

**COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
43500 MONTEREY AVE.
PALM DESERT, CA 92260
THURSDAY, JULY 18, 2013
MINUTES**

- I. Chair O'Neill called the meeting to order at 9:30 a.m. and asked Trustee Sanchez-Fulton to lead the pledge of allegiance.

President Kinnamon called the roll:

Present: Becky Broughton
 Michael O'Neill
 Mary Jane Sanchez-Fulton
 Bonnie Stefan
 Aurora Wilson

Parliamentarian: Carlos Maldonado

Not-Present: Student Trustee Andrew Campbell

A resolution will be brought to the Board in August to excuse the Student Trustee's absence due to illness.

II. CONFIRMATION OF AGENDA:

Trustee Wilson asked that Consent Fiscal Services item #3 be moved to the Action agenda.

President Kinnamon asked that Board Policy 2100 under Action Board of Trustees item #1 be removed from the agenda. The other policies will remain.

The agenda is confirmed as amended.

III. CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Mr. Stan Dupree
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:**
Section 54956.9 (d)(2/3/4) Specify number of potential cases: 3
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 656-040-039, 669330015, 669330025, 669330029, 669330030 Agency Negotiator or Designee: Dr. Joel Kinnamon

IV. OPEN SESSION 10:30 a.m.

No reportable action taken in closed session.

V. PUBLIC COMMENTS

There were no requests to address the Board.

VI. MINUTES:

There were no corrections to the minutes of the Special meeting of May 10, 2013 and they stand approved.

There were no corrections to the minutes of the regular meeting of June 20, 2013 and they stand approved.

VII. REPORTS (all submitted reports will be included with the minutes)

- A. ASCOD – Eleanor Campbell was not present.
- B. CSEA - Lauro Jimenez was present and gave a brief report.
- C. COLLEGE OF THE DESERT FOUNDATION - Jim Hummer was present and gave a brief report.
- D. ACADEMIC SENATE - Douglas Redman was present and gave a brief report.
- E. FACULTY ASSOCIATION - Denise Diamond was not present.
- F. C.O.D.A.A. – David Bashore was not present and had no report.
- G. COLLEGE OF THE DESERT ALUMNI ASSOCIATION - Gene Marchu was not present as he is on vacation.
- H. GOVERNING BOARD

Trustee Aurora Wilson:

- She had invited COD's President Dr. Kinnamon and Foundation Board President Donna Jean Darby to the Coachella Valley Association of Government's General Assembly and thanked them for attending.

Trustee Bonnie Stefan:

- She gave a presentation to the St. Andrew's Women's Association Cool Salad Supper on being a board member.
- She commended Adrian Gonzales, Dean Student Support Programs, for his service to our students. She had spoken with a colleague whose child was having some problems

getting registered for classes. Mr. Gonzales was able to assist the student and the parent was very appreciative of his help.

Trustee Mary Jane Sanchez-Fulton attended or reported the following:

- State Controller John Chang's event. She would love to have him come out and present to the Board.
- Assembly member Manuel Perez's birthday celebration in Indio.
- Was honored to participate in Assembly member Brian Nestande's event recognizing Courtney Donaldson, whose Save the Salton Sea art project won the license plate competition.
- An event in Indio with Mayor Elaine Holmes.
- Desert Hot Springs Chamber of Commerce event that honored all City leaders. Shirley Bales from the Desert Women's Club was a recipient.
- The SunLine board meeting regarding transportation for our students. She thanked all the community members that came out to promote transportation.
- She spent time helping The Boys and Girls Club students fill out the forms to apply for the Robotics camp in August. She commended PaCE for putting the camps on and thanked Pam Hunter for her efforts. She also thanked the Desert Sun for covering the camp.
- Her Rotary Club is building a program called Rotaract/Interact to guide students in leadership. She was appointed to serve on this program.
- There are two LULAC scholarship programs coming up. There will be four, \$5,000 scholarships awarded to minority students that are college sophomores and have a 3.2 GPA. The scholarship deadline is August 15. Another scholarship is through Denny's Hungry for Education. This scholarship will be awarded to 3 incoming freshman.

Trustee Becky Broughton attended or reported the following:

- The Indio building is coming along on schedule.
- The farmland around the Mecca Thermal Campus is being cleared by the college's new neighbor and planting will begin soon.
- Attended the SunLine board meeting and we continue our discussions with SunLine to come to an agreement for our students to ride public transportation. We are not asking for any new buses and no new routes. We are asking only for available space for our students to ride their buses.
- Attended meetings regarding the central campus redevelopment and the Mecca Thermal expansion.
- Attended a very productive farmers meeting regarding agricultural education. These farmers have expressed the need for employees that have better and more specialized education.
- Attended the board agenda review meeting.

Student Trustee Andrew Campbell was not present due to illness.

Trustee Michael O'Neill had no report this month.

VIII. ADMINISTRATIVE REPORTS

1. President

Dr. Kinnamon attended the Coachella Valley Association of Government's General Assembly and he thanked Trustee Wilson for inviting him. He said it was a very enjoyable evening and he learned a lot about one of our sister cities.

a. Coachella Valley Association of Governments Presentation

He invited Trustee Wilson to introduce the next guest. Trustee Wilson introduced Tom Kirk, Executive Director, Coachella Valley Association of Governments to talk about the CV Link project and what College of the Desert's role could be in terms of transportation, recreation, job opportunities, job training. This is a massive project and Mr. Kirk will explain it.

Mr. Kirk presented a power point on the CV Link and answered questions.

Chair O'Neill and Dr. Kinnamon both thanked Mr. Kirk for being here and presenting.

b. Accreditation Update

Dr. Kinnamon thanked the staff and Dr. Berg for his leadership in serving as Accreditation Liaison Officer. We had two visits this past year; one a follow-up and a special team visit on the fiscal issue. We received the Commission's letter and they have only asked for a follow-up report in March 2014. This report will prepare us for the comprehensive report later.

Trustee Sanchez-Fulton asked where we stand and Dr. Kinnamon explained we submitted a report, the Commission sends a visiting team to the college and then that visiting team prepares a report. The Commission then makes a determination. The Commission is satisfied with the visiting team's report and they only require a follow up in March. We are doing the right things and must continue demonstrating we are doing the right things.

Trustee Wilson commented that as we hear of the challenges other community colleges are dealing with it is good we are working together to address our issues. Trustee O'Neill said we need to thank Dr. Berg and other staff for their tireless work on this monumental task. This is an ongoing process we must always focus on.

1. Interim Vice President Student Affairs Adrian Gonzales

Mr. Gonzales has accepted a position at Palomar College and this will be his last Board meeting. He reports he is wrapping up the work with the staff here. He commented we have gone through some difficult times and Dr. Kinnamon has done a great job of navigating the college through this last year. He made a list of all the staff that do such a great job for our students and that is what we need to focus on. It has been a great experience for him and he appreciates the opportunities that he has been given here, but none of it would have been possible without the

support of his family. He's very proud of the work his wife has done as a Counselor in the East Valley. He was hired as a faculty member first and transitioned to administration. His wife was hired as an administrative assistant for Juan Lujan and transitioned to Adjunct Counseling at Copper Mountain and College of the Desert.

He thanked the Board, Dr. Kinnamon and all his colleagues for their support. He commented we need to continue to think about how we serve our students as they are our success.

Chair O'Neill and Dr. Kinnamon thanked Mr. Gonzales and said he will be missed.

3. Interim Executive Director Human Resources Stan Dupree

Mr. Dupree thanked Mr. Gonzales for his service to the college and also thanked him for being a wonderful mentor to him.

IX. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. HUMAN RESOURCES

1. Employment Group C Appointments
2. Resignation – Classified
3. Resignation – Leadership
4. Employment Group A Appointment – Classified
5. Employment Group A Appointment - Confidential

B. FISCAL SERVICES

1. Purchase Orders and Contracts for Supplies, Services & Construction
2. Memorandums of Understanding
3. ~~Revenue Generating Agreements~~ *Moved to Action Agenda*
4. Warrants
5. Payroll #12
6. Gifts/Donations to the District
7. Out-of-State/Country Travel
8. Change Orders – Measure B Bond Projects

Motion by Trustee Stefan, second by Trustee Wilson, to approve the consent agenda as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

X. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA

1. Fiscal Services Item #3: Revenue Generating Agreement

Motion by Trustee Stefan, second by Trustee Wilson, to approve the Revenue Generating Agreement as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
No: None
Absent: Andrew Campbell
Abstain: Aurora Wilson

Motion carried with one abstention.

B. BOARD OF TRUSTEES

1. Revised Board Policies & Administrative Procedures – First Reading

Motion by Trustee Stefan, second by Trustee Stefan, to receive the revised policies and procedures for a first reading.

*Board Policy 2100 has been pulled from this group but the others remain.

Discussion: Trustee Sanchez-Fulton referenced Board Policy 2015 and asked who initiates these revisions. Chair O'Neill said these are recommended revisions from the Community College League of California's Policy and Procedure Service. She asked why we use a blanket template as we should be looking at how these apply to our college.

The Executive Assistant to the President and Board or Trustees responded these are based on current case law and changes to Ed Code. The Community College League works with a legal team to review these and recommends changes based on these codes/regulations and case law.

College of the Desert is a member of the League's Policy and Procedure Services. The League sends an email once or twice a year to all member college's with suggested changes. Each policy or procedure is sent as a strike-out version showing the changes.

Trustee Stefan asked the President's Office to get a definitive answer on why this was struck.

Chair O'Neill suggested that if the Board is not going to accept these policies as presented they should consider a sub-committee to review them.

Mr. Gonzales commented that these policies are reviewed by staff before they are presented to the board and local adjustments are made as needed. This policy authorizes the action and the administrative procedure is how it is applied. Administrative procedures are more critical than the overall statement of the policy.

Dr. Stefan said this is the first reading so if the Board does not receive an answer to their satisfaction the item can be tabled at the next meeting. Chair O'Neill suggested they could accept the first reading and then get the input requested and review at the August meeting.

Trustee Broughton asked that the question marks in Administrative Procedure 2105 be filled in for the next meeting.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

2. New Board Policy 2750: Board Member Absence From the State – First Reading

Motion by Trustee Broughton, second by Trustee Stefan, to accept the new board policy for a first reading as presented.

Discussion: Trustee Broughton asked for clarification on the 60 days. Is it 60 consecutive days, 60 days in a calendar year, 60 days an academic year? The President's office will ask for clarification from the League.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None

Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

3. 2014 Board of Trustees Meeting Dates – Second Reading/Approval

Motion by Trustee Stefan, second by Trustee Broughton, to approve the 2014 meeting dates as presented.

Discussion: Trustee Stefan asked the members to remember that things do come up and there are times that a valid reason may necessitate the changing of the date.

Trustee Wilson commented there are some community colleges that are dark in July and August and we should look at the possibility of going dark in 2015 for some of the summer months.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

4. New Board Policy 7141: Pre-Retirement/Part-Time Employment – Second Reading/Approval

Motion by Trustee Stefan, second by Trustee Wilson, to approve the new board policy as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

XI. CLOSED SESSION (12:00 p.m.)

1. PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957)
Title: Interim Executive Vice President, Student Success and Student Learning

2. PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957)
Title: Interim Vice-President, Administrative Services

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: Parcel
Numbers: 656-040-039, 669330015, 669330025, 669330029, 669330030, 664190021
Agency Negotiator or Designee: Dr. Joel Kinnamon

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent/President

XII. OPEN SESSION (Closed Session Report)

In closed session a motion was made by Trustee Broughton, seconded by Trustee Stefan, to authorize President Kinnamon to enter into an interim employment agreement to appoint Mr. Don Berz as the Interim Executive Vice President, Student Success and Student Learning, effective July 19, 2013 through December 4, 2013.

Vote

Yes: Becky Broughton, Michael O'Neill, Bonnie Stefan, Aurora Wilson
No: None
Absent: None *
Abstain: Mary Jane Sanchez-Fulton

Motion carried.

In closed session a motion was made by Trustee Stefan, seconded by Trustee Wilson, to authorize President Kinnamon to enter into an interim employment agreement to appoint Dr. Jim Buysse as the Interim Vice President, Administrative Services, with a projected effective date of August 1, 2013 through December 14, 2013.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None *
Abstain: None

Motion carried unanimously.

*Student Trustee Andrew Campbell is not listed as absent as he does not attend closed session.

BOARD OF TRUSTEES (cont'd)

5. Five-Year Review of Board Policies

Motion by Trustee Stefan, second by Trustee Broughton, to accept the policies for a five-year review as presented.

Discussion: Trustee Wilson asked about Board Policy 2745: Board Self-Evaluation. She requested a better understanding of that process and asked when the last one was done. Chair O'Neill had hoped this would be on today's agenda but it didn't happen. The last one was done in spring 2012. Due to the many changes that were happening it was set aside for this year. He distributed the evaluation used in prior years. It will be on the agenda in August for discussion. This should be an annual process.

Trustee Broughton suggested that, since this will be due again in spring 2014, the members bring any ideas on changes to the evaluation form or process to the August meeting.

This review is part of the five-year review process recommended by the Accrediting Commission. There are no changes to these policies so they are just up for review and will not be brought back for additional reading or approvals. Unless the League recommends changes they will not be brought back for 5 years.

Trustee Wilson asked for examples of auxiliary organization relative to Board Policy 3600. Dr. Kinnamon said a couple of examples would be the Foundation and the bookstore.

Trustee Wilson also pointed out that the last few fees noted in Board Policy 5030 are not in bold like the other fees. This will be fixed.

Trustee Broughton asked if other fees could be added or removed. Any policy or procedure can be changed at any time.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

C. PRESIDENT

1. Certification of Signatures

Motion by Trustee Broughton, second by Trustee Wilson, to approve the certification of signatures as presented.

Discussion: Dr. Kinnamon recommends an amendment to this item adding Mr. Don Berz as a signatory to sign warrant orders and orders for salary payments and notices of employment. In Dr. Kinnamon's absence this assures that everything can be signed that needs signing.

Trustee Stefan moved to amend the motion to add Mr. Don Berz, second by Trustee Wilson.

Vote to approve the amendment

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

No additional discussion on the amended motion.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously

D. HUMAN RESOURCES

1. Employment Group A Appointments – Leadership

Motion by Trustee Stefan, second by Trustee Wilson, to approve the group A appointments-leadership as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

2. New Job Descriptions - Foundation

Motion by Trustee Stefan, second by Trustee Wilson, to approve the new job descriptions as presented.

Discussion: Trustee Stefan mentioned this was discussed at the April Foundation Board meeting. This will help the Foundation generate additional funds from the community.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson

No: None

Absent: Andrew Campbell

Abstain: None

Motion carried unanimously.

3. New Job Descriptions - Leadership

Motion by Trustee Broughton, second by Trustee Wilson, to approve the new job descriptions as presented.

Discussion: Trustee O'Neill commented that the football coach reports to a Dean according to the job description and he assumed the football coach would report to the Director of Kinesiology and Athletics. Mr. Dupree explained that if the football coach is hired before the Director of Athletics and Kinesiology the coach would report to the Dean. If the opposite happens then the football coach job description would be changed to report to that Director. Any changes to the job description will come to the board for approval.

Trustee Broughton asked what the Deputy Sector Navigator is. Dr. Kinnamon explained that the college has several grants from the state for certain industry sectors. These individuals are called sector navigators for that industry cluster. Whenever we apply for these grants there is a process through the state that mandates we must identify the navigator.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson

No: None

Absent: Andrew Campbell

Abstain: None

Motion carried unanimously.

4. Agreement for Independent Contractor

Motion by Trustee Stefan, second by Trustee Broughton, to approve the independent contractor agreement as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

5. Unpaid Leave of Absence - Classified

Motion by Trustee Broughton, second by Trustee Stefan, to approve the unpaid leave of absence as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

6. Salary Schedules – 2013-2014

Motion by Trustee Stefan, second by Trustee Wilson, to approve the salary schedules for 2013-2014 as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

7. Resolution 071813-2: Request for Exception to 180-day wait for retiree

Motion by Trustee Broughton, second by Trustee Wilson, to approve the resolution as presented.

Discussion: None.

Roll Call Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

E. FISCAL SERVICES

1. Resolution 071813-1 Temporary Loan

Motion by Trustee Stefan, second by Trustee Wilson, to approve the resolution as presented.

Discussion: None.

Roll Call Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

2. Funding and Use Agreement

Motion by Trustee Wilson, second by Trustee Stefan, to approve the funding and use agreement as presented.

Discussion: Trustee Wilson asked about this revision. Dr. Kinnamon explained it was signed by us but never finalized by the city. This closes the loop and now we have both signatures. We received the letter on June 13, 2013 but the city had taken action in 2011. Trustee Wilson also asked why did we pay them a lump sum rather than an annual fee. Chair O'Neill said we contributed to the construction of the facility.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

3. Notice of Completion – Measure B Bond Projects

Motion by Trustee Stefan, second by Trustee Broughton, to approve the notices of completion as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

4. Notice of Intent to Award Contract for the Athletic Facilities Project

Motion by Trustee Stefan, second by Trustee Broughton, to approve the notice of intent to award contract as presented.

Discussion: None.

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

5. Independent Contractor Agreement

Motion by Trustee Mary Jane Sanchez-Fulton, second by Trustee Stefan, to approve the independent contractor agreement as presented.

Discussion: None.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan,
Aurora Wilson
No: None
Absent: Andrew Campbell
Abstain: None

Motion carried unanimously.

XIII. ITEMS FOR INFORMATION/DISCUSSION

1. iPad vs paper copies of the agenda packet

Trustee Broughton likes having the agenda emailed to them to read on the iPad ahead of time. Finding an item on the iPad during the meeting is problematic.

Trustee Stefan likes the speed in getting the agenda via email but there are times her iPad doesn't do what it's supposed to do. Financial items are the most difficult for her to pull up.

Trustee Wilson commented that iAnnotate doesn't work well with going back and forth between the agenda items and the back-up items.

Trustee Sanchez-Fulton concurs with everyone's comments.

Trustee O'Neill commented that when he wasn't chair or co-chair the iPad was sufficient but as Chair or Vice Chair he needs a paper copy.

It was decided that 3 paper copies will be provided at the meeting.

The members also requested to have the two monitors set up so Board members can see any presentation and won't have their backs to the speaker.

Trustee Stefan also asked if each item could be shown on all of the screens so everyone can see it.

There was additional discussion on having a real timer that everyone can see and voting mechanisms.

XIV. SUGGESTIONS FOR FUTURE AGENDAS

Trustee Sanchez-Fulton: No suggestions.

Trustee Broughton: asked that the resolution excusing the Student Trustees absence be included on the August agenda.

Trustee Stefan: Requested a list at the end of the agenda of upcoming events.

Trustee Wilson: No suggestions.

Trustee Michael O'Neill: No suggestions.

XV. BOARD COMMENTS

Trustee Wilson: No additional comments

Trustee Stefan: Commented that one of the reasons the Board self-evaluation wasn't done this year is due to the transition with a new trustee being selected. She appreciates receiving the form today in order to evaluate the effectiveness of the form.

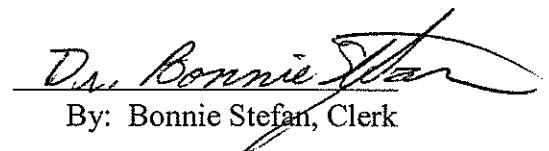
She also mentioned that with the air quality the way it is due to the fires that we are providing the appropriate equipment for those classified staff that must be outside. Mr. Dupree said that Mr. Jimenez of CSEA brought this to his attention and an email will be going out to remind staff of the air quality issues. Mr. Dupree has also talked with Steve Renew, Director of Facilities, on ways to reduce the amount of air brought in from the outside to the new buildings.

Trustee Broughton: Congratulated Dr. Kinnamon for living through his first year.

Trustee Sanchez-Fulton: Wished Carlos a happy birthday. She mentioned the robotics camp coming up for middle school students throughout the valley. The Mecca Thermal camp is full. There is a conference going on today in Riverside at the UCR extension on human trafficking. The California Lions Club is holding free vision screenings on July 27.

Trustee O'Neill: Also congratulated Dr. Kinnamon on being here one year. Those using an iPad cannot view the meeting being live-streamed on the website. He suggests we need to spend some time when looking at technology so those with Apple products cannot view it. Mr. Hadley, the ITIR Media Systems Specialist explained there is a player you must purchase if using an Apple product. Mr. Hadley will send that information to the members. Chair O'Neill asks that we investigate a real clock for timing the speakers.

XVI. Motion by Trustee Stefan to adjourn. Meeting adjourned at 2:30 p.m.


By: Bonnie Stefan, Clerk



COLLEGE of the DESERT

DESERT COMMUNITY COLLEGE DISTRICT RESOLUTION NO. 071813-2

RESOLUTION FOR EXCEPTION TO THE 180-DAY WAIT PERIOD (Government Code Section 7522.56)

WHEREAS, in compliance with Government Code section 7522.56, the Riverside County Office of Education must provide CalPERS this certification resolution when hiring a retiree before 180 days has passed since her retirement date; and

WHEREAS, Cecilia Woodward, CalPERS ID#1875935053, retired from Desert Community College District in the position of Payroll Specialist effective May 2, 2013; and

WHEREAS, section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is October 29, 2013; and

WHEREAS, section 7522.56 provides that this exception to the 180 day wait period shall not apply if the retiree accepts a retirement incentive; and

WHEREAS, the Desert Community College District and Cecilia Woodward certify that Ms. Woodward has not and will not receive a Golden Handshake or any other retirement incentive; and

WHEREAS, the entire employment agreement, contract or appointment document between Ms. Woodward and the Desert Community College District has been reviewed by this body and is attached herein; and

WHEREAS, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment shall be limited to 960 hours per fiscal year; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the maximum monthly base salary for this position is (\$4,442.00) and the hourly equivalent is (\$25.63), and the minimum base salary for this position is (\$3,007.00) and the hourly equivalent is (\$17.35); and

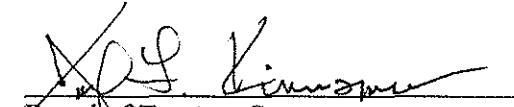
WHEREAS, the hourly rate paid to Ms. Woodward will be (\$30.00); and

NOW, THEREFORE, BE IT RESOLVED that Desert Community College District hereby certifies the nature of the appointment as described herein and detailed in the attached employment agreement/contract/appointment document and that this appointment is necessary to fill the critically needed position of Payroll Specialist for the Desert Community College District by August 12, 2013 because Cecilia Woodward has over 37 years' experience in the payroll department. Ms. Woodward will train the new Payroll Specialist in the various jobs/skills required to continue College of the Desert's excellent service.

AND BE IT FURTHER RESOLVED that the district administration causes a copy of this resolution to be filed with the Riverside County Office of Education.

PASSED AND ADOPTED on this 18th day of July, 2013, by the following vote:

AYES: 5 NOES: 0 ABSENT: 0 ABSTAIN: 0



Board of Trustees Secretary
Desert Community College District



DESERT COMMUNITY COLLEGE DISTRICT
TEMPORARY EMPLOYMENT AGREEMENT

Department: Fiscal Services

Contract No: FA-CW/SMR13

This Agreement is entered on July 1, 2013 by and between Cecilla Woodward ("Contractor") and the Desert Community College District ("District").

The parties agree as follows:

- 1) District employs contractor and the contractor accepts employment in Fiscal Services to provide the following services:
(Department/Grant Fund)

Perform temporary emergency payroll duties and assist where necessary in the technical duties in preparation, processing of payroll and other documents as required

- 2) Unless sooner terminated, the term of this employment shall be: July 1 to December 20, 2013

- 3) Contractor shall be compensated on the following basis (list salary): \$30 hourly

Contractor shall submit an approved invoice/time sheet for applicable payroll period/pay day. Contractor agrees to payroll deductions which include: Federal and State taxes, Social Security and Medicare taxes, as may be individually applicable. Contractor also agrees to obtain fingerprints and tuberculosis skin test as required by the Education Code.

- 4) Contractor understands and acknowledges that this employment is of a temporary nature and does not provide Contractor any rights to probationary or tenure status. Other than the compensation provided in paragraph 3 herein, Contract shall not be entitled to any other fringe benefits of the District.

- 5) This Employment Contract can be terminated by District at any time without cause at the sole discretion of the District. Contractor acknowledges and agrees that he/she is employed at will, at the pleasure of the District. This Employment Contract will be null and void if payroll documents are not completed when applicable and this agreement is not signed by the contractor 10 days prior to the beginning date of employment.

- 6) Other Conditions:

Due to two vacant payroll positions in the Fiscal Services Payroll Department will be performing emergency payroll duties on a temporary nature. Not to exceed 960 hours

DESERT COMMUNITY COLLEGE DISTRICT		CONTRACTOR	
Recommended by: _____ Dean/Director	Date: _____	Name: <u>Cecilla Woodward</u>	
Approved by: _____ Vice President	Date: _____	SSN # _____	
Authorized Agent: _____ Director, Fiscal Services	Date: _____	Address: _____	
Authorized Agent: _____ Executive Director, Human Resources	Date: _____	Phone No: _____	
Account Codes: 11-220-0000-0-6720-0000-2190		Signature: _____	
		Date: _____	

RIVERSIDE COUNTY OFFICE OF EDUCATION

DESERT COMMUNITY COLLEGE DISTRICT

RESOLUTION #071813-1 FOR TEMPORARY LOAN

WHEREAS the governing board of the Desert Community College District has determined that a temporary loan between different funds for the purposes of cash flow may be necessary during the fiscal year 2013-14; and

WHEREAS the governing board of the Desert Community College District has sufficient funds in the Retiree Benefit Fund or the Capital Outlay Fund to provide a temporary loan.

NOW, THEREFORE, BE IT RESOLVED that temporary loans not to exceed \$5,000,000 be approved for the payment of obligations between Funds of the District and be repaid according to the time limits set forth in Education Code Section 42603.

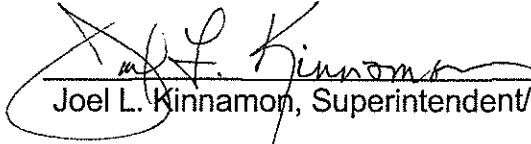
PASSED AND ADOPTED this 18th day of July 2013, by the Board of the Desert Community College District, by the following vote:

AYES: 5

NOES: 0

ABSENT: 0

I, Joel L. Kinnamon, Secretary of the Governing Board of the Desert Community College District, State of California, do hereby certify that the foregoing resolution was duly adopted by the said Board at a regular meeting held July 18, 2013.



Joel L. Kinnamon, Superintendent/President



Desert Community College District Capital Improvement Program

BOARD OF TRUSTEES REVIEW OR APPROVAL MILESTONES

2012 - 2016



PROJECT	12	2013												2014												2015												2016	
	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F
Applied Sciences		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
Athletics		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
Central Campus Redevelopment		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
Child Development Center		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
Indio Education Center		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
Monterey Entrance		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
Stagecraft Shop		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
Visual Arts		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
Wayfinding		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	
WVC Palm Springs		[Timeline bars for 2013]												[Timeline bars for 2014]												[Timeline bars for 2015]												[Timeline bars for 2016]	

LEGEND	
	Board of Trustees
	Pre-Design/Schematic Design/Design Development
	Construction Documents
	DSA Review
	Bidding
	Start of Construction
	Construction

Document Date	
Revised:	Jul. 11, 2013

Senate Board Report July 2013

It summer, a time of revitalization for the faculty. Things are quiet for most of the faculty but there is activity. Summer school is going strong and there is some faculty activity on various hiring committees and in preparation for next semester. A delegate from the College attended the 3-day Curriculum Institute in Anaheim California: Dr. Nery, Dr. Hall, Jojie and myself. It was very informative and we had some great discussions amongst our group.

I would like to share with you a conversation my favorite Dean, John Jaramillo, and I were having. (I don't want any of the other Deans to feel slighted because they aren't my favorite. I was once told by a wise Dean, Dr. Berg, that Faculty's favorite Dean is always their Dean. So to all the Deans, you are someone's favorite.) Now, back to my favorite Dean. On occasion we will have these casual conversations where we try to solve the world's problem. During our last conversation, a few weeks ago, he said something brilliant:






"We need to make teaching and learning our primary focus. Everything we do should answer the question: 'How does this improve student learning and success?' By everything, I mean, planning, assessment, budget allocation, scheduling, Economic Development, partnerships, maintenance, sabbaticals, hiring, grants, fund-raising, facilities, technology integration/support, professional development and program development/continuance/discontinuance."

These words were brilliant not because they were a new revelation, not because they have never been said but because they were timely. Timely because in our current climate we find ourselves surrounded by distractions, many of which are behind us, but there are plenty that linger. Distractions will always be with us but we must focus.

One of the things that will make this Institution great is setting aside the distractions and continually answering the question, "How does this improve student learning and success?"

Thank you for the opportunity to address this Board.

Douglas H. Redman
Academic Senate President

-  **CSEA Chapter News** – The summer months are when our nine and ten month classified staff are away and when many of us schedule vacations. We therefore do not meet as a chapter over the summer. Nonetheless, our chapter leadership continues to be busy working together with the district on hiring and planning committees and on issues related to reorganization of the college. For me as chapter president, July 1st marked the midpoint of my three year term. The time has certainly been filled with challenges and opportunities with the varied changes in college administration and with the challenges of the budget and funding. I appreciate your patience as I continue to share our concerns and our successes each month. Looking forward, the Chapter 407 Executive Board met this week to begin planning for the coming year. We are all excited as we make plans for our group to work together with administration and faculty towards the success of College of the Desert.
-  **CSEA State Association News** – As you will note in your agenda for out of state travel, Chapter 1st Vice-President Mary Lisi and Chapter Secretary Kelly Blair will be the delegates representing our chapter in the 87th Annual CSEA Conference. This year they join over 2,000 delegates and will attend training events, will debate and vote on resolutions, and will elect Association officers. Our chapter thanks Mary and Kelly in advance for the days and hours of intense work ahead of them.
-  **Negotiations** – Thank you again to Dr. Kinnamon and to the Board of Trustees for the approval of the increase of 3% in the salaries of classified staff. We are pleased to have completed negotiations in one session. Our Classified Bargaining Agreement has been signed by the parties and has been delivered for printing. The printed contract will include the recent tentative agreements and new salary schedule as a supplement.
-  **Health and Welfare** – The Health and Welfare committee met on July 11th. Alliant Insurance Services, the insurance broker selected, presented the renewal proposals for our medical, dental and other ancillary insurances products. We had a productive discussion and the committee is in the process of studying the recommendations to develop options that will provide the best value with a balance between premium levels and the level of benefits. The options will continue to include three PPO and one HMO medical plan. When the classified staff returns in late August, we will discuss and vote on the premium costs for each of the plans based the funds available for our group.
-  **Board Agenda and Reports to the Board** – In recent years, the Board of Trustees has progressively made Board meetings more accessible. The online streaming of the meetings and subsequent posting online of the recordings are very much appreciated by staff and the community. As the Board has discussed, also displaying selected agenda items under discussion on the screen and online would help community members and staff better understand the proceedings. Thank you to the Board of Trustees for extending the time from three to five minutes for me as the representative of the classified staff to report to the Board on the activities, success and concerns of our group. My hope is that my reports will continue to keep the Board informed about the issues that are important to the classified staff. Thank you again for always taking the time listen to us.



Lauro Jimenez
Chapter President, CSEA Chapter 407

To: COD Board of Trustees

Subject: July COD Foundation Board Report

As the season comes to a close, and we are at the end of the Foundation's Fiscal Year, I wanted to summarize the accomplishments of the past season and update everyone on the recent month's activities. I think everyone can be proud of all the accomplishments that made last year one of the best. Here are just a few of the highlights:

- Opening and dedication of the Bighorn Golf Club Charities Veterans Resource Center
- Barry Manilow "Gift of Love" benefit performance for the College of the Desert
- Campus tours
- In Home President's Circle events
- Establishment of the Planned Giving Advisory Committee which include some of the top wealth managers in the Valley
- Donor/Recipient scholarship reception
- "Stepping Out for COD" benefit performance with Bebe Neuwirth & Brian Stokes Mitchell
- Chili Cook Off conducted by the Auxiliary
- COD Certificate Recognition Ceremony
- Scholarships: The Foundation, this last year has raised over \$500,000 in new funds for scholarships
- Overall total revenues to the Foundation exceeded \$4,300,000 for the year.

Now to the present and the future of the Foundation. Although the summer is upon all of us, the work of the staff continues. I have highlighted a few of the recent activities that have been achieved and also items that are currently on our work program. These include:

- Planned Giving – The Foundation staff has been working with First Foundation, having received a grant from them of \$5000 and consulting services, to address and refresh our Gift Acceptance Policy, Endowment/Cash management policies and Major Gifts policy
- Planned Giving- The Foundation's Planned Giving Advisory committee and staff have been updating the Planned Giving section of the Foundation Website as well as developing new marketing tools
- Planned Giving –The Foundation has set a date, February 11, 2014 to host the Desert Estate Planning Council here on campus to create awareness and showcase the College to the valley's top Planned Giving advisors.
- Scholarships – A \$25,000 endowment has been established to support students studying Geology, History or Political Science
- Scholarships-- Ernie Ball Co. the world's largest manufacturer of guitar strings based in Coachella, is establishing a scholarship program for their employees and their families.
- Scholarships –The Foundation recently received an estate gift of over \$300,000 to establish scholarships in Nursing, Architecture, and Computer Science.

- Scholarships –The staff is currently working with Cardenas Markets, a 29 store regional Supermarket chain, to develop a scholarship fund for Latino students.
- President’s Circle – We are in the planning stages for next year including our President’s Circle Fall reception as well as new member engagement activities of in-home events and Campus tours.
- President’s Circle –Presently we are developing a Foundation Awareness Campaign focusing on Campus faculty and staff. Telling “who we are” and “what we do” will be the emphasis beginning with Flex in August.
- President’s Circle – Partnerships: One of the Foundation’s goals is to expand our reach into the community through partnerships with other organizations. The Foundation is in discussions with the World Affairs Council to offer their education-based, world class lecture series to our support base.
- Stepping Out for COD—The benefit performance at the McCallum Theatre of Bernadette Peters for COD is actively under planning stages.
- Chili Cook Off III—the Auxiliary (Academic Angels) are actively planning a “better than ever” event at the Miramonte Resort and Spa.
- Campus Tours---Once again, the Foundation will schedule tours for organizations, community groups, and individuals.
- Part of the summer work program is to complete an Internal Policy and Procedures Manual for operations, review and consolidate the Chart of Net Assets (over284 accounts), and to develop a comprehensive list of all scholarships at the College of the Desert.
- Overall, the staff is in the planning stages to accomplish the 1st year’s work program of the Foundation’s strategic plan.
- The Board of Directors for the Foundation has added new members who will assist in the Mission of the Foundation. The New Directors include:

Donna MacMillan	Kate Spates
JoAnn McGrath	Norma Castenada
Sally Simonds	Carol Ammon
Elizabeth Sealey	Jane Saltonstall (to be appointed in September)
Dr. Bill Kroonen	Dr. Ed Tauber

I thought a brief summary would prove useful to all of you on the Board. Should any of you have any questions, please do not hesitate to e-mail or call me. I want to assure all of you that this next year will not only be productive but also a lot of fun. Thank you for your support, advice and counsel.

Jim Hummer

Executive Director

CV Link

a presentation to

COD Board of Trustees



July 18, 2013

- Brief Overview of the Project
- Status of Engineering/Planning/Design
- Status of Funding



- **Brief Overview of the Project**
- Status of Engineering/Planning/Design
- Status of Funding





- **Brief Overview of the Project**
- Status of Engineering/Planning/Design
- Status of Funding

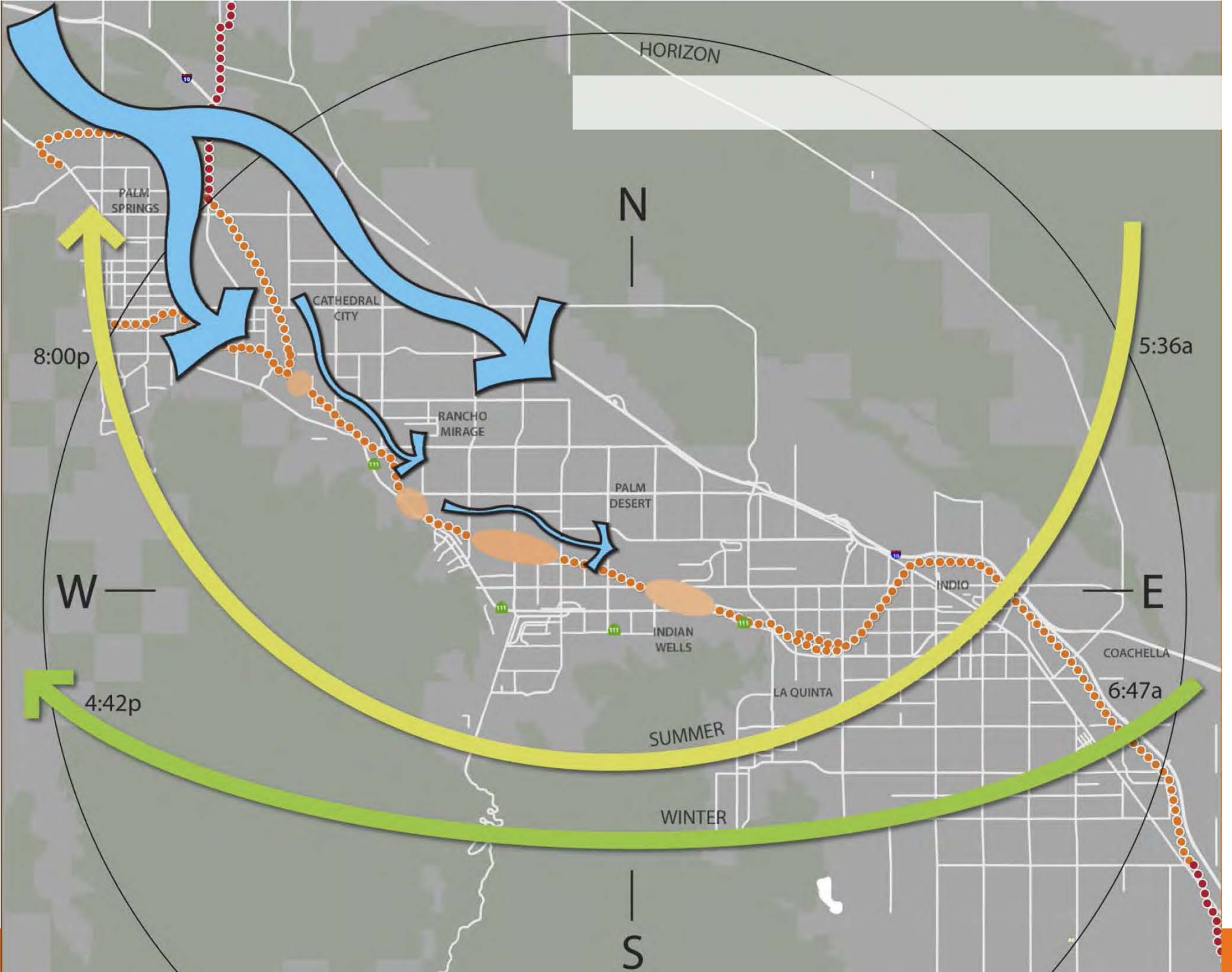


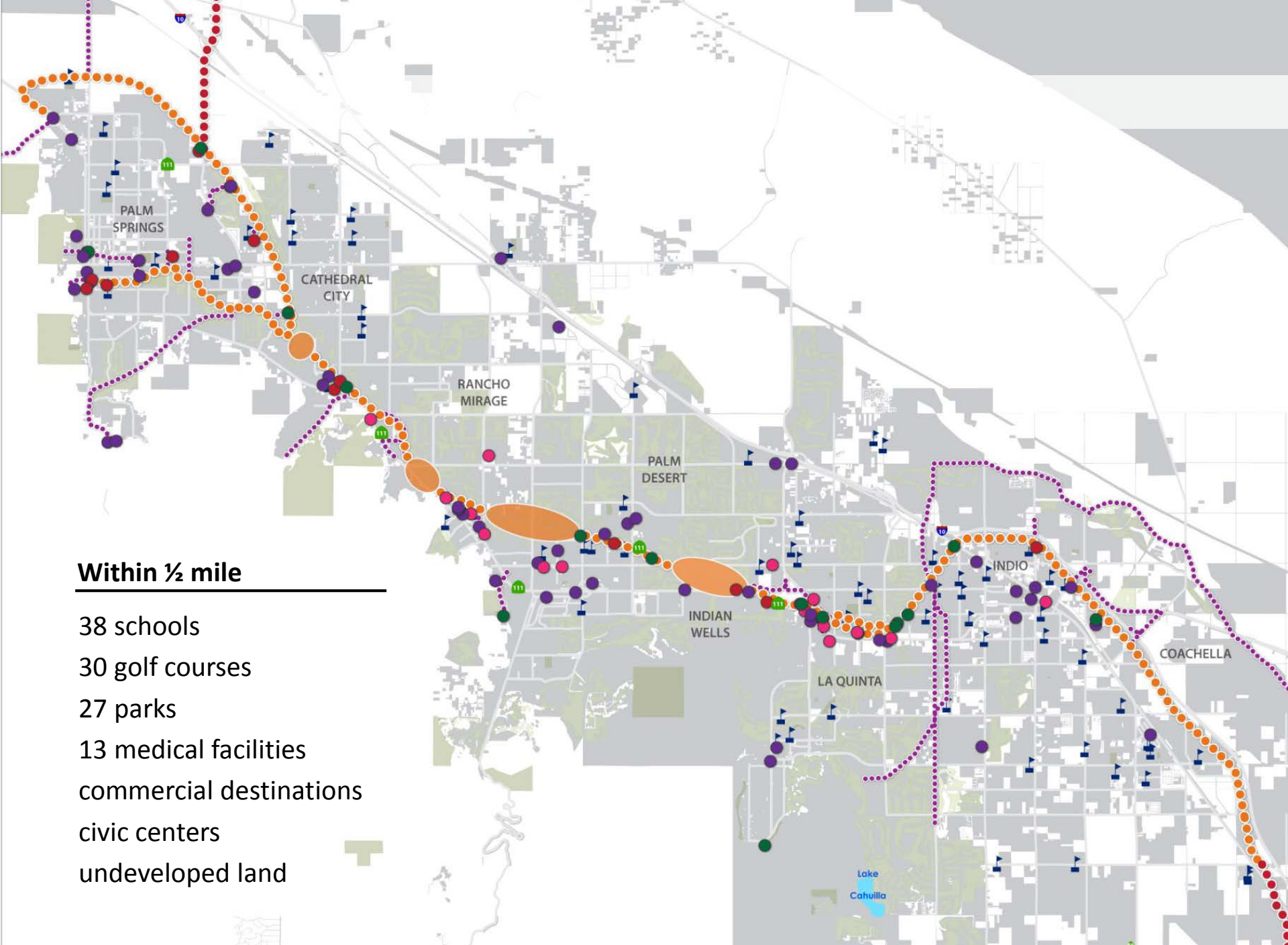
- Brief Overview of the Project
- **Status of Engineering/Planning/Design**
- Status of Funding



- Started Work in January
- Nationally Renown Trail Designers – Alta
- Local Expertise
 - Engineering – RBF
 - ROW – MSA
 - Public Outreach – Burke Rix
 - Branding – Parkway 1e11 - CV Link
- Requirement-Hire COD Intern(s)

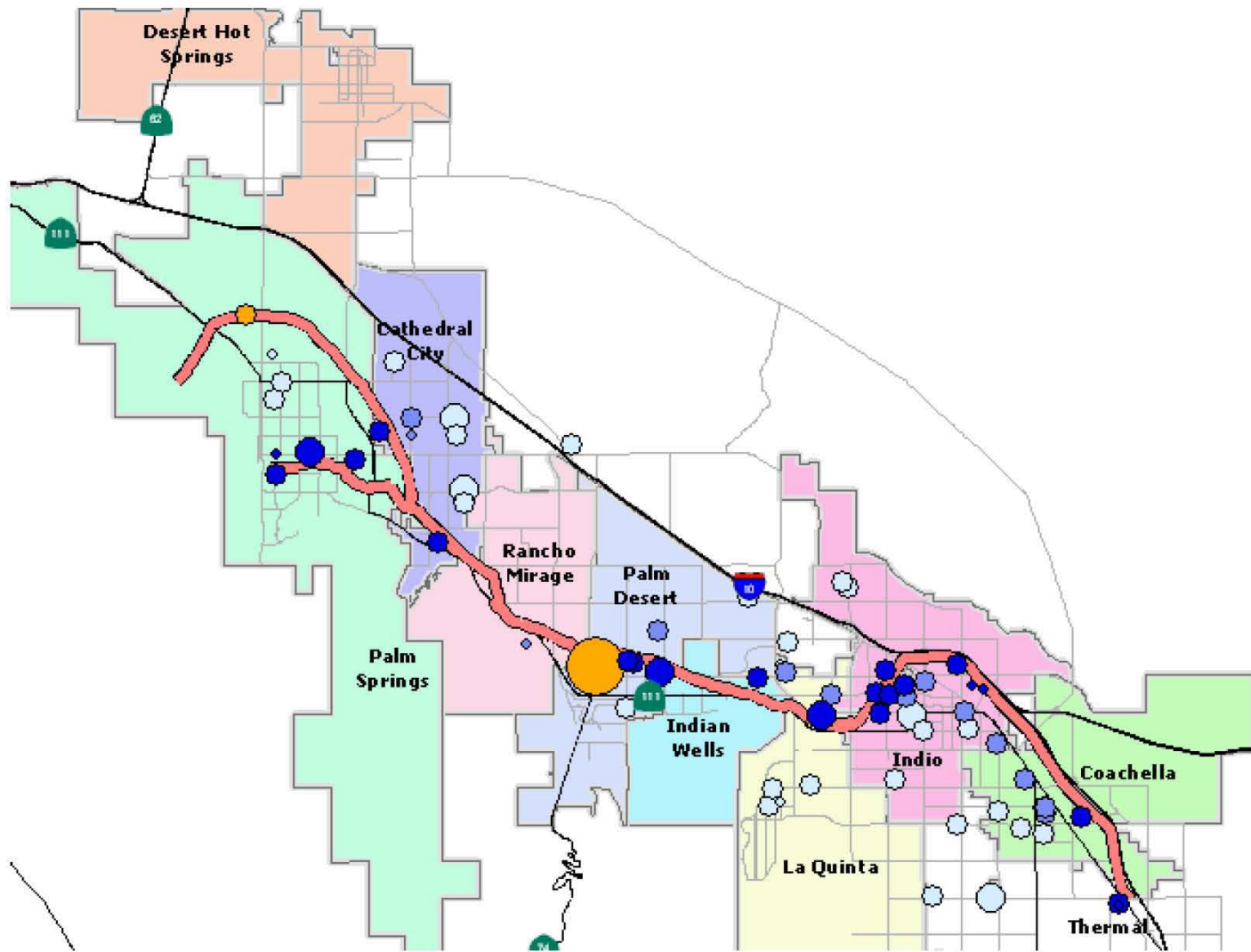






Within ½ mile

- 38 schools
- 30 golf courses
- 27 parks
- 13 medical facilities
- commercial destinations
- civic centers
- undeveloped land

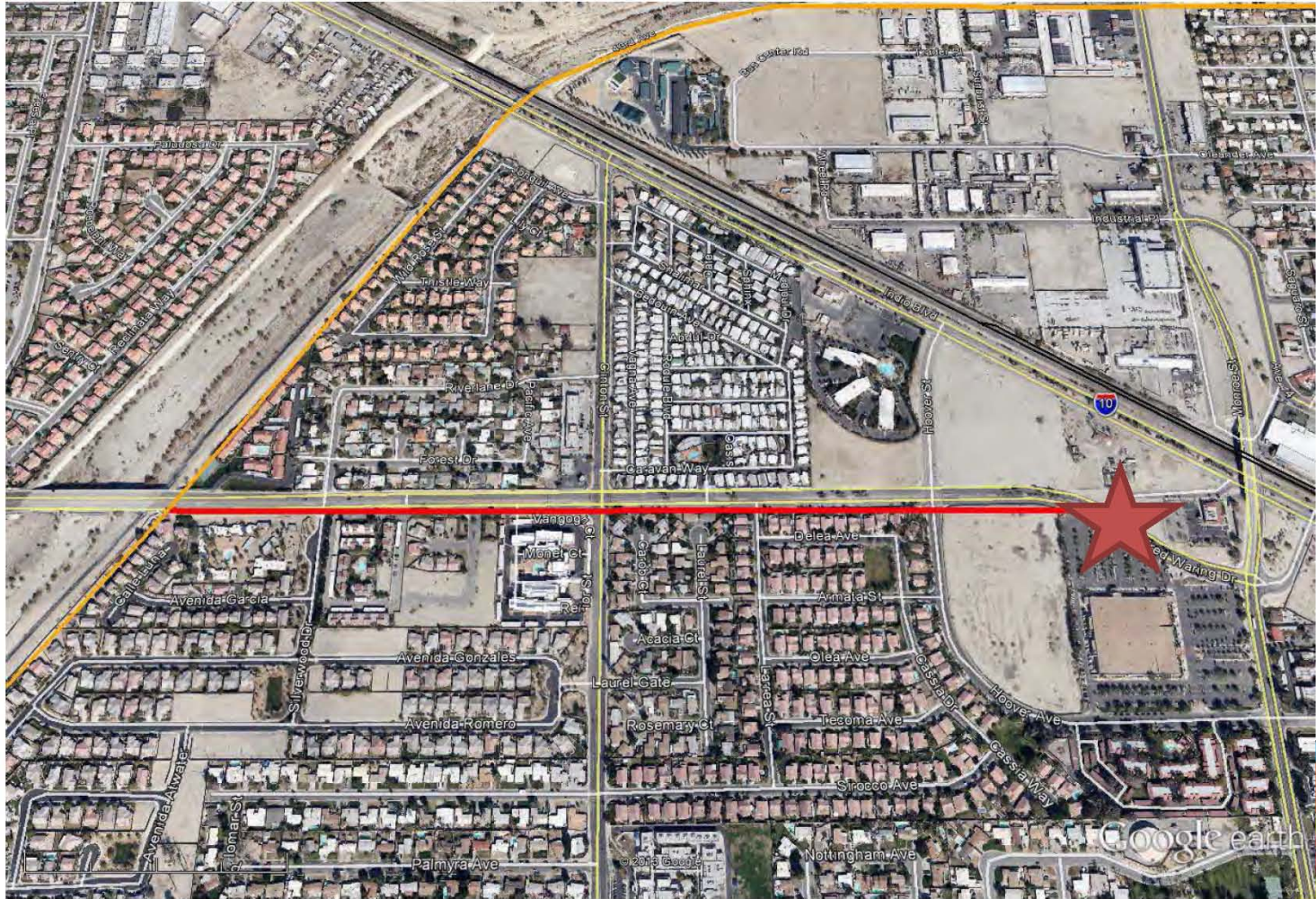




CVAG



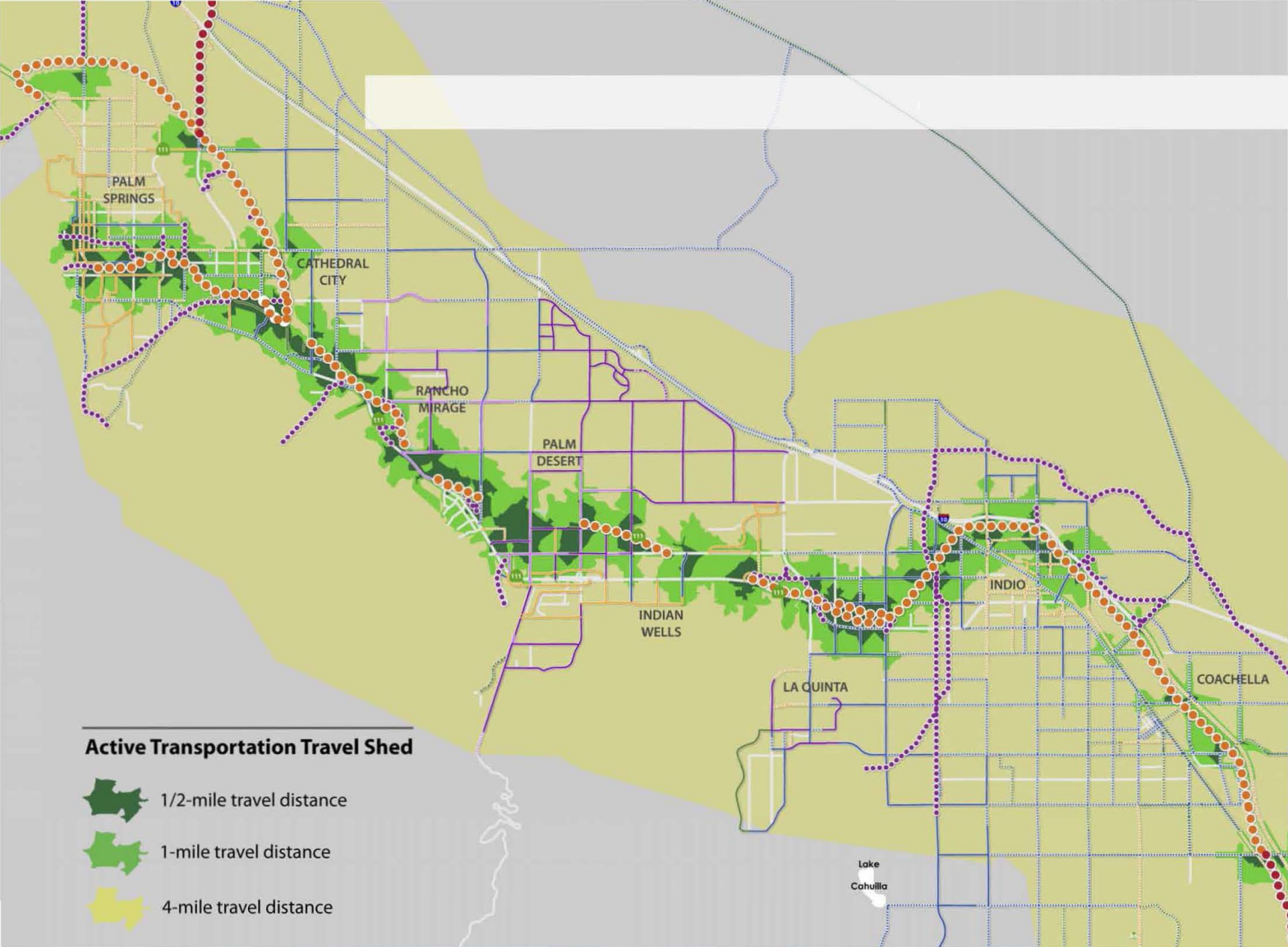
CVAG






CVAG



CVAG



Active Transportation Travel Shed

-  1/2-mile travel distance
-  1-mile travel distance
-  4-mile travel distance

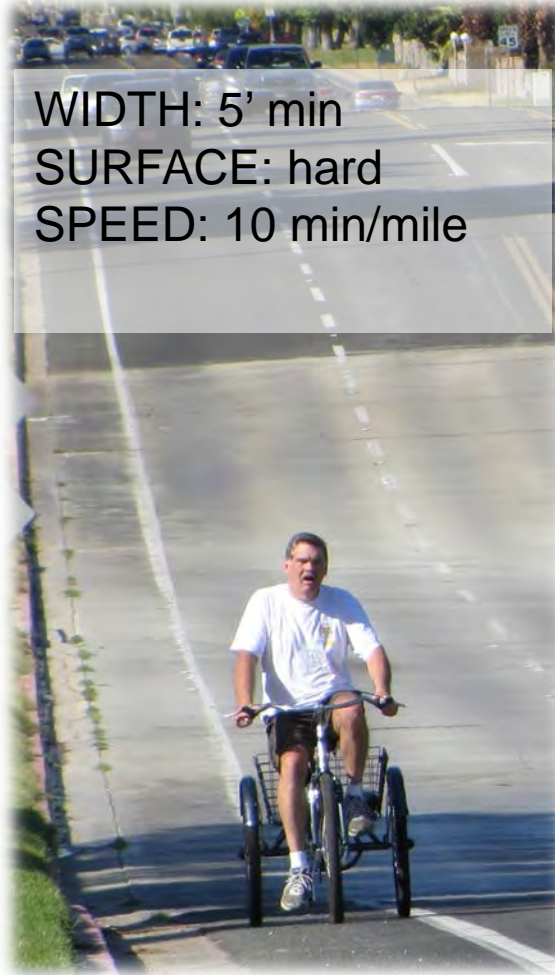
Lake
Cahulla

WIDTH: 3' min
SURFACE: soft or hard
SPEED: 7 minutes per
 $\frac{1}{4}$ mile



PEDESTRIAN

WIDTH: 5' min
SURFACE: hard
SPEED: 10 min/mile



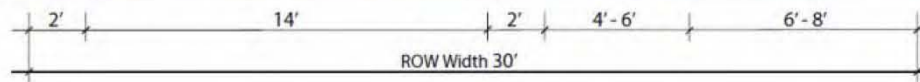
CYCLIST

WIDTH: 7' min
SURFACE: hard
SPEED: 12 min for 5
miles, 25 mph

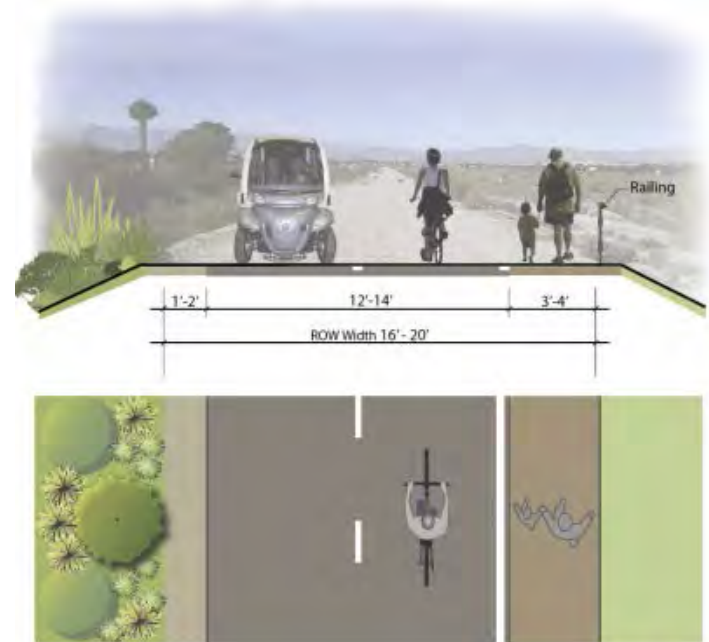
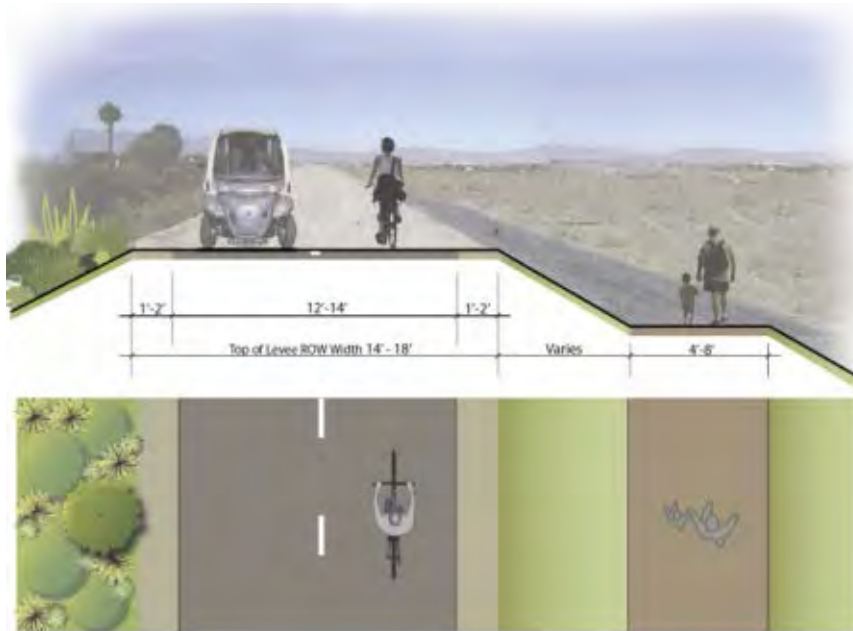


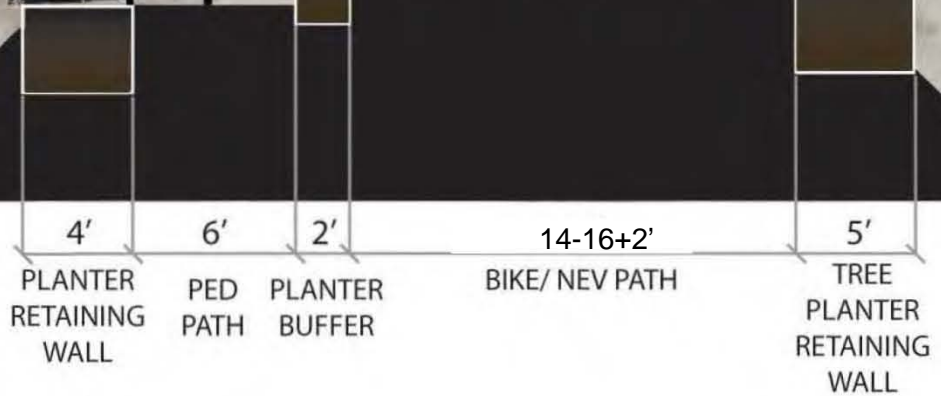
NEV DRIVER





- Constrained situation





- Nationally Renown Trail Designers – Alta
- Tourism Industry Support – Not Typical Trail
- Must capture attention
- Must be Iconic



make it **ICONIC**



- A unique, innovative destination
- The unexpected
- Valley-wide to national recognition and association
- **CONTRAST** with the valley



ICONIC DESIGN

ORIGINAL
MEMORABLE
TIMELESS



SYDNEY OPERA HOUSE



URBAN REVITALIZATION SUPERKILEN

- BOLD CONTRASTING COLOR
- LINES RESPOND TO SITE FEATURES AND DEFINE THE RHYTHM OF SPACE AND CIRCULATION



QINHUANGDAO RED RIBBON PARK

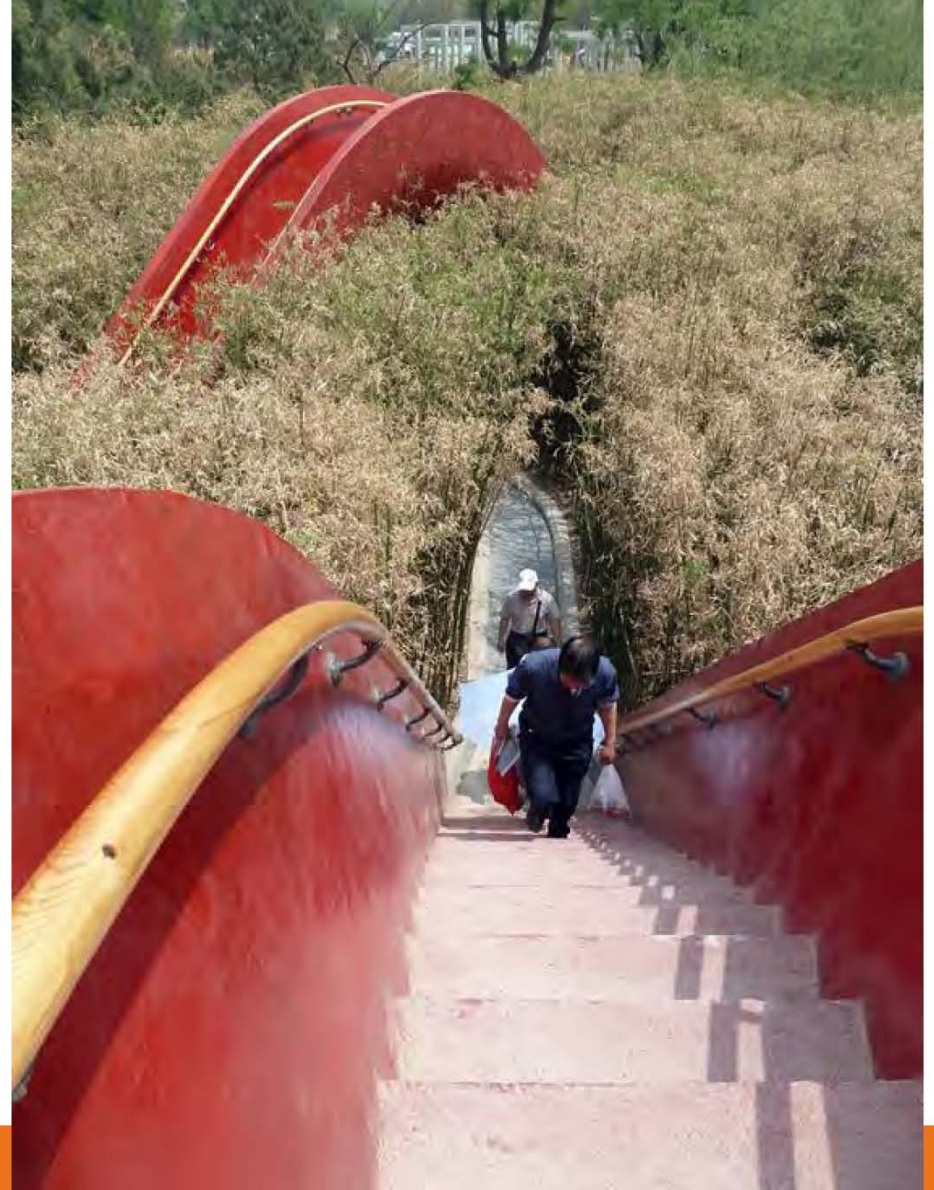
QINHUANGDAO, CHINA



- RED: ICONIC COLOR, IDENTIFIES PARK, JUXTAPOSES NATURAL SURROUNDING
- NATURAL VS. MAN MADE
- CONTRAST IN TEXTURE: SMOOTH VS. NATURAL VEGETATION
- DIVERSE FUNCTIONS OF RED LINE (SEATING, LIGHTING, PLANTER, DIRECTION/GUIDE)

GARDEN OF 10,000 BRIDGES

XI'AN, CHINA



BLUE STICK GARDEN:

METIS INTERNATIONAL GARDEN FESTIVAL



SUGAR BEACH - TORONTO, CANADA

- USE OF COLOR
- CHANGING VIEW / EXPERIENCE



GRAY'S LAKE PATHWAY

DES MOINES, IOWA



DYNAMIC
LIGHTING

DEVELOPMENT
CATALYST

HIGH TRESTLE BIKE BRIDGE

MADRID, IA

- STRONG GEOMETRIC FORM
- STRIKING USE OF LIGHT
- SITE APPROPRIATE MATERIAL



ELEVATED TRAILS



TALLINN, ESTONIA



HOVENRING - EINDHOVEN, NETHERLANDS



ELEVATED TRAILS



Surgeon General's Warning: The following images are illustrative only. They are not for the faint of heart.

















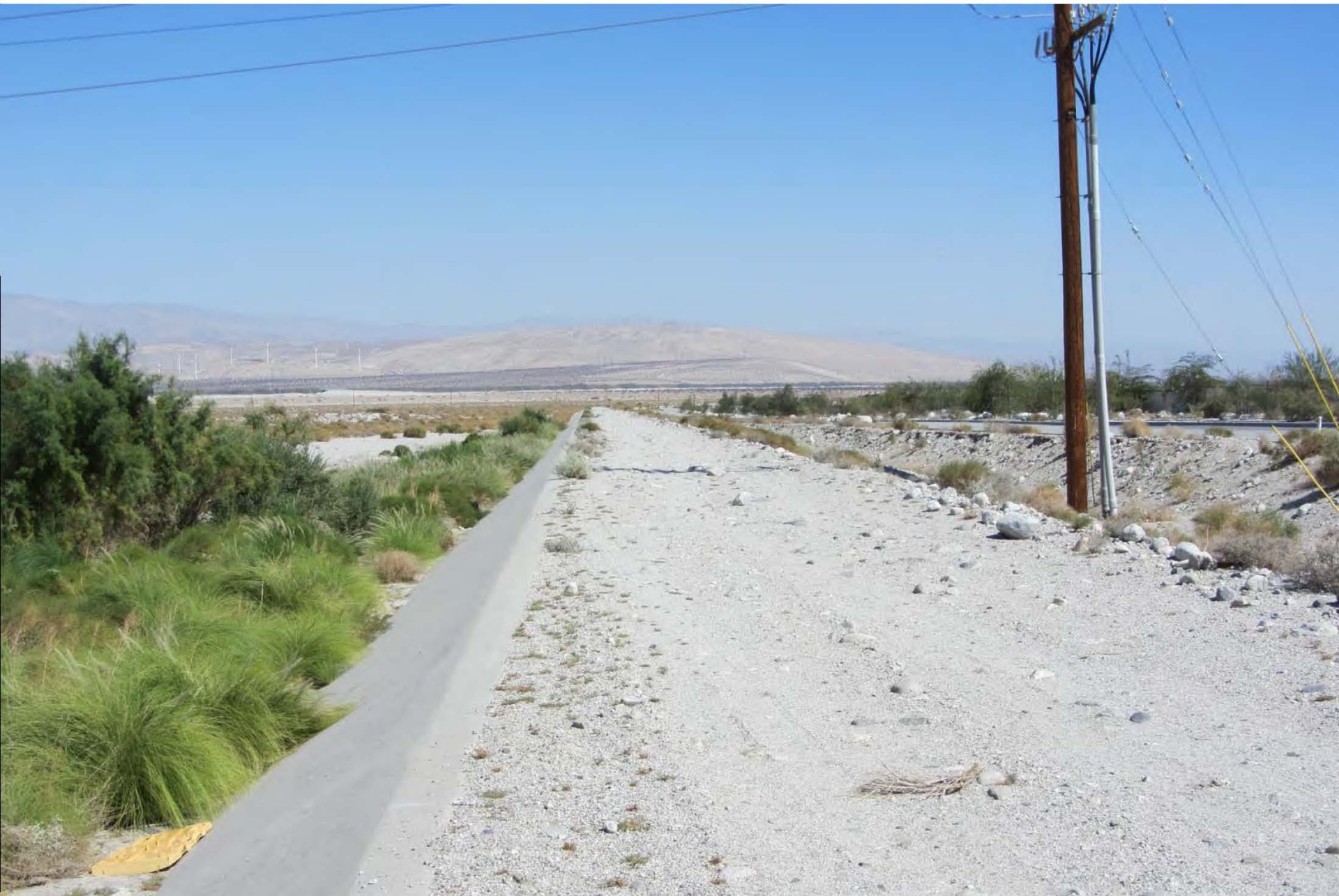


















SUNRISE WAY



- Brief Overview of the Project
- **Status of Engineering/Planning/Design**
- Status of Funding

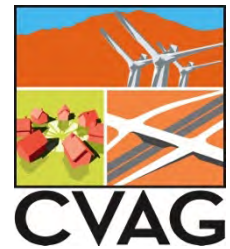
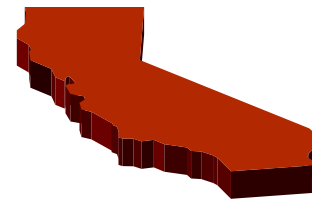
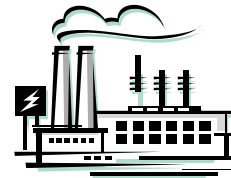


- Brief Overview of the Project
- Status of Engineering/Planning/Design
- **Status of Funding**





?







COLLEGE
of the DESERT

Capital Projects Report

to the

Board of Trustees

July 18, 2013

EISPRO

TABLE OF CONTENTS

Overview of Projects

Aerial View	Page 3
-----------------------	--------

Project Status Reports - Current Construction Projects

Communication Building	Page 5
Monterey Entrance	Page 7
Indio Education Center	Page 9
Athletic Facilities	Page 11
Visual Arts	Page 13
Applied Sciences	Page 15
Child Development Center	Page 17

Project Status Reports - Projects in Initial Start-Up, Programming & Design

West Valley Campus - Palm Springs	Page 20
Central Campus Redevelopment	Page 21
Stagecraft Shop	Page 22

Project Schedule

4 Week Look Ahead	Page 23
-----------------------------	---------

Financial Review

Project Allocations Budget	Page 25-27
--------------------------------------	------------

Campus Activities

Upcoming Events	Page 28
---------------------------	---------

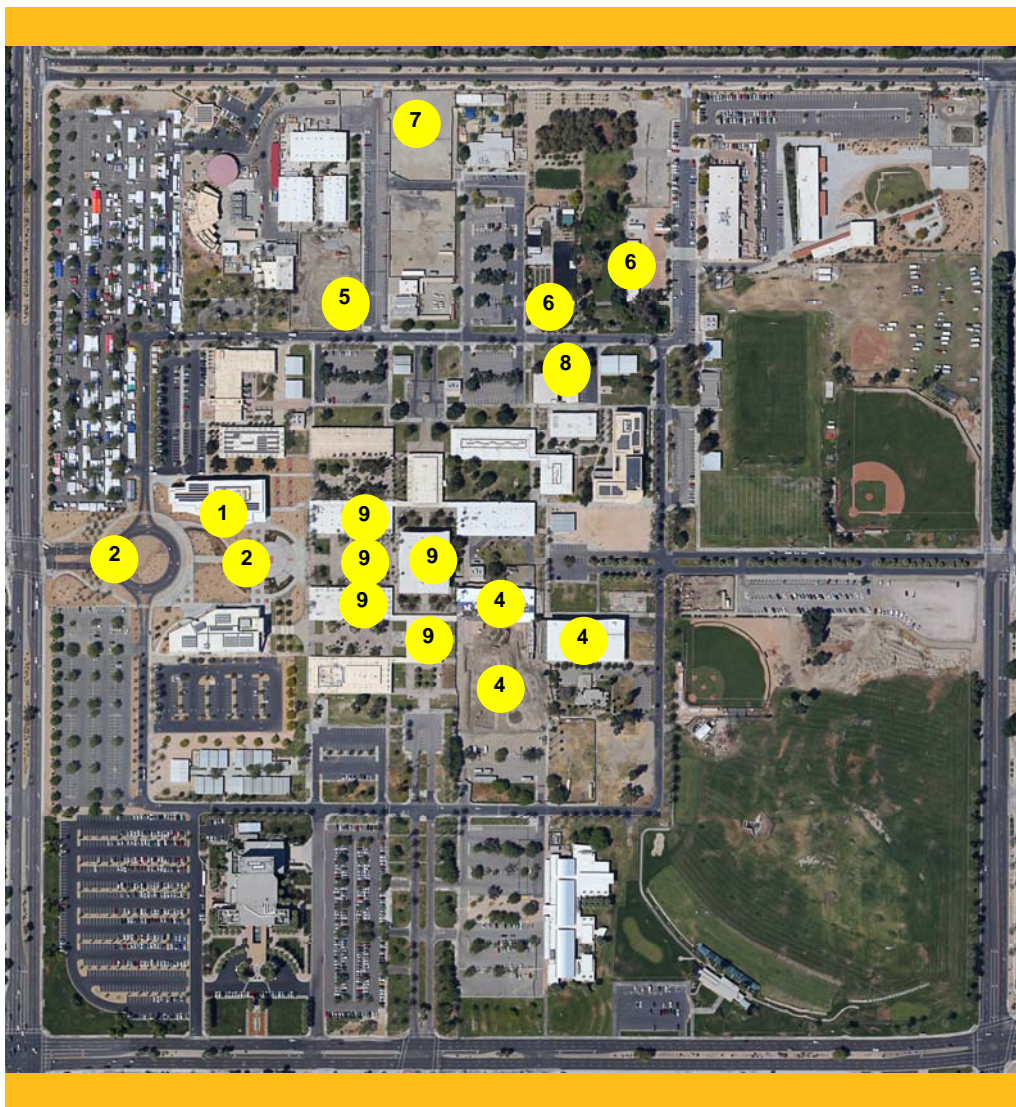


Current Construction Projects

- 1 Communication Building
- 2 Monterey Entrance
- 3 Indio Education Center (Not Shown)
- 4 Athletic Facilities
- 5 Visual Arts
- 6 Applied Sciences
- 7 Child Development Center

Projects in Programming & Design

- 8 Stagecraft Shop
- 9 Central Campus Redevelopment
- 10 West Valley Campus - Palm Springs (Not Shown)



PROJECTS IN CONSTRUCTION . . .

- Project Status Reports

COMMUNICATION BUILDING

PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Pamela Pence
- **Architect** tBP Architects
Newport Beach, CA
- **Construction Manager** ProWest
Wildomar, CA



Fast Facts

The new Communication Building is planned as a two-story steel framed building that will house classrooms, faculty offices, meeting rooms and ancillary spaces.

- Total Project Budget \$24,996,832
- Project Square Footage (GSF) 39,800 sq.ft.
- Funding Source Measure B
- Construction Start Fall 2011
- Targeted Completion Spring 2013

Sustainable Features

- Will be minimum LEED Silver certified
- Building automation controls to optimize mechanical system.
- Water – conserving landscape
- Heating and cooling via central hydronics system
- Photovoltaics
- Shading strategies



COMMUNICATION BUILDING

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$24,996,832
- Construction Budget \$17,570,000
- Expenditures To Date..... \$19,782,204
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 79%
- Percent Complete of Construction..... 99%



Project Update

- Correction of District Punch List items in process.
- All Media lectern equipment installed.
- AV Punch to be scheduled.
- Electronic Door hardware still incomplete; hardware delivered; coordination of door contractor, lectern contractor and hardware contractor to be scheduled.
- Computer installation by Dell Services complete.
- Warranty issues being addressed as they arise.

MONTEREY ENTRANCE

PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Curtis Guy
- **Architect** PMSM Architects
Santa Barbara, CA
- **Construction Manager** ProWest
Wildomar, CA



Fast Facts

This project includes the widening of the entrance (in conjunction with the City) to the college at Monterey Ave and also the adding of hardscape and landscape between the Communication and Student Services buildings.

- Total Project Budget \$5,403,168
- Project Square Footage Exterior Site Work
- Funding Source Measure B
- Construction Start Summer 2012
- Targeted Completion Summer 2013

Sustainable Features

- Public transportation
- Drought Tolerant Landscaping
- Efficient irrigation system utilizing reclaimed water



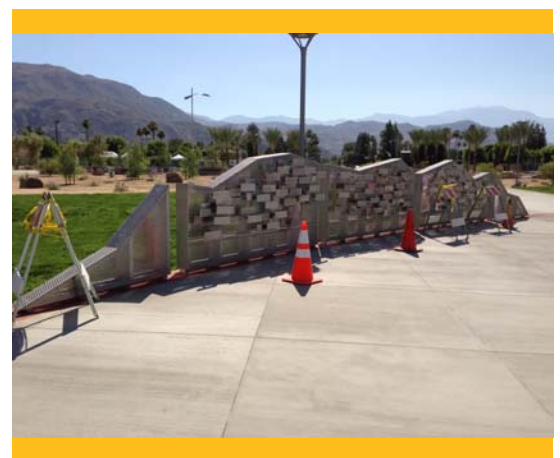
MONTEREY ENTRANCE

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget\$5,403,168
- Construction Budget\$3,500,000
- Expenditures To Date.....\$4,619,549
- Projected Change Order Percent.....0%
- Percent Complete of Project Cost.....85%
- Percent Complete of Construction.....91%



Project Update

- Flag pole DSA comments received and being addressed.
- Shade Structure fabrication complete; delivery scheduled.
- Site walk with Facilities Director performed; completion strategy in process.
- Issues with recognition wall safety being addressed; pricing in process.

INDIO EDUCATION CENTER

PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 45-500 Oasis St.
Indio, CA 92201
- **Project Manager** EISPRO
Gregg Capper
- **Architect** GKK Works
Irvine, CA
- **Construction Manager** GKK Works
Irvine, CA



Fast Facts

New 3 story building in Indio with classrooms, administration, offices, and commercial retail space. It will provide permanent school space for the COD Indio classes that are currently being held in leased space, and will allow for additional science and laboratory classes that are so impacted at the Palm Desert campus.

- **Total Project Budget** \$22,000,000
- **Project Square Footage (GSF)** 40,000 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Fall 2012
- **Targeted Completion** Winter 2013-2014

Sustainable Features

- Will be minimum LEED Silver certified
- Architectural environmental control
- Public transportation

INDIO EDUCATION CENTER

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$22,000,000
- Construction Budget \$16,000,000
- Expenditures To Date..... \$ 8,188,236
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 37%
- Percent Complete of Construction..... 26%

Project Update

- Installation of decking complete.
- Concrete at all floors complete.
- Over-excavation and installation of storm drain continues.
- Installation of building plumbing and HVAC systems continues.
- Sewer connection complete
- Installation of wall framing commenced.



PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Richard Arias
- **Architect** LPA Architects
Irvine, CA
- **Construction Manager** ProWest
Wildomar, CA



Fast Facts

New gymnasium, team rooms, restrooms, shower/locker rooms and maintenance facilities for the Physical Education and Athletics programs, as well as renovation of an initial structure to accommodate weight training, multipurpose rooms and faculty/staff offices for the Physical Education and Athletics programs for the campus. New tennis facilities and athletics quad.

- Total Project Budget \$22,265,238
- Project Square Footage (GSF) 26,840 sq.ft.
- Funding Source Measure B
- Construction Start Winter 2012-2013
- Targeted Completion Phase 1 Summer 2014
- Targeted Completion Phase 2 Summer 2015

Sustainable Features

- Will be minimum LEED Silver certified

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$22,265,238
- Construction Budget \$15,987,000
- Expenditures To Date..... \$ 7,575,906
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 34%
- Percent Complete of Construction..... 22%

Project Update

- Certified pad “blue top” obtained.
- Geo-grid basket opened on west side to install new sewer.
- Fitness: framing complete; fire sprinkler, door frame installation continues.
- Tennis Courts bid voided.
- Precast fascias installed at east canopy face.
- Issue re demolishing existing palm trees east of fire truck access lane in review.
- Site sewer installation commenced.
- South retaining wall foundation excavated and rebar placed.



PROJECT STATUS REPORT

CONSTRUCTION

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Gregg Capper
• Architect	Perkins & Will Los Angeles, CA
• Construction Manager	Gilbane San Diego, CA



Fast Facts

New building with offices, a multi-purpose classroom, new lab space for 2D art, photography, ceramics & screen printing classes, a wood shop, and a large outdoor yard for kilns and 3D art. It will allow the Art programs to relocate into spaces designed specifically for these programs.

- Total Project Budget \$8,475,000
- Project Square Footage (GSF) 13,710 sq.ft.
- Funding Source Measure B
- Construction Start Spring 2013
- Targeted Completion Spring 2014

Sustainable Features

- Will be minimum LEED Silver certified



PROJECT STATUS REPORT CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$ 8,475,000
- Construction Budget \$ 6,075,000
- Expenditures To Date..... \$ 1,826,980
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 22%
- Percent Complete of Construction..... 22%

Project Update

- Electrical line between project and power house complete.
- Temp power to site complete.
- Grade beams and footings complete.
- Sewer line connection to main complete.
- New sidewalk at new drive along path of travel formed.
- Block wall erection commenced.



PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Jon Zuber
- **Architect** HGA Architects
Santa Monica, CA
- **Construction Manager** Gilbane
San Diego, CA



Fast Facts

This project encompasses both the Agricultural Sciences, which will be renovated along with a new Greenhouse and Lath House, and a new Applied Sciences building that will be home to the HVAC, Drafting, Construction Technology, Natural Resources, classrooms and Labs. The Dean and Facility offices will also be in this building.

- **Total Project Budget** \$12,045,000
- **Project Square Footage (GSF)** 21,741 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Summer 2013
- **Targeted Completion** Summer 2014

Sustainable Features

- Will be minimum LEED Silver certified

PROJECT STATUS REPORT CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$12,045,000
- Construction Budget \$ 8,400,000
- Expenditures To Date..... \$ 1,575,602
- Projected Change Order Percent.....0%
- Percent Complete of Project Cost.....13%
- Percent Complete of Construction..... 4%



Project Update

- Project in bidding phase.
- Greenhouse & Shade Structure installation phase continues.
- Bidding and construction schedule revised after stamp out.
- Addendum 1 issued and Addendum 2 in preparation
- HazMat removal complete and certified



CHILD DEVELOPMENT CENTER

PROJECT STATUS REPORT

CONSTRUCTION

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Richard Arias
- **Architect** HMC Architects
Ontario, CA
- **Construction Manager** None



Fast Facts

New laboratory providing direct observation of two separate early childhood groups. Support spaces for the young children and staff are included to facilitate the groups while allowing students the opportunity to monitor the interaction and behavioral development of the children.

- Total Project Budget \$5,620,000
- Project Square Footage (GSF) 10,314 sq.ft.
- Funding Source Measure B
- Construction Start Summer 2013
- Targeted Completion Spring 2014

Sustainable Features

- Will be minimum LEED Silver certified

CHILD DEVELOPMENT CENTER

PROJECT STATUS REPORT

CONSTRUCTION

Fast Financial Facts

- Total Project Budget \$ 5,620,000
- Construction Budget \$ 3,934,000
- Expenditures To Date..... \$ 692,748
- Projected Change Order Percent..... 0%
- Percent Complete of Project Cost..... 12%
- Percent Complete of Construction..... 6%



Project Update

- Change in hydronics POC and storm drain extension in review.
- Design issues with masonry contractor and architect resolved.
- Survey for underground water and power commenced
- Unforeseen concrete ductbank for underground electrical discovered on east side of site; in review.
- Over-excavation continues for building and covered walkway.

PROJECTS IN DESIGN . . .

- Project Status Reports

WEST VALLEY CAMPUS - PALM SPRINGS

PROJECT STATUS REPORT

DESIGN

- **Address** N. Indian Canyon Dr.
Palm Springs, CA 92262
- **Project Manager** EISPRO
Jon Zuber
- **Architect** HGA Architects
Santa Monica, CA
- **Construction Manager** Sundt Construction
San Diego, CA



Fast Facts

Construction of a new LEED Gold free-standing 50,393 s.f. 3 story Administration Building , 3,200 s.f. single story DEEC Storage Building and 5,900 s.f. single story Central Utility Plant, & 163 space on-site parking which includes a bus drop-off area. Project will provide educational opportunities to the student population of the western service area of Palm Springs.

- Total Project Budget \$43,000,000
- Phase 1 Project Square Ftg (GSF) 50,000 sq.ft.
- Funding Source Measure B
- Construction Start Fall 2013
- Targeted Completion Winter 2014-2015

Sustainable Features

- Will be minimum LEED Gold certified
- Public transportation
- Solar Energy
- Sustainable Site
- 5 Zero Planning

Project Update

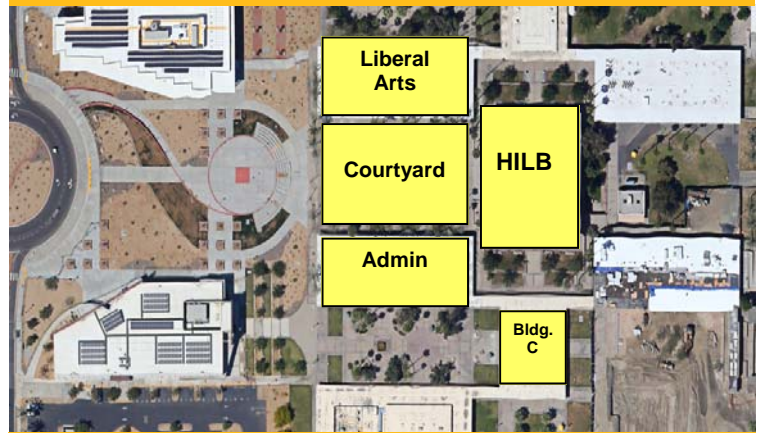
- Decisions regarding various entitlements pending
- AE and Owner responding to various DSA comments

CENTRAL CAMPUS REDEVELOPMENT

PROJECT STATUS REPORT

DESIGN

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Don Searle
- **Architect** LPA Architects
Irvine, CA
- **Construction Manager** ProWest
Wildomar, CA



Fast Facts

Complete renovation of 4 buildings and the central campus fountain plaza. The renovations will prepare spaces to consolidate all administrative functions together and return the Hilb Learning Resource Center/Library to its central role as a research, study and tutoring facility.

- Total Project Budget \$37,550,000
- Project Square Footage (GSF) 66,526 SF
- Funding Source Measure B
- Construction Start Summer 2014
- Targeted Completion Spring 2016

Sustainable Features

- Will be minimum LEED Silver certified

Project Update

- User Group Meetings held to address District reorganization.

PROJECT STATUS REPORT

DESIGN

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Don Searle
- **Architect** PMSM Architects
Santa Barbara, CA
- **Construction Manager** None



Fast Facts

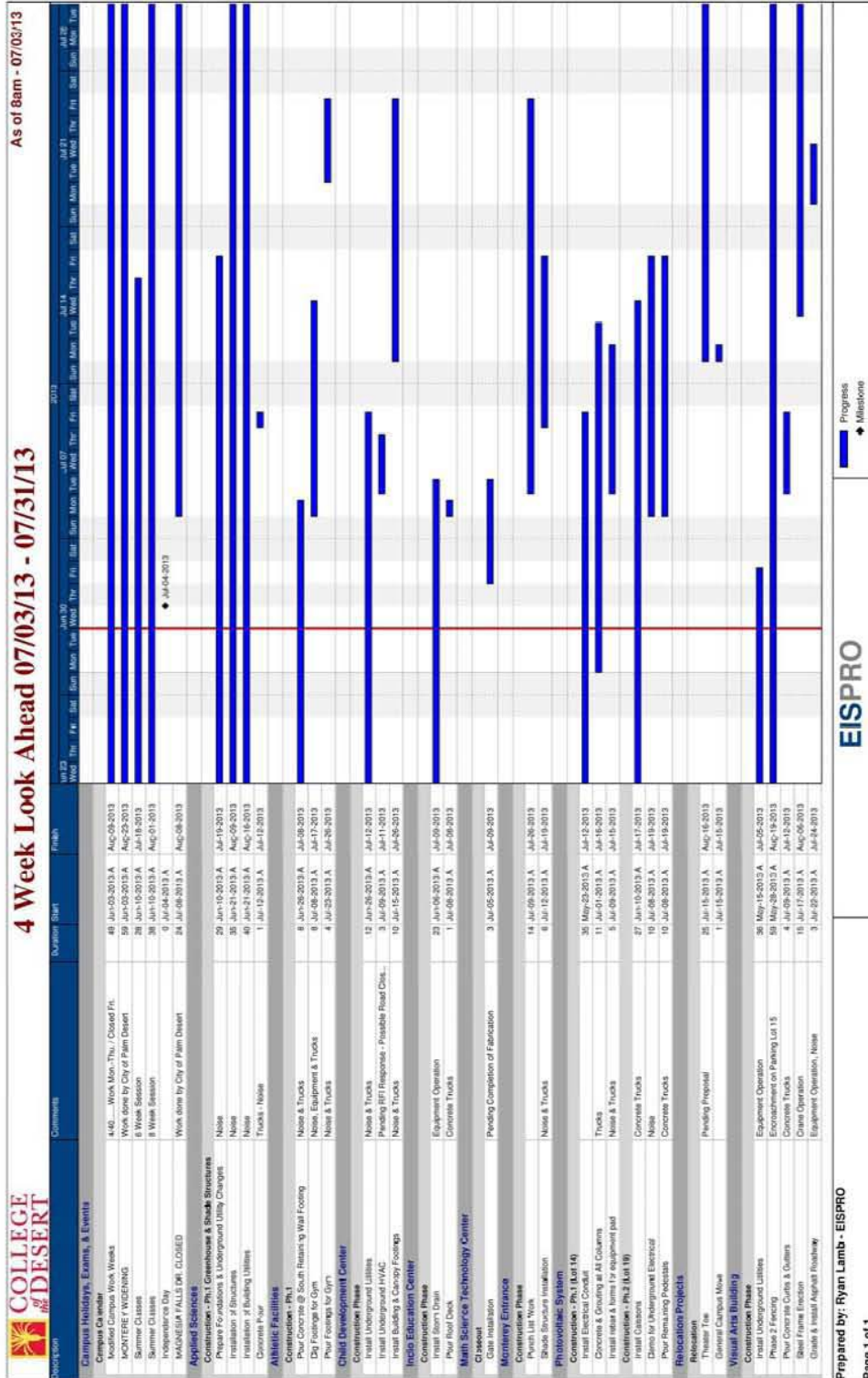
New facility that directly supports Theater Arts functions held on campus. Spaces include a scenery workshop, full costume shop, makeup studio with cast changing facilities, and music/vocal practice rooms.

- Total Project Budget \$1,900,000
- Project Square Footage (GSF) 3,346 sq.ft.
- Funding Source Measure B
- Construction Start Summer 2013
- Targeted Completion Winter 2013-2014

Project Update

- Bid opening complete; all bids exceed budget substantially.
- Project to be re-scoped and re-bid.

4 WEEK LOOK AHEAD



FINANCIAL REVIEW . . .

- Project Allocation Budget

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

<u>COMPLETED PROJECTS</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
	<u>Bond + Other</u>	<u>Bond + Other</u>	
Ag Science Project	\$105,804	\$105,804	\$0.00
Alumni Centre	\$2,714,816	\$2,714,816	\$0.00
Aquatics Swimming Pool Demolition	\$310,103	\$310,103	\$0.00
Barker Nursing Complex	\$10,973,913	\$10,973,913	\$0.00
Burn Tower	\$2,875,267	\$2,875,267	\$0.00
Campus Standards & Design	\$615,343	\$615,343	\$0.00
Carol Meier Lecture Hall Roof Repair	\$317,728	\$317,728	\$0.00
Central Annex Village	\$2,308,330	\$2,308,330	\$0.00
Central Plant	\$13,127,485	\$13,127,485	\$0.00
Contractor Lay Down Area	\$724,890	\$724,890	\$0.00
Culinary Kitchen	\$410,529	\$410,529	\$0.00
Date Palm Removal	\$311,447	\$311,447	\$0.00
Desert Hot Springs	\$1,140	\$1,140	\$0.00
Diesel Mechanics Flooring	\$14,154	\$14,154	\$0.00
Facilities Yard Improvement	\$416,825	\$416,825	\$0.00
Monterey Wall & Landscaping	\$1,544,946	\$1,544,946	\$0.00
Pavement Removal North Alumni Road	\$28,721	\$28,721	\$0.00
Ph I - Infrastructure Upgrade	\$14,512,593	\$14,512,593	\$0.00
Ph II - Infrastructure Upgrade	\$11,727,628	\$11,727,628	\$0.00
Public Safety Academy	\$14,917,722	\$14,917,722	\$0.00
Safety/Security Improvements CDC & AR	\$256,377	\$256,377	\$0.00
Scene Shop	\$75,654	\$75,654	\$0.00
Science Labs	\$223,624	\$223,624	\$0.00
Sidewalk Repairs	\$38,846	\$38,846	\$0.00
South Annex Ph I	\$273,569	\$273,569	\$0.00
South Annex Ph II	\$1,027,825	\$1,027,825	\$0.00
South Annex Ph III - DSPS Modulares	\$646,294	\$646,294	\$0.00
South Parking Lot	\$1,004,767	\$1,004,767	\$0.00
So./No. Annex Ph I Classroom Modulares	\$1,920,155	\$1,920,155	\$0.00
Storm Drain Outlet Structure	\$1,563,111	\$1,563,111	\$0.00
Telephone Systems/VOIP Upgrade Ph I	\$964,487	\$964,487	\$0.00
Temporary Access Road	\$87,252	\$87,252	\$0.00
Temporary Dining Facility	\$752,840	\$752,840	\$0.00
Velma Dawson House Lot	\$27,500	\$27,500	\$0.00
Visual Arts Kiln Building	\$179,079	\$179,079	\$0.00
Western Parking Lot	\$2,564,965	\$2,564,965	\$0.00
Western Parking Lot Landscaping	\$266,422	\$266,422	\$0.00
Wireless Access Project	\$322,555	\$322,555	\$0.00
EXPENDED TOTAL	\$90,154,705	\$90,154,705	\$0.00

Note: All Balances Moved To Contingency

CURRENT PROJECTS

PROJECT ALLOCATION BUDGET

<u>CURRENT PROJECTS</u>	<u>Budget</u> <u>Bond + Other</u>	<u>Expense</u> <u>Bond + Other</u>	<u>Balance</u>
(2) Applied Sciences	\$12,045,000	\$1,575,602	\$10,469,398
(2) Athletic Facilities	\$22,265,238	\$7,575,906	\$14,689,332
(1) Business Building Renovation	\$4,598,036	\$4,598,036	\$0
Campus Electronic Sign	\$300,000	\$19,861	\$280,139
Campus Energy Monitoring	\$295,801	\$288,303	\$7,498
(2) Campus IT Infrastructure	\$2,600,000	\$2,463,457	\$136,543
Central Campus Redevelopment	\$37,550,000	\$1,342,696	\$36,207,304
(2) Central Plant MBCx	\$3,547,420	\$3,319,858	\$227,562
(2) Child Development Center	\$5,620,000	\$692,748	\$4,927,252
(2) Communication Building	\$24,996,832	\$19,782,204	\$5,214,627
(1) Cravens Student Services Center	\$22,973,961	\$22,952,986	\$20,975
Demo Central Annex / Cooling Tower	\$1,336,262	\$253,978	\$1,082,284
(1) Dining Facility Renovation	\$5,399,910	\$5,399,910	\$0
(2) Imaging	\$400,000	\$274,075	\$125,925
(2) Indio Education Center	\$22,000,000	\$8,188,236	\$13,811,764
(2) Infrastructure Upgrade - Ph III	\$11,732,136	\$11,635,703	\$96,434
(2) Math Science Technology Center	\$24,699,984	\$23,874,301	\$825,683
Mecca-Thermal Interim Modulars	\$10,000,000	\$9,913,929	\$86,071
(2) Mecca-Thermal Septic Sewer System	\$300,000	\$288,401	\$11,599
(2) Monterey Entrance	\$5,403,168	\$4,619,549	\$783,619
(1) Nursing Building Renovation	\$3,538,287	\$3,538,287	\$0
(1) PSA Parking & Mag. Falls Entrance	\$949,794	\$949,794	\$0
RDA Small Maintenance Projects	\$810,108	\$739,963	\$70,145
Relocations Project	\$1,500,000	\$424,727	\$1,075,273
Security Cameras & Emergency Phones	\$1,000,000	\$132,450	\$867,550
(2) Site Remediation	\$687,000	\$247,754	\$439,246
Soils Contingency	\$1,401,500	\$0	\$1,401,500
Stagecraft Shop	\$1,900,000	\$237,748	\$1,662,252
(2) Visual Arts Building	\$8,515,353	\$1,826,980	\$6,688,373
Wayfinding	\$500,000	\$91,490	\$408,511
West Valley Palm Springs	\$43,000,000	\$5,274,352	\$37,725,648
SUB TOTAL	\$281,865,789	\$142,523,282	\$139,342,507

(1) Projects pending financial closeout.

(2) Budget Augmentation approved by Cabinet.



PROJECT ALLOCATION BUDGET

<u>FUTURE PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
East Valley Mecca/Thermal Campus	\$29,700,000	\$0	\$29,700,000
West Valley Desert Hot Springs Ph II	\$1,800,000	\$0	\$1,800,000
SUB TOTAL	\$31,500,000	\$0	\$31,500,000

<u>SUMMARY OF PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Completed Projects	\$90,154,705	\$90,154,705	\$0
Current Projects	\$281,865,789	\$142,523,282	\$139,342,507
Future Projects	\$31,500,000	\$0	\$31,500,000
Bond Management and Other Fees	\$21,149,879	\$20,986,626	\$163,253
Contingency	\$2,744,030	\$0	\$2,744,030
TOTAL	\$427,414,402	\$253,664,613	\$173,749,789

<u>DEFERRED PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Art Building Re-Purpose	\$500,000	\$0	\$500,000
Construct Parking Lot Velma Dawson House	\$600,000	\$0	\$600,000
Demo East Annex / Construct Parking Lot	\$2,000,000	\$0	\$2,000,000
Diesel Mechanics / Install Parking Lot	\$2,500,000	\$0	\$2,500,000
Engineering Building Renovation	\$4,000,000	\$0	\$4,000,000
Landscaping at Fred Waring Entrance	\$1,000,000	\$0	\$1,000,000
Multi-Use Arts Facility	\$20,386,059	\$0	\$20,386,059
Parking Lot at Lay Down Area	\$1,200,000	\$0	\$1,200,000
Pollock Theater Carol Meier Renovation	\$3,940,381	\$0	\$3,940,381
Public Safety Academy Phase II	\$10,887,000	\$0	\$10,887,000
TOTAL DEFERRED PROJECTS	\$47,013,440	\$0	\$47,013,440

<u>FUNDING SOURCE</u>	<u>Totals</u>		
Bond Series "A"	\$65,000,000		
Bond Series "B"	\$57,850,000		
Bond Series "C"	\$223,648,444		
State	\$3,144,000		
RDA	\$38,290,944		
Interest	\$30,000,000		
Refunding	\$7,500,000		
Foundation	\$400,000		
Rebates	\$1,331,031		
Surety	\$249,984		
TOTAL	\$427,414,402		

UPCOMING EVENTS . . .

- No Events Currently Scheduled