL 805 963-1955 FAX 805 546 6382



**ENLARGED FLOOR PLAN - COSTUME STORAGE**

SCALE: 1/4" = 1'-0"



**CLIENT**  
 DESERT COMMUNITY COLLEGE DISTRICT  
 COLLEGE OF THE DESERT

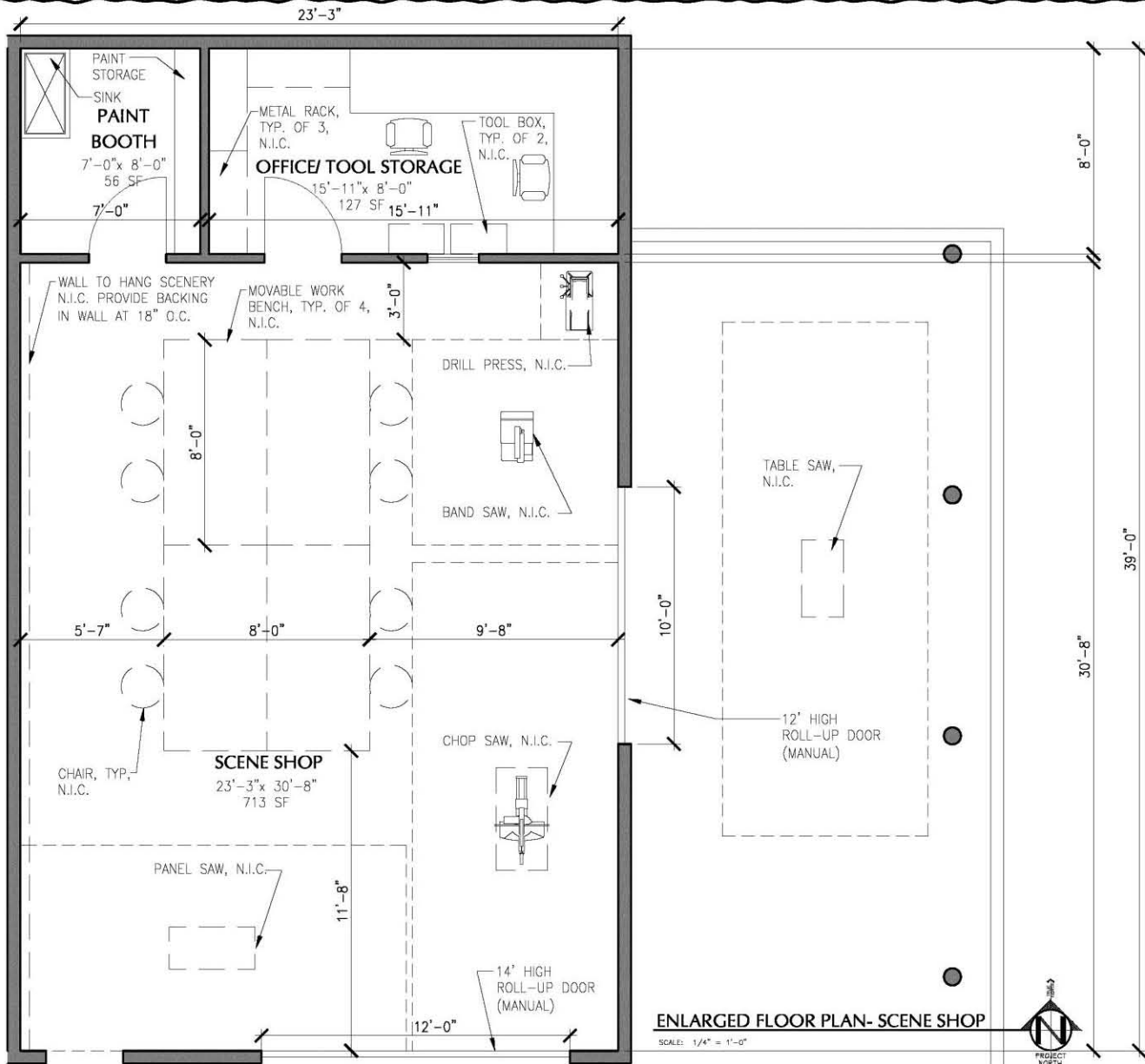
**PROJECT**  
 STAGECRAFT SHOP

**PROJECT ADDRESS**  
 43-500 MONTEREY AVE.  
 PALM DESERT, CALIFORNIA

**DATE**  
 19 APRIL, 2012 - SCHEMATIC DESIGN

**SHEET NUMBER**

**A-502**



**ENLARGED FLOOR PLAN- SCENE SHOP**  
 SCALE: 1/4" = 1'-0"



**PMSM**  
**ARCHITECTS**  
 2020 ALAMEDA PADRE SERRA, SUITE 220  
 SANTA BARBARA, CA 93103  
 TEL 805 963-1955 FAX 805 546 6382

**CLIENT**  
 DESERT COMMUNITY COLLEGE DISTRICT  
 COLLEGE OF THE DESERT

**PROJECT**  
 STAGECRAFT SHOP

**PROJECT ADDRESS**  
 43-500 MONTEREY AVE.  
 PALM DESERT, CALIFORNIA

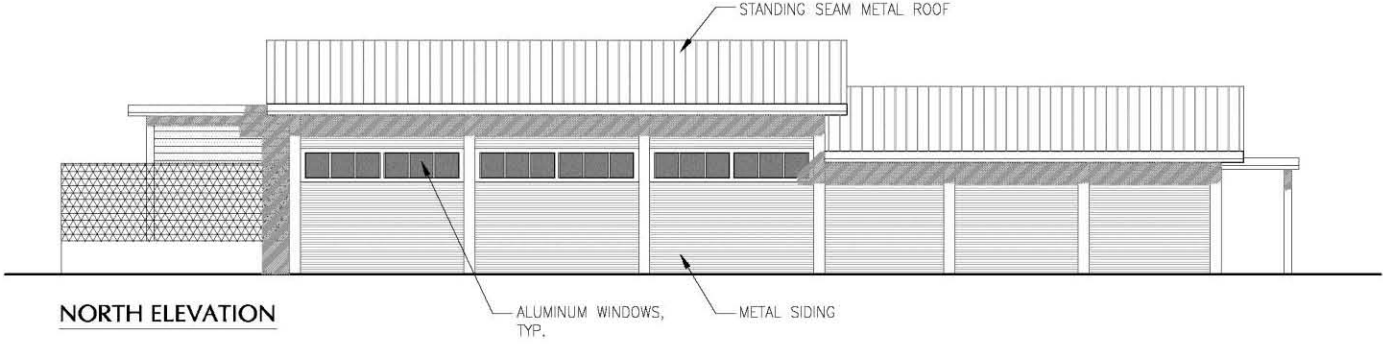
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 19 APRIL, 2012 - SCHEMATIC DESIGN

**SHEET NUMBER**

**A-503**



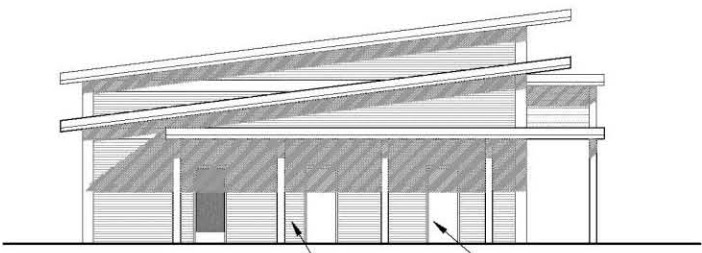
**PMSM**  
**ARCHITECTS**  
 2020 ALAMEDA PADRE SERRA, SUITE 220  
 SANTA BARBARA, CA 93103  
 TEL 805 963-1955 FAX 805 546 6382



**NORTH ELEVATION**

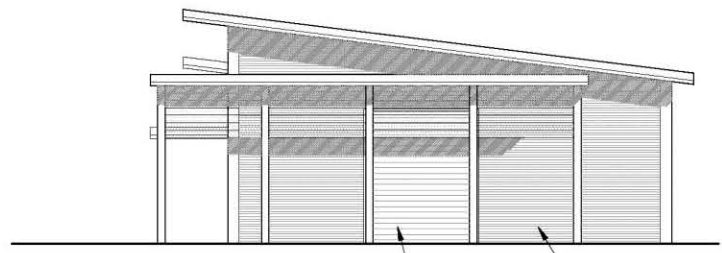
— ALUMINUM WINDOWS, TYP. — METAL SIDING

— STANDING SEAM METAL ROOF



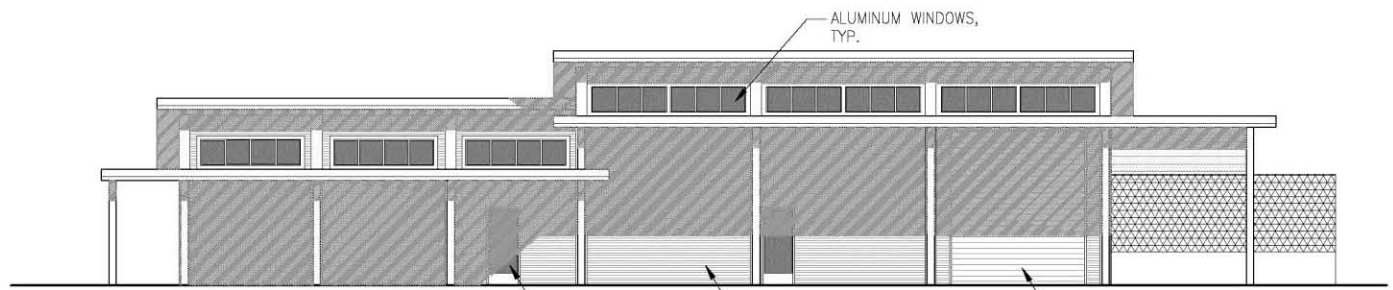
**WEST ELEVATION**

— METAL SIDING — ALUMINUM DOOR, TYP.



**EAST ELEVATION**

— 12' HIGH ROLL-UP DOOR — METAL SIDING



**SOUTH ELEVATION**

— ALUMINUM DOOR WITH GLAZING, TYP. — METAL SIDING — 14' HIGH ROLL-UP DOOR

— ALUMINUM WINDOWS, TYP.

CLIENT  
 DESERT COMMUNITY COLLEGE DISTRICT  
 COLLEGE OF THE DESERT  
 PROJECT  
**STAGECRAFT SHOP**  
 PROJECT ADDRESS  
 43-500 MONTEREY AVE.  
 PALM DESERT, CALIFORNIA  
 DATE  
 19 APRIL, 2012 - SCHEMATIC DESIGN  
 SHEET NUMBER

**A-301**



VIEW FROM PARKING LOT 4 – WEST ELEVATION



VIEW FROM RING ROAD – WEST ELEVATION



VIEW FROM RING ROAD – EAST/NORTH ELEVATION



VIEW FROM ASC BUILDING – SOUTH ELEVATION



VIEW FROM FIRE ACCESS ROAD – SOUTH ELEVATION





VIEW FROM PARKING LOT 4 – WEST ELEVATION

## Estimated Construction Cost

1	Total Direct Costs (incl. gen. cond./OH/profit)	184,732.00
2	Design Contingency	9,236.60
3	Prefabricated Practice Rooms (3)	101,928.00
4	ADA Parking/Paths campus upgrade	10,247.00
5	Site Mechanical Hydronics Connection	127,306.00
6	Modular Company Purchase Order	815,000.00
7	IT/AV/Data	25,000.00
8	Security Door Locks/No Cameras	10,000.00
9	Carol Meier Hall Modifications	
	State Contract Carpet Procurement	4,452.00
	Carpet Installation	2,595.00
	AV Reinstallation	1,656.00
	Demolition/Floor Prep/Painting	22,000.00
	<b>Allowances included in Bid</b>	
	Total Deduct C.O.	20,000.00
	<b>OCIP</b>	40,735.00

**1,374,887.60**

<b>Maximum Construction Budget:</b>	1,330,000.00
Separate Funding	10,247.00
Separate Funding	127,306.00

**Total Max. Constr. Budget: 1,467,553.00**

## PROJECT SCHEDULE

Construction Document Phase	July – Aug 2012
DSA Review Phase	Aug – Feb 2013
Bid Phase	Feb – Apr 2013
<b>Board Approval</b>	<b>April 18<sup>th</sup> 2013</b>
Construction Phase	Apr – Oct 2013
Close Out Phase	Nov 2013



# DESERT CCD FIVE YEAR CONSTRUCTION PLAN

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*Report to the*

**Board of Trustees**

July 19, 2012

## WHAT IS THE FIVE YEAR CONSTRUCTION PLAN REPORT?

- ANNUAL REPORT TO THE CHANCELLOR'S OFFICE - AUGUST 1, 2012 THIS YEAR, AFTER APPROVAL BY BOARD OF TRUSTEES
- DISTRICT'S PROJECTS IN ORDER OF PRIORITY
- CUMMULATIVE CAPACITIES AND LOADS FOR FIVE TYPES OF SPACE
- CAPACITY OF EXISTING FACILITIES
- INDIVIDUAL PROJECT DESCRIPTIONS AND SPACE CHANGES AFFECTED BY PROJECT
- IS SUPPORTED BY THE ANNUAL SPACE INVENTORY REPORT WHICH IDENTIFIES ALL EXISTING SPACE ON CAMPUS; ASF/GSF

## WHAT IS THE FIVE YEAR CONSTRUCTION PLAN REPORT?

Summary: This plan reports to the Chancellor's Office all planned capital projects to accurately describe the physical plant of The District and track proposed changes. In years during which there are available State funds for construction, the Five Year Plan includes proposals for projects requesting funding by the State. The State may Fund projects in several categories including;

- Activation of existing space with unsafe or hazardous conditions
- Providing for new or renovated space for instruction, student services and academic and administrative support
- Projects that promote a complete-campus concept such as cafeterias, PE facilities, performing arts, energy conservation projects and support shops and warehouses

## DISTRICT'S PROJECTS IN ORDER OF PRIORITY

- PROJECTS ARE DEVELOPED TO SUPPORT THE EDUCATION MASTER PLAN.
- PROJECTS ARE DEVELOPED WITHIN THE FACILITIES MASTER PLAN WHICH CONSIDERS EXISTING FACILITIES CONDITION, CAPACITY AND VIABILITY FOR PROGRAM NEEDS.
- THE PLAN IS CONTINUOUSLY EVALUATED FOR AVAILABLE FUNDING, CHANGES IN EDUCATION PROGRAM NEEDS, ENROLLMENTS, AND STRATEGIC PLANNING AND REPORTED ANNUALLY.

# PROJECT PRIORITY LIST

Priority	Project Title	Campus	Cat.	Occupy Date	Status
1	WATER AND SEWER INFRASTRUCTURE REPLACEMENT	College Of The Desert	A4	2008/2009	FPP-Approved
2	Communications and Classroom Building	College Of The Desert		2012/2013	Locally Funded/Future Project
3	EVC Indio Center	College Of The Desert		2013/2014	Locally Funded/Future Project
4	Physical Education Building Renovation #8	College Of The Desert	D1	2013/2014	Locally Funded/Future Project
5	New Gymnasium/Demo Old Gym	College Of The Desert	D1	2013/2014	Locally Funded/Future Project
6	Visual Arts Building	College Of The Desert	C	2013/2014	Locally Funded/Future Project



# PROJECT PRIORITY LIST

Priority	Project Title	Campus	Cat.	Occupy Date	Status
7	Transfer Art Bldg to District Inventory	Desert - District Offices*		2013/2014	Locally Funded/Future Project
8	Stagecraft Building	College Of The Desert	D1	2013/2014	Locally Funded/Future Project
9	Photovoltaic Parking Cover	College Of The Desert	D2	2013/2014	Locally Funded/Future Project
10	Advanced Transportation Complex	College Of The Desert	C	2013/2014	Locally Funded/Future Project
11	Ag Sci - Renovation	College Of The Desert	C	2013/2014	Locally Funded/Future Project
12	Child Dev Center #34 Expansion	College Of The Desert		2013/2014	Locally Funded/Future Project

# PROJECT PRIORITY LIST

Priority	Project Title	Campus	Cat.	Occupy Date	Status
13	West Valley Center	College Of The Desert		2014/2015	Locally Funded/Future Project
14	Renovation of Library - Learning Resource Center	College Of The Desert	C	2014/2015	Locally Funded/Future Project
15	Renovation of Registration Building	College Of The Desert	F	2014/2015	Locally Funded/Future Project
16	Liberal Arts #5 Renovation	Desert - District Offices*	F	2014/2015	Locally Funded/Future Project
17	Administration Building #1 Renovation	Desert - District Offices*	F	2014/2015	Locally Funded/Future Project
18	Mecca Thermal Site Expansion	College Of The Desert		2014/2015	Locally Funded/Future Project
19	Engineering Building #15 Renovation	College Of The Desert	C	2016/2017	Locally Funded/Future Project
	Classroom Building	College Of The Desert		2011/2012	Excluded

## CUMMULATIVE CAPACITIES AND LOADS FOR FIVE TYPES OF SPACE

- CAPACITY – AVAILABLE SPACE COMPARED TO LOAD – WSCH
- REPORTS FIVE SPACE TYPES: LECTURE, LAB, OFFICE, LIBRARY, AV/TV
- COMPARES TO EXISTING CAPACITY IN EACH SPACE TYPE
- REPORTS HOW THE CAP/LOAD RATIO WILL CHANGE OVER TIME
- USED BY THE STATE TO DETERMINE ELIGIBILITY FOR PROJECT FUNDING

# EXAMPLE: CUMMULATIVE CAPACITIES AND LOADS FOR LECTURE

Calif. Comm. Colleges

Five Year Construction Plan  
District Lecture Capacity/Load Ratios  
Desert CCD

7/9/2012

Page 7

No.	Project	Lect ASF	WSCH	Occupancy	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
2	Communications and Classroom Building 12,879 30,021 2012/2013 College Of The Desert										
6	Visual Arts Building -2,280 -5,315 2013/2014 College Of The Desert				124,625						113%
10	Advanced Transportation Complex 1,818 4,238 2013/2014 College Of The Desert				128,862						117%
11	Ag Sci - Renovation 1,278 2,979 2013/2014 College Of The Desert				131,841						119%
12	Child Dev Center #34 Expansion 4,500 10,490 2013/2014 College Of The Desert				142,331						129%
16	Liberal Arts #5 Renovation -6,392 -14,900 2014/2015 Desert - District Offices*					127,431					111%

July 19, 2012

		2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Lecture	Actual*/Projected WSCH	110,464	114,352	118,376	122,543	126,855	0	0
	Cumulative Capacity	99,918	142,331	127,431	127,431	127,431	127,431	127,431
	Capacity/Load Ratio	90%	124%	108%	104%	100%		

## ACTION/NEXT STEPS

RECOMMENDATION TO BOARD OF TRUSTEES TO APPROVE THE ANNUAL FIVE YEAR CONSTRUCTION PLAN

SIGNATURE OF PRESIDENT/SUPERINTENDENT ON FIVE YEAR PLAN

SUMMISSION OF PLAN TO CHANCELLOR'S OFFICE IN 'FUSION' WITH SIGNED COPY TO THE CHANCELLOR'S OFFICE

APPROVAL OF PLAN BY CHANCELLOR'S OFFICE

QUESTIONS?

**College of the Desert  
Solar Project  
Palm Desert Campus**



**Funding Options on  
25 Year Horizon**

**Note: The cost of solar installation is an estimate at this stage until the RFP (request for proposals) process is completed.**

**College of the Desert**  
**Funding Options for Solar Project**  
**(25 Year Totals)**

<b>2.8 MW Solar Parking Canopy (Tracker) Constructed at College of the Desert Campus</b>			
	<b>100% External Funding</b>	<b>"50-50" Mixed Funding</b>	<b>100% Internal Funding</b>
<b>Electricity Bill Savings</b>	34,260,000	34,260,000	34,260,000
<b>Add:: Rebates Received from SCE</b>	1,700,000	1,700,000	1,700,000
<b>Less: Cost of O&amp;M</b>	(2,550,000)	(2,550,000)	(2,550,000)
<b>A Net Energy Savings to General Fund</b>	<b>33,410,000</b>	<b>33,410,000</b>	<b>33,410,000</b>
<b>TurnKey Solar Contract</b>	19,000,000	9,500,000	-
<b>Total Interest Paid</b>	2,660,000	1,420,000	-
<b>Bond Issuance Costs</b>	200,000	140,000	-
<b>B Cost of Solar Paid From General Fund</b>	<b>21,860,000</b>	<b>11,060,000</b>	<b>-</b>
<b>A-B Total General Fund Benefit</b>	<b>11,550,000</b>	<b>22,350,000</b>	<b>33,410,000</b>
Less: Cost of Solar Paid From Redev Fund	-	9,500,000	19,000,000
<b>Total Economic Benefit From Solar*</b>	<b><u>11,550,000</u></b>	<b><u>12,850,000</u></b>	<b><u>14,410,000</u></b>

\* Total Economic Benefit could increase by \$2 million if District is successful in securing grant from South Coast AQMD.



# Desert Community College District

## 2.8 MW Solar Carport Tracker

100% Financing with QECBs/CREBs

ENERGY SAVINGS	
System Size (kWp)	2,799
EPC Price (\$/Wp)	\$6.80
Solar Yield (kWh per kWp)	2,170
Annual Rate of PV Degradation	0.25%
% of Expected Solar Production Achieved	100%
Estim Avoided Energy Cost from REP (\$/kWh)	\$0.135
Annual Electricity Cost Inflation	4.00%
REC Value (Renewable Energy Credit) (\$/kWh)	\$0.000
CSI Rebates (\$/kwh)	\$0.139
Cost of O&M Contract for System (\$/kWp)	\$25.00
O&M Escalation Rate	3.00%

REPAYMENT OF BONDS	
TurnKey System Price	\$ 19,000,000
Redevelopment Fund Contribution	\$ -
Financed with QECBs/ CREBs	\$ 19,000,000
Add: Cost of Issuance	\$ 200,000
<b>Target QECB Allocation</b>	<b>\$ 19,200,000</b>
Estim Gross Interest Rate =	4.32%
Less: Fed "Direct Pay" =	-3.14%
<b>Net Int Rate on CREB /QECB =</b>	<b>1.18%</b>

ECONOMIC BENEFIT	
<b>Total General Fund Savings</b>	
<b>\$11,551,373</b>	
Gen Fund NPV = \$ 6,474,568	
1st Yr kWh Gen =	6,073,830
* Total kWh Gen =	147,376,501

	Savings of Utility Bill	CSI Rebate + REC Value	Cost of O&M Contract	Net Energy Savings
1	\$ 819,967	\$ 340,842	\$ (69,975)	\$ 1,090,834
2	\$ 884,659	\$ 339,990	\$ (72,074)	\$ 1,152,575
3	\$ 917,745	\$ 339,140	\$ (74,236)	\$ 1,182,649
4	\$ 952,069	\$ 338,292	\$ (76,464)	\$ 1,213,898
5	\$ 987,676	\$ 337,446	\$ (78,757)	\$ 1,246,365
6	\$ 1,024,616	\$ -	\$ (81,120)	\$ 943,495
7	\$ 1,062,936	\$ -	\$ (83,554)	\$ 979,382
8	\$ 1,102,690	\$ -	\$ (86,060)	\$ 1,016,630
9	\$ 1,143,931	\$ -	\$ (88,642)	\$ 1,055,288
10	\$ 1,186,714	\$ -	\$ (91,302)	\$ 1,095,412
11	\$ 1,231,097	\$ -	\$ (94,041)	\$ 1,137,056
12	\$ 1,277,140	\$ -	\$ (96,862)	\$ 1,180,278
13	\$ 1,324,905	\$ -	\$ (99,768)	\$ 1,225,137
14	\$ 1,374,456	\$ -	\$ (102,761)	\$ 1,271,696
15	\$ 1,425,861	\$ -	\$ (105,843)	\$ 1,320,017
16	\$ 1,479,188	\$ -	\$ (109,019)	\$ 1,370,169
17	\$ 1,534,510	\$ -	\$ (112,289)	\$ 1,422,220
18	\$ 1,591,900	\$ -	\$ (115,658)	\$ 1,476,242
19	\$ 1,651,437	\$ -	\$ (119,128)	\$ 1,532,310
20	\$ 1,713,201	\$ -	\$ (122,702)	\$ 1,590,500
21	\$ 1,777,275	\$ -	\$ (126,383)	\$ 1,650,892
22	\$ 1,843,745	\$ -	\$ (130,174)	\$ 1,713,571
23	\$ 1,912,701	\$ -	\$ (134,079)	\$ 1,778,622
24	\$ 1,984,236	\$ -	\$ (138,102)	\$ 1,846,134
25	\$ 2,058,447	\$ -	\$ (142,245)	\$ 1,916,202

	Principal	Net Interest Cost	Net Lease Payment
1	\$ (731,208)	\$ (227,328)	\$ (958,536)
2	\$ (801,606)	\$ (218,670)	\$ (1,020,277)
3	\$ (841,172)	\$ (209,179)	\$ (1,050,351)
4	\$ (882,380)	\$ (199,220)	\$ (1,081,600)
5	\$ (925,295)	\$ (188,773)	\$ (1,114,068)
6	\$ (633,381)	\$ (177,817)	\$ (811,198)
7	\$ (676,767)	\$ (170,318)	\$ (847,085)
8	\$ (722,027)	\$ (162,305)	\$ (884,332)
9	\$ (769,234)	\$ (153,756)	\$ (922,991)
10	\$ (818,466)	\$ (144,648)	\$ (963,114)
11	\$ (869,801)	\$ (134,958)	\$ (1,004,758)
12	\$ (923,321)	\$ (124,659)	\$ (1,047,980)
13	\$ (979,112)	\$ (113,727)	\$ (1,092,839)
14	\$ (1,037,263)	\$ (102,135)	\$ (1,139,398)
15	\$ (1,097,866)	\$ (89,853)	\$ (1,187,720)
16	\$ (1,161,017)	\$ (76,855)	\$ (1,237,872)
17	\$ (1,226,814)	\$ (63,108)	\$ (1,289,923)
18	\$ (1,295,362)	\$ (48,583)	\$ (1,343,945)
19	\$ (1,366,766)	\$ (33,246)	\$ (1,400,012)
20	\$ (1,441,142)	\$ (17,063)	\$ (1,458,205)
21	\$ -	\$ -	\$ -
22	\$ -	\$ -	\$ -
23	\$ -	\$ -	\$ -
24	\$ -	\$ -	\$ -
25	\$ -	\$ -	\$ -

	Annual	Cumulative
1	\$ 132,298	\$ 132,298
2	\$ 132,298	\$ 264,595
3	\$ 132,298	\$ 396,893
4	\$ 132,298	\$ 529,191
5	\$ 132,298	\$ 661,489
6	\$ 132,298	\$ 793,786
7	\$ 132,298	\$ 926,084
8	\$ 132,298	\$ 1,058,382
9	\$ 132,298	\$ 1,190,680
10	\$ 132,298	\$ 1,322,977
11	\$ 132,298	\$ 1,455,275
12	\$ 132,298	\$ 1,587,573
13	\$ 132,298	\$ 1,719,870
14	\$ 132,298	\$ 1,852,168
15	\$ 132,298	\$ 1,984,466
16	\$ 132,298	\$ 2,116,764
17	\$ 132,298	\$ 2,249,061
18	\$ 132,298	\$ 2,381,359
19	\$ 132,298	\$ 2,513,657
20	\$ 132,295	\$ 2,645,952
21	\$ 1,650,892	\$ 4,296,844
22	\$ 1,713,571	\$ 6,010,415
23	\$ 1,778,622	\$ 7,789,037
24	\$ 1,846,134	\$ 9,635,171
25	\$ 1,916,202	\$ 11,551,373

Total \$ 34,263,102 \$ 1,695,710 \$ (2,551,237) \$ 33,407,575

\$ (19,200,000) \$ (2,656,202) \$ (21,856,202)

\$ 11,551,373

\* QECB = Qualified Energy Conservation Bonds.  
CREB = Clean Renewable Energy Bonds

Preliminary Estimates

# Desert Community College District

## 2.8 MW Solar Carport Tracker

50-50 Funding Mix

\$9.5 mm from Redevelopment Fund + 9.64mm QECB/CREB Financing

ENERGY SAVINGS	
System Size (kWp)	2,799
EPC Price (\$/Wp)	\$6.80
Solar Yield (kWh per kWp)	2,170
Annual Rate of PV Degradation	0.25%
% of Expected Solar Production Achieved	100%
Estim Avoided Energy Cost from REP (\$/kWh)	\$0.135
Annual Electricity Cost Inflation	4.00%
REC Value (Renewable Energy Credit) (\$/kWh)	\$0.000
CSI Rebates (\$/kwh)	\$0.139
Cost of O&M Contract for System (\$/kWp)	\$25.00
O&M Escalation Rate	3.00%

REPAYMENT OF BONDS	
TurnKey System Price	\$ 19,000,000
Redevelopment Fund Contribution	\$ (9,500,000)
Financed with QECBs/ CREBs	\$ 9,500,000
Add: Cost of Issuance	\$ 140,000
<b>Target QECB Allocation</b>	<b>\$ 9,640,000</b>
Estim Gross Interest Rate =	4.32%
Less: Fed "Direct Pay" =	-3.14%
<b>Net Int Rate on CREB /QECB =</b>	<b>1.18%</b>

ECONOMIC BENEFIT	
<b>Total General Fund Savings</b>	
<b>\$22,344,130</b>	
Gen Fund NPV = \$ 14,503,016	
1st Yr kWh Gen =	6,073,830
* Total kWh Gen =	147,376,501

	Savings of Utility Bill	CSI Rebate + REC Value	Cost of O&M Contract	Net Energy Savings
1	\$ 819,967	\$ 340,842	\$ (69,975)	\$ 1,090,834
2	\$ 884,659	\$ 339,990	\$ (72,074)	\$ 1,152,575
3	\$ 917,745	\$ 339,140	\$ (74,236)	\$ 1,182,649
4	\$ 952,069	\$ 338,292	\$ (76,464)	\$ 1,213,898
5	\$ 987,676	\$ 337,446	\$ (78,757)	\$ 1,246,365
6	\$ 1,024,616	\$ -	\$ (81,120)	\$ 943,495
7	\$ 1,062,936	\$ -	\$ (83,554)	\$ 979,382
8	\$ 1,102,690	\$ -	\$ (86,060)	\$ 1,016,630
9	\$ 1,143,931	\$ -	\$ (88,642)	\$ 1,055,288
10	\$ 1,186,714	\$ -	\$ (91,302)	\$ 1,095,412
11	\$ 1,231,097	\$ -	\$ (94,041)	\$ 1,137,056
12	\$ 1,277,140	\$ -	\$ (96,862)	\$ 1,180,278
13	\$ 1,324,905	\$ -	\$ (99,768)	\$ 1,225,137
14	\$ 1,374,456	\$ -	\$ (102,761)	\$ 1,271,696
15	\$ 1,425,861	\$ -	\$ (105,843)	\$ 1,320,017
16	\$ 1,479,188	\$ -	\$ (109,019)	\$ 1,370,169
17	\$ 1,534,510	\$ -	\$ (112,289)	\$ 1,422,220
18	\$ 1,591,900	\$ -	\$ (115,658)	\$ 1,476,242
19	\$ 1,651,437	\$ -	\$ (119,128)	\$ 1,532,310
20	\$ 1,713,201	\$ -	\$ (122,702)	\$ 1,590,500
21	\$ 1,777,275	\$ -	\$ (126,383)	\$ 1,650,892
22	\$ 1,843,745	\$ -	\$ (130,174)	\$ 1,713,571
23	\$ 1,912,701	\$ -	\$ (134,079)	\$ 1,778,622
24	\$ 1,984,236	\$ -	\$ (138,102)	\$ 1,846,134
25	\$ 2,058,447	\$ -	\$ (142,245)	\$ 1,916,202
<b>Total</b>	<b>\$ 34,263,102</b>	<b>\$ 1,695,710</b>	<b>\$ (2,551,237)</b>	<b>\$ 33,407,575</b>

Principal	Net Interest Cost	Net Lease Payment
\$ (304,761)	\$ (114,138)	\$ (418,898)
\$ (370,110)	\$ (110,529)	\$ (480,639)
\$ (404,566)	\$ (106,147)	\$ (510,713)
\$ (440,605)	\$ (101,357)	\$ (541,962)
\$ (478,289)	\$ (96,140)	\$ (574,430)
\$ (181,082)	\$ (90,477)	\$ (271,560)
\$ (219,113)	\$ (88,333)	\$ (307,447)
\$ (258,955)	\$ (85,739)	\$ (344,694)
\$ (300,680)	\$ (82,673)	\$ (383,353)
\$ (344,364)	\$ (79,113)	\$ (423,477)
\$ (390,085)	\$ (75,036)	\$ (465,121)
\$ (437,925)	\$ (70,417)	\$ (508,342)
\$ (487,970)	\$ (65,232)	\$ (553,202)
\$ (540,305)	\$ (59,455)	\$ (599,760)
\$ (595,025)	\$ (53,057)	\$ (648,082)
\$ (652,222)	\$ (46,012)	\$ (698,234)
\$ (711,995)	\$ (38,290)	\$ (750,285)
\$ (774,447)	\$ (29,860)	\$ (804,307)
\$ (839,684)	\$ (20,690)	\$ (860,374)
\$ (907,818)	\$ (10,749)	\$ (918,567)
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ (9,640,000)</b>	<b>\$ (1,423,445)</b>

Annual	Cumulative
\$ 671,936	\$ 671,936
\$ 671,936	\$ 1,343,871
\$ 671,936	\$ 2,015,807
\$ 671,936	\$ 2,687,742
\$ 671,936	\$ 3,359,678
\$ 671,936	\$ 4,031,614
\$ 671,936	\$ 4,703,549
\$ 671,936	\$ 5,375,485
\$ 671,936	\$ 6,047,420
\$ 671,936	\$ 6,719,356
\$ 671,936	\$ 7,391,291
\$ 671,936	\$ 8,063,227
\$ 671,936	\$ 8,735,163
\$ 671,936	\$ 9,407,098
\$ 671,936	\$ 10,079,034
\$ 671,936	\$ 10,750,969
\$ 671,936	\$ 11,422,905
\$ 671,936	\$ 12,094,841
\$ 671,936	\$ 12,766,776
\$ 671,933	\$ 13,438,709
\$ 1,650,892	\$ 15,089,601
\$ 1,713,571	\$ 16,803,172
\$ 1,778,622	\$ 18,581,794
\$ 1,846,134	\$ 20,427,928
\$ 1,916,202	\$ 22,344,130
<b>Total</b>	<b>\$ 22,344,130</b>

\* QECB = Qualified Energy Conservation Bonds.  
CREB = Clean Renewable Energy Bonds

Preliminary Estimates

# Desert Community College District

## 2.8 MW Solar Carport Tracker

100% INTERNAL FUNDING (REDEVELOPMENT FUNDS)

ENERGY SAVINGS	
System Size (kWp)	2,799
EPC Price (\$/Wp)	\$6.80
Solar Yield (kWh per kWp)	2,170
Annual Rate of PV Degradation	0.25%
% of Expected Solar Production Achieved	100%
Estim Avoided Energy Cost from REP (\$/kWh)	\$0.135
Annual Electricity Cost Inflation	4.00%
REC Value (Renewable Energy Credit) (\$/kWh)	\$0.000
CSI Rebates (\$/kwh)	\$0.139
Cost of O&M Contract for System (\$/kWp)	\$25.00
O&M Escalation Rate	3.00%

REPAYMENT OF BONDS	
TurnKey System Price	\$ 19,033,000
Redevelopment Fund Contribution	\$ (19,033,000)
Financed with QECBs/ CREBs	\$ -
Add: Cost of Issuance	\$ -
<b>Target QECB Allocation</b>	<b>\$ -</b>
Estim Gross Interest Rate =	n/a
Less: Fed "Direct Pay" =	n/a
Net Int Rate on CREB /QECB =	0.00%

ECONOMIC BENEFIT	
<b>Total General Fund Savings</b>	
<b>\$33,407,575</b>	
Gen Fund NPV = \$ 22,408,092	
1st Yr kWh Gen =	6,073,830
* Total kWh Gen =	147,376,501

	Savings of Utility Bill	CSI Rebate + REC Value	Cost of O&M Contract	Net Energy Savings
1	\$ 819,967	\$ 340,842	\$ (69,975)	\$ 1,090,834
2	\$ 884,659	\$ 339,990	\$ (72,074)	\$ 1,152,575
3	\$ 917,745	\$ 339,140	\$ (74,236)	\$ 1,182,649
4	\$ 952,069	\$ 338,292	\$ (76,464)	\$ 1,213,898
5	\$ 987,676	\$ 337,446	\$ (78,757)	\$ 1,246,365
6	\$ 1,024,616	\$ -	\$ (81,120)	\$ 943,495
7	\$ 1,062,936	\$ -	\$ (83,554)	\$ 979,382
8	\$ 1,102,690	\$ -	\$ (86,060)	\$ 1,016,630
9	\$ 1,143,931	\$ -	\$ (88,642)	\$ 1,055,288
10	\$ 1,186,714	\$ -	\$ (91,302)	\$ 1,095,412
11	\$ 1,231,097	\$ -	\$ (94,041)	\$ 1,137,056
12	\$ 1,277,140	\$ -	\$ (96,862)	\$ 1,180,278
13	\$ 1,324,905	\$ -	\$ (99,768)	\$ 1,225,137
14	\$ 1,374,456	\$ -	\$ (102,761)	\$ 1,271,696
15	\$ 1,425,861	\$ -	\$ (105,843)	\$ 1,320,017
16	\$ 1,479,188	\$ -	\$ (109,019)	\$ 1,370,169
17	\$ 1,534,510	\$ -	\$ (112,289)	\$ 1,422,220
18	\$ 1,591,900	\$ -	\$ (115,658)	\$ 1,476,242
19	\$ 1,651,437	\$ -	\$ (119,128)	\$ 1,532,310
20	\$ 1,713,201	\$ -	\$ (122,702)	\$ 1,590,500
21	\$ 1,777,275	\$ -	\$ (126,383)	\$ 1,650,892
22	\$ 1,843,745	\$ -	\$ (130,174)	\$ 1,713,571
23	\$ 1,912,701	\$ -	\$ (134,079)	\$ 1,778,622
24	\$ 1,984,236	\$ -	\$ (138,102)	\$ 1,846,134
25	\$ 2,058,447	\$ -	\$ (142,245)	\$ 1,916,202
<b>Total</b>	<b>\$ 34,263,102</b>	<b>\$ 1,695,710</b>	<b>\$ (2,551,237)</b>	<b>\$ 33,407,575</b>

	Principal	Net Interest Cost	Net Lease Payment
1	\$ -	\$ -	\$ -
2	\$ -	\$ -	\$ -
3	\$ -	\$ -	\$ -
4	\$ -	\$ -	\$ -
5	\$ -	\$ -	\$ -
6	\$ -	\$ -	\$ -
7	\$ -	\$ -	\$ -
8	\$ -	\$ -	\$ -
9	\$ -	\$ -	\$ -
10	\$ -	\$ -	\$ -
11	\$ -	\$ -	\$ -
12	\$ -	\$ -	\$ -
13	\$ -	\$ -	\$ -
14	\$ -	\$ -	\$ -
15	\$ -	\$ -	\$ -
16	\$ -	\$ -	\$ -
17	\$ -	\$ -	\$ -
18	\$ -	\$ -	\$ -
19	\$ -	\$ -	\$ -
20	\$ -	\$ -	\$ -
21	\$ -	\$ -	\$ -
22	\$ -	\$ -	\$ -
23	\$ -	\$ -	\$ -
24	\$ -	\$ -	\$ -
25	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	Annual	Cumulative
1	\$ 1,090,834	\$ 1,090,834
2	\$ 1,152,575	\$ 2,243,409
3	\$ 1,182,649	\$ 3,426,057
4	\$ 1,213,898	\$ 4,639,955
5	\$ 1,246,365	\$ 5,886,320
6	\$ 943,495	\$ 6,829,816
7	\$ 979,382	\$ 7,809,198
8	\$ 1,016,630	\$ 8,825,828
9	\$ 1,055,288	\$ 9,881,116
10	\$ 1,095,412	\$ 10,976,528
11	\$ 1,137,056	\$ 12,113,584
12	\$ 1,180,278	\$ 13,293,862
13	\$ 1,225,137	\$ 14,518,999
14	\$ 1,271,696	\$ 15,790,695
15	\$ 1,320,017	\$ 17,110,712
16	\$ 1,370,169	\$ 18,480,882
17	\$ 1,422,220	\$ 19,903,102
18	\$ 1,476,242	\$ 21,379,344
19	\$ 1,532,310	\$ 22,911,654
20	\$ 1,590,500	\$ 24,502,154
21	\$ 1,650,892	\$ 26,153,046
22	\$ 1,713,571	\$ 27,866,617
23	\$ 1,778,622	\$ 29,645,239
24	\$ 1,846,134	\$ 31,491,373
25	\$ 1,916,202	\$ 33,407,575
<b>Total</b>	<b>\$ 33,407,575</b>	

\* QECB = Qualified Energy Conservation Bonds.  
CREB = Clean Renewable Energy Bonds

Preliminary Estimates

**College of the Desert  
 Funding Options for Solar Project  
 (25 Year Totals)**

<b>2.8 MW Solar Parking Canopy (Tracker) Constructed at College of the Desert</b>					
	<b>100% External Funding</b>		<b>"50-50" Mixed Funding</b>		<b>100% Internal Funding</b>
<b><u>PROS</u></b>	<ul style="list-style-type: none"> <li>- Save redevelopment funds</li> <li>- Eliminates risk of losing redevelopment funds</li> <li>- Using cheap government money</li> </ul>		<ul style="list-style-type: none"> <li>- reduce risk on use of redevelopment funds</li> <li>- Using cheap government money</li> <li>- Leaves redevelopment funds for other purposes</li> </ul>		<ul style="list-style-type: none"> <li>- Significant and immediate benefit to General Fund</li> </ul>
<b><u>CONS</u></b>	<ul style="list-style-type: none"> <li>- Benefit to General Fund lower and slower to materialize</li> </ul>		<ul style="list-style-type: none"> <li>- Not as great a benefit to General Fund as 100% internal but better than 100% external</li> </ul>		<ul style="list-style-type: none"> <li>- Uses all discretionary redevelopment funds for 4-5 years</li> <li>- Foregoing cheap government money</li> </ul>



# Measure B

# BOND

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*Report to the*

**Board of Trustees**

Capital Project Update

July 19, 2012

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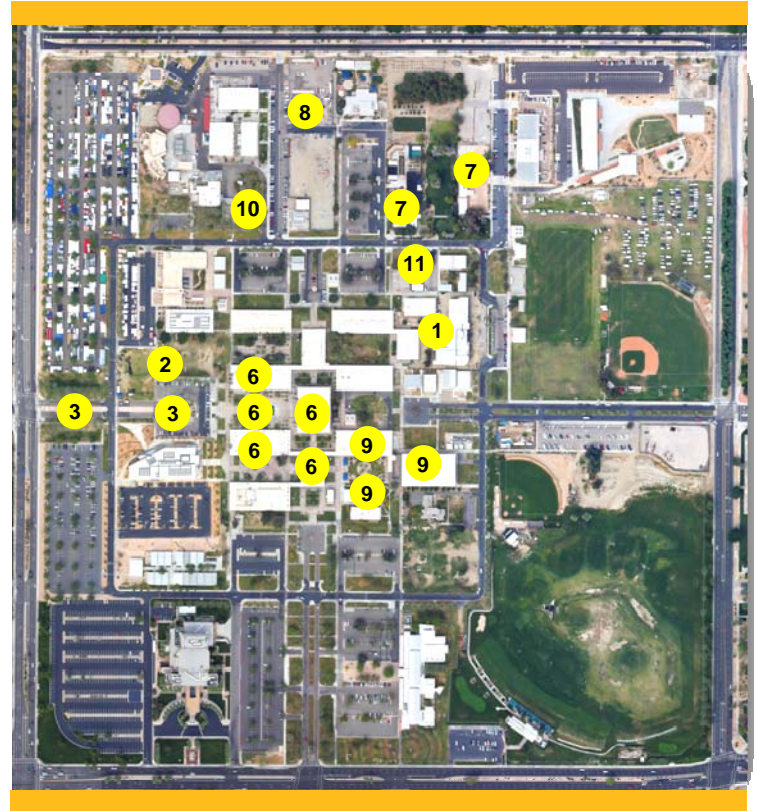
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## Current Construction Projects

- 1 Classroom Building
- 2 Communication Building
- 3 Monterey Entrance

## Projects in Programming & Design

- 4 West Valley Campus - Palm Springs (Not Shown)
- 5 East Valley Campus - Indio (Not Shown)
- 6 Central Campus Redevelopment
- 7 Applied Sciences
- 8 Child Development Center
- 9 Athletic Facilities
- 10 Visual Arts
- 11 Stagecraft



*Projects In Construction . . .*

# PROJECT STATUS REPORTS



## PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Jerry McCaughey
- **Architect** Steinberg Architects  
Los Angeles, CA
- **Construction Manager** Bernards  
San Fernando, CA



### Fast Facts

- **Project Square Footage (GSF)** ..... 40,200 sq.ft.
- **Funding Source** ..... Measure B
- **Construction Start** ..... Spring 2010
- **Targeted Completion** ..... Summer 2012

### Sustainable Features

- Heating & Cooling via central hydronics system
- Water– conserving landscape
- Environmental Control Systems via built-in architectural sun shading devices, north facing fenestration
- Energy generation via photovoltaic system
- Building automation controls to optimize mechanical system and energy usage
- Will be minimum LEED Silver certified

# MATH SCIENCE TECHNOLOGY CENTER

## PROJECT STATUS REPORT

### Fast Financial Facts

- **Total Project Cost . . . . . \$23,800,000**
- **Construction Budget . . . . . \$16,660,000.00**
- **Expenditures To Date. . . . . \$20,454,038.69**
- **Projected Change Order Percent. . . . . 0%**
- **Percent Complete of Project Cost. . . . . 86%**
- **Percent Complete of Construction. . . . . 96%**



### Project Update

- Landscaping installation in progress
- Network connections to facility complete
- Furniture installed and ready for occupants
- Deck paving installation in progress
- Data Center equipment installation in progress
- Network system switch-over for Data Center scheduled

## PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Trenton Carr
- **Architect** tBP Architects  
Newport Beach, CA
- **Construction Manager** ProWest  
Wildomar, CA



### Fast Facts

- **Project Square Footage (GSF)** ..... 39,800 sq.ft.
- **Funding Source** ..... Measure B
- **Construction Start** ..... Fall 2011
- **Targeted Completion** ..... Spring 2013

### Sustainable Features

- Will be minimum LEED Silver certified
- Building automation controls to optimize mechanical system.
- Water – conserving landscape
- Heating and cooling via central hydronics system
- Photovoltaics
- Shading strategies

## PROJECT STATUS REPORT

### Fast Financial Facts

- **Total Project Cost . . . . . \$25,100,000**
- **Construction Budget . . . . . \$17,570,000.00**
- **Expenditures To Date. . . . . \$ 9,629,810.63**
- **Projected Change Order Percent. . . . . 0%**
- **Percent Complete of Project Cost. . . . . 38%**
- **Percent Complete of Construction. . . . . 38%**



### Project Update

- Final furniture bids being received and in budget
- Scaffolding installed on south and east sides
- Fire sprinkler installation continues
- Floor framing of second floor continues.
- Electrical boxes being installed on second floor
- Toilet supports installed at second floor restroom.
- Rough plumbing continues at second floor restrooms.
- Roof drains & main water connection to building continues.
- Exterior framing continues; parapets being framed.

**PROJECT STATUS REPORT**

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Trenton Carr
• Architect	PMSM Architects Santa Barbara, CA
• Construction Manager	ProWest Wildomar, CA



**Fast Facts**

- Project Square Footage . . . . . Exterior Site Work
- Funding Source . . . . . Measure B
- Construction Start . . . . . Summer 2012
- Targeted Completion . . . . . Spring 2013

**Sustainable Features**

- Public transportation
- Drought Tolerant Landscaping
- Efficient irrigation system utilizing reclaimed water



**PROJECT STATUS REPORT**

**Fast Financial Facts**

- **Total Project Cost . . . . . \$5,000,000**
- **Construction Budget . . . . . \$3,500,000.00**
- **Expenditures To Date. . . . . \$ 736,698.26**
- **Projected Change Order Percent. . . . . 0%**
- **Percent Complete of Project Cost. . . . . 15%**
- **Percent Complete of Construction. . . . . 12%**

**Project Update**

- **City work scheduled to commence Summer 2013**
- **NOI's issued for Site Maintenance and Miscellaneous Steel**
- **Storm drain pipe runs laid out**
- **Soil import commenced**
- **Concrete curb installation commenced**



*Projects In Design . . .*

# PROJECT STATUS REPORTS

## PROJECT STATUS REPORT

- **Address** 45-500 Oasis St.  
Indio, CA 92201
- **Project Manager** EISPRO  
Gregg Capper
- **Architect** GKK Works  
Irvine, CA
- **Construction Manager** GKK Works  
Irvine, CA



### Fast Facts

- **Project Square Footage (GSF)** . . . . . 40,000 sq.ft.
- **Funding Source** . . . . . Measure B
- **Construction Start** . . . . . Fall 2012
- **Targeted Completion** . . . . . Winter 2013

### Sustainable Features

- Will be minimum LEED Silver certified
- Architectural environmental control
- Public transportation

### Project Update

- Gas Co and Valley Sanitary drawings are complete; IID and Verizon to follow
- EVC and City work scheduled to occur concurrently.
- Meeting notes of City of Indio meeting prepared and issued; City complete with their work 3-13-13; EVC scheduled to complete 12-13-13
- Final back-check submittal documents received from AE and in review
- Special Testing & Inspection services contract in process



## PROJECT STATUS REPORT

- **Address** N. Indian Canyon Dr.  
Palm Springs, CA 92262
- **Project Manager** EISPRO  
Trenton Carr
- **Architect** HGA Architects  
Santa Monica, CA
- **Construction Manager** Sundt Construction  
San Diego, CA



### Fast Facts

- Phase 1 Project Square Ftg (GSF) ..... 50,000 sq.ft.
- Funding Source ..... Measure B
- Construction Start ..... Summer 2013
- Targeted Completion ..... Spring 2015

### Sustainable Features

- Will be minimum LEED Gold certified
- Public transportation
- Solar Energy
- Sustainable Site
- 5 Zero Planning

### Project Update

- Updated furniture plans received and in review
- Revised plan of Library / Vending Area sent to the team
- Design Development submittal delivered and distributed.
- Chilled beam system design proceeding
- 50% Construction Document review & MEP review scheduled for 7-12-2012

## PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Curtis Guy
- **Architect** HGA Architects  
Santa Monica, CA
- **Construction Manager** Gilbane  
San Diego, CA



### Fast Facts

- **Project Square Footage (GSF)** ..... 21,741 sq.ft.
- **Funding Source** ..... Measure B
- **Construction Start** ..... Spring 2013
- **Targeted Completion** ..... Summer 2014

### Sustainable Features

- Will be minimum LEED Silver certified

### Project Update

- Meeting held with Dean to review VE items.
- Revisions to Campus Fire Access Plan complete; meeting with Fire Marshal.
- Path of travel scope and budget added to the project.
- Path of travel scope and budget modifications requested to address only this project.

## PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Jerry McCaughey
- **Architect** HMC Architects  
Ontario, CA
- **Construction Manager** None



### Fast Facts

- **Project Square Footage (GSF)** ..... 10,314 sq.ft.
- **Funding Source** ..... Measure B
- **Construction Start** ..... Spring 2013
- **Targeted Completion** ..... Spring 2014

### Sustainable Features

- Will be minimum LEED Silver certified

### Project Update

- Revised sketches illustrating VE items received and approved
- Estimate of VE items in progress by Architect
- Completion of Construction Documents and DSA intake scheduled

## PROJECT STATUS REPORT

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Pamela Pence
• Architect	LPA Architects Irvine, CA
• Construction Manager	ProWest Wildomar, CA



### Fast Facts

- Project Square Footage (GSF) ..... 26,840 sq.ft.
- Funding Source ..... Measure B
- Construction Start ..... Winter 2012
- Targeted Completion ..... Spring 2014

### Sustainable Features

- Will be minimum LEED Silver certified

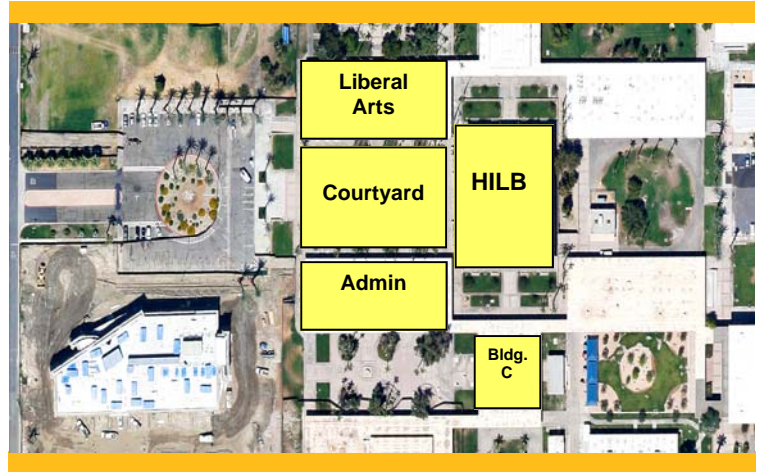
### Project Update

- Further VE proposals reviewed with the District and comments forwarded to CM and AE.
- DSA review comments and VE revisions in process to be incorporated together for re-submittal to DSA in August
- Hazmat proposals received from contractors; awaiting P.O.'s for hazmat removal at Shower/Locker and Cooling Tower.

# CENTRAL CAMPUS REDEVELOPMENT

## PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.  
Palm Desert, CA 92260
- **Project Manager** EISPRO  
Don Searle
- **Architect** LPA Architects  
Irvine, CA
- **Construction Manager** ProWest  
Wildomar, CA



### Fast Facts

- **Project Square Footage (GSF)** ..... 66,526 SF
- **Funding Source** ..... Measure B
- **Construction Start** ..... Winter 2013
- **Targeted Completion** ..... Winter 2015

### Sustainable Features

- Will be minimum LEED Silver certified

### Project Update

- Schedule updated for restart of project with design architect – LPA – for design and construction documents
- Kick-off meeting held
- Building and campus site walk and orientation completed with AE Team

# PROJECT STATUS REPORT

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Gregg Capper
• Architect	Perkins & Will Los Angeles, CA
• Construction Manager	Gilbane San Diego, CA



## Fast Facts

- Project Square Footage (GSF) ..... 13,710 sq.ft.
- Funding Source ..... Measure B
- Construction Start ..... Fall 2012
- Targeted Completion ..... Winter 2013

## Sustainable Features

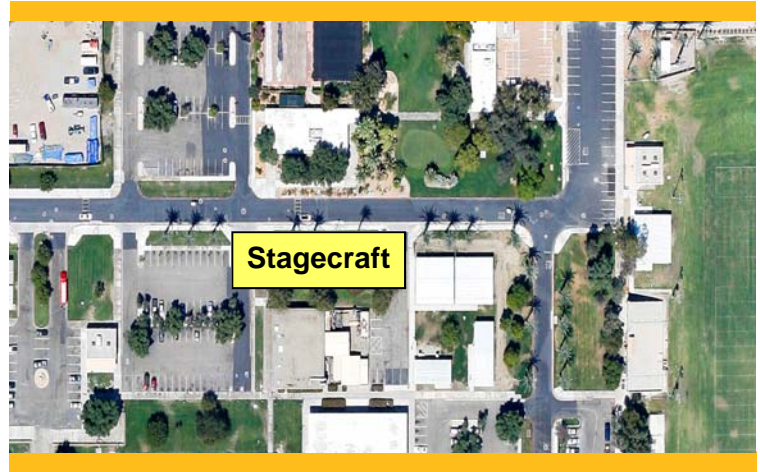
- Will be minimum LEED Silver certified

## Project Update

- Specialty consultant proposals received and in review
- Back-check revisions in progress
- Revised bid schedule in review with CM
- Purchase order for project sign requested

## PROJECT STATUS REPORT

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Don Searle
• Architect	PMSM Architects Santa Barbara, CA
• Construction Manager	None



### Fast Facts

- Project Square Footage (GSF) ..... 3,346 sq.ft.
- Funding Source ..... Measure B
- Construction Start ..... Winter 2012
- Targeted Completion ..... Winter 2013

### Project Update

- Estimate reviewed and revisions requested from Architect
- Project Schedule updated
- Final DD User Group Meeting held and sign-off obtained
- FF&E package reviewed with Dean

# 4 WEEK LOOK AHEAD



## 4 Week Look Ahead Schedule For 06/27/12 To 07/25/12

As of 8am - 06/27/12

ID	Task Name	Comments	Duration	Start	Finish	Jun 24 '12							Jul 1 '12							Jul 8 '12							Jul 15 '12							Jul 22 '12																					
						T	F	S	S	M	T	W	T	F	S	T	F	S	S	M	T	W	T	F	S	T	F	S	S	M	T	W	T	F	S	T	F	S	S	M	T	W	T	F	S	T	F	S	S	M	T	W	T	F	S
1	<b>Campus Holidays, Exams &amp; Events</b>		<b>49 days</b>	<b>Mon 6/4/12</b>	<b>Fri 6/10/12</b>																																																		
2	Modified Campus Work Weeks	4/40 Work Mon-Thu / Closed Fri	49 days	Mon 6/4/12	Fri 6/10/12																																																		
3	Summer Classes		38 days	Mon 6/11/12	Thu 8/2/12																																																		
4	CVWD mess change	9:30am Thursday - 6:00am Friday	1 day	Thu 6/28/12	Thu 6/28/12																																																		
5	Independence Day	Wednesday, July 4th	1 day	Thu 7/5/12	Thu 7/5/12																																																		
8	<b>Math Science Technology Center</b>		<b>12 days</b>	<b>Tue 6/26/12</b>	<b>Fri 7/13/12</b>																																																		
9	Parking Lot 16 Shutdown	Demol and New Paving	8 days	Tue 6/26/12	Fri 7/6/12																																																		
10	Street Sweeping		0 days	Fri 6/29/12	Fri 6/29/12																																																		
11	Street Sweeping		0 days	Fri 7/6/12	Fri 7/6/12																																																		
12	Street Sweeping		0 days	Fri 7/13/12	Fri 7/13/12																																																		
13	<b>Non Potable Water</b>		<b>8 days</b>	<b>Tue 6/26/12</b>	<b>Mon 7/9/12</b>																																																		
14	<b>Non Potable Water Crossover</b>		<b>8 days</b>	<b>Tue 6/26/12</b>	<b>Fri 7/6/12</b>																																																		
15	Installation of Laterals	Admin. Building	4 days	Tue 6/26/12	Fri 6/29/12																																																		
16	Investigation of Laterals	Communication Bldg	6 days	Wed 6/27/12	Thu 7/5/12																																																		
17	Prep for Concrete - Remove temp. Asphalt	North/South/West Ring Roads & Administration	1 day	Thu 6/28/12	Thu 6/28/12																																																		
18	Pour Concrete	North/South/West Ring Roads & Administration	1 day	Fri 6/29/12	Fri 6/29/12																																																		
19	Prep for Aggregate Concrete pour	All over Campus	1 day	Thu 7/5/12	Thu 7/5/12																																																		
20	Pour Aggregate Concrete	All over Campus	1 day	Fri 7/6/12	Fri 7/6/12																																																		
21	<b>Domestic Water Connections</b>		<b>0 days</b>	<b>Mon 7/9/12</b>	<b>Mon 7/9/12</b>																																																		
22	Hydroseeding of areas (Library & Gym)	Pending schedule after Punch List walk	0 days	Mon 7/9/12	Mon 7/9/12																																																		
23	<b>Communication Building</b>		<b>34 days</b>	<b>Tue 6/26/12</b>	<b>Mon 7/30/12</b>																																																		
24	Power House Electrical work		18 days	Tue 6/26/12	Fri 7/6/12																																																		
25	Framing Exterior walls North		30 days	Thu 6/14/12	Thu 7/26/12																																																		
26	Scaffold Exterior Remainder		20 days	Thu 6/21/12	Thu 7/19/12																																																		
27	Framing Interior Walls 1st 8		10 days	Fri 6/23/12	Fri 7/6/12																																																		
28	Drywall 2nd Floor		20 days	Mon 7/2/12	Mon 7/30/12																																																		
29	Set AHU 1 & 2		1 day	Mon 7/9/12	Mon 7/9/12																																																		
30	<b>Monterey Entrance</b>		<b>20 days</b>	<b>Mon 6/25/12</b>	<b>Mon 7/23/12</b>																																																		
31	Curb and Gutter		20 days	Mon 6/25/12	Mon 7/23/12																																																		
32	Dig, Form and pour site walls "West Side"		18 days	Thu 6/28/12	Fri 7/20/12																																																		
33	Install Underground Electrical		12 days	Mon 7/2/12	Wed 7/18/12																																																		
34	Install Storm Drain, SS, RW/Fiping		12 days	Thu 7/5/12	Fri 7/20/12																																																		
35	Rough Grade		3 days	Wed 7/11/12	Fri 7/13/12																																																		

Created By: Ryan Lamb - EISPRO

- Task Split
- Progress Milestone
- Summary Project Summary
- External Tasks External Milestone
- Deadline



## 4 Week Look Ahead Schedule For 06/27/12 To 07/25/12

As of 8am - 06/27/12

ID	Task Name	Comments	Duration	Start	Finish	Jun 24 '12							Jul 1 '12							Jul 8 '12							Jul 15 '12							Jul 22 '12																					
						T	F	S	S	M	T	W	T	F	S	T	F	S	S	M	T	W	T	F	S	T	F	S	S	M	T	W	T	F	S	T	F	S	S	M	T	W	T	F	S	T	F	S	S	M	T	W	T	F	S
36	<b>Campus IT Infrastructure</b>		<b>19 days</b>	<b>Wed 6/27/12</b>	<b>Tue 7/24/12</b>																																																		
37	<b>MSTC Data Center</b>		<b>7 days</b>	<b>Wed 6/27/12</b>	<b>Fri 7/6/12</b>																																																		
38	Testing - MSTC		7 days	Wed 6/27/12	Fri 7/6/12																																																		
39	Fiber Grounding/Prep - MSTC		2 days	Mon 7/2/12	Tue 7/3/12																																																		
40	Fiber Termination - MSTC		2 days	Thu 7/5/12	Fri 7/6/12																																																		
41	<b>CSSC Data Center Remodel</b>		<b>12 days</b>	<b>Mon 7/9/12</b>	<b>Tue 7/24/12</b>																																																		
42	Fiber Prep - CSSC		5 days	Mon 7/9/12	Fri 7/13/12																																																		
43	Fiber Termination - CSSC		2 days	Mon 7/9/12	Tue 7/10/12																																																		
44	Testing - CSSC		10 days	Wed 7/11/12	Tue 7/24/12																																																		
45	<b>Mecca-Thermal Septic Sewer System</b>		<b>42 days</b>	<b>Wed 6/6/12</b>	<b>Fri 8/3/12</b>																																																		
46	Construction	Ongoing Inspections	42 days	Wed 6/6/12	Fri 8/3/12																																																		
47	Tank/Pump Install		14 days	Mon 7/2/12	Fri 7/20/12																																																		
48	<b>Alumni Street Fair Cart Storage Relocation</b>		<b>21 days</b>	<b>Mon 7/2/12</b>	<b>Tue 7/21/12</b>																																																		
49	Clear yard behind EISPRO trailers	Pending Approval of P.O.s	4 days	Mon 7/2/12	Fri 7/6/12																																																		
50	Grade Yard & add Dust Control and Gravel		3 days	Mon 7/9/12	Wed 7/11/12																																																		
51	Relocate Canopies		15 days	Wed 7/11/12	Tue 7/31/12																																																		
52	Relocate Containers		1 day	Mon 7/16/12	Mon 7/16/12																																																		
53	Trench for new Electrical Service	Relocate Electrical Equipment	12 days	Mon 7/16/12	Tue 7/24/12																																																		
54	Add Fencing & Gates		2 days	Tue 7/17/12	Wed 7/18/12																																																		
55	<b>Sequencing Moves &amp; Modifications</b>		<b>34 days</b>	<b>Mon 7/2/12</b>	<b>Fri 8/17/12</b>																																																		
56	Carol Meier Hall Modifications	Pending Approval of P.O.s	24 days	Thu 7/5/12	Tue 8/7/12																																																		
57	<b>South Annex</b>		<b>34 days</b>	<b>Mon 7/2/12</b>	<b>Fri 8/17/12</b>																																																		
58	Partial Relocations of South Annex Functions		2 days	Mon 7/2/12	Tue 7/3/12																																																		
59	Temporary Occupancy Modifications		32 days	Thu 7/5/12	Fri 8/17/12																																																		
60	<b>East Annex</b>		<b>34 days</b>	<b>Mon 7/2/12</b>	<b>Fri 8/17/12</b>																																																		
61	East Annex Moves		2 days	Mon 7/2/12	Tue 7/3/12																																																		
62	Modifications		32 days	Thu 7/5/12	Fri 8/17/12																																																		
63	<b>Diesel Mechanics</b>		<b>12 days</b>	<b>Mon 7/2/12</b>	<b>Wed 7/18/12</b>																																																		
64	Security Installation		0 days	Mon 7/2/12	Mon 7/2/12																																																		
65	Modifications		8 days	Wed 7/11/12	Wed 7/18/12																																																		
66	<b>Social Science - Room 11</b>		<b>15 days</b>	<b>Mon 7/2/12</b>	<b>Mon 7/23/12</b>																																																		
67	Security Installation		0 days	Mon 7/2/12	Mon 7/2/12																																																		
68	New Equipment/Furniture Deliveries		10 days	Tue 7/10/12	Mon 7/23/12																																																		

Created By: Ryan Lamb - EISPRO

- Task Split
- Progress Milestone
- Summary Project Summary
- External Tasks External Milestone
- Deadline





*Financial Review . . .*

# PROJECT ALLOCATION BUDGET

# COMPLETED PROJECTS

## PROJECT ALLOCATION BUDGET

COMPLETED PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Ag Science Project	\$93,304.42	\$93,304.42	\$0.00	100.00%
Alumni Centre	\$2,714,816.33	\$2,714,816.33	\$0.00	100.00%
Aquatics Swimming Pool Demolition	\$290,087.00	\$290,087.00	\$0.00	100.00%
Barker Nursing Complex	\$10,962,344.30	\$10,962,344.30	\$0.00	100.00%
Burn Tower	\$2,875,267.10	\$2,875,267.10	\$0.00	100.00%
Campus Standards & Design	\$611,637.86	\$611,637.86	\$0.00	100.00%
Carol Meier Lecture Hall Roof Repair	\$317,728.13	\$317,728.13	\$0.00	100.00%
Central Annex Village	\$2,308,329.58	\$2,308,329.58	\$0.00	100.00%
Central Plant	\$13,107,765.54	\$13,107,765.54	\$0.00	100.00%
Contractor Lay Down Area	\$724,890.05	\$724,890.05	\$0.00	100.00%
Culinary Kitchen	\$410,529.17	\$410,529.17	\$0.00	100.00%
Date Palm Removal	\$311,446.80	\$311,446.80	\$0.00	100.00%
Desert Hot Springs	\$1,140.00	\$1,140.00	\$0.00	100.00%
Diesel Mechanics Flooring	\$14,153.80	\$14,153.80	\$0.00	100.00%
Hazardous Services	\$88,131.03	\$88,131.03	\$0.00	100.00%
Monterey Wall & Landscaping	\$1,544,945.64	\$1,544,945.64	\$0.00	100.00%
Pavement Removal North Alumni Road	\$28,720.59	\$28,720.59	\$0.00	100.00%
Ph I - Infrastructure Upgrade	\$12,268,163.56	\$12,268,163.56	\$0.00	100.00%
Ph II - Infrastructure Upgrade	\$9,553,739.70	\$9,553,739.70	\$0.00	100.00%
Public Safety Academy	\$14,911,665.49	\$14,911,665.49	\$0.00	100.00%
Safety/Security Improvements CDC & AR	\$256,369.43	\$256,369.43	\$0.00	100.00%
Scene Shop	\$74,676.42	\$74,676.42	\$0.00	100.00%
Science Labs	\$223,624.27	\$223,624.27	\$0.00	100.00%
Sidewalk Repairs	\$38,845.94	\$38,845.94	\$0.00	100.00%
South Annex Ph I	\$273,569.16	\$273,569.16	\$0.00	100.00%
South Annex Ph II	\$1,027,825.05	\$1,027,825.05	\$0.00	100.00%
South Annex Ph III - DSPS Modulares	\$646,293.92	\$646,293.92	\$0.00	100.00%
South Parking Lot	\$1,004,766.52	\$1,004,766.52	\$0.00	100.00%
So./No. Annex Ph I Classroom Modulares	\$1,920,155.08	\$1,920,155.08	\$0.00	100.00%
Storm Drain Outlet Structure	\$1,563,111.45	\$1,563,111.45	\$0.00	100.00%
Telephone Systems/VOIP Upgrade Ph I	\$964,486.71	\$964,486.71	\$0.00	100.00%
Temporary Access Road	\$87,252.07	\$87,252.07	\$0.00	100.00%
Temporary Dining Facility	\$752,839.90	\$752,839.90	\$0.00	100.00%
Velma Dawson House Lot	\$24,800.00	\$24,800.00	\$0.00	100.00%
Western Parking Lot	\$2,564,964.65	\$2,564,964.65	\$0.00	100.00%
Western Parking Lot Landscaping	\$266,421.86	\$266,421.86	\$0.00	100.00%
Wireless Access Project	\$322,555.12	\$322,555.12	\$0.00	100.00%
<b>EXPENDED TOTAL</b>	<b>\$85,151,363.64</b>	<b>\$85,151,363.64</b>	<b>\$0.00</b>	

## PROJECT ALLOCATION BUDGET

CURRENT PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Applied Sciences	\$12,000,000.00	\$1,203,930.28	\$10,796,069.72	10.03%
+ Athletic Facilities	\$21,410,000.00	\$3,371,851.37	\$18,038,148.63	15.75%
* Business Building Renovation	\$4,598,035.81	\$4,598,035.81	\$0.00	100.00%
Campus Electronic Sign	\$300,000.00	\$0.00	\$300,000.00	0.00%
Campus IT Infrastructure	\$3,000,000.00	\$2,078,295.10	\$921,704.90	69.28%
Central Campus Redevelopment	\$37,750,000.00	\$388,526.00	\$37,361,474.00	2.84%
Central Plant MBCx	\$3,144,495.00	\$2,718,040.62	\$426,454.38	86.44%
Child Development Center	\$5,500,000.00	\$282,351.01	\$5,217,648.99	5.13%
Communication Building	\$25,100,000.00	\$9,629,810.63	\$15,470,189.37	38.37%
* Cravens Student Services Center	\$22,973,516.00	\$22,955,486.00	\$18,030.00	99.92%
Demo Central Annex / Cooling Tower	\$1,500,000.00	\$253,978.37	\$1,246,021.63	16.93%
* Dining Facility Renovation	\$5,399,969.00	\$5,399,909.77	\$59.23	99.03%
Indio Education Center	\$20,000,000.00	\$2,081,025.00	\$17,918,975.00	10.41%
x Imaging	\$400,000.00	\$0.00	\$400,000.00	0.00%
Infrastructure Upgrade - Ph III	\$10,500,000.00	\$10,392,468.44	\$107,531.56	98.98%
Math Science Technology Center	\$23,800,000.00	\$20,454,038.69	\$3,345,961.31	85.94%
Mecca-Thermal Interim Modulars	\$10,000,000.00	\$9,909,428.58	\$90,571.42	99.09%
** Mecca-Thermal Septic Sewer System	\$500,000.00	\$298,235.71	\$201,764.29	59.65%
Monterey Entrance & Turn Around	\$5,000,000.00	\$736,698.26	\$4,263,301.74	14.73%
* Nursing Building Renovation	\$3,537,467.00	\$3,537,467.00	\$0.00	100.00%
* PSA Parking & Mag. Falls Entrance	\$949,794.14	\$949,794.14	\$0.00	100.00%
Relocations Project	\$1,500,000.00	\$20,500.00	\$1,479,500.00	1.37%
Security Cameras & Emergency Phones	\$1,000,000.00	\$132,449.95	\$867,550.05	13.24%
Site Remediation	\$1,000,000.00	\$135,105.48	\$864,894.52	13.51%
Soils Contingency	\$1,825,000.00	\$0.00	\$1,825,000.00	0.00%
++ Stagecraft Shop	\$1,900,000.00	\$76,742.80	\$1,823,257.20	4.04%
Visual Arts Building	\$8,175,000.00	\$630,981.63	\$7,544,018.37	7.72%
Wayfinding	\$500,000.00	\$0.00	\$500,000.00	0.00%
West Valley Palm Springs	\$40,000,000.00	\$3,476,206.63	\$36,523,793.37	8.69%
<b>SUB TOTAL</b>	<b>\$273,263,276.95</b>	<b>\$105,711,357.27</b>	<b>\$167,551,919.68</b>	

\* Projects pending financial closeout.

+ Athletics Facilities sub projects added to parent project

x Funding authorized by Cabinet: \$400k

\*\* Additional funds authorized by Cabinet: \$200K

++ Gift from Foundation: \$400k

## PROJECT ALLOCATION BUDGET

FUTURE PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Demo South Annex / Install Parking Lot	\$650,000.00	\$0.00	\$650,000.00	0.00%
East Valley Mecca/Thermal Campus	\$29,700,000.00	\$0.00	\$29,700,000.00	0.00%
West Valley Desert Hot Springs Ph II	\$1,800,000.00	\$0.00	\$1,800,000.00	0.00%
<b>SUB TOTAL</b>	<b>\$32,150,000.00</b>	<b>\$0.00</b>	<b>\$32,150,000.00</b>	

SUMMARY OF PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Completed Projects	\$85,151,363.64	\$85,151,363.64	\$0.00	100%
Current Projects	\$273,263,276.95	\$105,711,357.27	\$167,551,919.68	39%
Future Projects	\$32,150,000.00	\$0.00	\$32,150,000.00	0%
* Contingency	\$6,882,870.97	\$0.00	\$6,882,870.97	0%
Central Contracted Management Fees	\$20,853,036.00	\$18,743,977.77	\$2,109,058.23	90%
<b>TOTAL</b>	<b>\$418,300,547.56</b>	<b>\$209,606,698.68</b>	<b>\$208,693,848.88</b>	

\* Change includes reallocation of Bond & Foundation funds to projects - See "Current Projects"

DEFERRED PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Art Building Re-Purpose	\$500,000.00	\$0.00	\$500,000.00	0.00%
Construct Parking Lot Velma Dawson House	\$600,000.00	\$0.00	\$600,000.00	0.00%
Demo East Annex / Construct Parking Lot	\$2,000,000.00	\$0.00	\$2,000,000.00	0.00%
Diesel Mechanics / Install Parking Lot	\$2,500,000.00	\$0.00	\$2,500,000.00	0.00%
Engineering Building Renovation	\$4,000,000.00	\$0.00	\$4,000,000.00	0.00%
Landscaping at Fred Waring Entrance	\$1,000,000.00	\$0.00	\$1,000,000.00	0.00%
Multi-Use Arts Facility	\$20,386,059.00	\$0.00	\$20,386,059.00	0.00%
Parking Lot at Lay Down Area	\$1,200,000.00	\$0.00	\$1,200,000.00	0.00%
Pollock Theater Carol Meier Renovation	\$3,940,381.00	\$0.00	\$3,940,381.00	0.00%
Public Safety Academy Phase II	\$10,887,000.00	\$0.00	\$10,887,000.00	0.00%
<b>TOTAL DEFERRED PROJECTS</b>	<b>\$47,013,440.00</b>	<b>\$0.00</b>	<b>\$47,013,440.00</b>	

FUNDING SOURCE	Totals	Expenses	Balance	
Bond Series "A"	\$65,000,000	\$65,000,000.00	\$0.00	
Bond Series "B"	\$57,850,000	\$0.00	\$57,850,000.00	
Bond Series "C"	\$223,648,444	\$127,972,572.80	\$95,675,871.20	
State	\$3,144,000	\$3,144,000.00	\$0.00	
RDA	\$30,000,000	\$5,091,472.20	\$24,908,527.80	
Interest	\$30,000,000	\$0.00	\$30,000,000.00	
Refunding	\$7,500,000	\$7,500,000.00	\$0.00	
Rebates	\$1,158,104	\$898,654.00	\$259,450.00	
<b>TOTAL</b>	<b>\$418,300,548</b>	<b>\$209,606,699.00</b>	<b>\$208,693,849.00</b>	

*Upcoming Events . . .*

**NO EVENTS CURRENTLY SCHEDULED**



**Office of the Superintendent/President  
July 19, 2012**

**Public Safety Academy  
Grand Jury Report**

**INTRODUCTION**

On June 27, 2012, the Riverside County Grand Jury issued a report (“Report”) on their investigation into College of the Desert’s Public Safety Academy (“Academy”). Pursuant to the California Penal Code, the College is required to provide a response to the presiding judge of the Riverside County Superior Court within ninety (90) days.

The Report details the history of the College and the Academy. At the end of the Report it specifically addresses various issues with the Academy and contains four (4) “Findings” and makes four (4) “Recommendations”.

The College is required to respond in writing to each of the Findings by either: (a) agreeing with the finding; or (b) disagreeing wholly or partially with the finding, including an explanation of the reasons therefore.

With respect to the Recommendations the College must report one of the following actions: (a) the recommendation has been implemented, with a summary regarding the implemented action; (b) the recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation; (c) the recommendation requires further analysis, with an explanation and the scope, parameters and timeframe, not to exceed six (6) months from the date of publication of the Report; or (d) the recommendation will not be implemented because it is not warranted or is not reasonable.

**CIVIL GRAND JURY REPORT FINDINGS**

The Findings include the following:

1. “The College promotes itself as “a leader in providing .....public safety training” and advertises its **Public Safety Academy** that claims to provide “well defined academic programs leading to degrees and certificates in .....**Basic Peace Officer Training**”. The “Program Overview” states:

*At the College of the Desert Public Safety Academy (COD-PSA) you can complete the POST Certified Training which is required to become a Full-Time Peace Officer or a Reserve Police Officer.*

The Academy further lists the three required classes in the Module Training Program and orientation dates which include a date “pending” for Module I, followed by the cost breakdown of the three modules and “Total Estimated Costs \$3,223.”

From the published information it would appear that an interested applicant could become a fully-trained peace officer through the College's program. The College is not currently certified to offer Module I Training.

In a letter dated May 12, 2011, the Riverside County Sheriff's Office (RSO) outlined to the College administration, the basic requirements for a "long-term, collaboration and effective law enforcement training program with College of the Desert." Included in the letter were these requirements:

#### GENERAL REQUIREMENTS

- *All aspects of training conducted in collaboration with the Sheriff must be coordinated solely through the commander of the Ben Clark Training Center (BCTC). The Sheriff's Training Center is responsible for any coordination with POST, or application of POST requirements.*
- *Scheduling of all POST courses can be made in close collaboration with COD. However, the RSO must be able to conduct training that spans more than one traditional college semester and starts and/or finishes at a time not traditional to other college courses. RSO must have the authority to schedule training in order to minimize operational costs.*
- *Advisory input for academy operations must be made through RSO Academy Advisory Committee, which already contains the members of COD PSA's. It is critical that Basic Academy operations are consistent in both fulltime and modular formats.....The current overlapping committees create confusion and duplication.*

#### MODULAR ACADEMY REQUIREMENTS

- *RSO must certify and coordinate all modules of the academy. RSO certifies a whole academy, not just a module. Producing only one part of a POST Regular Basic Course does not serve the interest of the greater law enforcement community. There must be unity of command to insure [sic] accountability.*
- *No Deviation from POST Standards. Operations, oversight and management of the academy must meet POST standards and RSO standards...*

At this time there are no active negotiations between the College and the Sheriff.

#### ACADEMY CURRICULUM

2. Through interviews with all the chiefs and commanders of law enforcement agencies in the Coachella Valley, which utilize most of the graduates of the Academy, the Grand Jury learned that there is a lack of effectiveness in classroom instruction at the Academy. This ineffectiveness is attributed to outdated instructional methods and curriculum being used.

The Grand Jury found that only one Academy graduate of all three peace officer training modules in the past five years is still employed in the Coachella Valley. Some chiefs stated that recruits were unprepared to pass the probationary period, after receiving training at the Academy.

During its investigation, the Grand Jury learned that some instructors at the Academy are teaching classes that lack relevance to the students' required training. An example of this lack of relevancy is an eight-hour course about the history of the handgun. Other instructors do nothing more than show videos, thus limiting and/or totally eliminating opportunities for class participation and providing no follow-up to the pseudo-instruction.

POST trains highly qualified law enforcement personnel, who are subject matter experts in quality orientation instruction, to become mentors to those instructing at law enforcement academies and regional training centers throughout the state. The **POST Master Instructor Certification Course** is a two-year program to train and certify law enforcement personnel in developing curriculum and modern methods of delivery of that material. These master instructors train the trainers at academies and training centers. They are used by POST training agencies to assist their instructors to improve their curriculum and teaching techniques in the classroom.

### **ADVISORY COMMITTEE**

3. POST mandates that police academies have an advisory committee with local law enforcement leaders. Interviews with the nine members of the Advisory Committee revealed a number of problems with the committee:
  - Membership
    - a. One did not know he was a member of the committee.
    - b. One was not sure he was a member of the committee.
    - c. One said he was a member in name only.
  - The majority are not sure of their duties or responsibilities.
  - Members agree that meetings are not held on a regular basis. Most indicate they had not been to or rarely attend meetings.
  - Committee members, in general, think the committee is ineffective because there is little interaction between the committee and the Academy.

### **INFORMATION ACCURACY**

4. The Academy publicizes that it provides the training necessary for the three levels of peace officer training. Currently, the Academy does not offer Module I through which a



student can become a sworn peace officer. It leaves the impression on its website, as of June 11, 2012, that the program is, or soon will be, available. From sworn testimony the Grand Jury concluded that this practice is misleading to potential students.

## **CIVIL GRAND JURY RECOMMENDATIONS**

### **Riverside County Board of Supervisors College of the Desert**

1. “The College must obtain a POST Certification for Module 1. This can be accomplished by obtaining its own certification from POST or through an agreement with the County Sheriff, similar to the agreement between Riverside Community College District and the Ben Clark Training Center.
2. The Academy staff must be proactive in providing effective, up-to-date instruction and curriculum to their students. To accomplish this, the academy must utilize POST Master Instructors.
3. The College must reorganize the Advisory Committee to make it effective. The members must be made aware of their duties and responsibilities. The College must involve the committee by seeking and considering ideas and advice from the committee regarding Academy programs. Meetings, with pre-published agendas, must be held quarterly, at a minimum. They must be held on regularly scheduled designated dates and times and meet at one specific location (ideally on the College campus).
4. The College must immediately correct literature, including Internet sites, which incorrectly indicate that complete training to become a peace officer is available.”

**The Response to these recommendations is due on September 23, 2012**

## **SUMMARY AND RECOMMENDATIONS**

College of the Desert takes the Grand Jury report very seriously and it is one of our highest priorities to look at all programs and make sure they abide to the highest ethical practices.

I am requesting that the Board of Trustees appoint an ad hoc committee of two (2) Trustees to work with staff and my office on preparing a response to the Grand Jury Report.

Further, I have requested that the Law Enforcement Advisory Committee meet to discuss the Grand Jury Report and provide response and input to College of the Desert regarding the recommendations in the Grand Jury Report.



**Office of the Superintendent/President  
July 19, 2012**

**State Reporting of Full-Time Equivalent Students**

**INTRODUCTION**

The College of the Desert, along with a number of other California community colleges, recently participated in a review of methodology for reporting full-time equivalent students (FTES) to determine if FTES calculation practices conform to the requirements of the California Community Colleges Chancellor's Office.

Staff reviewed the following two areas of concern 1) the use of catalog hours versus scheduled hours; and 2) class scheduling patterns and their conformance with guidelines.

**STATUS & ANALYSIS**

*Catalog Hours versus Schedule Hours*

The initial concern over COD's FTES calculations came from a prior decision to utilize catalog hours when calculating FTES rather than using actual scheduled hours. A thorough multi-year FTES recalculation based on schedule hours has been completed and examined by external auditors and catalog hours are no longer being used when calculating FTES. The College is in compliance with the Chancellor's Office accounting standards in relation to this issue.

*Class Scheduling Patterns*

Questions have also been raised as to whether COD is calculating weekly contact hours appropriately for 3-unit courses meeting twice a week. In particular, COD has been utilizing a factor of 3.2 weekly contact hours and others have suggested that the College should schedule a 3-unit course for 3.4 hours per week to optimize the collection of FTES.

Dividing COD's catalog target number of contact hours of 54 (for 3-unit courses) by our term length multiplier of 16.4 would yield 3.29 hours per week. While the assertion that there would be an allowable increase to our FTES if we were to use a factor higher than 3.2 is true, it is not allowable to use 3.29 as that factor because the Chancellor's Office only allows for 5 minute intervals in scheduling. The next allowable factor after 3.2 would be 3.4.

The computational details are as follows:

- A 3-unit course = 54 hours of instruction
- $54 \text{ hours} \div 16.4 \text{ weeks} = 3.29 \text{ weekly contact hours}$
- $3.29 \text{ contact hours} \div 2 \text{ class meetings per week} = 1.645 \text{ hours per class session (not allowed)}$

Since the Chancellor's office only allows for 5 minute intervals in scheduling, a course that meets twice a week can do so for either 1 hour and 20 minutes (1.6 contact hours) per session or 1 hour and 25 minutes (1.7 contact hours) to most closely meet the 54-hour target.

It's important to note that utilizing 1.6 will result in instructional hours that fall within the “reasonable variance” as allowed by the Chancellor’s office. So the choice between using 3.2 versus 3.4 largely comes down to an administrative decision around FTES apportionment and classroom scheduling. Utilizing 3.4 would result in a legal increase in our current FTES count; however, this increase would also result in an increased SIU cost for adjuncts and full-time faculty in overload status because 5 additional minutes would need to be added to 3-unit courses meeting twice per week. Additionally, the addition of 5 minutes would result in substantial and undesirable changes to class and room scheduling patterns.

## **SUMMARY AND RECOMMENDATION**

The issue of using catalog hours versus schedule hours has been resolved. The College’s scheduling of 3.2 weekly contact hours for a 3-unit course meeting twice a week is compliant with Title 5 regulations as confirmed by the Chancellor’s Office.

The Chancellor’s Office has also indicated that COD received over stated apportionment for FTES previously reported. I have discussed this matter with Chancellor’s Office staff and we are working together to find resolution. In addition, we have agreed that an independent review by The Fiscal Crisis and Management Assistance Team (FCMAT) is the most appropriate method to validate compliance and demonstrate that COD has rectified any remaining or unresolved issues with reporting.

I have offered my full support and the cooperation of the college in this independent review.

The FCMAT was created by legislation in 1992 as an independent and external state agency. FCMAT’s mission is to provide proactive and preventive fiscal, business and management services that help local educational agencies comply with fiscal accountability standards and incorporate best practices.

FCMAT has performed more than 700 reviews for K-12 school districts, county offices of education, community colleges and charter schools. Management assistance requests represent approximately 90% of FCMAT’s reviews. Areas of review include budgets and multiyear financial projections, reviews of business services, organizational effectiveness, transportation services, maintenance and operations, and technology.



**Office of the Superintendent/President  
July 19, 2012**

**Football Program**

**INTRODUCTION**

The College of the Desert football program recruitment and eligibility policies and practices have been the subject of increased scrutiny and allegations in recent weeks. As the new Superintendent/ President of the College I now assume responsibility to determine how we move forward and address these allegations.

One of my highest priorities is to ensure all programs abide by the highest ethical practices. College of the Desert will demonstrate this through transparency regarding the process of reviewing, investigating and responding to the allegations.

We will preserve the integrity of the process through independent review and if there are findings they will be addressed openly and assertively.

After giving some considerable thought to the issue regarding the appointment of an investigator to review the football program, I decided the best course of action to take at this time is to place this item on the Board's "open session" agenda for further discussion and consideration by the Board.

**STATUS**

I want to provide the Board an opportunity to share their thoughts on the matter in the context of an open session and to provide concerned members of the public an opportunity to offer any input they may have on the matter. I believe this will enhance transparency and demonstrate that the College is handling this very important matter in full view of the public. Of course, to protect the privacy of innocent individuals and to protect the integrity of the investigation, some particular matters should appropriately be discussed in the context of a closed session in strict compliance with the Brown Act, and with proper notice.

I sincerely believe that this approach is in the best interests of the College and the public – and our students. It is my hope that it will provide the public with assurance that the College is truly committed to moving forward with this very serious matter in a manner that will be truly independent, unbiased and with maximum transparency. The immediate objective at this time is to ensure we all have access to the facts.

## **SUMMARY AND RECOMMENDATION**

As you know, the Commissioner for the Southern California Football Association (SCFA), Jim Sartoris, has indicated his desire to undertake a full investigation of the football program allegations. The Commissioner is responsible for formally reviewing and investigating allegations and reporting findings to the California Community College Athletic Association (CCCAA).

The CCCAA functions as a part of the Community College League of California and is charged with overseeing enforcement of the rules and regulations of the intercollegiate athletic programs of all California community colleges.

I have contacted SCFA Commissioner Sartoris to offer my full support and the cooperation of the college and to communicate the College's commitment to ensure the program's compliance with all applicable intercollegiate athletic rules and regulations. I have also spoken with Athletics Commissioner Dean Crowley who oversees the Foothill Athletic Conference. Commissioner Crowley has indicated that he is willing to work with the SCFA to investigate the matter and report collective findings to my office and to the Board of Trustees.

Finally, today I am requesting that the Board of Trustees authorizes the President's office to identify and retain an individual or firm that has no existing business relationship with the College to investigate any additional allegations or matters outside the jurisdiction of the Commissioner's review and return to the Board with findings and recommendations.

## Foundation Report by Jim Hummer

Dear Board Members,

I wanted to make sure you had the opportunity to see the product of the work that we do here at the Foundation. This story is truly why we are in business.

Enjoy the read.

Jim

Here is the story:

Deborah Suer

College of the Desert has opened doors to higher education, academic success, a future career for me and a new life for my entire family. On top of this, I have received an invitation to attend the Presidential Inaugural Conference in Washington D.C. based on academic merit achieved at COD. This rare opportunity is not only the outcome of hard work on my part; but also the generous support of my family, faculty and advisors at COD who believe in me and who have offered help and inspiration along the way.

I am currently a full time student pursuing my AA degree, and I plan to continue through my Masters. I received my CAADAC (California Association of Alcoholism and Drug Abuse Counselors) certificate from COD in 2012. I have maintained a 4.0 grade point average for 7 semesters and recently became a member of the All-USA Community College Academic Team through Phi Theta Kappa.

Prior to attending COD, I worked 30 years in the travel industry. Then the tragedy of 9-11 changed all of that. At the same time my husband was diagnosed with a debilitating illness, resulting in financial hardship for my family. In 2009, I turned to College of the Desert with hope for a new start, enriching my life through higher education, and a new career path.

Being a good role model to my two daughters is my primary motivation for continuing my education and changing my career goals later in life. I am also inspired to share the gifts of sobriety with others who are struggling with addiction as I did 24 years ago. I am learning that the personal and scholarly work never ends, so I am determined to help others learn to live a life of sobriety, as I have, "no matter what".

My advice for any woman considering the decision to go to school is trust your self – trust your gut feelings. Even if it seems impossible, like it did for me, it may not be too late. We each have a special gift and contribution for this world. If it means going back to school to answer your own calling, no obstacle is too big to prevent this.

I am grateful to College of the Desert for the opportunity, help and inspiration, particularly Professors Acree, Emerson, Jones-Cage, and Drs. Britton, Church and Green. They have all encouraged me tremendously. A special thank you goes to Eve-Marie Andrews for her expert guidance in obtaining scholarships. I trust that this story and my life is now making a difference because of this support, and I look forward to making positive contributions to the community; I will continue making a difference in the lives of others as they have made in mine.

**DESERT COMMUNITY COLLEGE DISTRICT  
REGULAR BOARD MEETING  
CRAVENS MULTI-PURPOSE ROOM  
THURSDAY, JULY 21 2011  
MINUTES**

**I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Vice-Chair Stefan called the meeting to order at 9:35 a.m. and asked Student Trustee Aaron Bonner to lead the Pledge of Allegiance.

**II. ROLL CALL**

President Patton called the roll. Trustees Broughton, Marman, O'Neill, Stefan and Student Trustee Bonner were present. Trustee Hayden was present via teleconference. Student Trustee Bonner will leave following his report to take an exam, but will return.

**III. CONFIRMATION OF AGENDA**

A motion was made by Trustee Broughton, seconded by Trustee O'Neill, to approve the agenda of the July 21, 2011 Board meeting. A roll-call vote was taken with all members voting aye. Motion carried unanimously.

A motion was made by Trustee Marman, seconded by Trustee Broughton to pull Consent agenda, Human Resources item #5 Employment agreements. A roll-call vote was taken with all members voting aye. Motion carried unanimously.

Larry McLaughlin, Director, Advanced Transportation Technology and Energy Center made a brief presentation on a grant received by College of the Desert. COD's Business Tech and Workforce education has obtained \$600,000 from the Employment Development Department to support continuation of renewable energy training underway the last year and a half. They will be doing utility scale solar energy training to prepare workers for the large-scale solar projects coming to our area. The EDD has asked us to add additional subjects; energy efficiency and building standards. The Business, Technical and Workforce education also received \$225,000 from the Chancellors office to work with our public school systems and the energy academy's we have at 2 of our high schools, as well as the Coachella Valley Economic Partnership, to put into place better articulated, well defined career pathways in the energy area.

Trustee Broughton asked which high schools are our partners. Mr. McLaughlin said all the school districts in the valley. Career Pathways initiative is one of the partners. Work has been done with all of the teachers and administrators through that project will be giving oversight to this program. Desert Hot Springs and Desert Mirage are two key players in this project. John Jaramillo, Dean, School of Applied Sciences and Business said the middle school outreach is a continuation of what we've been doing with our SB 70 grants. We've had outreach with all the

- Meetings cannot be live-streamed from off campus but it can be video-taped and posted on the website later. Look into live streaming all locations.
- Look at different time of day - keep East Valley and West Valley meetings later in the day. Discussion on meeting at 5:30 for these two off-campus meetings. The Board agreed to try this for 2012. They will hold the closed session first - start meeting and closed session at 3:30 or 4:00 and then move into regular meeting. agreed
- Make an effort to advertise to community for all meetings but specifically the off-campus. It is not prohibitive to put a notice in the paper.

\*\*Student Trustee Bonner returned at 11:40

- The proposed Friday December 21 meeting is very close to Christmas. It was agreed to move the meeting to the previous Friday, December 14.
- June meeting will be held June 21.

A roll-call vote was taken with all members voting aye to approve the meeting dates as noted above. Motion carried unanimously.

## **2. Review of Board Policy 2725: Board Member Compensation**

A motion was made by Trustee O'Neill, seconded by Student Trustee Bonner, to review Board Policy 2725: Board Member Compensation. Trustee O'Neill read the policy aloud.

Discussion followed: Trustee O'Neill felt that teleconferencing should not be allowed as we cannot ensure all requirements of the law can be met. Trustee Broughton agreed that the Americans with Disabilities Act cannot be assured. Wheelchair access is just a small part of the ADA; accommodations would have to be made for someone that is deaf.

Trustee Marman thought if the member had an emergency it would be an excused absence but if you choose to go on vacation, knowing the meeting dates well in advance then you should choose to either be physically present or not. He thought teleconferencing disrupts the meeting.

Trustee Broughton thought someone teleconferencing is less than fully engaged because they cannot see the presentations. Her biggest concern is the accessibility issue. Trustee O'Neill commented that in theory if someone came to where Trustee Hayden is teleconferencing from and wanted someone to sign or provide a braille machine, we would have to find a way to provide that immediately. The agenda does state that those needing special accommodations can request them ahead of time but if they just arrived we should and would make every effort to accommodate them. Trustee O'Neill also agreed with Trustee Broughton's comments regarding the active participation in the meeting and if someone has chosen to be traveling they should not participate.

Trustee Hayden said there had previously been discussion on excusing a member for 2 meetings a year. This cannot be done as Ed Code has specific requirements on what constitutes being excused from a meeting.



Trustee Broughton thought the posted meetings were the most important meetings for the members to attend. The other meetings the members attend are important but not what they were elected to do and therefore are not critical.

Trustee Hayden asked what if there are 5 meetings a month? That happened several years ago when Copper Mountain College was splitting from College of the Desert. Trustee Marman commented that when he first came on the board he had a trip previously planned. He chose to come back early from his trip to attend the meeting. He schedules a vacation around a board meeting. He would have to choose to either be here or not.

Trustee Broughton pointed out that the Trustees are paid by the month, not the meeting, so if there were 5 meetings in a month the compensation would be the same. Trustee Hayden said that other colleges do teleconferencing all the time and it is legal. It was agreed it was legal as long as accommodations are met. But it is disruptive.

Trustee O'Neill said if Trustee Broughton wanted to teleconference from the Mecca Thermal Campus that would be legal as it's in the district and the ADA requirements would be met. He does not want to give anyone an opportunity to find fault. Trustee Stefan said we had a Student Trustee one summer that attended the meetings via the internet from Mexico. President Patton thought that even though the Student Trustee is an advisory vote we would have to look at a situation like that again, relative to the ADA.

Student Trustee Bonner asked if there were any legal issues in the past regarding the issue of teleconferencing. President Patton said there have been numerous lawsuits regarding accessibility. President Patton said this policy under review is on compensation but thought that any future teleconferencing is held in a facility that is within the district and accessible.

Trustee Hayden said he is anxious to attend board meetings and does not want to be left out because he has a previous engagement. Trustee Broughton thought that true if a meeting date is changed but not true if we know the meeting dates a year in advance. Trustee Hayden said in previous years they had meetings on a regular schedule but those meeting dates were not cut in stone and could be changed if necessary. He asked if that has changed? Trustee Hayden will also be teleconferencing for the August meeting as he is on vacation.

Trustee Broughton said everyone would miss a meeting occasionally and it is understandable. She feels we are putting the college at risk and the meeting is not as effective with participation by phone. Trustee Hayden didn't understand that as he has the agenda, he's participating, and hearing everything that is going on. Trustee Broughton doesn't think it's the same quality of participation.

President Patton suggests looking into further defining a policy on teleconferencing and bring it back next meeting.

Trustee O'Neill commented if he chose, based on the current policy, to teleconference every month he feels that even though allowable, he is not doing his job. It could happen with a future board member and he feels it is important to define.

Student Trustee Bonner said when he signed to be the Student Trustee he knew he had an obligation to the students, but when he looked at the meeting schedule he realized he and his family had a trip planned to Las Vegas. He also felt if you know the schedule in advance you can plan around it or miss the meeting if necessary. And since the members do know the schedule in advance they have a choice to make.

Trustee Hayden commented in all his years on the board there was never anyone that did not attend meetings on a regular basis.

Trustee Marman suggests keeping the policy as written and enforce it. Most of the members agree we should not teleconference unless there are extenuating circumstances. In those extenuating circumstances that member would just miss the meeting and be excused per Ed Code.

The members will approve the agenda item as is and bring back something next meeting on teleconferencing. Trustee Hayden asked for confirmation on when teleconferencing will be discussed. Trustee Broughton said it will be discussed at the August meeting and suggested he look at the calendar for next year's dates when planning his trips. Trustee Hayden agreed with that.

A roll-call vote was taken with all members voting aye. Motion carried unanimously.

### **C. PRESIDENT**

#### **1. Renewal Term for the Member-At-Large East Valley Representative on the Citizens' Bond Oversight Committee**

A motion was made by Trustee Broughton, seconded by Trustee O'Neill, to approve the renewal term as presented. Trustee Broughton thanked the members of this oversight committee for all the hard work they do. A roll-call vote was taken with all members voting aye. Motion carried unanimously

#### **2. Approval of 2011/12 Business Plan for the International Education Program**

A motion was made by Trustee Marman, seconded by Trustee O'Neill, to approve the 2011-2012 International Education Business Plan as presented. Trustee Marman commented that previously he pointed out that the costs for international students should have gone down or stayed the same. He had thought they had to pay student fees and they do. They are getting an increase in what they pay, as student fees are going up \$10/unit. If we want to grow our program and be competitive, we should take a good look before we raise their costs. According to the latest figures in this report, in 2010-2011 41 districts have lowered their tuition costs. This year 32 did it again. We raise ours every year.

Trustee Hayden asked given the current situation and the sections being cut, should we be accepting all these international students since they are taking the seats of our local people? Trustee Marman said having international students is good for several reasons; first, they are

**DESERT COMMUNITY COLLEGE DISTRICT  
REGULAR BOARD MEETING  
CRAVENS MULTI-PURPOSE ROOM  
FRIDAY, AUGUST 19, 2011  
MINUTES**

**I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Vice-Chair Stefan called the meeting to order at 9:30 a.m. and asked Trustee Michael O'Neill to lead the Pledge of Allegiance.

**II. ROLL CALL**

Present: Becky Broughton, John Marman, Michael O'Neill, Bonnie Stefan, Aaron Bonner  
Present via teleconference: Charles Hayden

**III. CONFIRMATION OF AGENDA**

Motion to approve by John Marman, second by Michael O'Neill.

Discussion: None

Roll call vote: 6 ayes, 0 nay, 0 absent, 0 abstain

Yes: Becky Broughton, John Marman, Charles Hayden, Michael O'Neill, Bonnie Stefan,  
Aaron Bonner

No: None

Final Resolution: Motion carried.

**IV. PUBLIC COMMENTS**

Aries Jaramillo, former Student Trustee, read the proclamation for National Hispanic Heritage month.

There were no requests to address the Board.

**V. APPROVE THE MINUTES**

Trustee Marman asked that a sentence be removed as it was inaccurate on page 14: "Going from 5-3 days is the result of our auditors, who said we were running about an \$800,000 deficit and must reduce the receivables." There were no further corrections to the minutes of the regular meeting of July 21, 2011 and they stand approved as amended. Trustees Broughton & O'Neill liked the format of the minutes and expressed their appreciation of a job well done.

**VI. REPORTS**

**A. GOVERNING BOARD**

Motion to approve by Aaron Bonner, second by Michael O'Neill.

Discussion: None

Roll call vote: 6 ayes, 0 nay, 0 absent, 0 abstain

Yes: Becky Broughton, John Marman, Charles Hayden, Michael O'Neill, Bonnie Stefan,  
Aaron Bonner

Final Resolution: Motion carries

**A. BUSINESS AFFAIRS – Human Resources**

1. Classified – Appointments
2. Classified – Military Leave
3. Classified – Resignation
4. Classified – Working Out-Of-Class
5. Faculty – Appointments
6. Hourly Personnel – Student Workers, Tutors, Temporary & Substitute Employees
7. Employment Agreements
8. Classified – Reclassification of Position
9. Faculty – Extension of Assignment
10. Classified – New Job Description
11. Classified – Extension of Assignment

**B. BUSINESS AFFAIRS – Fiscal Services and Facilities Services**

1. Approval of Contracts
2. Payroll #1
3. To Approve Out-of-State Travel
4. Approval of Warrant Lists

**IX. ACTION AGENDA**

**A. BOARD OF TRUSTEES**

**1. Proclamation: National Hispanic Heritage Month**

Motion to approve by Charles Hayden, second by John Marman

Discussion: None

Roll call vote: 6 ayes, 0 nay, 0 absent, 0 abstain

Yes: Becky Broughton, John Marman, Charles Hayden, Michael O'Neill, Bonnie Stefan,  
Aaron Bonner

Final Resolution: Motion carries

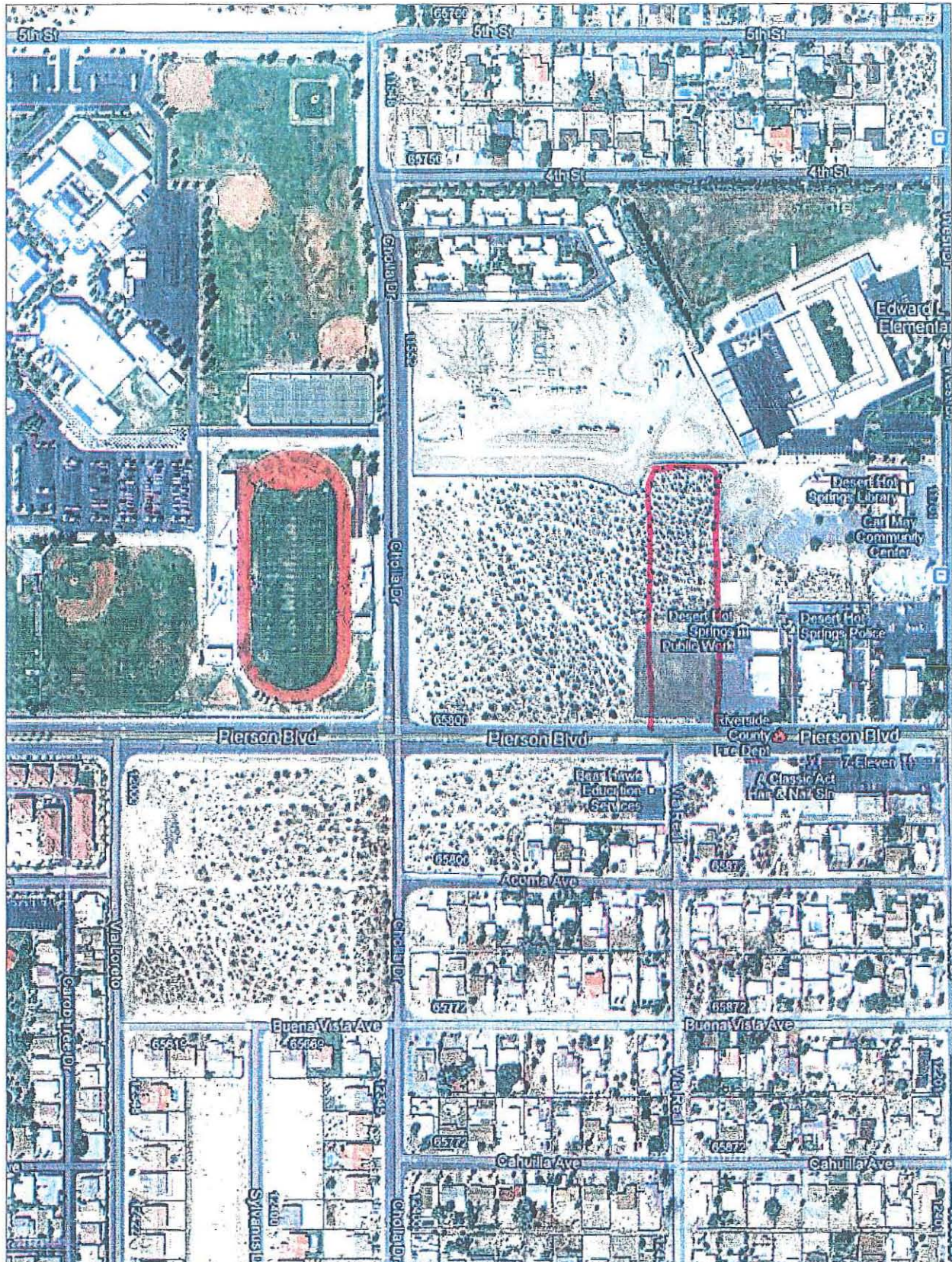
**2. Revised Board Policy 2310: Regular Meetings of the Board**

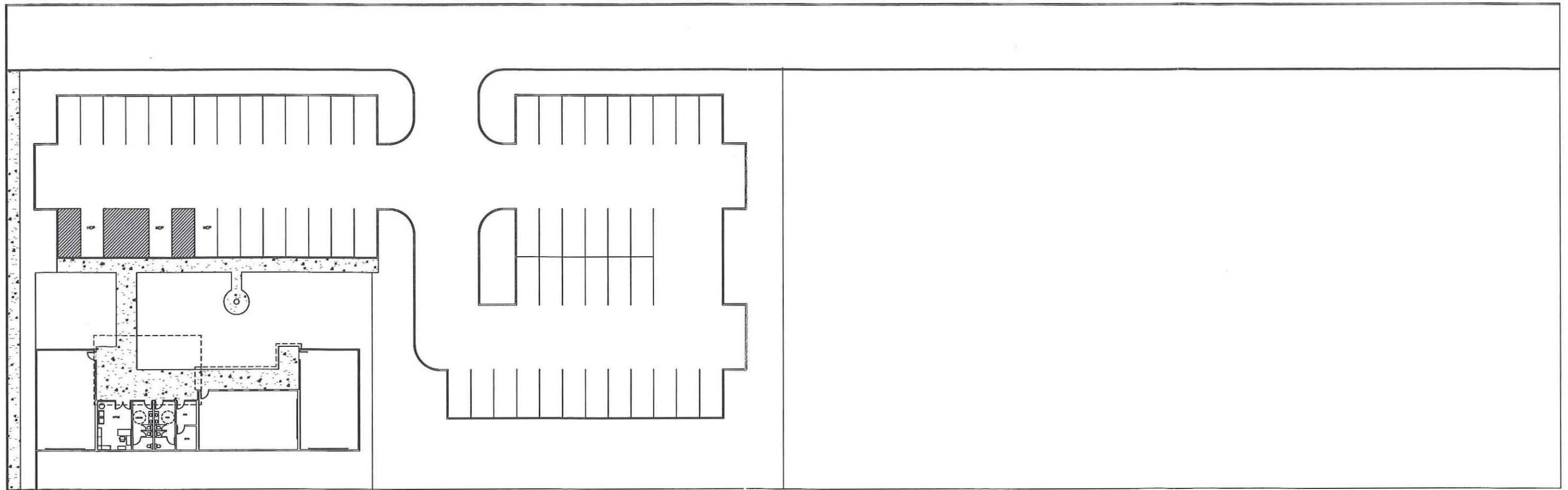
Motion to approve by Becky Broughton, second by Michael O'Neill.

Discussion: None

Roll call vote: 6 ayes, 0 nay, 0 absent, 0 abstain

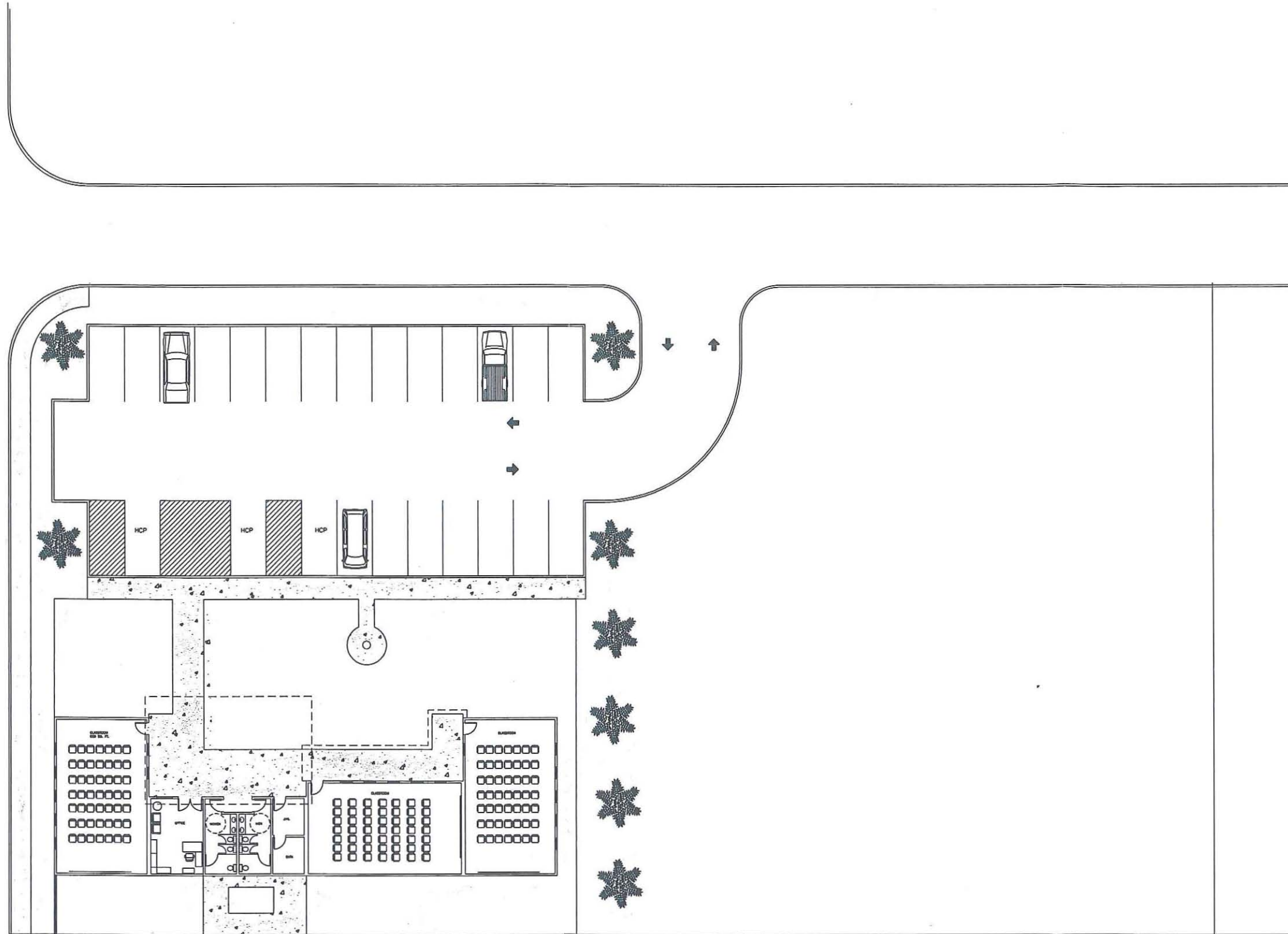
Yes: Becky Broughton, John Marman, Charles Hayden, Michael O'Neill, Bonnie Stefan,  
Aaron Bonner

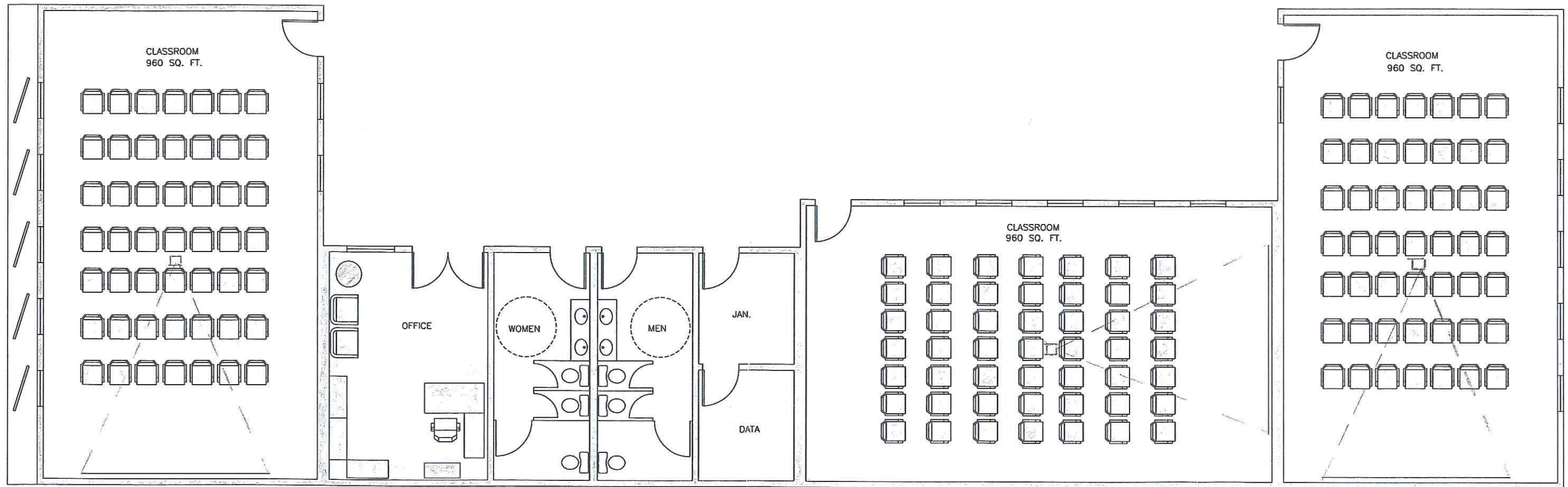




**COLLEGE OF THE DESERT** DESERT HOT SPRINGS

DATE: JULY 9, 2012

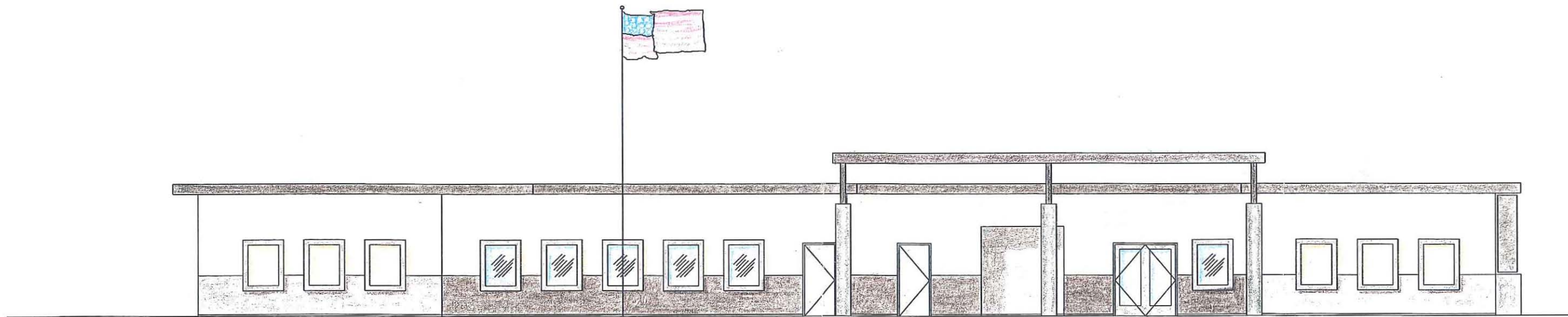
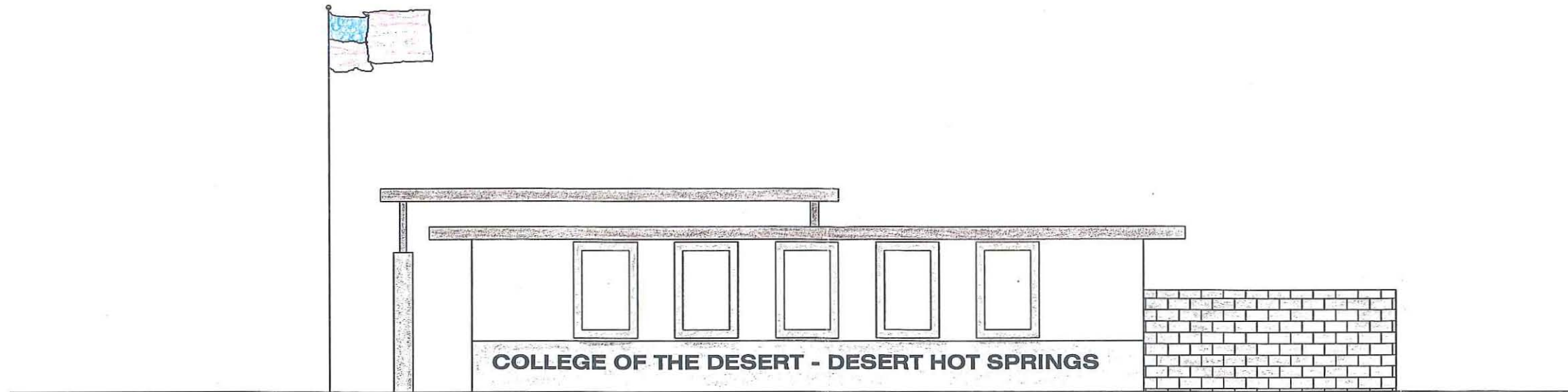




**COLLEGE OF THE DESERT** DESERT HOT SPRINGS

DATE: JULY 9, 2012





**COLLEGE OF THE DESERT** DESERT HOT SPRINGS

DATE: JULY 9, 2012

## ■ INFORMAL GATHERINGS

Often members are tempted to mix business with pleasure—for example, by holding a post meeting gathering. Informal gatherings at which local agency business is discussed or transacted violate the law if they are not conducted in conformance with the Brown Act.<sup>16</sup> A luncheon gathering in a crowded dining room violates the Brown Act if the public does not have an adequate opportunity to hear or participate in the deliberations of members.

Thursday, 11:30 a.m. As they did every week, the board of directors of Dry Gulch Irrigation District trooped into Pop's Donut Shoppe for an hour of talk and fellowship. They sat at the corner window, fronting on Main and Broadway, to show they had nothing to hide. Whenever he could, the managing editor of the weekly newspaper down the street hurried over to join the board.

*A gathering like this would not violate the Brown Act if board members scrupulously avoided talking about irrigation district issues. But it is the kind of situation that should be avoided. The public is unlikely to believe the board members could meet regularly without discussing public business. A newspaper executive's presence in no way lessens the potential for a violation of the Brown Act.*

- Q.** The agency has won a major victory in the Supreme Court on an issue of importance. The presiding officer decides to hold an impromptu press conference in order to make a statement to the print and broadcast media. All the other members show up in order to make statements of their own and be seen by the media. Is this gathering illegal?
- A.** *Technically there is no exception for this sort of gathering, but as long as members do not state their intentions as to future action to be taken and the press conference is open to the public, it seems harmless.*

## ■ TECHNOLOGICAL CONFERENCING

In an effort to keep up with information age technologies, the Brown Act now specifically allows a legislative body to use any type of teleconferencing to meet, receive public comment and testimony, deliberate, or conduct a closed session.<sup>17</sup>

"Teleconference" is defined as "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."<sup>18</sup>

In addition to the specific requirements relating to teleconferencing, the meeting must comply with all provisions of the Brown Act otherwise applicable. The Brown Act contains the following specific requirements:<sup>19</sup>

- Teleconferencing may be used for all purposes during any meeting.
- At least a quorum of the legislative body must participate from locations within the local agency's jurisdiction (except health authorities may count members located outside of their jurisdiction for up to 50% of the quorum as long as the notice and agenda for the meeting include the teleconference number and access code).
- Additional teleconference locations may be made available for the public.



**Practice Tip:**

Before teleconferencing a meeting, legal counsel for the local agency should be consulted.

- Each teleconference location must be specifically identified in the notice and agenda of the meeting, including a full address and room number, as may be applicable.
- Agendas must be posted at each teleconference location, even if a hotel room or a residence.
- Each teleconference location must be accessible to the public and have technology, such as a speakerphone, to enable the public to participate.
- The agenda must provide the opportunity for the public to address the legislative body directly at each teleconference location.
- All votes must be by roll call.

**Q.** A member on vacation desires to participate in a meeting of the legislative body and vote by cellular phone from her car while driving from Washington, D.C. to New York. May she?

**A.** *She may not participate or vote because she is not in a noticed and posted teleconference location.*

The use of teleconferencing to conduct a legislative body meeting presents a variety of new issues beyond the scope of this guide to discuss in detail. Therefore, before teleconferencing a meeting, legal counsel for the local agency should be consulted.

**■ LOCATION OF MEETINGS**

The Brown Act generally requires all regular and special meetings of a legislative body, including retreats and workshops, to be held within the boundaries of the territory over which the local agency exercises jurisdiction.<sup>20</sup>

An open and publicized meeting of a legislative body may be held outside of agency boundaries if the purpose of the meeting is to:

- Comply with state or federal law or a court order, or for a judicial conference or administrative proceeding in which the local agency is a party.
- Inspect real or personal property, which cannot be conveniently brought into the local agency's territory provided the meeting is limited to items relating to that real or personal property.

**Q.** The agency is considering approving a major retail mall. The developer has built other similar malls, and invites the entire legislative body to visit a mall outside the jurisdiction. May the entire body go?

**A.** *Yes, the Brown Act permits meetings outside the boundaries of the agency for specified reasons and inspection of property is one such reason. The field trip must be treated as a meeting and the public must be able to attend.*

- Participate in multiagency meetings or discussions, however, such meetings must be held within the boundaries of one of the participating agencies, and all involved agencies must give proper notice.
- Meet in the closest meeting facility if the local agency has no meeting facility within its boundaries or its principal office if that office is located outside the territory over which the agency has jurisdiction.

RIVERSIDE COUNTY OFFICE OF EDUCATION

DESERT COMMUNITY COLLEGE DISTRICT

RESOLUTION #071912-1 FOR TEMPORARY LOAN

WHEREAS the governing board of the Desert Community College District has determined that a temporary loan between different funds for the purposes of cash flow may be necessary during the fiscal year 2012-13; and

WHEREAS the governing board of the Desert Community College District has sufficient funds in the Retiree Benefit Fund or the Capital Outlay Fund to provide a temporary loan.

NOW, THEREFORE, BE IT RESOLVED that temporary loans not to exceed \$20,000,000 be approved for the payment of obligations between Funds of the District and be repaid according to the time limits set forth in Education Code Section 42603.

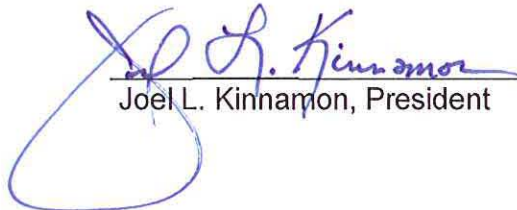
PASSED AND ADOPTED this 19th day of July 2012, by the Board of the Desert Community College District, by the following vote:

AYES: 5

NOES: 0

ABSENT: 0

I, Joel L. Kinnamon, Secretary of the Governing Board of the Desert Community College District, State of California, do hereby certify that the foregoing resolution was duly adopted by the said Board at a regular meeting held July 19, 2012.

  
\_\_\_\_\_  
Joel L. Kinnamon, President



**COD WEST VALLEY CAMPUS**

**PHASE 1**

**Board Meeting, July 19<sup>th</sup> 2012**

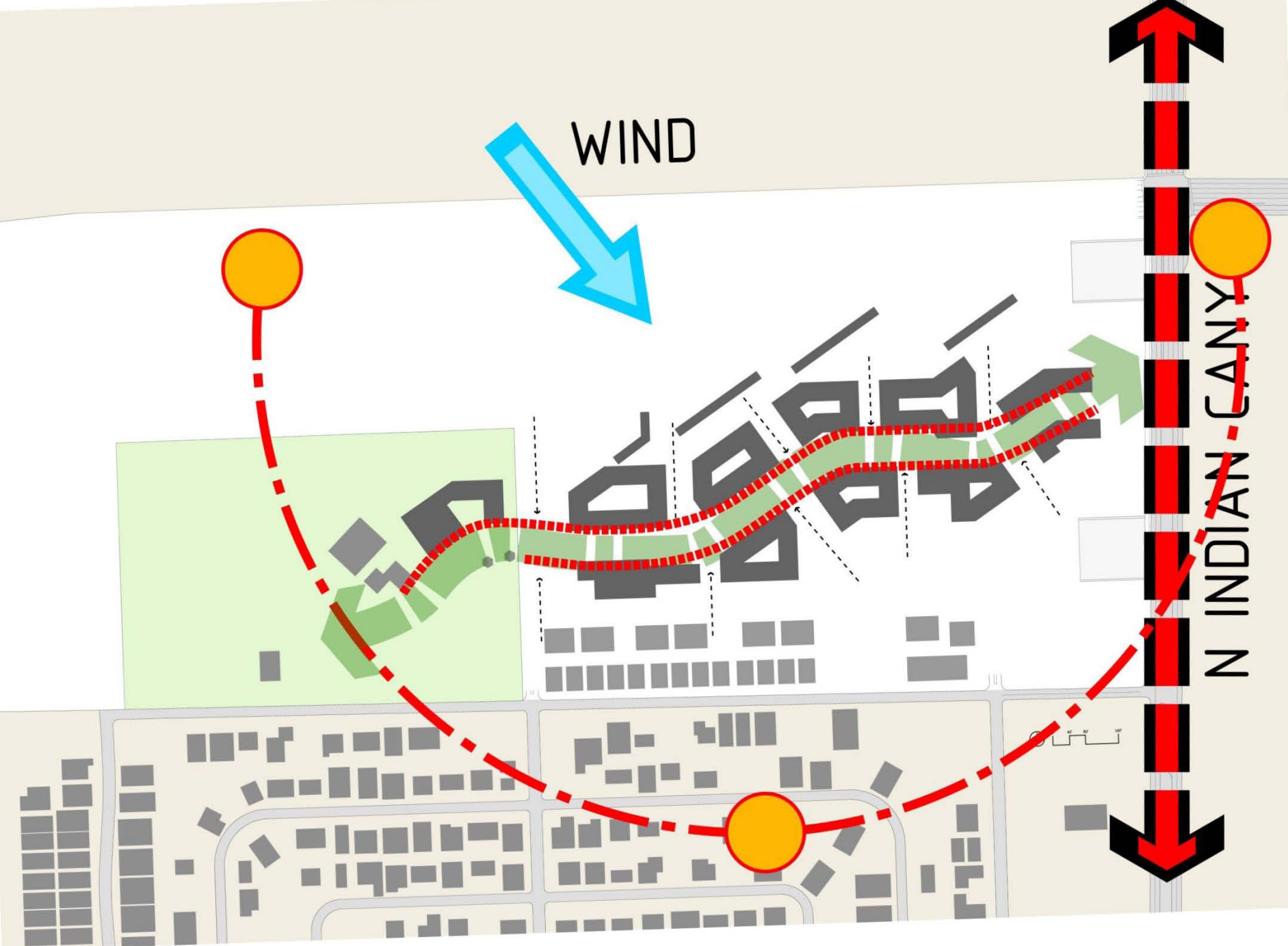


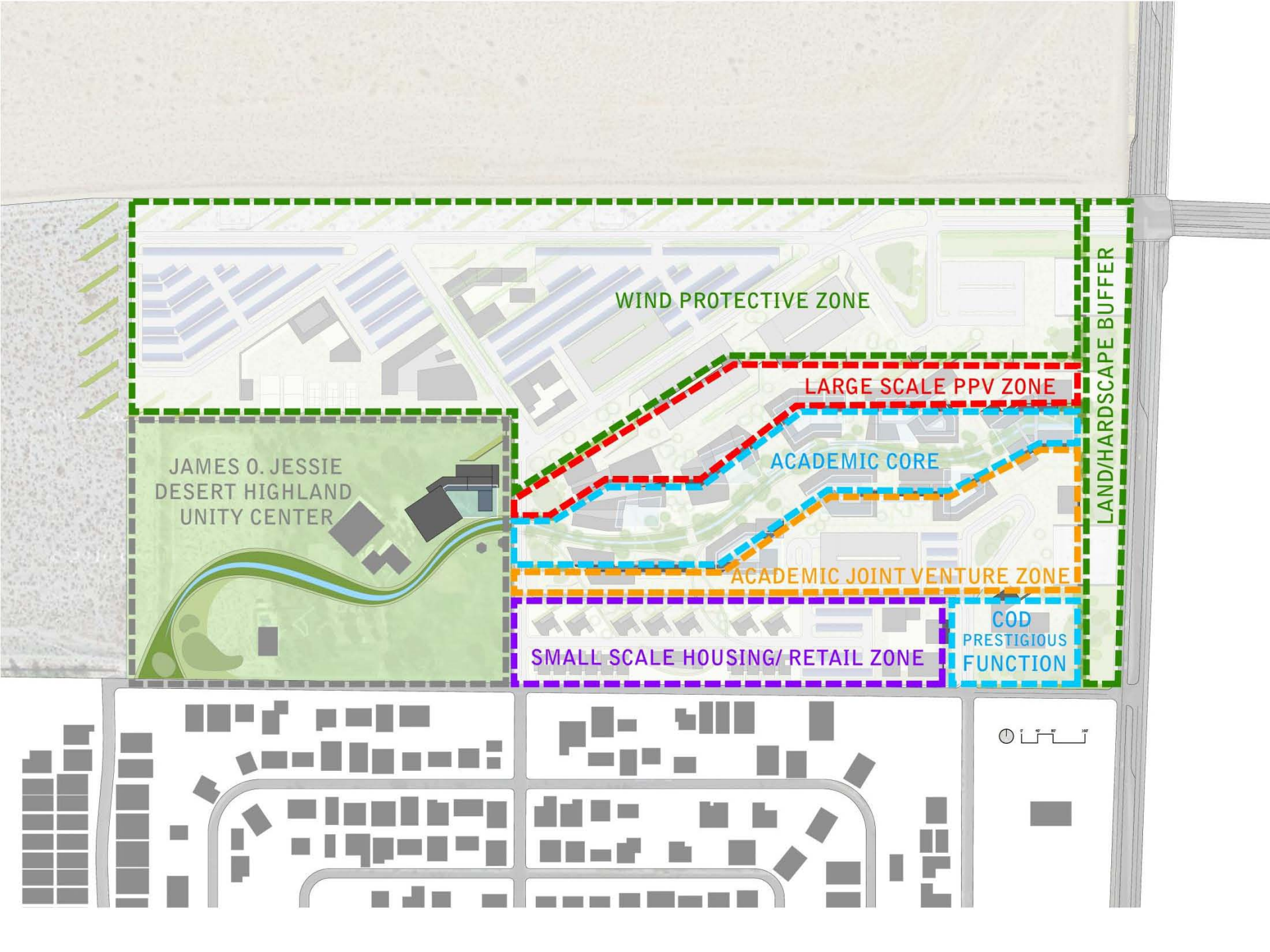
# MASTERPLAN WVC

WIND



N INDIAN CANYON





WIND PROTECTIVE ZONE

LARGE SCALE PPV ZONE

ACADEMIC CORE

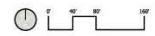
ACADEMIC JOINT VENTURE ZONE

SMALL SCALE HOUSING/RETAIL ZONE

COD  
PRESTIGIOUS  
FUNCTION

JAMES O. JESSIE  
DESERT HIGHLAND  
UNITY CENTER

LAND/HARDSCAPE BUFFER







**MASTERPLAN WVC**

# PHASE 1



INDIAN CANYON AVENUE

TRAMVIEW ROAD

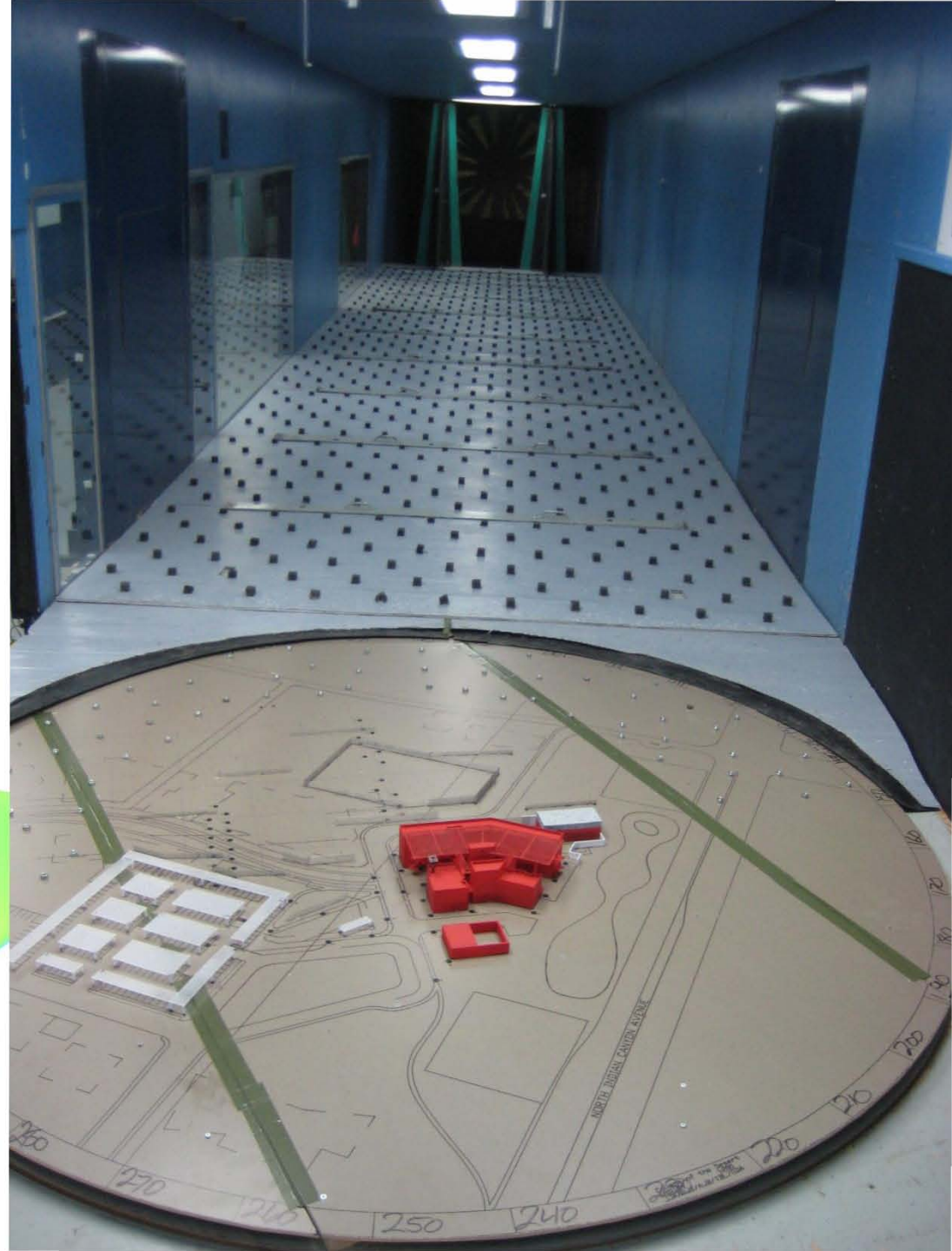
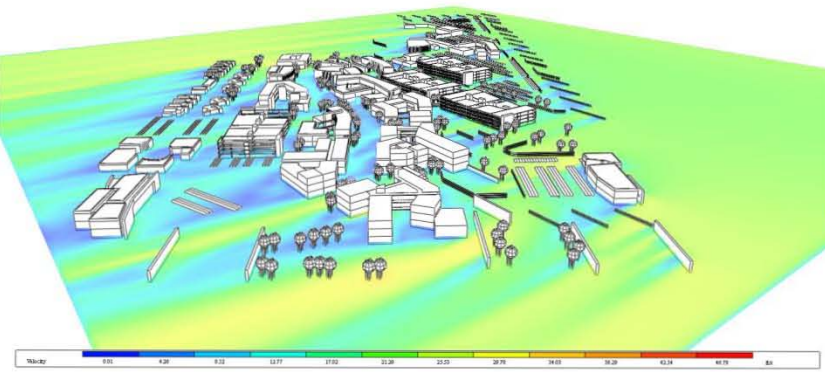
# SITE PLAN



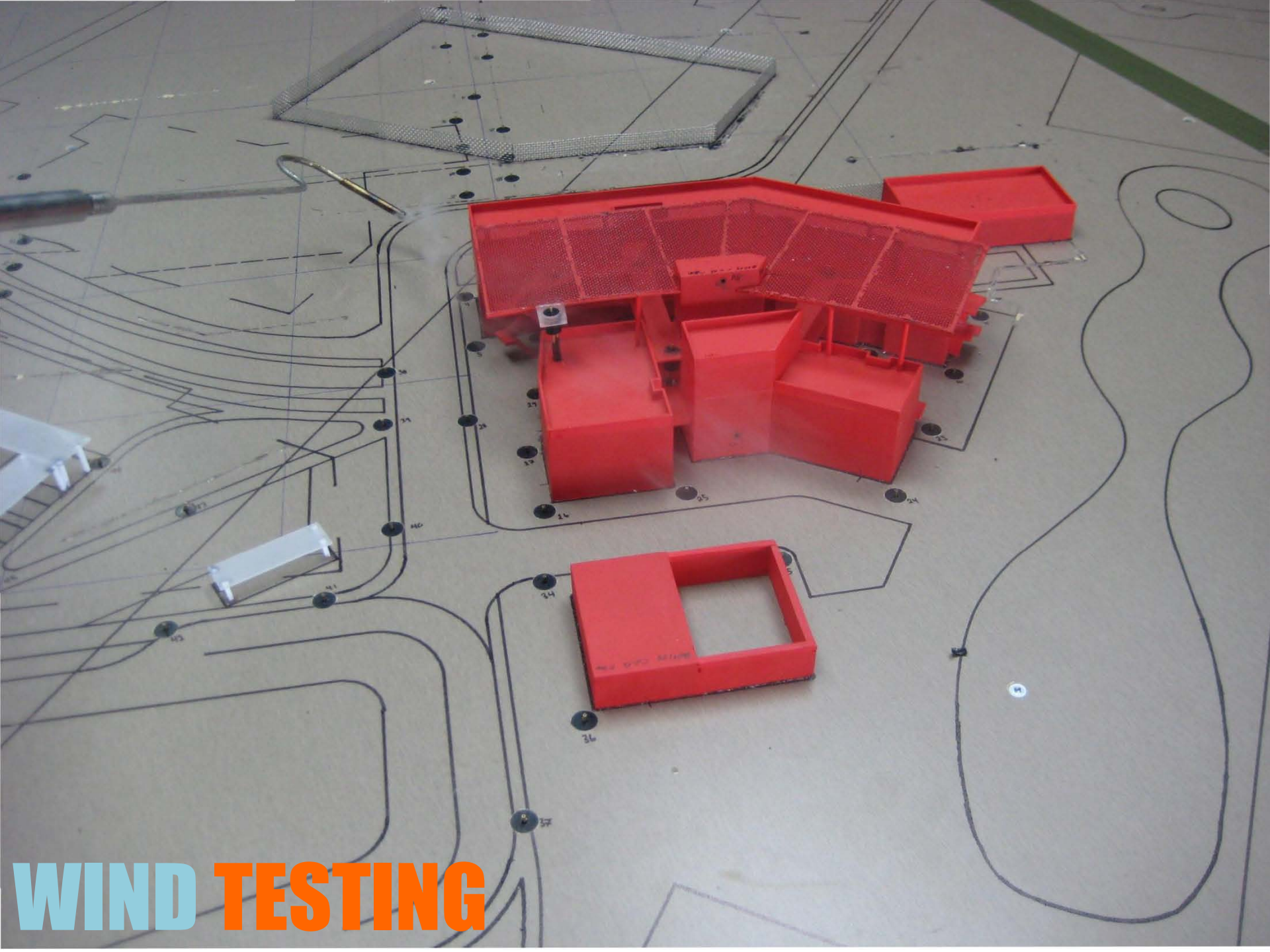
**INDIAN CANYON NORTH BOUND**

**PHASE 1**

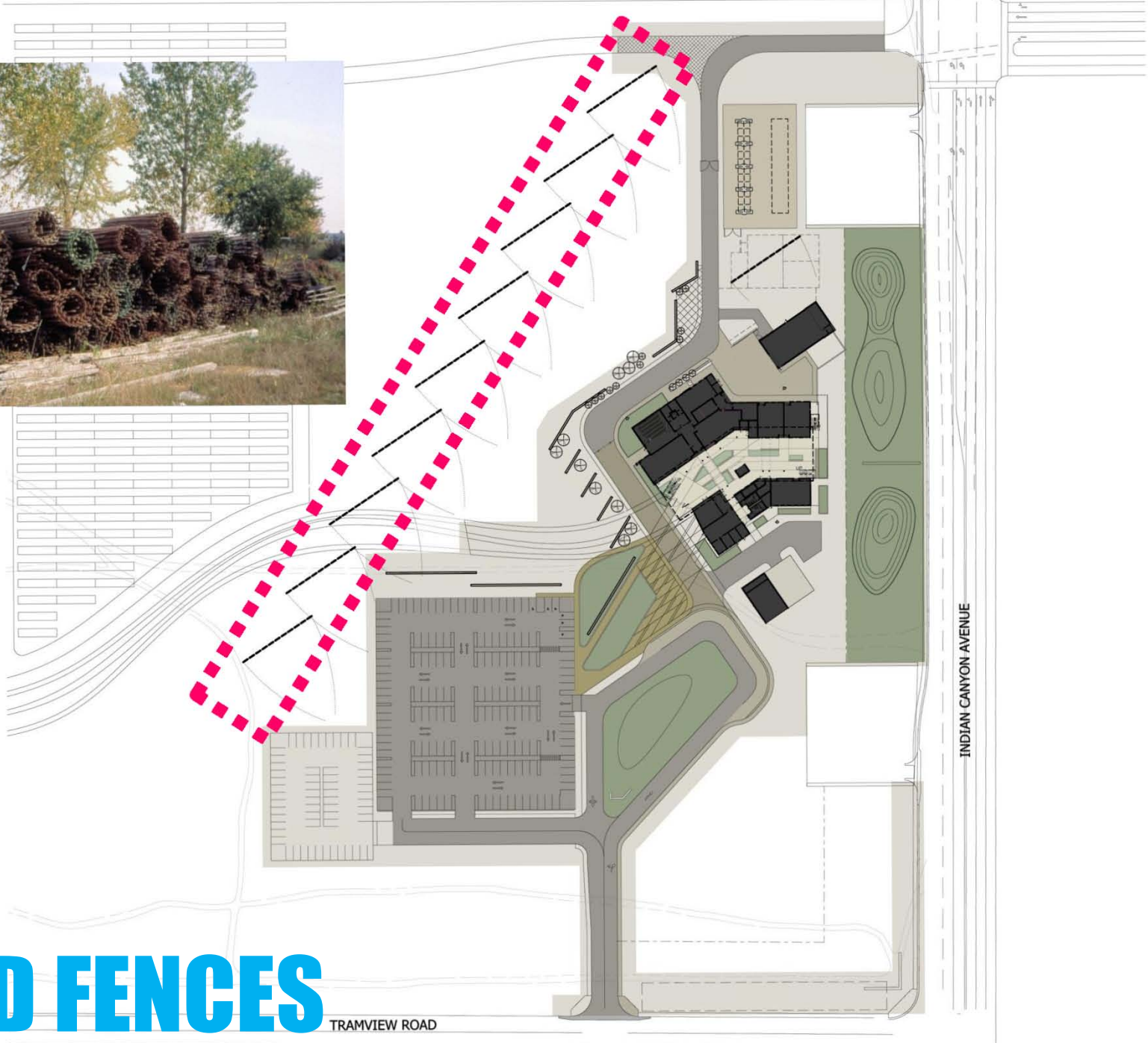
**WIND TEST**



# WIND TESTING



**WIND TESTING**



# SAND FENCES

TRAMVIEW ROAD

INDIAN CANYON AVENUE





INDIAN CANYON AVENUE

# SITE PLAN WIND FENCES

**PHASE 1**

**PLANS**



SYMBOL	CODE	BOTANICAL NAME	COMMON NAME	QTY	WATER USE	SIZE	REMARKS
<b>TREES</b>							
⊙	ACACIA AMERICA	MALDA ACACIA	8	-	5' DFCR	LOW BRANCHING SINGLE TRUNK	
⊙	ACACIA STEPHENII	JACARA STEPHENII	8	-	5' DFCR	LOW BRANCHING SINGLE TRUNK	
⊙	ACACIA GYMNOCORPA	LEUCOPHYLLON ACACIA	8	-	16 GAL. BRONZE LEAF/SHRUB BOX (S)		
⊙	OLIVIERI LAMARIE	DESBERTI HOLLOW	7	-	5' DFCR	LOW BRANCHING MULT. TRUNK	
⊙	BRACEI TRICE	BRACEI TREE	2	-	1 GAL. BILG. GAL. USE/ GAL. USE		
⊙	MATHIE MEDITERR	MATHIE MEDITERR	27	-	5' DFCR	LOW BRANCHING MULT. TRUNK	
⊙	PANDEMONA HYBRID	HYBRID PALM VEGET	25	-	5' DFCR	LOW BRANCHING MULT. TRUNK	
⊙	PANDEMONA MICROPHYLLA	LITTLE LEAF PALM VEGET	26	-	24 BOX/SHRUB BOX(S)	LOW BRANCHING MULT. TRUNK	
⊙	ALLOCAURNA LITorea	PIRSON	2	-	5' DFCR	LOW BRANCHING MULT. TRUNK	
<b>PALM</b>							
⊙	WARRINGTONIA FLORIDA	CALIFORNIA PAV PALM	8	-	5'-8" 8TH BRG PLAN	SHRUBBED	
<b>CACTI / SUCCESSION</b>							
⊙	ACE	DESBERTI AGAVE	5	-	5 GAL.		
⊙	ALOE	CENTRAL ALOE	5	-	5 GAL.		
⊙	AF	ALOE PEROL	9	-	5 GAL.		
⊙	AL	ALOE GEMER	7	-	5 GAL.		
⊙	PM	PANDORA MCDONOGHII	5	-	5 GAL.		
⊙	MP	MORNING GLORY	25	-	5 GAL.		
⊙	POI	PORTULACARIA AFRA	84	-	5 GAL.		
⊙	OD	ORCHID	8	-	5 GAL.		
⊙	TD	TACCA DIOCEPHIA	5	-	5 GAL.		
⊙	DC	DIAPYCNIA CALIFORNICA	10	-	24 BOX / 4' BIRMAN HYC.	5' GAL.	
⊙	DO	DISCOMPOSED GRANITE TO BE SELECTED BY LANDSCAPE ARCHITECT					
⊙	IN	INTENSIFIED COBBLE 24" MINUS (TO MATCH EXISTING)				5' MINUS	
⊙	NP	NON FINISHED (WOOD DECK AREA) TO BE SELECTED					
⊙	BL	BLOCK MATCH EXISTING				SEE PLAN FOR BDR	

1. PLANT QUANTITY IS TO BE PROVIDED FOR THE CONTRACTOR AT THE CONTRACTOR'S RISK AND IS NOT INTENDED FOR ACCURATE BIDDING PURPOSES.  
 2. PLANT ALLOWANCE: The contractor shall provide \$1000 to be used for plant material listed on the legend, which will be specified and field located by the Landscape Architect. If the allowance is not used, or is only partially used, the unused portion shall be retained by the Owner by the Landscape Architect.  
 3. LANDSCAPE ARCHITECT: Shall field name of plant locations prior to planting. Plants shall be placed at their intended location while still in their containers/bases.  
 4. SIFT SCREEN: Landscape Contractor shall furnish and price for all plant material and irrigation materials when submitted for bid to the owner.  
 5. WARNING: Plant material listed may or may not have been approved by the Agricultural Commissioner's office. Landscape Contractor, please contact the Agricultural Commissioner for approval. Plant material not approved, will require a permit to be obtained and used within 30 days. All plant material is subject to inspection at the discretion of the Agricultural Commissioner's Office.  
 6. Lanes to not indicated to be planted on any slope which exceeds 3%. The landscape contractor shall verify that field conditions are such that field conditions are such that indicated on the planting plan will be planted on slopes no steeper than 3%. If field conditions are such that any slope to be planted with is steeper than 3%, the contractor shall not install the trees until FDOT has conducted a site review, followed by written instructions to the contractor and owner to address the situation.  
 7. Mounding: All mounding indicated on the planting plan shall be constructed on-site, and is not intended to be a part of the site drainage system. All mounding shall be related to the base of the mound is a minimum of 8 inches from any sidewalk, or a minimum of 3 feet from any existing building, including street medians, and no steeper than 3%.

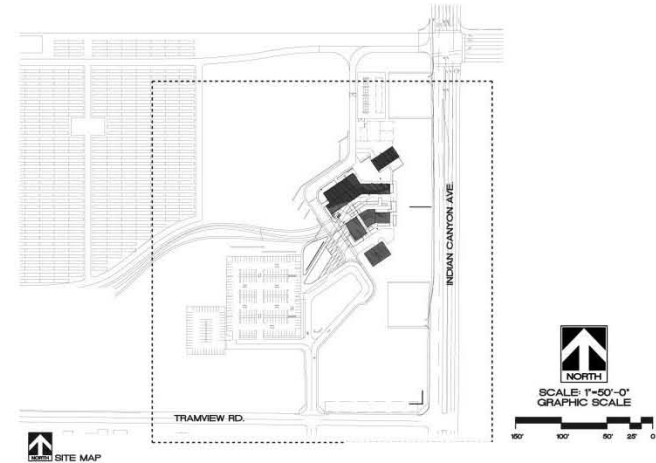
**NOTE:**  
 DESBERTI RUMEX DISCOMPOSED GRANITE 5/8" MINUS W/ 5% FIBER, WETTED AND COMPACTED TO A 2" DEPTH TO BE PLACED IN ALL PLAYING AREAS EXCEPT LAWN, ANNUAL, COLOR AND COBBLE AREAS.

### SEED MIX

Species	Lbs/Acre
Abronia villosum	10.00
Lupinus sparticus	0.20
Eschscholzia mexicana	2.00
Clarkia botata	2.00
Lasthenia californica	0.50
Layia platyglossa	0.50
Phacelia campanularia	2.00

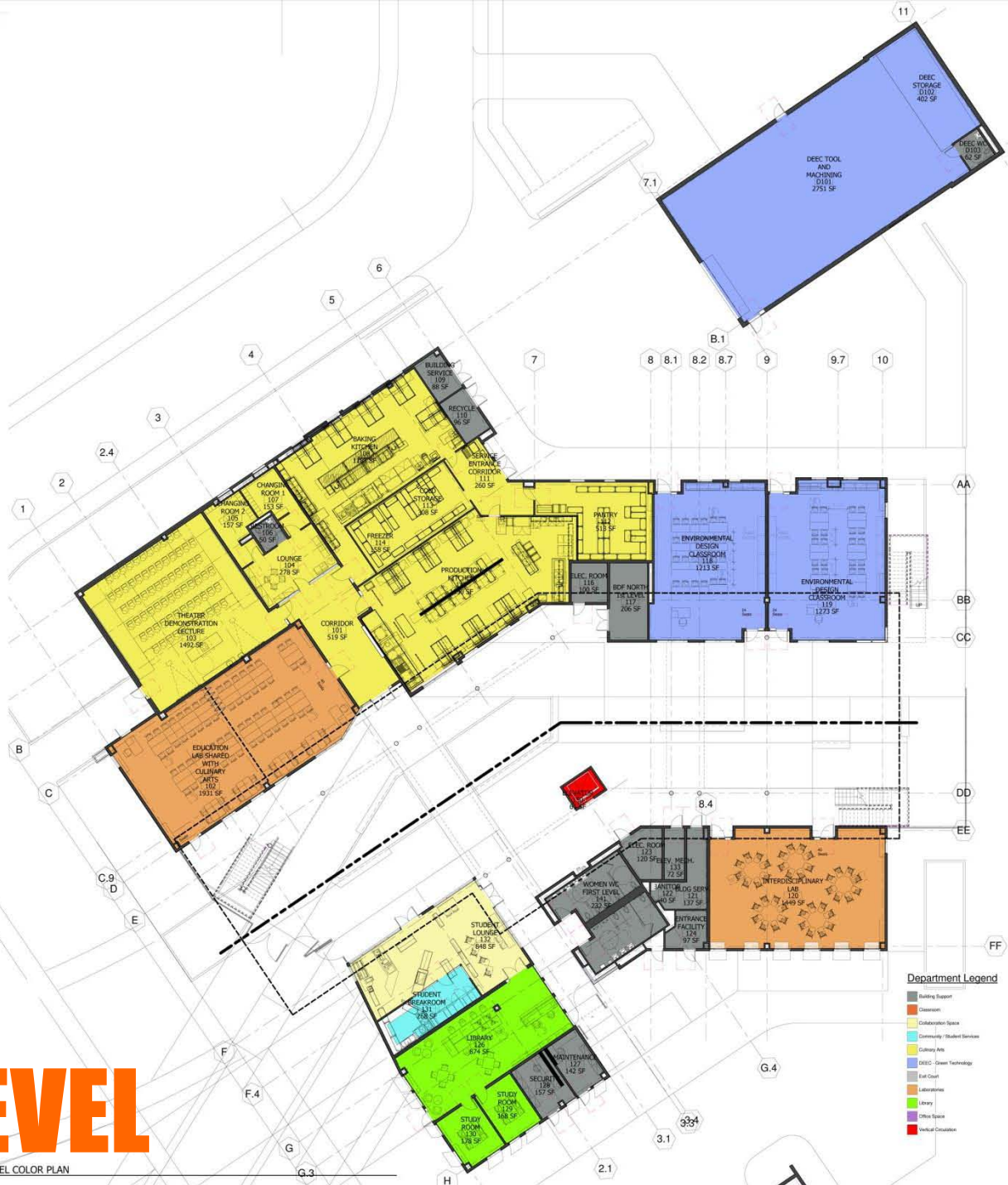
  

Product	Application Rate
Conwed 1000 Wood Fiber	2000 lbs/acre
Ecology Controls M-Binder/Tack	200 lbs/acre
Biosol Forte 7-2-1 Organic fertilizer	800 lbs/acre
AM-120 Mycorrhizal inoculum	60 lbs/acre
Tri-C Soluble Humate	1lb/acre



# LANDSCAPING - SITE PLAN

- Building Support
- Classroom
- Collaboration Space
- Community / Student Services
- Culinary Arts
- DEEC - Green Technology
- Exit Court
- Laboratories
- Library
- Office Space
- Vertical Circulation



- Department Legend**
- Building Support
  - Classroom
  - Collaboration Space
  - Community / Student Services
  - Culinary Arts
  - DEEC - Green Technology
  - Exit Court
  - Laboratories
  - Library
  - Office Space
  - Vertical Circulation

# PHASE 1

# GROUND LEVEL

1 FIRST LEVEL COLOR PLAN

- Building Support
- Classroom
- Collaboration Space
- Community / Student Services
- Culinary Arts
- DEEC - Green Technology
- Exit Court
- Laboratories
- Library
- Office Space
- Vertical Circulation



- Department Legend**
- Building Support
  - Classroom
  - Collaboration Space
  - Community / Student Services
  - Culinary Arts
  - DEEC - Green Technology
  - Exit Court
  - Laboratories
  - Library
  - Office Space
  - Vertical Circulation

# PHASE 1

# 2<sup>ND</sup> LEVEL

- Building Support
- Classroom
- Collaboration Space
- Community / Student Services
- Culinary Arts
- DEEC - Green Technology
- Exit Court
- Laboratories
- Library
- Office Space
- Vertical Circulation



- Department Legend**
- Building Support
  - Classroom
  - Collaboration Space
  - Community / Student Services
  - Culinary Arts
  - DEEC - Green Technology
  - Exit Court
  - Laboratories
  - Library
  - Office Space
  - Vertical Circulation

# PHASE 1

## 3<sup>RD</sup> LEVEL



**INTEGRATED**



**SUSTAINABILITY &**

**PROJECT FEATURES**

**RECAP**



# PHASE 1 5 ZEROES

## Energy

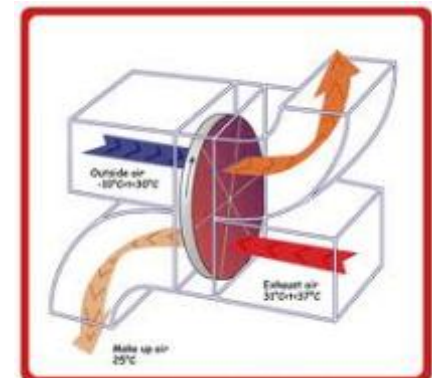
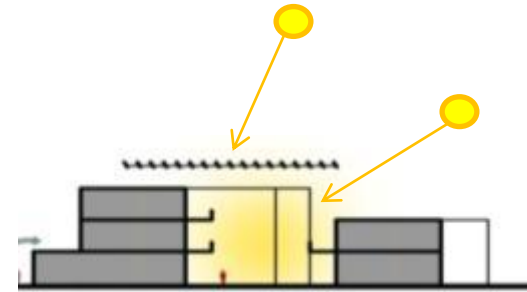
1. **Renewable Energy Production**
2. **Building Massing/Orientation**
3. **Energy Efficient Envelope/Glazing**
4. **Natural Ventilation - Offices**
5. **CO2 Control**
6. **Energy Metering**
7. **Central Plant - Water Cooled Chillers, Closed Cell Towers**
8. **Chilled Beams (EMT Offer)**
9. **Energy Recovery Ventilation**

**Lighting – maximizing lumens/watt**

**Lighting Controls**

**Culinary Arts - Mechanical**

1. **Low-Flow Hoods**
2. **Demand Control Exhaust**
3. **High Efficiency Equipment (fishnick)**
4. **High-Efficiency Heating**



A diagram of a rotary heat exchanger, or "heat wheel". (From Upstate Technology BV)

# PHASE 1 5 ZEROES

## Carbon

1. **Renewable Energy**
2. **Carbon reduction from energy efficiency**

**If 4 MW plus energy efficiency during operations:**

### **CO2 Reduced Equivalent**

**460 cars +/- per year**

**23,200 cars +/- 50 year bldg. life**

**102% of households in Palm Springs 2010**

**Based on 12,000 miles/year/vehicle**



**Carbon neutral or compliance with  
Architecture 2030 targets depends on actions by COD.**



# PHASE 1 5 ZEROES

## Water

1. **Rainwater Capture**
2. **Advanced Irrigation**
3. **Hydro-zone Optimized Landscape**
4. **High-Efficiency Plumbing**
5. **Zero potable water landscape irrigation plan**
6. **Hybrid Cooling Towers**
7. **Vacuum Toilets (ALT#4)**



## Water

- **35% +/- less bldg water use**
- **50% +/- with vacuum toilets (ALT #4)**
- **Zero potable water landscape**



# PHASE 1 5 ZEROES

## Waste

1. **Construction Waste Diversion**
2. **Operational Waste by COD**
3. **Recycling by COD**
4. **“Leave No Trace” by COD**



[www.lnt.org](http://www.lnt.org)



# PHASE 1 5 ZEROES

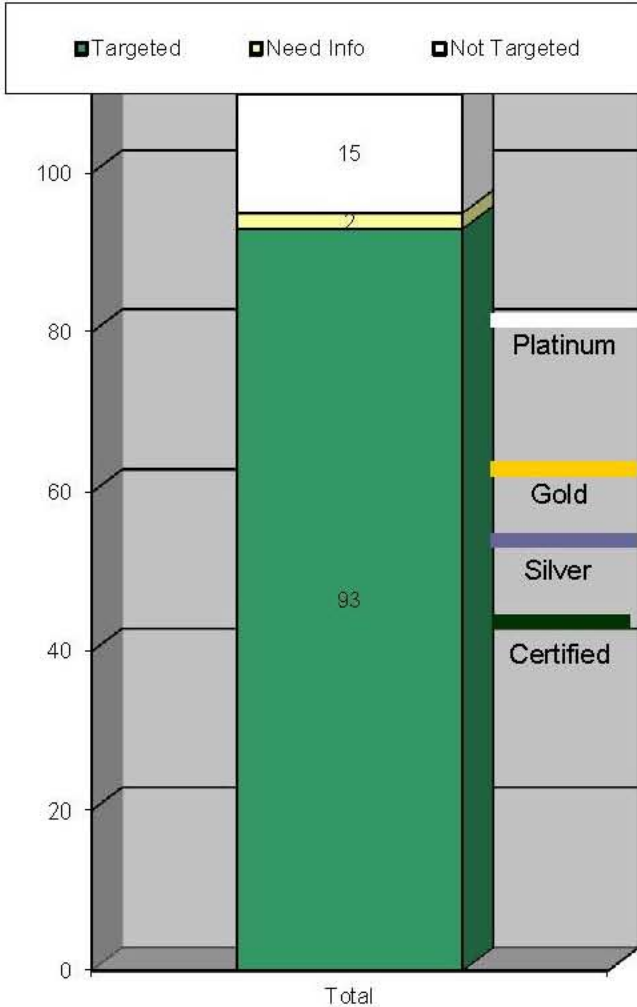
## Materials

1. **Low Emitting Materials**
2. **Biomimicry**
3. **Natural Materials**
4. **Cradle to cradle**
5. **Chemical "Red List"**

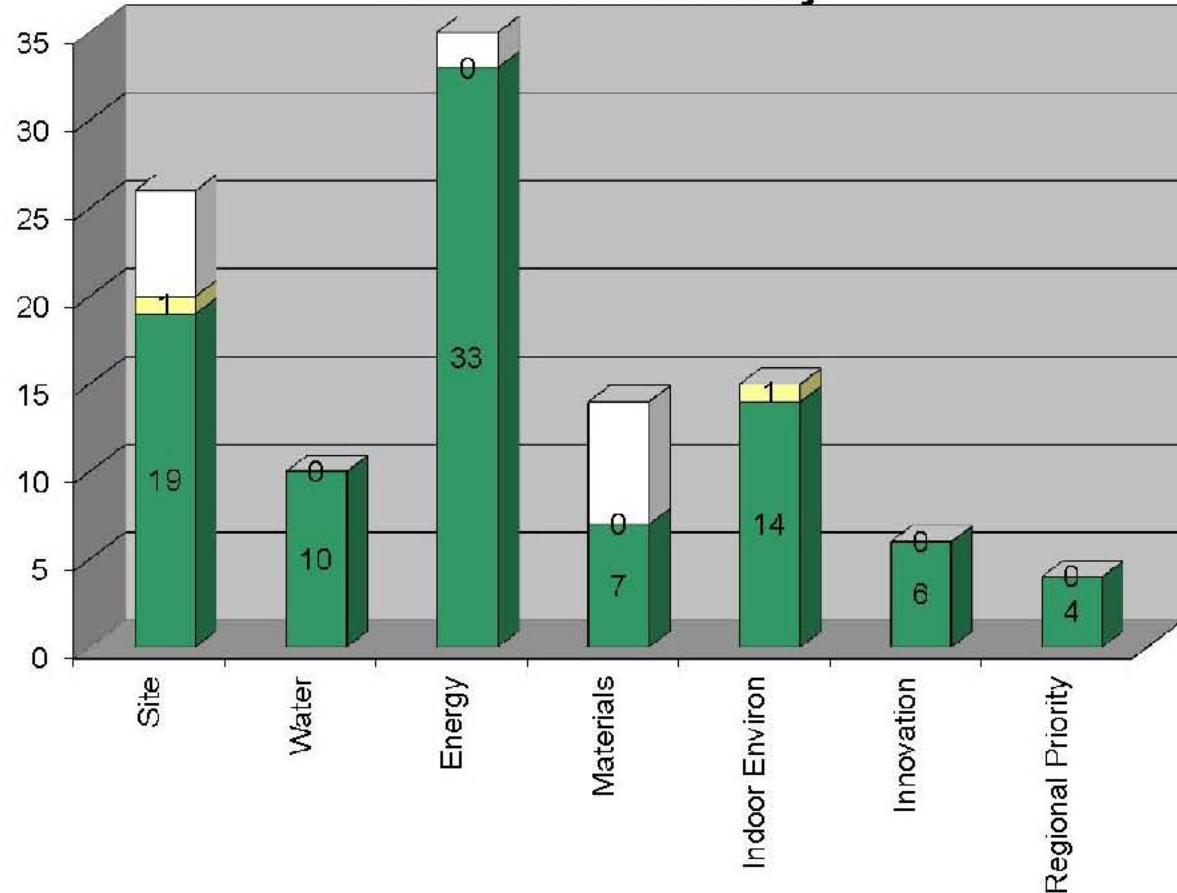


# PHASE 1 LEED Scorecard Summary

LEED Certification Meter



LEED Credit Summary



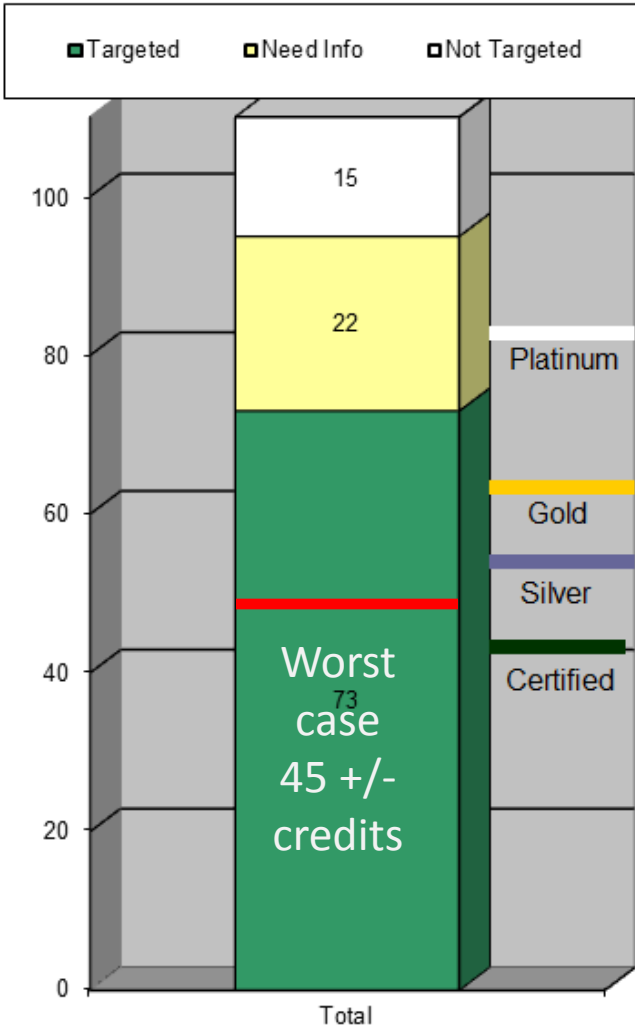
**93 of 110 credits = Platinum (minimum = 80)**  
**45 credits are pending decisions or cost**

Credits targeted are only preliminary estimates and are not guaranteed.

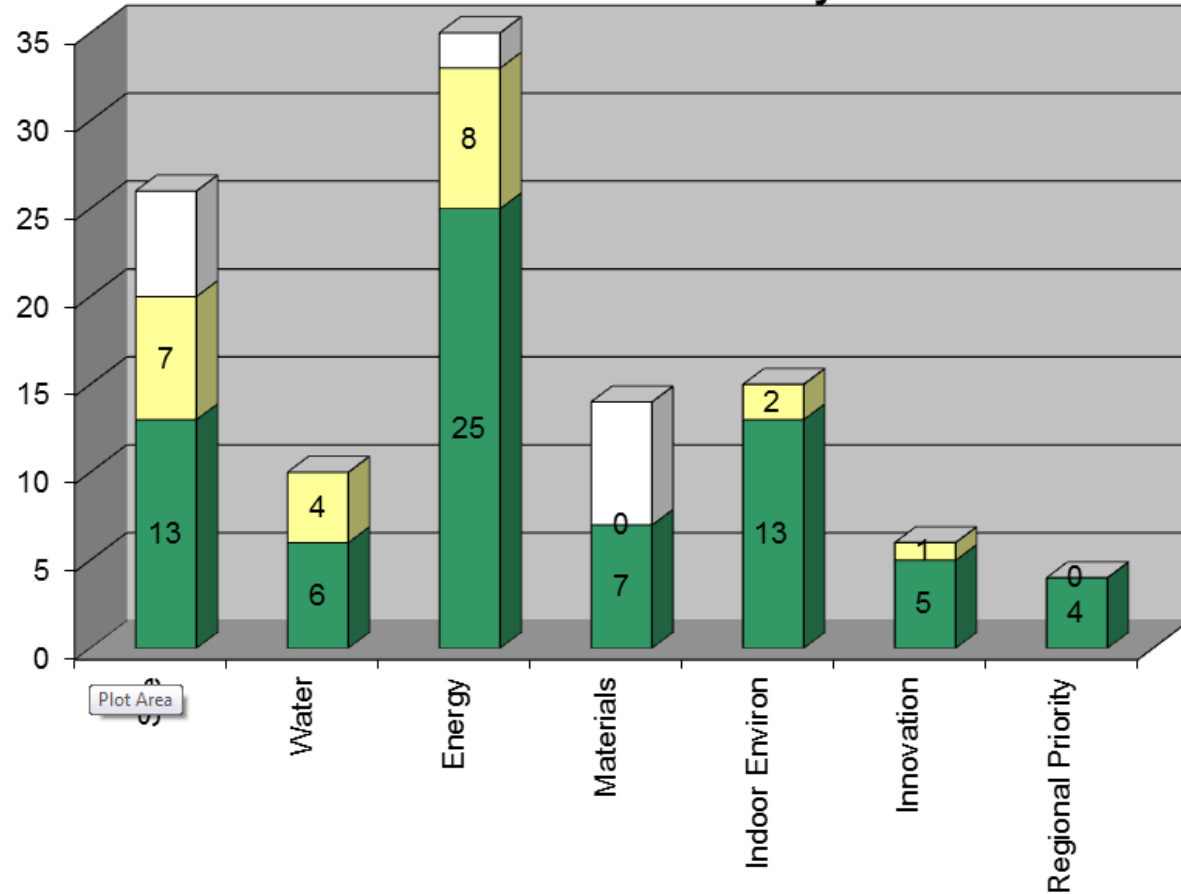
# PHASE 1 LEED Scorecard Summary

## What if...

LEED Certification Meter



LEED Credit Summary



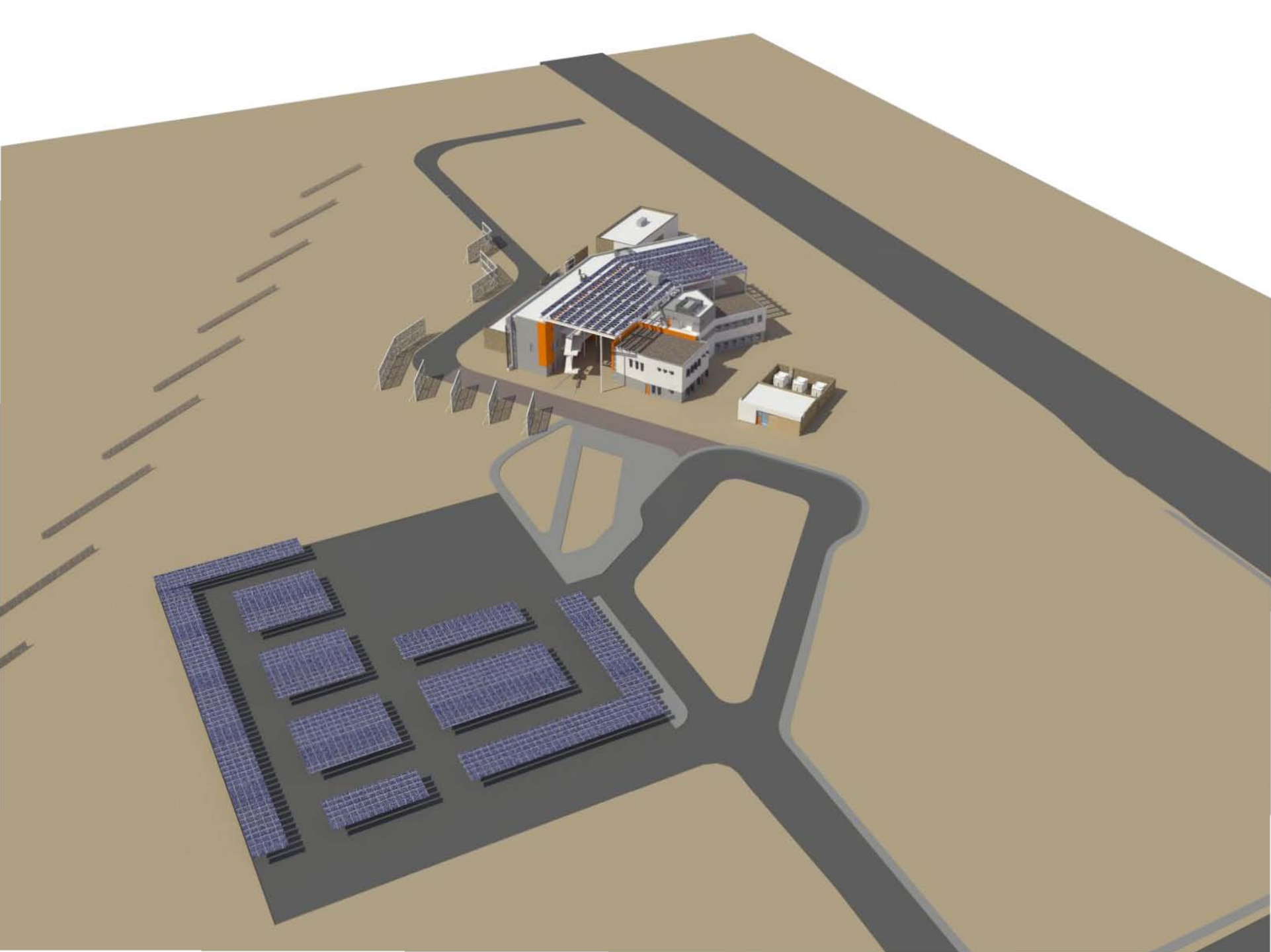
**73 of 110 credits = Gold (minimum = 60)**  
**28 credits are pending decisions or cost**

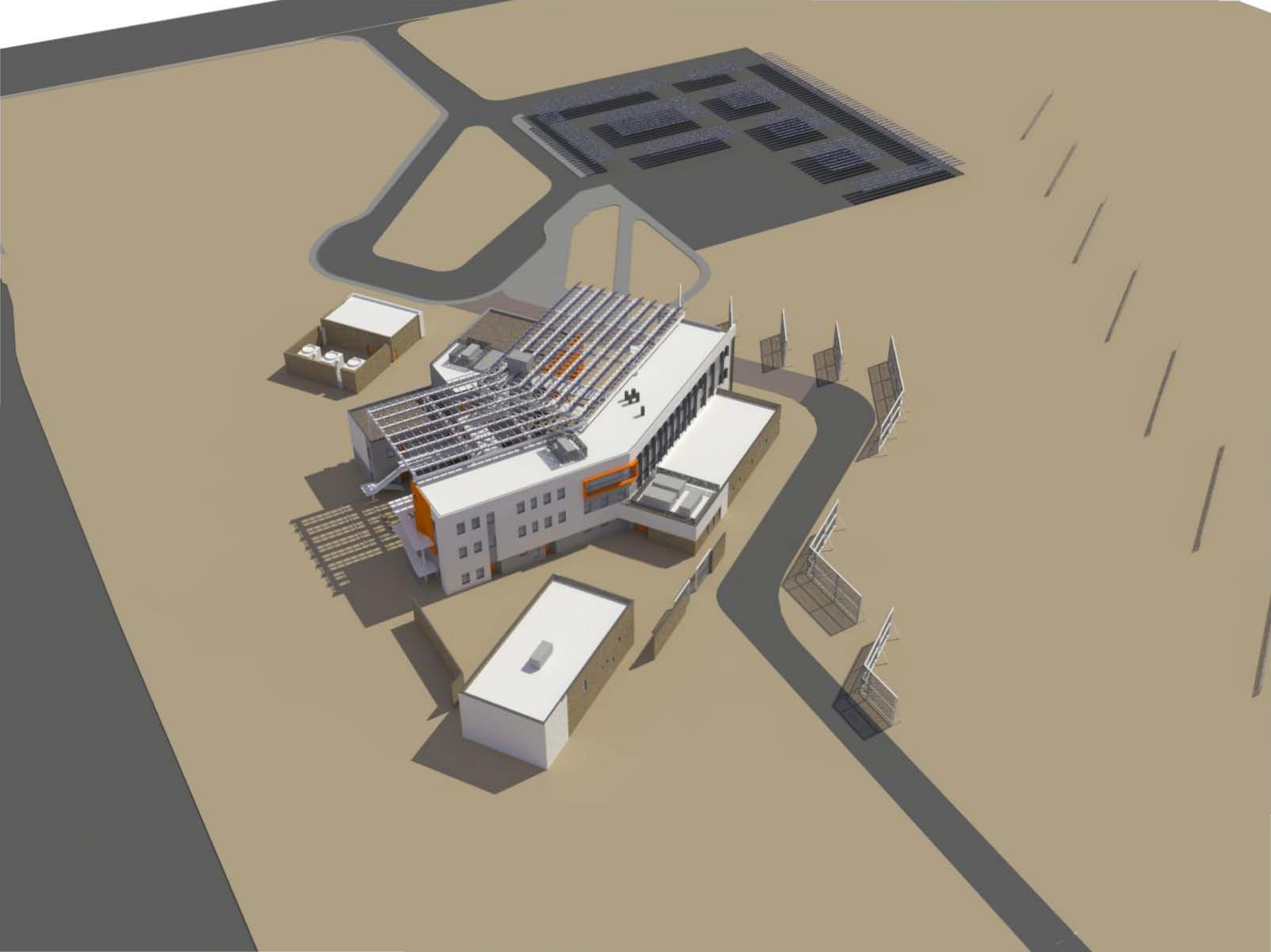
Credits targeted are only preliminary estimates and are not guaranteed.

**PROJECT**

**EXTERIOR DESIGN**













MORIN  
BONE WHITE 431R454  
SR: 0.69  
E: 0.84  
SRI: B3

MORIN  
MEDIUM GRAY (METALLIC)  
43912Z1824M  
SR: 0.36  
E: 0.85  
SRI: 38

PPG INDUSTRIES  
UC51713 XL  
DURANAR XL  
PEWTER

TANDUS QUANTUM  
05305 SLATE 10331

CORIAN RICE PAPER

SCRC BOBRICK  
04-FORREST GREEN  
DAL TILE BISCUIT

DAL TILE  
PUMPKIN SPICE

VIRACON NEUTRAL  
LOW-E GLASS  
VNE 1-63

OMEGA 414  
REF 47720  
SMOOTH COAT

TIGER DRYLAC POWDER  
COATING  
EXT. 049/24570.2000

OMEGA 432  
REF 43884  
30/30 SAND

ORCO BLOCK SPLITFACE GRAY  
W/RED AGG  
(MEDIUM)

DE5200  
YAMS LRV37

DUNN-EDWARDS  
PAINTS

DEW338  
WHITE HEAT  
LRV87

MARS CLIMAPLUS  
CEILINGS

CERTAIN 465949  
MARHARAM  
004 TUMERIC

003 RAY

FORMICA MATTE  
7481-58 NATURAL BIRCH

FORMICA MATTE  
961-58 FOG

JOHNSONITE WALL BASE  
20-CHARCOAL WG

FURBO  
MARMOLEUM  
3420 SURPRISE STORM

FURBO  
MARMOLEUM  
3173 VAN GOGH

TRADEMARK  
NATURAL GRAY  
BROOM FINISH  
7-7-11

TRADEMARK  
NATURAL GRAY  
TOP CAST #3 FINISH  
2-13-12

TRADEMARK  
NATURAL GRAY  
SMOOTH FINISH  
SEALED

WEST VALLEY CAMPUS | PHASE 1

TANDUS  
HRC GRID OVERLAY  
05299  
CEMENT 10302

TANDUS  
HRC GRID OVERLAY  
05299  
BEDROCK 10302

MECHOSHADE  
ECO VEIL 1569  
SILVER BIRCH

**SCE**

**COLLABORATION**

**PROJECT STATUS**



SOUTHERN CALIFORNIA  
**EDISON**<sup>®</sup>

An *EDISON INTERNATIONAL*<sup>®</sup> Company

## **SCE Programs Update June 2012**

### **Advanced Engineering**

**Start After 50% CD:**

**July/August 2012**

**1 year limit from DSA approval**

**Estimated June 2013**

**Infrastructure cost, if any, TBD**

### **Savings by Design**

**Meetings complete**

**Submit Final Energy Report**

### **Emerging Technologies (ET)**

**Lab tour March 12 with SC**

**Active Chilled Beam Technology**

**SC to model technology**

### **Sustainable Communities (SC)**

**Report expected from KEMA after ET  
decision by COD**

**SCE**

**COST**

**UPDATE**



# COD West Valley, Phase I Complex

## Cost Estimate Summary of Base Scope

Project Construction Budget	\$26,710,000
Additional Contingency	\$1,000,000
Adjusted Construction Budget	\$25,710,000

		DL's Estimates	Sundt's Estimates	Variance
Sitework		\$4,819,000	\$4,640,625	(\$178,375)
Main Building		\$17,040,000	\$17,432,940	\$392,940
DEEC Building		\$1,243,000	\$1,072,758	(\$170,242)
Central Plant		\$1,660,000	\$1,876,089	\$216,089
Includes Escalation to Midpoint of Construction @ 5%				
Includes Design contingency @ 7%				
<b>GRAND TOTAL</b>		<b>\$24,762,000</b>	<b>\$25,022,412</b>	<b>\$260,412</b>

Variance Percentage Between Estimates 1.05%

Fit-out of Culinary Arts space (10,050 SF)	\$3,092,000	\$948,000	\$687,588
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# 100% DD RECONCILED COST

# COD West Valley, Phase I Complex

## Updated Base Scope Cost Summary

Project Construction Budget	\$26,710,000
Additional Contingency	\$1,000,000
Adjusted Construction Budget	\$25,710,000

	DL's Estimates	Sundt's Estimates	Variance
Phase 1 Base Scope (@ 100% DD)	\$24,762,000	\$25,022,412	\$260,412
<i>100% DD Alternates (Now Part of Base Scope)</i>			
Vacuum waste plumbing system	\$151,015	\$171,000	\$19,985
5-yr Warranty for equipment in-lieu of 1year	\$149,048	\$130,000	(\$19,048)
TPO roofing in lieu of Sarnafil roofing	(\$28,414)	(\$27,992)	\$422
<b>UPDATED GRAND TOTAL</b>	<b>\$25,033,649</b>	<b>\$25,295,420</b>	<b>\$261,771</b>

**Cost Delta (\$676,351) (\$414,580)**

*100% DD Alternates Now Removed from Alternate List*

- Sunshade devices over courtyard trellis in lieu of PV panels
- ADA parking carport shade structure and lighting
- Fit-out of Culinary Arts space (10,050 SF) \$3,092,000

# UPDATED BASE SCOPE COST

# COD West Valley, Phase I Complex

## Updated Cost Estimate Summary & Bid Alternates

Project Construction Budget	\$26,710,000
Additional Contingency	\$1,000,000
<b>Adjusted Construction Budget</b>	<b>\$25,710,000</b>

	DL's Estimates	Sundt's Estimates	Variance
Updated Phase 1 Base Scope	\$25,033,649	\$25,295,420	\$261,771
<i>Updated Bid Alternate List</i>			
Alt 1: Overflow surface parking	\$103,784	\$100,246	(\$3,538)
Alt 2: Two vehicle charging stations & associated infrastructure	\$23,144	\$18,574	(\$4,570)
Alt 3: Concrete entry road in lieu of asphalt	\$172,713	\$172,322	(\$391)
<b>Sub Total</b>	<b>\$25,333,290</b>	<b>\$25,586,562</b>	<b>(\$8,499)</b>
Alt 4: 5-yr service contract for equipment in-lieu of 1year	\$149,048	\$250,000	\$100,952
<b>GRAND TOTAL</b>	<b>\$25,482,338</b>	<b>\$25,836,562</b>	<b>\$345,725</b>

<b>Cost Delta</b>	<b>(\$227,662)</b>	<b>\$126,562</b>
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Fit-out of Culinary Arts space (10,050 SF)	\$3,092,000
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# UPDATED COST & ALTERNATES

**PROJECT**

**SCHEDULE &**

# COD West Valley Campus

## Proposed Meeting Dates with COD - Construction Documents Phase

	2012	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
<b>Construction Documents Phase (6/18/12 - 10/24/12)</b>										
Meeting #1 - 50% College Review						7/12				
Meeting #2 - 50% College Review							8/16			
Meeting #3 - 95% College Review									10/4 (TBC)	

### Project Milestone Dates

50% CD Package	July 31, 2012		7/31
95% CD Package	September 25, 2012		9/25
DSA Intake (100% CD)	October 24, 2012		10/24
DSA Approval	June 24, 2013		
BID Award	August 15, 2013		
Substantial Completion	October 13, 2014		
Final Completion	December 5, 2014		

### Other Meetings Expected to be Scheduled in July and August

DSA Pre-Application Meeting #2	@ DSA
Fire Department Design Review Meeting	@ Palm Spring F.D.
FF&E, AV/IT and Electrical Coordination Meeting (HMC & Sextant's participation required)	@ COD
Security & Hardware Coordination Meeting (Sextant & FHT's participation required)	@ COD or HGA

# PROJECT SCHEDULE



**REVIEW**

**ALTERNATES**

<b>Alt 1: Overflow surface parking - Gravel lot for 50 vehicles</b>	<b>\$100,246</b>
<b>Alt 2: Sunshade devices over courtyard trellis in lieu of PV panels</b>	<b>\$232,560</b>
<b>Alt 3: ADA parking carport shade structure and lighting</b>	<b>\$126,563</b>
<b>Alt 4: Vacuum waste plumbing system</b>	<b>\$171,000</b>
<b>Alt 5: Two vehicle charging stations &amp; associated infrastructure</b>	<b>\$18,574</b>
<b>Alt 6: LED fixtures at courtyard benches</b>	<b>\$64,108</b>
<b>Alt 7: Concrete entry road in lieu of asphalt</b>	<b>\$172,322</b>
<b>Alt 8: 5 year service contract for equipment in lieu of 1 year</b>	<b>\$381,900</b>
<b>Alt 9: TPO roofing in lieu of Sarnafil roofing</b>	<b>Savings \$27,992</b>
<b>Alt 10: Fit-out of Culinary Arts space (10,050 SF)</b>	<b>\$3,092,000</b>

# ALTERNATES SUMMARY