

**COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
43500 MONTEREY AVE.
PALM DESERT, CA 92260
FRIDAY, JANUARY 17, 2014
MINUTES**

- I. Chair Broughton called the meeting to order at 9:32 a.m. and asked Trustee O'Neill to lead the pledge of allegiance.

President Kinnamon called the roll:

Present: Becky Broughton
Michael O'Neill
Mary Jane Sanchez-Fulton was not present for roll call but arrived at 9:55
Bonnie Stefan
Aurora Wilson
Student Trustee Andrew Campbell - will join the meeting at 10:30 after closed session

Parliamentarian: Carlos Maldonado

II. CONFIRMATION OF AGENDA:

Mr. Stan Dupree, Executive Director Human Resources, asked that three tentative agreements with the California School Employees Association be added to the agenda. These items were ratified after the agenda was posted. Copies were provided to the members. These will be added to the Consent agenda under Human Resources #6.

The agenda was confirmed as amended.

III. CLOSED SESSION: 9:35 a.m. to 10:15 a.m.

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Mr. Stan Dupree

2. **PERSONNEL**

- a. **PUBLIC EMPLOYEE APPOINTMENT**
(Government Code Section 54957)
Title: Director of Kinesiology & Athletics

IV. OPEN SESSION 10:30 a.m.

In closed session a motion was made by Trustee Stefan, second by Trustee O'Neill, to authorize President Kinnamon to enter into an employment agreement to appoint Gary Plunkett as the

Director of Kinesiology & Athletics. The motion carried with 5 members voting in favor and no members voting opposed. Motion carried unanimously 5 to 0.

V. PROCLAMATION FOR BLACK HISTORY MONTH

Eleanor Campbell, ASCOD President, read the proclamation for black history month.

VI. PUBLIC COMMENTS (Agenda Items):

There were no requests to address the Board.

VII. APPROVE THE MINUTES OF:

Trustee Sanchez thought there were several items missing from her report. The Board's assistant will check the tape against the notes and make any corrections necessary.

The minutes stand approved.*

*Note: the minutes did reflect the items thought missing so no corrections were made.

VIII. REPORTS

- A. ASCOD: Eleanor Campbell was present and gave a brief report.
- B. FACULTY ASSOCIATION: Denise Diamond was present and gave a brief report.
- C. C.O.D.A.A.: Julius Varga was present and gave a brief report.
- D. COLLEGE OF THE DESERT FOUNDATION: Mrs. Donna Jean Darby, Foundation Board President, was present and gave a brief report.
- E. COLLEGE OF THE DESERT ALUMNI ASSOCIATION: Gene Marchu was present and gave a brief report.
- F. CSEA - Lauro Jimenez was present and gave a brief report. CSEA presented Gene Marchu with a poster signed by all classified staff in appreciation for the donut social.
- G. ACADEMIC SENATE: Douglas Redman was present and gave a brief report.
- H. GOVERNING BOARD

Trustee Sanchez-Fulton wished everyone a happy new year and welcomed all new and returning students. She attended the following:

- New student orientation and she thanked Zerryl Becker for organizing this wonderful event.
- ASCOD winter meeting

- Participated at college night at OLPH
- Gave a bi-monthly update to the Desert Hot Springs City Council meeting.
- Addressed and updated the Desert Hot Springs Women's Club
- Participated in the Health Matters Initiative. Our faculty and staff do an outstanding job in helping students.

She will be assisting with the first financial aid workshop at the Boys and Girls Club in Desert Hot Springs. She thanked Ken Lira, Financial Aid Director, and his staff for their assistance. On February 5 there will be Valley-wide financial aid workshops.

She commented on the ASCOD stress free day as our students go through a lot of stress and she would like to participate more and start a taskforce for dealing with stress on campus.

A new taskforce will be meeting on January 29 from 6:00 – 8:00 at the Desert Hot Springs Boys and Girls Club about a COD learning campus.

She is looking forward to attending FLEX events and thanked Dr. Lisa Soccio for organizing this wonderful event.

Trustee Stefan also wished everyone a happy new year. She attended the following:

- Nursing pinning with fellow board members. She enjoys this event as it is an opportunity to see her students graduating.
- The Broadway Voice recital and was very impressed.
- The Indio Police Department had a special program at Amistad to reduce crime.
- Agenda review meeting.
- Indio 2 + 2 meeting with the Indio City Council.

She is looking forward to FLEX and the start of the semester. She will be attending the Community College League of California conference next week.

Trustee Wilson wished everyone a happy new year. She attending the following:

- RN pinning ceremony
- Alumni sponsored donut social.
- As a Friends of the COD Library board member she attended their board meeting. She also worked at a book fair at Barnes and Noble with a portion of the sales coming to the Friends.
- Humana Challenge Executive Women's Day luncheon. She thanked the COD Foundation for inviting her.
- As the Board's designee she attended the Bond Oversight Committee meeting. She was very impressed with the knowledge and dedication of the members that serve on the committee.
- Working with the County Board of Supervisors and our art department as the County has expressed an interest in displaying student art.

The COD Friends of the Library will be holding an author luncheon in February. She thanked the Foundation for sponsoring the students and supervisor that will be assisting the Friends with the event.

Student Trustee Campbell attended the Nursing Pinning and he has been holding office hours this past week to assist students as needed. He is anxious for the semester to begin.

Trustee O'Neill wished everyone a happy new year. He attended the following:

- Nursing Pinning was a great event.
- Visited the Alumni Street Fair and was overwhelmed by the number of vendors and people.
- The Clinton Foundation private breakfast. He was very honored to be invited to attend. The focus was on the Desert Aids Project: Get Tested Coachella Valley. Being in the room with President Clinton was overwhelming. We were the first Clinton Health Initiative and President Clinton keeps current on what is happening in this valley regarding health.

Trustee O'Neill also spoke about the passing of Emeriti faculty member Dr. Donald Harrison:

“I did not know Dr. Donald Harrison, he retired before I was hired, but I’ve been asked to give you information about him. Many of you did not know Dr. Harrison but some of you did, and he has a COD story like we all do.

His widow, Estela Harrison, notified us on December 31, 2013, that her beloved husband passed away in December Idyllwild home.

Dr. Harrison taught business courses here at COD from 1971 to 1988. He earned the title Professor Emeritus at the conclusion of his service to the college and its students.

He received an AA degree from Pasadena City College in 1950, and transferred to the University of California, receiving his BS and MS degrees in 1957. He completed an Ed.D. in 1972.

Dr. Harrison was a veteran of the United States Naval Reserve, serving from 1947 to 1953. He spent three years on active duty.

He spent 32 years teaching and Estela describes those years spent in his “beloved classroom.” Margie Torres who is on our staff, took classes from him and can attest to the quality of his teaching, leadership, and inspiration.

He was also an avid sailor and SCUBA diver, spending much of his time diving with his family in Cozumel, Mexico.

He was a member of: Delta Alpha Epsilon, National Honorary Business Education Fraternity,

He is survived by his wife, Estela, and sons Blake and Gregory, their wives, and his beloved granddaughter, Alyssa.

At this time, we don't have any information regarding services or donations, but if you would like to contact the family, our Public Relations Office has contact information for his widow.

On behalf of the college, I extend my condolences to his family and take great pride in the fact that Dr. Harrison chose College of the Desert for much of his academic career."

Trustee Broughton wished everyone a happy new year. She attended the Nursing Pinning. She thanked Steve Renew for the Trenchside Chat newsletter. She has noticed some repairs around campus and commented they have been done very professionally and blend in with the existing surroundings. We will be celebrating the opening of the new Indio building and she commended our building program for keeping it on track. The City of Indio is very excited about the opening. The downtown Indio area feels like a different place with all the positive change and everyone is looking forward to the ribbon cutting, which is scheduled for a couple weeks after classes begin. She thanked Dr. Nery and Don Berz for their assistance on the mailbox at the Mecca Thermal Campus.

She is looking forward to FLEX as it seems there is a full and exciting schedule. A Street Fair vendor had been in touch with her about something else but commented how much they love the new solar panels and the lighting.

IX. ADMINISTRATIVE REPORTS

1. President

Dr. Kinnamon commented on the following:

- He wished everyone a happy new year and asked everyone to remember what we promised we would accomplish this year.
- He highlighted Dr. Soccio for her efforts putting the FLEX events together. He encouraged everyone to join us at Desert Willow for a casual evening to spend some time together.
- He thanked Dean Zerryl Becker for her good work on the new student orientation.
- Dr. Fred Jandt is leaving CSUSB-Palm Desert and we wish him our best.
- Met with Dr. Tomas Morales, the President of CSU San Bernardino.
- He met with the Executive Vice Chancellor for the Community College system and a small team from College of the Desert and they continue to dialogue related to FTES.
- The Indio campus is scheduled to open in February and he applauded everyone that is involved. Schedules are in place that lead students to a certificate or a degree.
- There were two math boot camps over the winter break and after it was completed over 80% of the students were testing one or more math levels higher. The plan is to double the number in the summer.
- We currently have tripled megabytes, no more copper, and we can livestream for board meetings.

- There was an item mentioned in one of the earlier reports about SISC and the potential discriminatory treatment of employees regarding their benefits. SISC has agreed to accept the same documentation for all groups.

He also spoke about Dr. Cheryl Imes:

Dr. Cheryl Imes joined COD in 2000, most recently serving students as our Clinical Psychologist.

We received word in late December that she passed away on Friday, December 20, following a difficult struggle with cancer, a liver transplant, and ultimately liver failure.

Many of you worked with her and knew her well. More of us knew her in her COD capacity, but didn't really know who she was. Let me tell you a bit more about this compassionate person who walked among us.

She was born in Peoria, Illinois. She graduated from Richwoods Community High School in 1972 and from the University of New Mexico in 1978. She received a Master's degree in experimental psychology from Bradley University in Peoria in 1982 and a PhD in psychology from Indiana University-Purdue University in Indianapolis in 1990.

That summarizes her academic success.

On a more humanitarian level, Dr. Imes had a life-long passion for helping others, counseling victims of domestic violence, teens and others about drug and alcohol addiction, students suffering from depression, and patients with head injuries.

Dr. Imes served on the Advisory Board for Coachella Valley Sexual Assault Services and the Desert Task Force of the American Foundation for Suicide Prevention.

She was a loving owner of dogs over the course of her life and, at times, took them to comfort those who were ill or elderly and suffering. She is survived by her three Papillions; Belle, Lexi and Jogi.

She was a keen writer and began writing poetry and essays as a teenager and continued to do so throughout her life.

Her sister, Liz Gordon, is a member of our adjunct faculty and her mother lives here in Palm Desert.

Her life will be celebrated here in Palm Desert on February 15, at 1:00pm at the Center for Spiritual Living on Portola Avenue.

If you wish to acknowledge her remarkable life of service, donations are welcome in her name to: Fair Foundation which supports people in CA with liver problems, and/or Animal

Samaritans. Donation forms for these organizations will be available at her service next month. The family invites us all to attend.

On behalf of College of the Desert, I express our condolences to her family and friends struggling with the loss and wishing you peace in the future.

X. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

1. Proclamation: Black History Month

B. HUMAN RESOURCES

1. Employment Group C Appointments
2. Proposal from CODAA to DCCD – 2nd Reading
3. Employment Group A Appointments
4. Working Out-Of-Class
5. Proposal from CTA to DCCD – 1st Reading
6. Tentative Agreements between DCCD and CSEA (added at beginning of meeting)

C. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Payroll #6
4. Gifts/Donations to the District
5. Out-of-State/Country Travel
6. Change Orders – Measure B Bond Projects
7. Notice of Completion – Measure B Bond Projects
8. Memorandum of Understanding
9. Amendment to Professional Services Agreement
10. ~~New Markets Tax Credits Consulting Services~~ *Moved to Action Agenda

Trustee O'Neill asked that Administrative Services item 10 be pulled and discussed under the Action agenda. He thanked Unicars Honda for their donation to our auto program.

Student Trustee Campbell asked why Administrative Services item #9 has no signatures. Dr. Kinnamon clarified that the backup agreement is for the period July through September 2013. This item is a recommendation to extend it through February 28, 2014 and once it is approved by the board it will then be distributed for signatures.

Trustee Sanchez-Fulton asked if the original contract amount was used in full. Mr. Dupree said we did not use the full amount. This extension is due to the timing expiring on the previous contract.

Motion by Trustee Stefan, second by Trustee O'Neill, to approve the consent agenda as amended.

Discussion: No additional comments.

Vote

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

XI. ACTION AGENDA

A. ADMINISTRATIVE SERVICES - (Pulled from Consent Agenda)

1. New Markets Tax Credits Consulting Services

Motion by Trustee Stefan, second by Trustee O'Neill, to approve the New Markets Tax Credits Consulting Services as presented.

Discussion: Dr. Kinnamon explained that communities that are distressed or low income this new tax credit is an incentive for investors or anyone wanting to build something to get a tax credit. The Indio project is within one of the zones and there are LLC's that invest in projects to get the tax credit. It allows them to use our property to get the tax credit and with that transaction we benefit by \$1.5M. This money is unrestricted.

Trustee Wilson asked if there was a term limit and there is a limit of two years.

Vote

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

B. ADMINISTRATIVE SERVICES

1. Resolution #011714-1 Authorized Signatures

Motion by Trustee Sanchez-Fulton, second by Trustee O’Neill, to approve the resolution as presented.

Discussion: None.

Roll Call Vote

Yes: Andrew Campbell, Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

2. Certification of Signatures

Motion by Student Trustee Campbell, second by Trustee Stefan, to approve the certification of signatures as presented.

Discussion: None.

Vote

Yes: Andrew Campbell, Becky Broughton, Michael O’Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

**#3 was moved to the study session as there is a presentation on the International Education Program.

4. Resolution #011714-2 Establish Revolving Cash Fund

Motion by Trustee Stefan, second by Trustee Wilson, to approve the resolution as presented.

Discussion: Trustee Sanchez-Fulton has a concern about the vague language in reference to the Vice President or designee and asked who the designee would be? Dr. Kinnamon explained it would most likely be the new Director of Fiscal Services and can only be someone on the authorized signature list. Trustee Sanchez-Fulton asked if it should be stated as an authorized signature or Director of Physical Services. Dr. Kinnamon thought it would be fine to change to authorized signatures.

Student Trustee Campbell asked what these funds would be used for. Dr. Kinnamon explained that there are times a department needs to purchase something using that departments Foundation fund. There is a cumbersome process to go through the Foundation office and this revolving cash fund would allow us to process a request in a timelier manner. Trustee O'Neill thought using staff credit cards would work better. Dr. Kinnamon explained this is for funds held by the Foundation and the credit cards are for educational.

Dr. Leslie Young, Dean of Health Sciences and Education, explained there are some very generous donors in the community who have donated money to an emergency nursing fund, as well as other specific funds. Nursing students cannot miss clinical and if their car is in the shop for instance, we have donors willing to pay for their car to be fixed. When these types of emergencies arise it can take a couple of days for a check to be issued. This process allows for an immediate response.

Trustee Sanchez-Fulton asked if it was only for nursing students. Dr. Kinnamon explained there are numerous funds raised by the Foundation for various programs and as long as the request matches the intent of the donor it is approved.

Trustee Wilson asked if the Foundation will review all requests and Dr. Kinnamon thought it would be part of their budget and audit process.

Roll Call Vote

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: None
Absent: None
Abstain: None

Motion carried unanimously.

XII. CLOSED SESSION (12:00 – 1:30)

2. PERSONNEL

b. PUBLIC EMPLOYEE APPOINTMENT

(Government Code Section 54957)
Title: Director of Fiscal Services

3. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:

Section 54956.9 (d)(2/3/4) Specify number of potential cases: 6

4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 664 190 021, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 019, 502 190 020

Agency Negotiator or Designee: Dr. Joel Kinnamon

5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent/President

XIII. OPEN SESSION

In closed session a motion was made by Trustee O'Neill, seconded by Trustee Stefan, to authorize President Kinnamon to enter into an employment agreement to appoint John R. Ramont as the Director of Fiscal Services.

The motion carried with 5 members voting in favor and no members voting against.

XIV. INTRODUCTION OF NEW FULL-TIME STAFF

Stan Dupree, Executive Director Human Resources, introduced the new full-time staff. The first two are not able to attend the meeting today due to the volume of students needing assistance.

Gabriella Ortega – Bursar Technician

Andrea Calise – Bursar Technician

The following new staff were present and introduced:

Anne Taylor – Chief of Staff

Anna Davies – Executive Vice President Student Success/Student Learning

B. ADMINISTRATIVE SERVICES Cont'd

4. Notice of Intent to Award Contracts for the Athletics Facilities Project

Motion by Trustee Stefan, second by Trustee O'Neill, to approve the notice of intent to award contracts as presented.

Discussion: None.

Vote

Yes: Andrew Campbell, Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson

No: None

Absent: None

Abstain: None

Motion carried unanimously.

XV. STUDY SESSION

- 3.** Non-resident & Foreign Tuition Fee for 2014-2015
*postponed to after lunch for the presentation

Motion by Trustee Stefan, second by Trustee O'Neill, to approve non-resident & foreign tuition fees as presented.

Discussion: Christina Delgado presented a Power Point on the International Student Program.

Student Trustee Campbell asked about our competitiveness with fees. Ms. Delgado explained that at one time we had the highest fees, but through discussions and board action we are now competitive with other districts - not the highest and not the lowest.

The non-resident and foreign tuition are made up of three elements: the enrollment fee of \$46.00 that all students pay, the non-resident tuition fee and the capital outlay fee if charged. International students do not generate FTE's so that money stays with the college. The Chancellor's Office has given us a specific formula so it is limited in what we are able to charge. Within that formula there are seven options districts can choose from in determining their non-resident fees. Our district has been consistent in choosing the more moderate or the lesser of the fee increases. The district has the option of charging a capital outlay fee and there is a specific formula for determining what that fee would be.

In 2001 College of the Desert was one of the most expensive schools in terms of non-resident tuition. The IEP office lobbied to change that trend as we need to be strategically placed to attract students here. In 2006 the trend started changing and made us more competitive. There is a \$7.00 increase in the fee but the district has chosen not to charge a capital outlay fee. Many districts are charging this fee. Our total tuition is still very competitive. The rate is \$236.00 per unit with an increase to \$243.00 per unit for 2014-2015.

Trustee Stefan thanked Ms. Delgado for her hard work with our international students and for keeping the program very active. Trustee Stefan also asked about the costs vs. the benefits. Ms. Delgado commented that seven or eight international students in a class pay for that class. Trustee Broughton also pointed out the added cultural experience is of benefit to both our students and our faculty. International students do not take seats away from local students. Faculty enjoy the richness of discussions that happen in the classroom.

Student Trustee Campbell asked if we could amend the motion to lower the amount. He would like us to wait until students are back. Ms. Delgado explained that we cannot wait as the Chancellor's Office sets February 1 as the due date for this. Trustee O'Neill commented this is a self-generating program and if we don't keep the fees moving in a forward direction then we fall too far behind and cannot catch up.

Motion by Student Trustee Campbell, to lower the fee to \$193.00. Motion died for lack of a second.

Dr. Kinnamon said we are recommending the \$197.00 fee and the increase was discussed with the Vice President and the International Education Program and all have agreed to this number.

Motion by Trustee Stefan, second by Trustee O'Neill, to call for the question.

Vote

Yes: Becky Broughton, Michael O'Neill, Bonnie Stefan, Aurora Wilson
No: Andrew Campbell, Mary Jane Sanchez-Fulton
Absent: None
Abstain: None

Motion carried with four members voting in favor and 1 member voting against calling the question.

Vote

Yes: Becky Broughton, Michael O'Neill, Mary Jane Sanchez-Fulton, Bonnie Stefan, Aurora Wilson
No: Andrew Campbell
Absent: None
Abstain: None

Motion carried unanimously.

XVI. INFORMATION

1. Distribution of Board Self-Evaluation Instrument

According to Administrative Procedure 2745 we have a Board self-evaluation due once a year. It is distributed at the first meeting in January. There is a printed version in the member's packets. This should be completed and submitted to the President/Executive Assistant. The results will be compiled. Dr. Kinnamon commented that the Board will develop an evaluation instrument in April for next year.

The Board Chair reminded the members they should be evaluating the Board as a whole and how they are working together, not each individual's performance. We will be looking at a facilitator come in as well. This will be discussed at the February meeting.

*The Student Trustee had to leave at 2:30 p.m.

Trustee O'Neill asked if we were doing a composite of the responses like we did last time or listing Trustee A, B, C, D. Chair Broughton thought the composite worked well. The members agreed.

2. 2012-2013 Citizens' Bond Oversight Committee Annual Report

XVII. ADJOURN

Motion by Trustee Stefan to adjourn the meeting. Trustee Broughton adjourned the meeting in honor and memory of Dr. Cheryl Imes and Dr. Donald Harrison and expressed the Board's condolences to their family and friends.


By: Mary Jane Sanchez-Fulton, Clerk

RESOLUTION #011714-2
ESTABLISHING REVOLVING CASH FUND
(Education Code Sections 42800-5/85400-5)
Desert Community College District, Riverside County

ON MOTION of Member Bonnie Stefan, seconded by Member Aurora Wilson, the following resolution is adopted:

WHEREAS, the expeditious purchase of services and/or material makes it necessary that an Revolving Cash Fund be established for the use of the Vice President, Administrative Services, or designee of the District for emergencies; and

WHEREAS, the estimated expenditures of said District for the current fiscal year are approximately Five Thousand Dollars (\$5,000.00); **NOW THEREFORE**

BE IT RESOLVED by the Governing Board of the District that pursuant to Education Code Sections 48200-5/85400-5, a Revolving Cash Fund in the amount of Five Thousand Dollars (\$5,000.00) for the use of the Vice President, Administrative Services, or designee is hereby established, subject to the approval of the Superintendent of Schools, Riverside County.

BE IT FURTHER RESOLVED, that a bond shall be furnished and all other conditions shall be complied with as set forth in the Education Code.

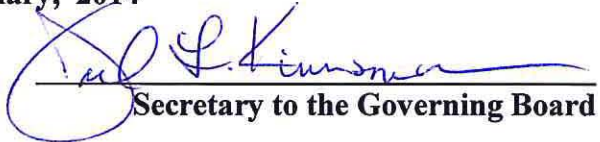
PASSED AND ADOPTED by the Governing Board on January 17, 2014 by the following vote:

AYES: 5
NOES: 0
ABSENT: 0

STATE OF CALIFORNIA)
) ss
COUNTY OF RIVERSIDE)

I Joel L. Kinnamon, Ed.D., Secretary to the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Governing Board at a regularly called an conducted meeting held on said date.

WITNESS my hand this 23rd day of January, 2014



Secretary to the Governing Board

I hereby approve the establishment of the Revolving Cash Fund as set forth in the foregoing resolution.

Date

Superintendent of Schools, Riverside County



Division of Administration and Business Services
District Fiscal Services

County Use Only:
Date Received: _____
Approved By: _____

Certification of Signatures

District: Desert Community College District

Date of Meeting: January 17, 2014

Please Check: Newly Elected Governing Board Addition in Column(s) **Select** Replacement in Column(s) **Select**

Column I	Column II	Column III
Signatures of Members of the Governing Board	Signatures of Personnel Authorized to Sign Warrant Orders and Orders for Salary Payments*	Signatures of Personnel Authorized to Sign Notices of Employment
<u>Rebecca Broughton</u> President of the Board	<u>Joel L. Kinnamon</u> Joel L. Kinnamon, Superintendent/President	<u>Joel L. Kinnamon</u> Joel L. Kinnamon, Superintendent/President
<u>Bonnie Stefan</u> Clerk or Vice President of the Board	<u>Linda Valkenburg</u> Linda Valkenburg, Asst. to Dir. of Fiscal Services	<u>Linda Valkenburg</u> Linda Valkenburg, Asst. to Dir. of Fiscal Services
<u>Aurora Snow Wilson</u> Member of the Board	<u>Stephen F. Renew</u> Stephen F. Renew, Director, Facilities Services	<u>Stephen F. Renew</u> Stephen F. Renew, Director, Facilities Services
<u>Mahesh Dutt</u> Member of the Board	<u>Anna Davies</u> Anna Davies, Executive Vice President	<u>Anna Davies</u> Anna Davies, Executive Vice President
<u>Mary Ann Smyke</u> Member of the Board	<u>Lisa Howell</u> Lisa Howell, Vice President, Administrative Services	<u>Lisa Howell</u> Lisa Howell, Vice President, Administrative Services

*If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

Number of signatures district requires for: Orders of Salary Payments : 1 "B" Warrant Orders: 1

I, Joel L. Kinnamon, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, and 85233. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board. Attached is the board agenda authorizing the following signatures.

Signature: Joel L. Kinnamon



District: Desert Community College District


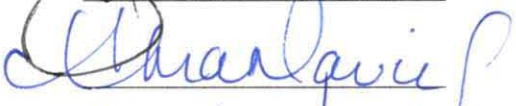
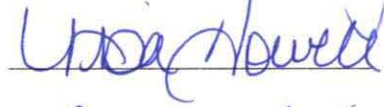
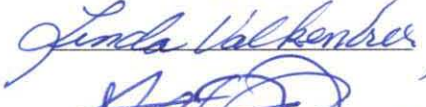

Date of Meeting: January 17, 2014

Column I	Column II	Column III
<i>Signatures of Members of the Governing Board</i>	<i>Signatures of Personnel Authorized to Sign Warrant Orders and Orders for Salary Payments*</i>	<i>Signatures of Personnel Authorized to Sign Notices of Employment</i>
Member of the Board		 Stan Dupree, Executive Director, Human Resources
Member of the Board		
Member of the Board		
Member of the Board		
Member of the Board		
Member of the Board		
Member of the Board		
Member of the Board		
Member of the Board		

Desert Community College District
Board of Trustees

RESOLUTION #011714-1
Authorized Signatures

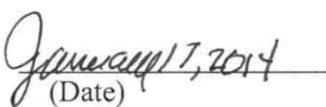
BE IT RESOLVED, that effective January 17, 2014, the Board of Trustees of the Desert Community College District authorizes the individuals listed below to sign contractual and financial transactions for the Board of Trustees and to sign orders drawing on the funds of the District with the Riverside County Superintendent of Schools.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Joel L. Kinnamon	Superintendent/President	
Anna Davies	Executive Vice President	
Lisa Howell	VP, Administrative Services	
Linda Valkenburg	Asst.to Director, Fiscal Services	
Stephen F. Renew	Director, Facilities Services	

PASSED AND ADOPTED this 17th day of January, 2014, by the Board of Trustees of the Desert Community College District of Riverside County, California.

I, Mary Jane Sanchez-Fulton, Clerk of the Board of Trustees of Desert Community College District, Riverside County, California, certify that the foregoing is a full and correct copy of a Resolution adopted by the said Board at the January 17, 2014 regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.


(Clerk's Signature)

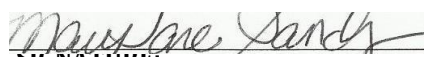

(Date)

COD Trustee Mary Jane Sanchez-Mileage

Mary Jane Sanchez October 2013

Based RT

DATE	Description	From	To	Mileage
10/7/2013	COD Health Education	Desert Hot Springs	Palm Desert-COD	72
10/9/2013	COD Sunline Meeting discussing possible Student Passes	Desert Hot Springs	Palm Desert-COD	72
10/9/2013	COD Veterans Day Student Outreach	Desert Hot Springs	Palm Desert-COD	72
10/10/2013	DHS Rotary Luncheon	Desert Hot Springs	Desert Hot Springs	5
10/10/2013	COD Student Homecoming Week	Desert Hot Springs	Palm Desert-COD	72
10/11/2013	Coffee with Assemblyman Perez	Desert Hot Springs	Catherdal City-Sunshine café	15.2
10/15/2013	Desert Hot Springs City Council COD update	Desert Hot Springs City Council	Desert Hot Springs-Carl May Cen	29.2
10/18/2013	Board Meeting	Desert Hot Springs	Palm Desert-COD	72
10/18/2013	COllaborationCOD/Energy Partners	Desert Hot Springs	Palm Desert-CVAG office	72
10/20/2013	Desert Hot Springs High School Career Day	Desert Hot Springs High School	Desert Hot Springs High School	5
10/22/2013	Opening remarks at the AB 540 Workshop training COD F	Desert Hot Springs	Palm Desert_COD	72
10/24/2013	Riverside County Office of Education Summitt	Desert Hot Springs	Palm Springs Convention	24.6
10/25/2013	Ground breaking Pierson Plaza	Desert Hot Springs	Desert HotSprings-Corner of Pier	5
10/26/2013	COD -Performance Will Any Gentlemen	Desert Hot Springs	Palm Desert-McCallum	72
10/28/2013	Fall Joint Conference Riverside/San Bernardino County	Desert Hot Springs	San Bernardino-Hilton	108.4
10/29/2013	DHS High School StudentsPublic Safety Academy-Tour C	Desert Hot Springs	Palm Desert_COD	72
10/29/2013	DIA of Dead COD student celebration	Desert Hot Springs	Palm Desert-COD	72
10/31/2013	Alas ConFuturoFaculty & Staff WorkhopAB540 Students COD-Palm Desert	Desert Hot Springs	PalmDesert-COD	72
Subtotal				984.4
				0.55
TOTAL				541.42


SIGNATURE:

COD Trustee Mary Jane Sanchez

Name: **Mary Jane Sanchez**

Month: December 2013

Based RT

Date	Description	Purpose	From	To	Mileage
12/3/2013	Holiday Bazar	COD Booth	DesertHot Springs	DesertHot Springs	5.0
12/8/2013	Assemblyman Brian Nestande	ToysforTots	Desert Hot Springs	COD Palm Desert	72.0
12/9/2013	CityofDHS 50th Anniversary	City Celebration	Desert Hot Springs	Deser Hot springs	5.0
12/11/2013	DHS Chamber Toy drive Family Serviceof Desert	Toys for Tots	Desert Hot Springs	Desert Hot Springs	5.0
12/12/2013	DHS Rotary	COD update	Desert Hot Springs	Desert Hot Springs	5.0
12/12/2013	BasicPeace Officer Training Ceremony	Graduation	Desert Hot Springs	COD Palm Desert	72.0
12/13/2013	COD Board Meeting	BoardMeeting	Desert Hot Springs	COD Palm Desert	72.0
12/13/2013	Reciept 2013 Presidents Volunteer ServiceAward Dinner	Dinner Honoring recipients	DesertHot Springs	San Bernardino	127.2
12/14/2013	DHS ChristmasParade	Christmas Parade	Desert Hot Springs	Desert Hot Springs	5.0
12/16/2013	Nurse Pinning Ceremony	Pinning Cermony	Desert Hot Springs	COD Palm Desert	72.0
12/17/2013	ASCOD/ICC Winter Together	Student Gov Winter	Desert Hot Springs	COD Palm Desert	72.0
12/17/2013	COD-City Council Public Update	City Council Meeting	Desert Hot Springs	Desert Hot Springs	5.0
12/18/2013	CVEP Leadership Assembly	Meeting	Desert Hot Springs	Indian Wells	43.2
12/19/2013	Met with Rudy Acosta-Assistant City Manager CODLearning center	DHS Learning	Desert Hot Springs	City Hall DesertHot Springs	5.0
12/20/2013	CSEA Chapter 407	COD classified Staff	Desert Hot Springs	COD Palm Desert	72.0
12/21/2013	DHS Boys& Girls Club Holiday Toy Drive	Giving aways Toys	Desert Hot Springs	DHS Boys & Girls Club	5.0






642.4

0.55

353.32

SIGNATURE:



-  **CSEA Chapter 407 Holiday Celebration** – Our holiday celebration was a huge success. Thank you to Jesus Madrid and all the volunteers. Thank you also to Dr. Kinnamon for attending and for assisting with our raffle. Thank you true trustee Mary Jane Sanchez-Fulton for taking time in her busy schedule to join us.
-  **New Hire in Leadership Group: Executive Vice President** – Since my last Board Report was before the Board had announced the appointment; I would like to welcome and to offer congratulations to Anna Davies as our new Executive Vice President of Student Success and Student Learning. She has already graciously met with me during her first week on the job. We discussed issues related to classified staff and began to develop a cooperative relationship that will help us as classified staff support her vision for the areas under her purview. I had the privilege to be part of the interview process that resulted in her selection and continue to be impressed by her qualifications, her leadership style and her vision. As the saying goes, she has certainly hit the ground running.
-  **Negotiations update** – The district approached us a few months back with the interest in discussing the districts need to support the Vice Presidents with Confidential support staff. After discussions regarding the definition according to the California Education Code we have met on multiple occasions. Our last negotiation before the holiday break was a marathon one lasting practically all day. I would to thank Dr. Kinnamon, Lisa Howell and Stan Dupree as well has a CSEA negotiations team Kelly Blair, Mary Lisi, and Labor Relations Representative Beth Caskie for their efforts in reaching the agreements that are before you today. One of the agreements is the culmination of work to address issues regarding the contracting out of CSEA work from a settlement we signed last year.
-  **Newly elected Chapter CSEA Officers** – Chapter 407 as elected Kelly Blair as 1st Vice President and Mary Lisi as Chief Job steward. Thank you Mary for your years of service as Chapter President and for your advice and support as you served as 1st Vice President in the office I left vacant when I became Chapter President. Elected as Chapter Secretary was Stacey Williams. I will present her to the Board when she is available.
-  **Presentation to Gene Marchu** – The COD Alumni not only supports students and faculty of College of the Desert but also supports the classified staff. The Alumni supports the Classified Breakfast and the Classified Training Institute with \$7,000 a year. Further they support the COD Employee Recognition Awards at \$10,000-15,000 per year for awards for leadership, faculty, and classified staff who have served the district for many years. On behalf of our classified staff, I present to you this humble token of our appreciation. Gene, please extend our appreciation to the Board of the COD Alumni.

Faculty Association Report to the Board of Trustees Jan. 2014

On behalf of the Faculty Association, Happy New Year; we wish everyone a healthy and successful 2014.

Disability Campaign: The Association, through CTA's The Standard, is concluding an open enrollment campaign for members to obtain additional life insurance and disability coverage.

Dual Enrollment: The Association is waiting for the response to our Demand to Bargain.

Health and Welfare Issue: The Association is waiting for the Administration's response to the discriminatory issue raised with the SISC Dependent Audit. We appreciate the President's concern and attention to this issue.

Sunshine Items for Bargaining: Today's Board agenda includes the first reading of the Association's bargaining openers, which include: salary and health and welfare benefits as well as language issues in Article_____.

The President reported to us that Administration is looking at a **Retirement incentive** package for this year and we look forward to discussing that.

The Faculty Association will be offering a Flex activity for faculty, called *Getting to Know your Contract*.

It will be a busy semester with both bargaining and faculty hiring committees. The number of new faculty hires is an important step in strengthening our programs.

We must also remember that we have several degree programs with no full time faculty, and signature programs with only 1 full time faculty. As we grow and expand to other campus sites, we must carefully consider the impact of full time faculty to our programs.

On a personal note, we are deeply saddened by the passing of our colleague, Cheryl Imes. I remember clearly how thrilled we were to have her as full time, after years of adjunct service. It was my pleasure to work with her and support her- she will be deeply missed.

Our need for more than one full time school psychologist at COD cannot be underestimated.

We appreciate the President's invitation and the Foundation's sponsorship of the upcoming Faculty and Staff dinner. These kinds of events help us all stay connected and build a spirit of community among us. See you there!

Desert Community College District
Board of Trustees Meeting
January 17, 2014
CODAA Report

Following is a recent article that appeared in the “LA Progressive” written by a former college president on the subject of disparate treatment of adjuncts. He makes some very relevant points that I hope you will agree with.

Ending Academic Apartheid: Equity and Dignity for Adjunct Professors by
Robert W. Fuller

In choosing the academic life, most teachers expect to be part of a community committed to freedom, fairness, and justice. It's the rare academic who does not take pride in belonging to an *honorable* profession.

I was a young college president during the turmoil of the sixties and early seventies. Within a few years, students, faculty, and administrators at virtually all our institutions of higher learning were serving on committees charged with aligning institutional policy with emergent values of racial diversity and gender equality.

By century's end, most colleges and universities had taken steps to disallow discrimination based on race, gender, age, disability, and sexual orientation.

Once again, we find ourselves in a moral predicament. In educational institutions of every kind, **adjunct faculty** are being subjected to de facto discrimination and exploitation. They know it, tenure-track faculty know it, administrators know it. The awful secret is out, and we can no longer avert our eyes. We'll have to deal with this injustice as we did with those that came to a head in the sixties, because if we do not close the gap between our principles and our practice, the profession will forfeit its honor.

I need not belabor the immorality of paying adjuncts a fraction of what other faculty earn, and of denying them benefits, office space, parking rights, and a voice in departmental and institutional policy. These insults and humiliations are reminiscent of the degradation and injustice that roused academics to act against racial, gender, and other indignities.

Of course, there's a reason that things are as they are. There is always a reason, one which seems cogent enough until suddenly it does not. What began as part-time teaching to meet a temporary need or plug a gap in the curriculum has evolved into systemic institutional injustice.

No one takes exception to cost-cutting, but forcing one group to subsidize another that's doing comparable work, while maintaining working conditions that signal second-class status, is what the world now rejects as *Apartheid*.

That Academia has fallen into a practice that warrants the ignoble label “apartheid” is inconsistent with both academic and American values. By working for a pittance, adjunct faculty are serving as involuntary benefactors of other faculty, administrators, and students. That administrators and tenured faculty are themselves the beneficiaries of such victimization only strengthens the case for righting this wrong.

Honor requires that colleges and universities examine this practice and take steps to grant equal status and equitable compensation to those who, for whatever reason, are classified as adjunct faculty.

How might this be done? Coming up with a plan to end exploitation is never easy, and no doubt will require that we do what we did forty years ago: charge college and university committees—that include representatives of all stakeholders—with devising equitable solutions. Everything must be on the table, even the sensitive issue of tenure.

As anyone acquainted with adjunct professors knows, they are, on average, as conscientious and committed, and as capable of carrying out research and of inspiring students, as the tenure-track faculty they subsidize.

Let me suggest a goal to guide the deliberations of what I hope we will soon see on every campus: a “Committee on the Status and Compensation of Adjunct Faculty.” That goal is: **Part-Time, Full Status, Equal Dignity.**

If colleges and universities tackle this threat with the same commitment and determination they brought to the issues of civil and women’s rights, they will find a way to end the exploitation of those now relegated to the back of the bus.

Robert W. Fuller

Robert W. Fuller is a former president of Oberlin College, and the author of *Belonging: A Memoir*, and *The Rowan Tree: A Novel*, which explore the role of dignity in interpersonal and institutional relationships.

Published by the LA Progressive on December 17, 2013



1/17/2014 ASCOD PRESIDENT BOARD REPORT

- The ASCOD student senate held a Winter Get-Together for both ASCOD and ICC the event was well attended, we even had a surprise guest: Board Member Mrs. Sanchez, thank you for peeking in on us and spending time with ICC and ASCOD.
- ASCOD attended the SSCCC Region IX meeting on December 20, 2013 held in MT San Jacinto, also attended the meeting on January 10, 2014 held in Barstow. ASCOD pulled together to support with accompanying our SSCCC delegate with her traveling. I am also proud to announce that College of the Desert now holds an official seat on the SSCCC Region 9 senate as secretary for the Region 9 regular meetings and executive meetings.
- ASCOD will be having a mini retreat on January 22nd and 23rd, 2014 to work on our team as whole, so that become a stronger senate. We will be having guest speakers from the SSCCC Student Senate for California Community Colleges. It truly is an amazing feeling to have student leaders from neighboring community colleges answer to a reach-out from a fellow community college.
- ASCOD is continuing to prepare and organizing a Student Stress Free Day to take place this Spring 2014. ASCOD is also looking into the possibility of hosting a student talent show, last year's talent was well organized and attended we would like to host another talent show this year and allow students to show case their talent for their school.
- ASCOD took position to support the administrative decision to print and charge a \$2.00 fee for Spring 2014 class schedules for those students who would like to purchase a printed copy.
- ASCOD and ICC our Inter Club Council participated in this year's Spring 2014 new student orientation. I was such a rewarding experience to welcome incoming students and participating in student lead tours of our beautiful campus, and to share information regarding ASCOD and ICC.
- ASCOD has allocated funds to sponsor a Spring 2014 Club Rush Week so that the student clubs on campus can recruit new members and create a positive student life on campus.

COD Board of Trustees
Alumni Association Report

January 9, 2014

The Street Fair had a good customer turn out during the holidays considering all the long hours the big box stores were open.

We will have a giant three day Street Fair during President's Day Weekend. We will be open Saturday, Sunday, and Monday, February 15-17.

During November and December Toys for Tots collection boxes were placed out at the Street. Also, the Street Fair is a collection point for the Philippine Typhoon Disaster Relief Fund. Collection of these funds will continue through January. Manny Dela Rosa, "KMIR's Manny the Movie Guy," came out and shot a news clip at the Alumni Center. One of our merchants lost a relative in the super typhoon. The village that our merchant grew up in was wiped out. Manny came out a second time during the Street Fair on December 21 with his news crew to further drum up support for donations. Both news clips were shown at the 5:00, 6:00 & 11:00 news programs at NBC KMIR 6.

The Alumni /Pathways Student Scholarship Club had a field trip to the Palm Springs Aerial Tram. The COD students went hiking, played in the snow and had lunch at Peaks restaurant.

The Alumni Association is proud that it could help sponsor the Nurses Pinning Ceremony and the Public Safety Academy Graduation Ceremony.

The Alumni Association sponsored three MESA students for \$3,750 to participate in the NASA grant for “winternships” during the winter break.

Next month the Alumni Association will donate another \$45,000 to the Campus Student Work Study Program. This will bring our total up to \$90,000 towards the Alumni’s \$135,000 pledge.

The East Valley Alumni Committee approved two grants to the Coachella Valley Boys & Girls Club. One grant was for \$500 to support their educational reading program. The other grant was for \$250 to support their “Posada/Christmas party.

Non-Resident Tuition

2014-15

These figures are tentative. Community College Boards have yet to take action.

Statewide Average = 193

Non Resident Tuition Fees

District	Tuition Fee		Capital Outlay		
	Computed		Computed		
	Rate	Proposing	Rate	Proposing	Total
Cerritos	180	193	54	27	220
Chaffey	215	193	12	12	205
Citrus	182	193	14	14	207
Coast	188	193	32	32	225
Desert	197	197	0	0	197
El Camino	189	193	42	42	235
Long Beach	174	193	44	44	237
Los Angeles	192	193	98	22	215
Mt. San Antonio	194	193	24	24	217
Mt. San Jacinto	172	193	16	16	209
North Orange County	178	193	19	19	212
Palo Verde	255	193	24	16	209
Palomar	193	200	0	5	205
Pasadena	180	193	39	35	228
Rancho Santiago	204	193	37	27	220
Rio Hondo	183	193	0	0	193
Riverside		198	0	50	248
South Orange County	186	193	21	21	214

**International Student Tuition Rates:
A Comparison with Contiguous Districts**

Fiscal Year 13-14			
District	Total Tuition *	F-1 Fee	Capital Outlay
Riverside	\$ 277.00	\$ 197.00	\$ 34.00
Mt San Jacinto	\$ 274.00	\$ 184.00	\$ 44.00
So Orange County	\$ 269.00	\$ 190.00	\$ 33.00
Imperial	\$ 269.00	\$ 223.00	\$ -
Rancho Santiago	\$ 260.00	\$ 214.00	\$ -
Chaffey	\$ 254.00	\$ 192.00	\$ 16.00
San Bernardino	\$ 249.00	\$ 162.00	\$ 41.00
Palomar	\$ 240.00	\$ 190.00	\$ 4.00
Palo Verde	\$ 236.00	\$ 190.00	\$ -
Desert	\$ 236.00	\$ 190.00	\$ -
Miracosta	\$ 231.00	\$ 185.00	\$ -
San Diego	\$ 229.00	\$ 183.00	\$ -
Barstow	\$ 222.00	\$ 176.00	\$ -
Copper Mountain	n/a		

Fiscal Year 12-13			
District	Total Tuition *	F-1 Fee	Capital Outlay
Chaffey	\$ 259.00	\$ 183.00	\$ 30.00
So Orange County	\$ 257.00	\$ 179.00	\$ 32.00
Riverside	\$ 250.00	\$ 180.00	\$ 24.00
San Bernardino	\$ 249.00	\$ 162.00	\$ 41.00
Rancho Santiago	\$ 249.00	\$ 203.00	\$ -
Imperial	\$ 246.00	\$ 200.00	\$ -
Mt San Jacinto	\$ 242.00	\$ 179.00	\$ 17.00
Desert	\$ 232.00	\$ 183.00	\$ -
Miracosta	\$ 231.00	\$ 185.00	\$ -
San Diego	\$ 229.00	\$ 183.00	\$ -
Palomar	\$ 226.00	\$ 176.00	\$ 4.00
Palo Verde	\$ 225.00	\$ 179.00	\$ -
Barstow	\$ 222.00	\$ 176.00	\$ -
Copper Mountain	n/a		

Fiscal Year 01-02	
District	Total Tuition *
Desert	\$ 166.00
Riverside	\$ 160.00
Palomar	\$ 160.00
Chaffey	\$ 156.00
Rancho Santiago	\$ 152.00
So. Orange County	\$ 152.00
Copper Mountain	\$ 146.00
Imperial	\$ 145.00
Barstow	\$ 145.00
Palo Verde	\$ 145.00
San Bernardino	\$ 145.00
MiraCosta	\$ 145.00
Mt. San Jacinto	\$ 134.00
San Diego	\$ 131.00

* Total tuition = Enrollment fee + Non-resident tuition + Capital Outlay fee (if charged)

**International Student Tuition Rates:
A Comparison with Districts that Actively Recruit Internationally**

Fiscal Year 13-14			
District	Total Tuition *	F-1 Fee	Capital Outlay
Santa Monica	\$ 315.00	\$ 239.00	\$ 30.00
West Hills	\$ 300.00	\$ 190.00	\$ 64.00
Riverside	\$ 277.00	\$ 197.00	\$ 34.00
Ohlone	\$ 274.00	\$ 213.00	\$ 15.00
Coast	\$ 265.00	\$ 190.00	\$ 29.00
El Camino	\$ 262.00	\$ 216.00	\$ -
Rancho Santiago	\$ 260.00	\$ 214.00	\$ -
Los Angeles	\$ 258.00	\$ 190.00	\$ 22.00
Santa Barbara	\$ 257.00	\$ 211.00	\$ -
Contra Costa	\$ 251.00	\$ 198.00	\$ 7.00
Butte	\$ 246.00	\$ 200.00	\$ -
San Francisco	\$ 244.00	\$ 203.00	\$ -
Glendale	\$ 241.00	\$ 187.00	\$ 8.00
Desert	\$ 236.00	\$ 190.00	\$ -
Miracosta	\$ 231.00	185.00	0.00
Foothill/DeAnza (quarter)	\$ 175.00	144.00	0.00

Fiscal Year 12-13	
District	Total Tuition *
West Hills	\$ 300.00
Santa Monica	\$ 295.00
Ohlone	\$ 264.00
Coast	\$ 260.00
Santa Barbara	\$ 258.00
El Camino	\$ 257.00
Los Angeles	\$ 253.00
Rancho Santiago	\$ 249.00
Contra Costa	\$ 247.00
Riverside	\$ 246.00
Glendale	\$ 236.00
San Francisco	\$ 233.00
Desert	\$ 232.00
Miracosta	\$ 231.00
Butte	
Foothill/DeAnza (quarter)	\$ 169.00

Fiscal Year 01-02	
District	Total Tuition *
Desert	\$ 166.00
Santa Monica	\$ 163.00
El Camino	\$ 160.00
Riverside	\$ 160.00
Palomar	\$ 160.00
Santa Barbara	\$ 159.00
Los Angeles	\$ 154.00
Coast	\$ 153.00
Rancho Santiago	\$ 152.00
San Francisco	\$ 147.00
Monterey Peninsula	\$ 145.00
MiraCosta	\$ 145.00
Glendale	\$ 141.00
San Diego	\$ 131.00
Foothill/DeAnza (quarter)	\$ 107.00

* Total tuition = Enrollment fee + Non-resident tuition + Capital Outlay fee (if charged)



International Student Program: IEP & IEA

Christina Delgado, IEP Director
January 17, 2014

What Do We Do?

- Facilitate admission for all enrolled F-1 visa students: “One Stop Shop”
 - 2 main programs: College of the Desert (IEP) and Intensive English Academy (IEA)
 - Admissions: review applications, determine eligibility and issue acceptance and necessary immigration documents
 - Support Services: Orientation, Counseling, Housing, Social Activities, Immigration Advising, Health Insurance processing
 - 207 international students in two programs (IEP & IEA)
 - Approximately \$350,000+ annually to the General Fund
- Recruitment: marketing (print/web/video), overseas recruitment
- Study abroad via the Southern California Foothills Consortium
 - Assist with recruitment and enrollment of study abroad students for Consortium
- Structure:
 - 4 full-time staff: Director, Counselor, 2 support staff, 3 student workers
 - Intensive English Academy: 6 part-time instructors
 - IEA Lead Teacher: Cindy Janssen

Intensive English Academy

- “Not-for-credit” program of intensive English study
 - Established in 1999
- Administered by the International Program
 - Under the auspices of PACE
- 25 hours/week of intensive English instruction
 - Students not eligible for admission to COD
 - Most students matriculate into COD credit programs
 - All matriculating students go through the college assessment process
- Customized Programming
 - Client requested programs of varying type and duration
 - Bukkyo University (4th annual)
- Approximately \$15,000- \$80,000 to General Fund

The Nationalities of our Students:

Argentina
Australia
Belgium
Brazil *
Bulgaria
Canada *
Chile
China
Germany

Egypt
France
Hong Kong
Iraq
Iran
Italy
Japan *
Jordan
Mexico

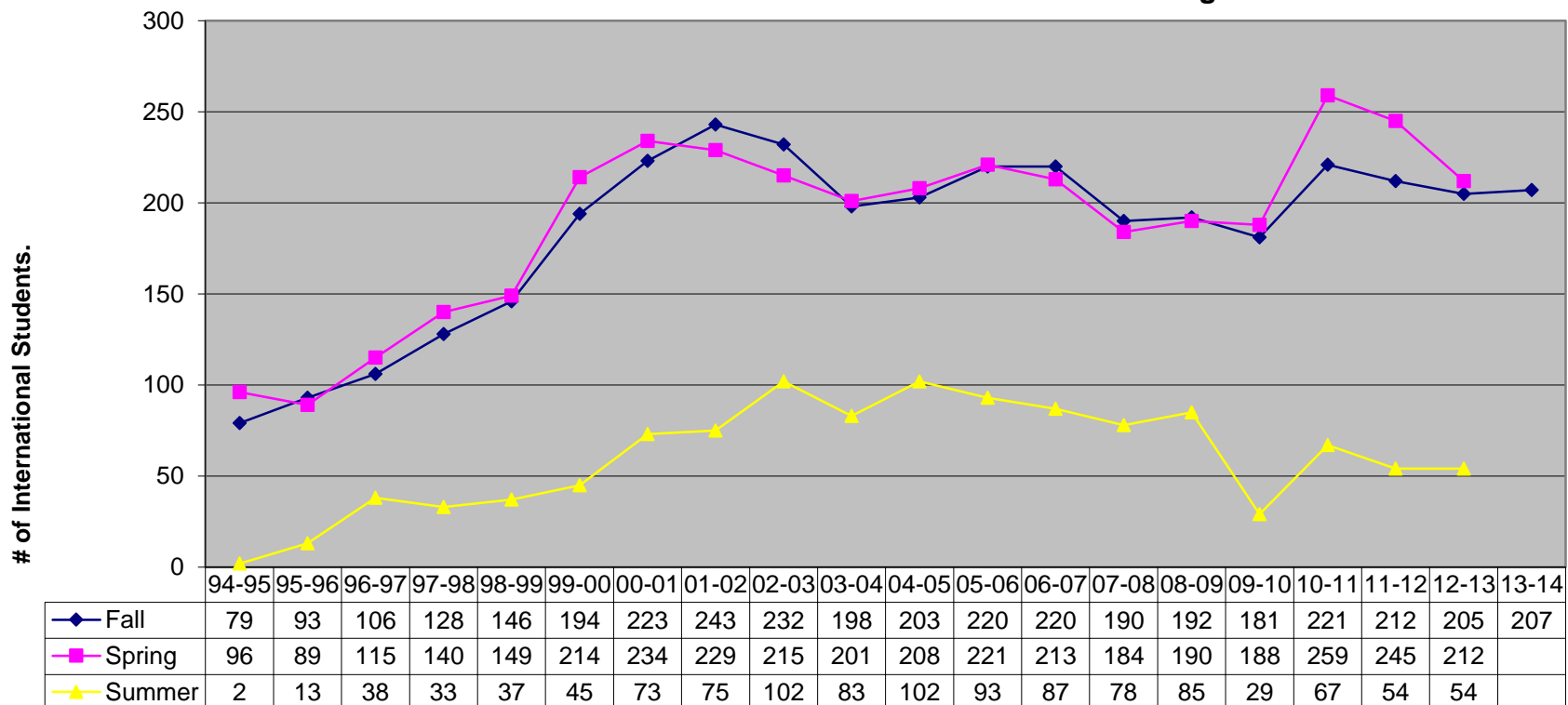
Nigeria
Netherlands
Norway
Nepal
Palestine
Philippines
Poland
Saudi Arabia *
Serbia

Slovenia
South Korea
Spain
Sweden
Taiwan
Thailand
United Kingdom
Venezuela
Vietnam

* Majority populations as of Fall 2013

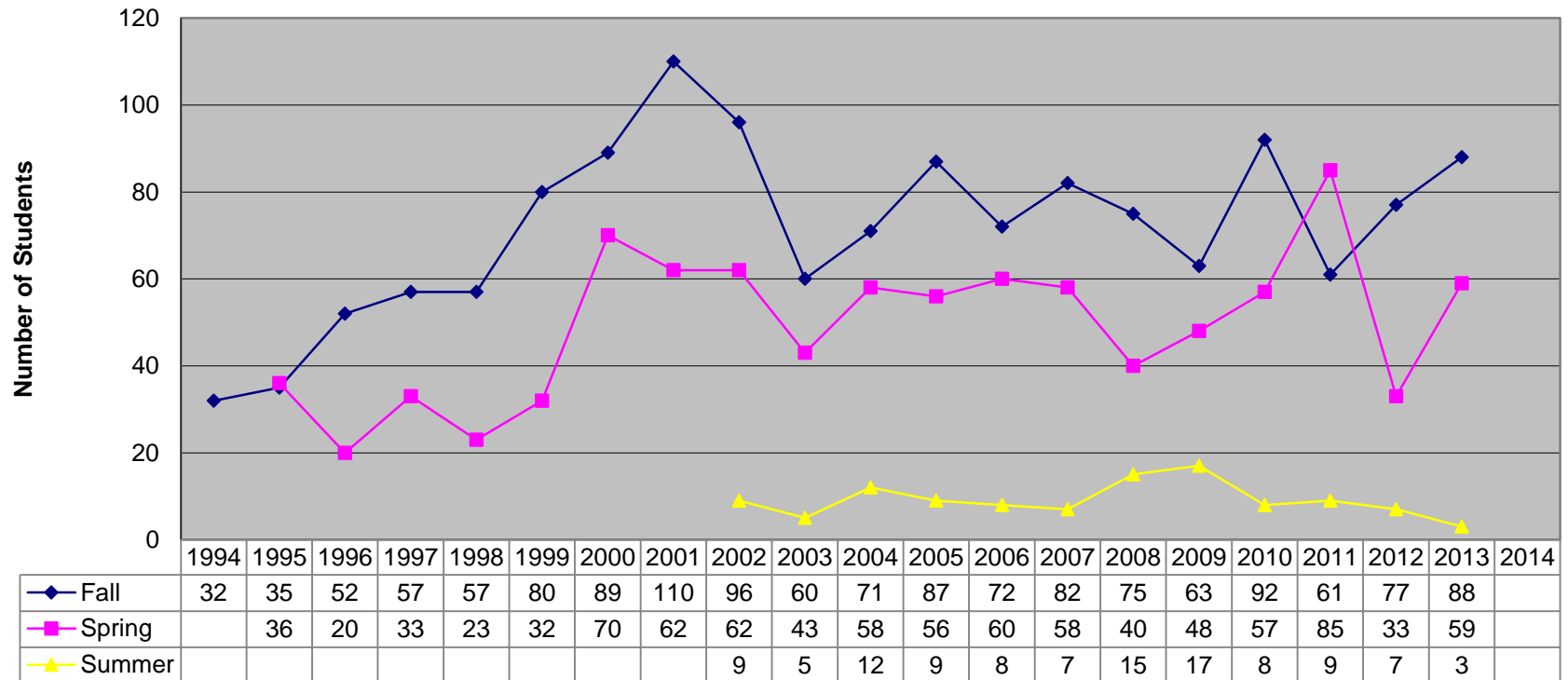
International Enrollment

Total International Student Enrollment at COD: Combined college and IEA



New Student Enrollment

New Student Enrollment: Combined Academic & IEA





Non-Resident Tuition Calculation

How are Non-Resident Fees Calculated?

- Non-resident/foreign student tuition =
 - Enrollment Fee + Non-Resident Tuition Fee + Capital Outlay Fee (if charged)
 - Do not generate FTEs
- Tuition Fee: Chancellor's Office established a specific formula to use when calculating non-resident tuition rates
 - Fees are set annually and must be determined by February 1
 - Districts can choose between 7 options in setting non-resident fees
- Capital Outlay fee: Districts can also choose a capital outlay fee
 - A formula is also established by the state for determining the fee
 - Districts can choose to charge from \$0 – the full amount of capital outlay

Non-Resident/FS Tuition: Contiguous Districts

Fiscal Year 13-14			Fiscal Year 12-13				Fiscal Year 01-02		
District	Total Tuition *	F-1 Fee	Capital Outlay	District	Total Tuition *	F-1 Fee	Capital Outlay	District	Total Tuition *
Riverside	\$ 277.00	\$ 197.00	\$ 34.00	Chaffey	\$ 259.00	\$ 183.00	\$ 30.00	Desert	\$ 166.00
Mt San Jacinto	\$ 274.00	\$ 184.00	\$ 44.00	So Orange County	\$ 257.00	\$ 179.00	\$ 32.00	Riverside	\$ 160.00
So Orange County	\$ 269.00	\$ 190.00	\$ 33.00	Riverside	\$ 250.00	\$ 180.00	\$ 24.00	Palomar	\$ 160.00
Imperial	\$ 269.00	\$ 223.00	\$ -	San Bernardino	\$ 249.00	\$ 162.00	\$ 41.00	Chaffey	\$ 156.00
Rancho Santiago	\$ 260.00	\$ 214.00	\$ -	Rancho Santiago	\$ 249.00	\$ 203.00	\$ -	Rancho Santiago	\$ 152.00
Chaffey	\$ 254.00	\$ 192.00	\$ 16.00	Imperial	\$ 246.00	\$ 200.00	\$ -	So. Orange County	\$ 152.00
San Bernardino	\$ 249.00	\$ 162.00	\$ 41.00	Mt San Jacinto	\$ 242.00	\$ 179.00	\$ 17.00	Copper Mountain	\$ 146.00
Palomar	\$ 240.00	\$ 190.00	\$ 4.00	Desert	\$ 232.00	\$ 183.00	\$ -	Imperial	\$ 145.00
Palo Verde	\$ 236.00	\$ 190.00	\$ -	Miracosta	\$ 231.00	\$ 185.00	\$ -	Barstow	\$ 145.00
Desert	\$ 236.00	\$ 190.00	\$ -	San Diego	\$ 229.00	\$ 183.00	\$ -	Palo Verde	\$ 145.00
Miracosta	\$ 231.00	\$ 185.00	\$ -	Palomar	\$ 226.00	\$ 176.00	\$ 4.00	San Bernardino	\$ 145.00
San Diego	\$ 229.00	\$ 183.00	\$ -	Palo Verde	\$ 225.00	\$ 179.00	\$ -	MiraCosta	\$ 145.00
Barstow	\$ 222.00	\$ 176.00	\$ -	Barstow	\$ 222.00	\$ 176.00	\$ -	Mt. San Jacinto	\$ 134.00
Copper Mountain	n/a			Copper Mountain	n/a			San Diego	\$ 131.00

Non-Resident/FS Tuition: Active Recruiters

Fiscal Year 13-14				Fiscal Year 12-13		Fiscal Year 01-02	
District	Total Tuition *	F-1 Fee	Capital Outlay	District	Total Tuition *	District	Total Tuition *
Santa Monica	\$ 315.00	\$ 239.00	\$ 30.00	West Hills	\$ 300.00	Desert	\$ 166.00
West Hills	\$ 300.00	\$ 190.00	\$ 64.00	Santa Monica	\$ 295.00	Santa Monica	\$ 163.00
Riverside	\$ 277.00	\$ 197.00	\$ 34.00	Ohlone	\$ 264.00	El Camino	\$ 160.00
Ohlone	\$ 274.00	\$ 213.00	\$ 15.00	Coast	\$ 260.00	Riverside	\$ 160.00
Coast	\$ 265.00	\$ 190.00	\$ 29.00	Santa Barbara	\$ 258.00	Palomar	\$ 160.00
El Camino	\$ 262.00	\$ 216.00	\$ -	El Camino	\$ 257.00	Santa Barbara	\$ 159.00
Rancho Santiago	\$ 260.00	\$ 214.00	\$ -	Los Angeles	\$ 253.00	Los Angeles	\$ 154.00
Los Angeles	\$ 258.00	\$ 190.00	\$ 22.00	Rancho Santiago	\$ 249.00	Coast	\$ 153.00
Santa Barbara	\$ 257.00	\$ 211.00	\$ -	Contra Costa	\$ 247.00	Rancho Santiago	\$ 152.00
Contra Costa	\$ 251.00	\$ 198.00	\$ 7.00	Riverside	\$ 246.00	San Francisco	\$ 147.00
Butte	\$ 246.00	\$ 200.00	\$ -	Glendale	\$ 236.00	Monterey Peninsula	\$ 145.00
San Francisco	\$ 244.00	\$ 203.00	\$ -	San Francisco	\$ 233.00	MiraCosta	\$ 145.00
Glendale	\$ 241.00	\$ 187.00	\$ 8.00	Desert	\$ 232.00	Glendale	\$ 141.00
Desert	\$ 236.00	\$ 190.00	\$ -	Miracosta	\$ 231.00	San Diego	\$ 131.00
Miracosta	\$ 231.00	\$ 185.00	\$ -	Butte		Foothill/DeAnza (quarter)	\$ 107.00
Foothill/DeAnza (quarter)	\$ 175.00	\$ 144.00	\$ -	Foothill/DeAnza (quarter)	\$ 169.00		

Non-resident/FS Tuition: Proposed 14/15

These figures are tentative. Community College Boards have yet to take action.

Statewide Average = \$193							
District	Tuition Fee			Capital Outlay			Total Tuition (+\$46)
	Computed	Proposing		Computed	Proposing		
	Rate	Rate		Rate	Rate		
Cerritos	180	193		54	27		220
Chaffey	215	193		12	12		205
Citrus	182	193		14	14		207
Coast	188	193		32	32		225
Desert	197	197		198	0		197
El Camino	189	193		42	42		235
Long Beach	174	193		44	44		237
Los Angeles	192	193		98	22		215
Mt. San Antonio	194	193		24	24		217
Mt. San Jacinto	172	193		16	16		209
North Orange County	178	193		19	19		212
Palo Verde	255	193		24	16		209
Palomar	193	200		0	5		205
Pasadena	180	193		39	35		228
Rancho Santiago	204	193		37	27		220
Rio Hondo	183	193		0	0		193
Riverside		198		0	50		248
South Orange County	186	193		21	21		214

COD's Proposed Non-Resident Fee:

13 – 14 Non-Resident Fee:

Non-Resident Tuition:	\$190
Capital Outlay:	\$0
Enrollment Fee:	\$46
TOTAL:	\$236

14 – 15 Non-Resident Fee:

Non-Resident Tuition:	\$197
Capital Outlay:	\$0
Enrollment Fee:	\$46
TOTAL:	\$243

IEP Recommendations:

- Continue to involve the International Program in discussions related to non-resident fees
 - Thank you for doing so in the past!
- Continue to be mindful of our strategic positioning among competitors
- Continue to consider moderate (or no) tuition increases in the future

TENTATIVE AGREEMENT between

DESERT COMMUNITY COLLEGE DISTRICT (District) and

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its CHAPER #407 (CSEA)

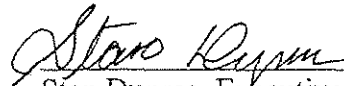
Per the parties' settlement agreement in the matter of LA-CE-5749-E, reached on April 30, 2013, the District agreed that a procedure for notice to CSEA prior to contracting out will be the subject of negotiations and the District agreed to provide copies of proposed service contracts to CSEA a minimum of five (5) working days prior to the effective date of services or a minimum of five (5) working days prior to taking proposed services contracts to the Board for approval, whichever occurs first.

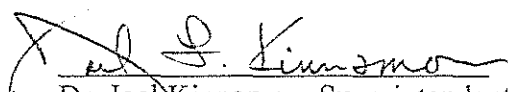
To comply with that agreement, the District agrees that, effective immediately, the employment agreements of all non-instructional and non-administrative employees (including, but not limited to, Personnel Action Forms, Temporary Employment Agreements, Substitute & Short-term employment agreements, and Contractor and Professional Services Agreements except legal, bond, and similar agreements relating to work typically not performed by CSEA) will be provided to the designated representative(s) of CSEA by the Executive Director of Human Resources and Labor Relations a minimum of five (5) working days prior to the effective date of services or a minimum of five (5) working days prior to taking the proposed agreements to the Board for approval, whichever occurs first.


This agreement shall be effective upon ratification by both parties.

Date: 12-19-2013

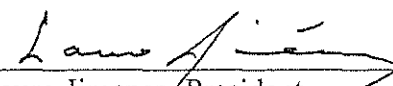
FOR THE DISTRICT


Stan Dupree, Executive Director
Human Resources and Labor Relations

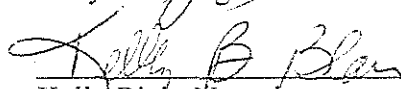

Dr. Joel Kinnamon, Superintendent/President


Lisa Howell, Vice President
Administrative Services

FOR CSEA


Lauro Jimenez, President
CSEA Chapter 407


Mary Lisi, Negotiator


Kelly Blair, Negotiator


Beth Caskie, CSEA LRR

TENTATIVE AGREEMENT between
DESERT COMMUNITY COLLEGE DISTRICT (District) and
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its CHAPTER #407 (CSEA)

The parties agree that Section 3.4.3 shall be amended to read as follows:

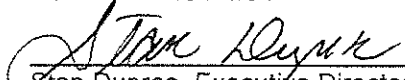
3.4.3 RELEASED TIME FOR CHAPTER OFFICERS/DESIGNEE FOR PLANNING:

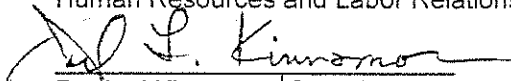
In order to provide time to plan and implement Chapter business, Chapter shall receive a total of one hundred and thirty (130) working hours, per year released time for use by its officers in the planning and implementation of Chapter business. Association officers/appointee(s) may be released from their duties through prior arrangement with their immediate supervisor. Such arrangement to be made not less than three working days prior to any scheduled meeting. The number of hours of released time for any one Association officer/appointee(s) shall not exceed thirty (30) thirty-five (35) during a fiscal year. (The maximum thirty-five hours allowed for any one Association officer/appointee(s) may be increased at any time by mutual written agreement between the District and CSEA).


This agreement shall be effective upon ratification by both parties.

Date: 12/19/2013

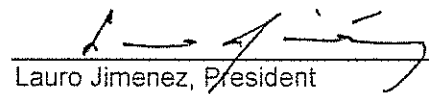
FOR THE DISTRICT

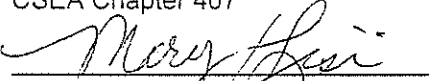

Stan Dupree, Executive Director
Human Resources and Labor Relations

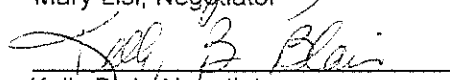

Dr. Joel Kinnamon, Superintendent/President

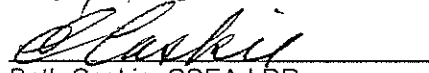

Lisa Howell, Vice President
Administrative Services

FOR CSEA


Lauro Jimenez, President
CSEA Chapter 407


Mary Lisi, Negotiator


Kelly Blair, Negotiator


Beth Caskie, CSEA LRR

TENTATIVE AGREEMENT
DESERT COMMUNITY COLLEGE DISTRICT (District) and
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its CHAPTER #407 (CSEA)

December 19, 2013

As an effect of 2013-2014 staff reorganization at the District, CSEA agrees that two classified Executive Administrative Assistant positions shall be reclassified as confidential positions (Executive Administrative Assistant to the Executive Vice President, Student Success and Student Learning and Executive Administrative Assistant to the Vice President, Administrative Services) per the attached revised job descriptions. The incumbents in these reclassified confidential positions shall not be subject to a promotional probationary period, and shall have the right to return to the classified service should these newly confidential positions be eliminated.

The District agrees to eliminate two existing vacant confidential positions and their corresponding job descriptions (i.e., Senior Administrative Assistant to the Board of Trustees and Human Resource Information System Specialist) as listed below in the amended Appendix B.

In consideration of the above, the District agrees to create one additional classified Executive Administrative Assistant position assigned to the Executive Dean, Institutional Effectiveness, Educational Services, and Planning; and to retain the Executive Administrative Assistant to the Vice President of Academic Affairs, and reassign that incumbent to an equal position in the District.

The District further agrees to create one additional classified Executive Administrative Assistant position Range 14 to be assigned per District need, e.g.i.e., Fiscal Services and the District and CSEA agree that the District will create one additional Executive Administrative Assistant, Confidential, to the Executive Vice President, Student Success and Student Learning, Vice President of Administrative Services. The District agrees to reclassify the salary range of Administrative Assistant positions in Information Technology and Maintenance & Operations to Range 14. The incumbents in the reclassified positions shall not be subject to a promotional probationary period.

All classified bargaining unit positions referred to herein are 40 hour per week/12 month positions.

This agreement and any subsequent promotions and/or transfers related to this agreement shall not result in the layoff of classified positions, including positions left vacant.

Per the parties' settlement agreement reached on February 7, 2006, the parties have met and negotiated the following changes to Appendix B as follows:

APPENDIX B: UNIT MEMBERS

The Appropriate Unit shall include all classified employees of the Desert Community College District except for the following exclusions:

Management, Supervisory and Confidential Employees

Confidential Employees

Senior Administrative Assistant to the Board of Trustees

Executive Administrative Assistant, Executive Vice President, Student Success and Student Learning

Executive Administrative Assistant, Vice President, Administrative Services

Human Resource Specialist

Human Resources Generalist

Executive Administrative Assistant, Human Resources

Employee Benefits Specialist

Human Resource Information Systems Specialist

Supervisory and Management

Human Resources Technology Manager

Employee and Labor Relations Manager

Executive Administrative Assistant to the Superintendent/President and Board of Trustees

Director, Advanced Transportation Technologies Center

Director, Advanced Transportation Technologies Statewide Initiative

Manager, Institute for Sales and Service Excellence

Program Director, Workplace Learning Resource Center

Director, Partnership and Community Education

Director, Fiscal Services

Director, Center for Training and Development

Director, Child Development Center

Director, Counseling Services

Director, Student Health and Disability Services

Director, Maintenance & Operations

Assistant Director, Maintenance and Operations

Assistant Director, Clinical Services

Director, Financial Aid

Director, Educational Technologies and Web Services

Director, Institutional Research

Director, International Student Program

Director, Nursing and Allied Health

Supervisor, Maintenance and Grounds

Supervisor, Custodial Services

Director, Network Services and Telecommunications

Director, Public Safety Academy

Director, Community Relations

Director, Business Services

Director, Security and Emergency Preparedness

Director, Student Life

Director, Systems Management and MIS Operations

Director, Education Centers

Dean, Student Support Programs and Services

Dean, Enrollment Services

Dean, Information Technology and Institutional Research

Dean, School of Communications and Humanities

Dean, School of Health Sciences and Education

Dean, School of Arts and Sciences

Dean, School of Applied Sciences and Business

Dean, School of Library, Learning Resources and Distance Education

Executive Director, Title V and Institutional Advancement
Executive Director, Human Resources and Labor Relations
Vice President, Academic Affairs
Vice President, Student Affairs
Vice President, Business Affairs
Superintendent/President
All positions in the Foundation

All substitute, short-term, and student employees, and apprentices and professional experts employed on a temporary basis for a specific project, as defined in Section 88003 of the California Education Code.

~~It is mutually agreed between the District and the Association that the District will not hire an additional number of confidential employees or in any way increase the number of confidential positions without first negotiating with CSEA. The District will not add any new confidential job descriptions at the college without first negotiating with CSEA.~~

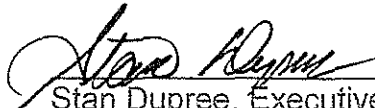
~~In addition, the District shall not reclassify any of the above confidential job descriptions into either Leadership or Management positions without first negotiating with CSEA.~~

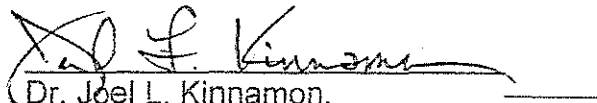
It is mutually agreed between the District and the Association that the District will not hire additional confidential employees (beyond the current seven (7) or in any way increase the positions to the above confidential job descriptions without first meeting and conferring with CSEA; and the District will also not add any new confidential job descriptions without first meeting and conferring with CSEA.

In addition, the District shall not reclassify any of the above confidential job descriptions into either Leadership or Management positions without first meeting and conferring with CSEA.

This agreement shall be effective upon ratification by both parties.

FOR THE DISTRICT

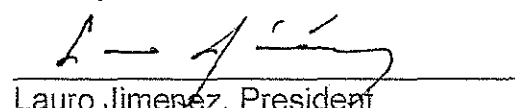

Stan Dupree, Executive Director
Human Resources and Labor Relations


Dr. Joel L. Kinnamon,
Superintendent/President


Lisa Howell, Vice President
Administrative Services

Date: 12-19-2013

FOR CSEA


Lauro Jimenez, President
CSEA Chapter 407


Mary Lisi, Negotiator


Kelly Blair, Negotiator


Beth Caskie, CSEA LRR

COLLEGE OF THE DESERT CITIZENS' OVERSIGHT COMMITTEE 2012-2013 ANNUAL REPORT

For Fiscal Year Ended June 30, 2013



LETTER FROM THE MEASURE B CITIZENS' OVERSIGHT COMMITTEE CHAIR

Dear Coachella Valley Residents,

The Citizens' Bond Oversight Committee is pleased to present its ninth annual report, as required by Proposition 39, the legislative authority of Measure B. As your local representatives, it is our responsibility to oversee the expenditure of bond funds as approved by the College of the Desert's Trustees, and to determine if they were spent as specified in the ballot measure.

Measure B was approved by voters in March 2004. As required by the terms of the issue, the College Board of Trustees established an independent Citizens' Oversight Committee. Your seven oversight members represent a cross-section of Coachella Valley residents.

Our open meetings are held quarterly to review and discuss progress reports related to bond projects in various stages of development, expenditures of bond funds, as well as future plans and financial projections. We essentially perform a due diligence function. We question College representatives who work on the various projects, as well as the auditors engaged to ensure that funds are spent in accordance with Measure B. Our committee has been impressed with the College's organization, planning, attention to detail, and the diligence of its staff in performance of their duties.

Work is underway on the redevelopment of the central Palm Desert Campus. This includes the completion of the new Math Science Technology Center and the Communication building, which houses classroom functions previously provided in portable buildings. Planning now underway includes the complete renovation of four key buildings and the central campus fountain. These renovations will prepare the space necessary to consolidate all administrative functions in one space and return the historic Hilb Learning Resource Center / Library to its central role as a research, study and tutoring facility. Also, construction has begun on an entirely new Stagecraft Shop facility which supports the Theatre Arts program.

In Palm Springs, agency review continues on plans for a campus that will serve the needs of the west valley.

In Indio, construction continues on a new three-story building that will house classrooms, offices and multi-use rooms. Completion is expected in the winter of 2013-2014. This single-building center will house the programs that are currently conducted in leased space in the County Building. In the east valley, the Mecca/Thermal Center continues to have success drawing students from the east end of the valley.

These voter-approved projects address the college district's most critical facility needs, including adding new campuses and centers that will provide greater access to higher education, safety issues, energy savings, technology, and training programs in response to community needs. These changes will enable College of the Desert to continue to provide an opportunity for a first-class education to youths and adults in all parts of the Coachella Valley. The College provides a vital gateway for Valley students to transfer into four-year colleges and universities. Also, the College improves the quality of life for the entire region through its training of professionals and workers for the economic base industries of the Valley.

Information on past and future meetings and the on-going bond projects can be found at the College of the Desert's website: www.bond.collegeofthedesert.edu. We welcome all members of the public to our meetings. Feel free to contact us with your comments or questions.

Sincerely,
Geoffrey S. Kiehl, *Committee Chair*

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MEASURE B

In March 2004, the citizens of the Coachella Valley approved a general obligation bond measure of \$346.5 million to fund facilities projects to train local residents for jobs, prepare students for four-year colleges and accommodate increasing student enrollment at College of the Desert by:

- Expanding nursing/police/fire-fighting training facilities;
- Repairing sewer systems, leaky roofs, decaying walls, plumbing, electrical systems;
- Upgrading/adding classrooms for computer technology;
- Repairing, acquiring, constructing, equipping buildings, sites, classrooms; and
- Acquiring sites and developing campuses in east and west valley areas.

The Board of Trustees of the Desert Community College District evaluated the District's urgent and critical facility needs, including safety issues, enrollment growth, energy reduction and information and computer technology in developing the scope of projects to be funded. These are outlined in the College of the Desert Facilities Master Plan, approved on November 19, 2003, and further amended from time to time. In developing the scope of projects, the faculty, staff and students have prioritized the key health and safety needs so that the most critical needs are addressed. The Board of Trustees conducted independent facility

evaluations and received public input and review in developing the scope of the college facility projects to be funded. The projects are listed in the Facilities Master Plan which was unanimously approved by the Board of Trustees. This input of faculty, staff, and community and business leaders concluded that if these needs were not addressed now, the problems would only get worse. In preparing the Facilities Master Plan, the Board of Trustees made five important determinations:

- It is critically important for College of the Desert to provide facilities for job and vocational training to students and adults seeking to acquire job skills demanded by local businesses;
- College of the Desert must provide facilities to increase the number of trained nurses to help relieve the serious nursing shortage in the area;
- College of the Desert must add new facilities and classrooms to meet the rapid growth in the area which has resulted in thousands of new students seeking an affordable local college education;
- College of the Desert must provide facilities for academic programs to students who want to transfer to a four-year college; and
- The mission of College of the Desert is to provide facilities that support adult continuing education classes in subjects like financial planning, accounting and computers.

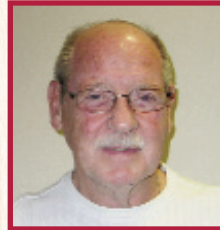
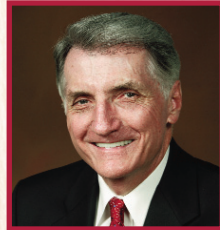
PURPOSE OF THE CITIZENS' OVERSIGHT COMMITTEE

Measure B was approved under the requirements of California's Proposition 39, the Strict Accountability in Local School Construction Bonds Act, passed by state voters in 2000. As required by Proposition 39, the College of the Desert Board of Trustees appointed an independent advisory committee of citizens to oversee the expenditure of all bond funds. Proposition 39 requires representatives from taxpayer groups, business and industry, senior citizens' organizations and students, and is charged with ensuring that all

bond funds are spent as promised on capital projects within the College district.

Since September 2004, the Committee has been meeting regularly to review the College's bond-funded construction program and to ensure the program maximizes all funding sources and makes the most prudent use of taxpayer dollars. The Committee is also charged with assuring that the College adheres to the requirements of Proposition 39, including spending funds only on those projects identified in Measure B and approved by the voters.

INCOMING BOND OVERSIGHT COMMITTEE MEMBERS FOR 2013-2014



Seven people are responsible for overseeing the \$346.5 million bond issue approved by voters in March 2004 for College of the Desert construction and campus renovations. The group meets quarterly to review expenditures and to see that the Proposition 39 guidelines are followed. They're responsible for an audit and an annual report. They (and the constituencies they represent)

are, (from left, top row): Mr. Geoffrey S. Kiehl, Chair, East Valley Representative, Director of Finance & Treasurer, City of Palm Springs; Mr. Kenneth Eklund, Vice Chair, Senior Citizen Group Representative, CEO of Safe-T-Proof of Riverside County, Inc.; Mr. Lawrence M. Cohen, Business Representative, Senior Managing Director and Shareholder, Mesirow Financial; Mr. Chris Escobedo, Taxpayers' Association Representative, Assistant to the City Manager, City of La Quinta; Mr. Larry Spicer, College Support Organization Representative, Retired, Real Estate Industry; Mr. William H. Waldron, West Valley Representative, Retired, 3M Company; and Ms. Brenda Valdez, Student Representative.



2012-13 CITIZENS' OVERSIGHT COMMITTEE MEMBERS

Mr. Lawrence M. Cohen
Chair, Business

Mr. Geoffrey S. Kiehl
Vice Chair, East Valley

Mr. Larry Spicer
College Support Organization

Mr. William H. Waldron
West Valley

Mr. Chris Escobedo
Taxpayers' Association

Mr. Kenneth Eklund
Senior Citizen Group

Ms. Brenda Valdez
Student

COLLEGE OF THE DESERT PROGRAM MANAGEMENT TEAM

Dr. Edwin Deas
Vice President, Business Affairs

Mr. Steve Renew
Director, Facilities Services

Mr. Wade Ellis
Director, Fiscal Services

Mr. Mac McGinnis
*Program Manager,
Education Information Systems
Professionals*

NINTH YEAR REPORT: MEASURE B PROJECTS COMPLETED OR IN PROCESS

Since the passage of Measure B in 2004, the District has followed a building program that responds to its Education Master Plan, facilities condition assessment; the need for replacement of insufficient or inefficient facilities; seismic, safety and other building code issues, and long overdue infrastructure and technology upgrades. This process continues to be followed with updated data for educational needs and continuously updated building codes. The District takes seriously its responsibility to be good stewards of the Bond proceeds to ensure the demands of the Bond language and the expectations of the citizens of the Coachella Valley are met while completing right sized, well planned projects that will serve the District and the community far into the future. Planning began on several new projects on the Palm Desert campus as well as the new facilities planned for east and west valley sites.

During the ninth year of the Measure B program, on the east side of the campus, construction of the Math Science Technology Center was completed. The building houses several programs and classes that were previously in several locations around the campus including temporary facilities. The new classrooms, large lecture rooms, science labs, the District's MESA program, and offices for faculty and staff, support students and faculty in these disciplines. The offices and campus servers of Information Technology and Institutional Research are also housed in the MSTC building. Classes began in this building in Fall 2012.



Near the campus main entrance on Monterey, construction on the Communication Building was completed and classes began. This building, located across the courtyard from the Cravens Student Services Center (CSSC) is the new home of all classes related to language studies. The two-story, steel framed footprint is 39,880 sq. ft. of classrooms and offices.



The Monterey Entrance was opened in May to create a new gateway to the campus. Construction was complete on a new roundabout that will make it easier for students, faculty and staff to navigate their way around campus. This project remediates traffic congestion at the Monterey entrance. The space between the new Communication and Cravens Student Services Center buildings includes shaded assembly space and seating areas where students can study and rest with access to electricity for their electronic devices.



Construction commenced on an all new gymnasium and renovated Physical Education building, bringing into one zone, several programs housed in other facilities. The renovated building will house a new weight room, two multi-purpose rooms, and faculty offices. The new gymnasium will include team rooms and locker rooms. Both will be highly energy efficient and sustainable.



Construction began for a Visual Arts building located on the northwest side of campus near the existing Music building. The space will provide a new lab and classrooms for programs including: 2D drawing and painting, 3D sculpture, printmaking, photography (both print and digital) and ceramics. The completion of the 13,700 sq. ft. building, expected in the late Spring of 2014, will bring the arts programs closer to

NINTH YEAR REPORT: MEASURE B PROJECTS COMPLETED OR IN PROCESS

the campus which have been held in deteriorating metal warehouse type space for years.



Construction of the Early Childhood Development building began in summer of 2013. This facility is located immediately adjacent to the existing building on campus and enables the Center to offer more teaching and learning opportunities for COD students with classrooms, observation rooms, offices and a kitchen.



The plans for the new Career Technical Education were approved by DSA and the project was sent out to bid, with construction scheduled to begin in Fall 2013. This facility will house classes that are currently held in deteriorating metal buildings and buildings with seismic, safety and other code concerns. A renovated existing building and outdoor labs, along with a new building with classrooms, labs and offices, will provide for a consolidated facility for all of these programs.



In Indio, at the former site of the Greyhound bus station, construction is well underway for a three-story building of 40,000 sq. ft. The new structure will house classrooms, labs, offices and support space. Construction is expected to be complete in time to occupy in Spring of 2014. These classrooms replace those currently held in leased space in the County Building and at other locations in the east valley.



The design process was completed and plans submitted to the DSA on the new Stagecraft Shop located next door to the Theatre building. The 3,345 sq. ft. shop will take about a year to construct. Construction is expected to begin fall 2013. Currently faculty and students use a small outdoor area to learn about stage design and build sets for upcoming performances.



Planning continues for the renovation of the buildings in the center of the campus for the relocation of Library and Academic Skills services, offices of administrative services, and community meeting space that are housed in several areas, some of which in temporary modular buildings. This will bring all of the Learning Resources into a cohesive space, where now they are distributed in make shift locations across the campus, as well as bringing administrative services together in a more efficient and interrelating space.

Plans for the West Valley Campus in Palm Springs continue to be reviewed by regulatory and other governing agencies.



ADDENDUM

The District reaffirms the efficacy of continuing the bond program to completion at a time when it faces operating budget challenges due to reductions in state funding. It was concluded that it was essentially impractical to contemplate suspension of the bond program and in fact there are at least ten good reasons for pursuing it to completion:

1. It enables COD to develop new campus sites and facilities to serve the entire Coachella Valley during the second 50 years of the College's existence.
2. It addresses contemporary health and safety, disability access, and building code compliance requirements.
3. It gives students and faculty access to the highest quality teaching and learning environments which is critical to our mission.
4. It enables renovation of substandard and no-longer-fit-for-purpose facilities and permits systematic replacement of all modular buildings.

5. It facilitates the replacement of aging and inefficient services infrastructure.
6. It takes COD closer to contemporary technology standards.
7. It positions COD long-term to meet the demands of a growing and diversifying valley population once the short-term state funding crisis is overcome.
8. It provides the opportunity for COD to practically demonstrate leadership in sustainability stewardship in all its new buildings and campuses.
9. It must be aggressively pursued to completion because the bond funds must be expended in a defined timeframe for the purposes identified in the bond election and we are currently enjoying the most favorable construction market in years.
10. It represents a significant economic development driver for the valley in its own right currently and in the longer term through the facilities created.

SUSTAINABILITY STEWARDSHIP, WALKING THE GREEN TALK AT COLLEGE OF THE DESERT

This year the College was awarded its first LEED Gold certification for a renovation, the renovated Nursing Building. The Nursing Building Renovation, completed last year, was submitted for certification with enough points to be awarded the Gold rating. More buildings, the completed MSTC and the Communication Buildings, have been submitted to the USGBC for certification. The District's Policy of Sustainability Stewardship, its Green Council Annual Reports, and other Sustainability Performance Targets and Guidelines can be found on the District's website, at <http://www.collegeofthedesert.edu/community/ss/Pages/default.aspx>. These, as well as other Bond planning and design documents are available on the Bond website www.bond.collegeofthedesert.edu.

Developed by the U.S. Green Building Council (USGBC), the LEED® Green Building Rating System™ is a framework for identifying, implementing and measuring green building and neighborhood design, construction, operations and maintenance. LEED is voluntary and designed for new and

existing commercial, institutional, and residential building, including neighborhood development. Several categories are used in the LEED Green Building Rating System such as sustainable sites, water efficiency, energy and atmosphere, materials and resources, indoor environmental quality, awareness and education, location and linkages, neighborhood pattern and design, green infrastructure and building, innovation in design /operations, and regional priority.

The LEED rating system is based on a 100 point scale with an extra 10 bonus points available for innovation in design, exemplary performance, or achievement of credits identified as having regional importance on a project's location. LEED certification is awarded based on this scale: 40-49 points Certified; 50-59 points Silver; 60-79 points Gold; and 80+ points Platinum. There are four standard principal types of LEED requirements: prerequisites, core credits, innovation credits and regional priority credits. For more information about LEED® Certification and guidelines visit the U.S. Green Building Council website at www.usgbc.org/.

INDEPENDENT FINANCIAL AND PERFORMANCE AUDITS

In compliance with Proposition 39, the Board of Trustees engaged the independent audit firm of Vavrinek, Trine, Day & Co., LLP, to complete independent audits of the financial records and the construction records of the bond program.

The first issuance for bond sales was for \$65 million in August 2004 and refunded in June 2005 bringing the total to \$73 million. In November 2007, the District issued General Obligation Bonds, Series 2007B in the amount of \$57,850,000. In December 2007, the District issued the final approved principal amount of General Obligation Bonds, Series 2007C in the amount of \$223,648,444. The District's bond insured rating from Moody and S&P continued as AAA. The audit firm reported that the Desert Community College District "...has

properly accounted for the expenditures held in the Bond Funds (Measure B) and that such expenditures were made for authorized Bond projects. There were no salaries of administrators charged to the Bond Funds for District general administration or operations. District procedures for disbursement of funds were applied in accordance with laws and regulations, as well as approved by the Board of Trustees." The audit has no adverse findings and no questionable costs were noted.

A copy of the full financial and performance audits can be viewed on the College of the Desert Bond web page at www.bond.collegeofthedesert.edu.

UPDATED BOND PROJECTS EXPENDITURES AND PROGRESS REPORT AT JUNE 30, 2013

Audited results as reported to the Citizens' Oversight Committee by District Staff. Total budget does not include other funding sources. For more details on expenditures go to www.bond.collegeofthedesert.edu.

	Actual Costs for Fiscal Year Ended June 30, 2013	Actual Costs August 1, 2004 through June 30, 2013	Total Budget
JOB AND CAREER TRAINING PROJECTS			
Applied Sciences	\$ 469,720	\$ 1,718,371	\$ 12,381,000
Barker Nursing Complex	0	10,962,344	10,962,344
Burn Tower	0	2,875,267	2,875,267
Child Development Center	616,276	910,063	5,924,000
Nursing Building Renovation	820	3,549,167	3,538,287
Public Safety Academy Phase I	0	14,911,665	14,911,665
Subtotal	\$ 1,086,816	\$ 34,926,877	\$ 50,592,563
CLASSROOM BUILDINGS AND FACILITIES			
Alumni Centre	\$ 0	\$ 2,714,816	\$ 2,714,816
Athletic Facilities	5,190,715	8,212,824	22,020,201
Aquatics Swimming Pool Demolition	0	290,087	290,087
Business Building Renovation	0	4,598,036	4,598,036
Central Campus Redevelopment	1,019,659	1,410,538	37,550,000
Communications Building	9,928,711	19,906,550	20,959,659
Cravens Student Center	42,419	22,956,638	22,967,480
Culinary Kitchen	0	410,529	410,529
Dining Hall Renovation	0	5,399,909	5,399,909
East Valley Phase I	1,250	9,789,852	9,913,929
Imaging	219,737	234,737	400,000
Indio Educational Center	7,148,017	9,298,917	23,000,000
Math Science Technology	3,017,795	23,687,397	24,440,932
Relocations Project	411,781	434,780	1,500,000
Scene Shop	0	74,676	74,676
Science Labs	0	223,624	223,624
Soil Contingency	0	0	1,401,500
South Annex	0	3,867,843	3,867,843
Stagecraft Shop	167,474	167,474	2,135,000
Temporary Dining Facilities	0	752,840	752,840
Visual Arts Building	1,882,782	2,521,420	8,515,353
Voice Over I.P. Communication	0	964,487	964,487
West Valley Desert Hot Springs	0	1,140	1,140
West Valley Phase I	1,806,854	5,355,616	39,990,000
Wireless Access	0	322,555	322,555
Subtotal	\$ 30,837,194	\$ 123,588,285	\$ 234,414,596
HEALTH AND SAFETY PROJECTS			
Subtotal	\$ 1,772,393	\$ 38,540,043	\$ 40,005,897
ENERGY EFFICIENCY IMPROVEMENTS			
Subtotal	\$ 445,508	\$ 16,339,315	\$ 16,715,186
SAFETY, SECURITY AND SITES			
Site Improvements	\$ 0	\$ 2,052,498	\$ 2,052,498
Central Annex	0	2,308,330	2,308,330
Monterey Avenue Improvements	4,103,444	6,478,760	6,948,114
Security Cameras and Emergency Phones	0	256,369	452,664
South Parking Lot	0	1,004,767	1,004,767
Western Parking Lot	0	2,831,387	2,831,387
Subtotal	\$ 4,103,444	\$ 14,932,111	\$ 15,597,760
OTHER			
Planning & Program Management	2,634,094	21,300,848	30,019,385
Subtotal	\$ 2,634,094	\$ 21,300,848	\$ 30,019,385
Total	\$ 40,879,449	\$ 249,627,479	\$ 387,345,387

STAY IN TOUCH

The Citizens' Oversight Committee meets quarterly to review Measure B projects and progress. All meetings are open to the public and are held at 3:30 p.m. in the Cravens Student Services Center, Multi-Purpose Room on the Palm Desert Campus at 43-500 Monterey Ave., Palm Desert, CA 92260.

For more information on Measure B, the Facilities Master Plan, Citizens Oversight Committee agendas and meeting minutes, go to the COD Bond Website at www.bond.collegeofthedesert.edu or call the College at (760) 773-2511.

UPCOMING MEETING DATES:

March 11, 2014, 3:30 p.m.

June 10, 2014, 3:30 p.m.

September 9, 2014, 3:30 p.m.

Cravens Student Services Center
Multi-Purpose Room

2012-2013

DESERT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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43-500 Monterey Ave., Palm Desert, CA 92260