



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING - MINUTES
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
THURSDAY, JANUARY 19th, 2017
9:30 am**

- I. CALL TO ORDER** - Chair Wilson called the meeting to order at 9:32 am and asked Trustee Sanchez-Fulton to lead the pledge of allegiance.

Dr. Kinnamon conducted the roll call:

Student Trustee Estrada
Trustee Sanchez-Fulton
Trustee Stefan
Trustee Jandt
Trustee Broughton
Trustee Wilson

Parliamentarian – Carlos Maldonado
Recorder – Julia Breyer

II. BOARD MEETING AGENDA

Confirmation of Agenda: Approve the agenda of the Regular Meeting of January 19th, 2017, with any additions, corrections, or deletions.

There were corrections noted, and the agenda was approved as amended.

III. CLOSED SESSION

- 1. CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon

2. PERSONNEL

- a) DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT**
(Government Code Section 54957)

b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

- Superintendent/President

3. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:

Section 54956.9 (d)(2/3/4) Specify number of potential cases: 3

4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: Parcel Numbers: 669 330 047, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 020, 611 212 007, 611 212 008, 611 212 039, 611 212 019, 611 212 009, 611 212 040, 611 212 012, 611 212 032, 611 212 033, 611 212 034, 611 211 013, 611 211 014, 611 211 019, 757 062 003, 687 510 043, 687 510 044, 687 510 045, 687 510 049, 687 510 050

Agency Negotiator or Designee: Dr. Joel L. Kinnamon

IV. OPEN SESSION (10:30 am)

Closed Session report – Chair Wilson stated there was no reportable action was taken in closed session.

V. PUBLIC UPDATES

President Kinnamon made a brief update noting Flex will be taking place January 23rd – 27th, 2017, which will offer several activities for faculty and staff.

President Kinnamon reminded everyone that State of the College will take place Thursday, January 26th, 2017, at 4:30 pm in the College of the Desert gymnasium.

Dr. Kinnamon provided the Board of Trustees with information regarding the Dr. Carreon Foundation, Coachella Valley Elected Leaders Mixer which will take place on Monday, January 23rd, 2017, at the Fantasy Springs Resort Casino located in Indio. The event will pay tribute to Supervisor John J. Benoit.

Dr. Kinnamon shared the Chancellor's Student Success Award with the Board of Trustees. The award provided recognition to the College of the Desert EDGE Program.

Joseph Aguirre, Interim Director, Student Life introduced Aden Howard who read the proclamation for Black History Month.

Dr. Kelly Hall, Dean, Social Sciences and Arts, introduced Tracy Thomas who read the proclamation for Career and Technical Education Month.

VI. PUBLIC COMMENTS

There were no requests to speak.

VII. INTRODUCTION OF STAFF – President Kinnamon introduced new employees:

- Monica Podlesny, CalWORKs Assistant
- Colleen Tahbo, Nursing Program Assistant
- Joseph Aguirre, Interim Director, Student Life

VIII. APPROVE THE MINUTES OF:

Regular meeting of October 21st, 2016, minutes.

There were no corrections to the minutes of October 21st, 2016, and they stand approved.

The November and December meeting minutes will be brought to the February 10th meeting.

IX. REPORTS

- A. ASCOD (Associated Students of College of the Desert)** – Luis Castellanos, President was not present. Student Trustee Estrada provided a brief report.
- B. College of the Desert Foundation** – Peter Sturgeon, was not present and no report was provided.
- C. Academic Senate** – Christen Smith, President, was not present and no report was provided.
- D. CODFA (College of the Desert Faculty Association)** – Denise Diamond, President, was present and provided a brief report.
- E. CODAA (College of the Desert Adjunct Association)** – Brian Koenig was present and provided a brief report.
- F. CSEA (California School Employees Association)** – Lauro Jimenez was present and provided a brief report.

G. GOVERNING BOARD

Student Trustee Estrada – Reported that ASCOD is presently going through a change in advisors. They are joined by their new Interim Director of Student Life, Joseph Aguirre, and he is looking forward to working with him.

He is looking forward to upcoming events this year and would like to become more involved with local political events taking place throughout the Coachella Valley.

Student Trustee Estrada reported that he was accepted to Humboldt State University and will be transferring concluding the semester.

Trustee Sanchez-Fulton – Congratulated Student Trustee Estrada on his acceptance to Humboldt State.

Trustee Sanchez-Fulton read a brief report in honor of Dr. Martin Luther King.

She attended the Palm Springs Black Chamber of Commerce Scholarship Breakfast. It was a beautiful event, and she participated in a unity walk.

Trustee Sanchez-Fulton attended the Desert Hot Springs RDA Oversight Committee meeting and commented that she is honored to serve on that committee.

She attended a wonderful art exhibition at UC Riverside. It was entitled 25 and Below. The students were 25 and under. The curator of the program is an advocate for the Stop Bullying program.

She attended the funeral for Supervisor John Benoit. He was a fellow Rotarian. Supervisor Benoit held College of the Desert in a special place, and he guided her to the college. Trustee Sanchez-Fulton commented it was Supervisor Benoit's dream to serve on the board of College of the Desert.

Trustee Sanchez-Fulton attended the Palm Desert Greens Club where she provided an update on College of the Desert.

She concluded her report by letting everyone know that SCORE Coachella Valley will be hosting its 2017 Congressional Breakfast and Entrepreneur Awards on February 22nd at the Cahuilla Ballroom at the Aqua Caliente Casino Resort.

Trustee Sanchez-Fulton thanked President Obama for his service to the United States.

Trustee Jandt – He noted the theme of the month is looking to be “transfer”.

Trustee Jandt had the opportunity to speak with others at different universities this past month about transfers. The Chronicle of Higher Education also had a feature on Expanding Transfer Opportunities from Community Colleges. He reported that there were several articles called “A Clear Path”. One of the best practices that was identified was university centers. Trustee Jandt explained what a university center is.

Another program that was identified was a mentoring program conducted by mothers who have seen their children through community colleges who now mentor others who go by the name of The Pushy Moms Program.

Trustee Jandt acknowledged the Student Services Department and Admission and Records for assisting in the electronic transfer of students. He expressed his sincere thanks.

Trustee Jandt will expand further on the transfer route at the next Board of Trustees meeting.

Trustee Stefan – She started teaching at her school two weeks ago and has done a lot of reflecting this past month as she has not been able to attend events as frequently as she would like.

Trustee Stefan is looking forward to Flex next week and thanked everyone who returned for winter intersession.

She wished everyone a wonderful start to the new semester.

Trustee Broughton – She noted that January was named after the God Janus and tomorrow there will be the swearing in of the new President of the United States and there may be changes to the education funding. She referenced a prior president stating “All politics are local.” Everyone as a community should remember that it is all local and continue to stay focused, reach out to the students within the district as well as welcome those that come into the district.

Trustee Broughton commented that registration this spring was much easier for her student and thanked those involved for their efforts.

She was happy to see that winter session was promoted on social media. Trustee Broughton feels that is a great way to reach out to many of the college’s students.

Trustee Broughton expressed her thanks for the visitor parking area that was recently put in and the signage for where to purchase the one-day pass is better.

Indio High School opened a new agricultural department, and she expressed her thanks to all who made it happen. Those students will be future students at College of the Desert.

Coachella Valley High School will have a similar event in January, and they asked College of the Desert’s EDGE Program to attend and speak. Trustee Broughton is happy they reached out and thanked all involved.

Trustee Broughton referenced the two sabbaticals on the consent agenda and how happy she is to see faculty are going out to study something that’s important to the board.

She is happy to see the college is working more on the coordination of jobs and cooperative education and internships. She feels it is the board’s job to bring students in and help them along in their careers and higher education.

She attended Supervisor Benoit’s funeral and commented that Supervisor Benoit will be missed in our community.

The Riverside County Fair will open on the 17th of February. There are many opportunities for college students and staff to make entries.

Trustee Wilson – She agreed with her fellow Trustees that it will be an interesting year with a new president and new education secretary. They have a draft 2017-2018 Governor’s Budget in which it appears there will be cuts.

Trustee Wilson thanked the Friends of the COD Library for their volunteer hours for putting on a successful book fair with Barnes and Noble. A portion of the proceeds are donated to the Friends of the COD Library.

The Friends of the COD Library will also be hosting a book sale at the COD Street Fair over the weekend selling paperbacks. They will be located by the information booth.

On Monday several of the board members will be attending the Coachella Valley Elected Officials event which will pay tribute to Supervisor John Benoit. College of the Desert has been a long-time partner with the Dr. Carreon Foundation which will host the event.

Next week, College of the Desert will have its second State of the College, and she looks forward to attending.

Trustee Wilson attended Supervisor John Benoit's funeral with President Kinnamon and fellow Trustees Broughton and Sanchez-Fulton.

President Kinnamon – He referenced that Flex will be taking place next week, January 25th – 27th. He thanked Michael McJilton for all his efforts towards putting on such wonderful Flex activities, and he is looking forward to attending.

President Kinnamon reminded everyone that College of the Desert will have its 2nd State of the College taking place Thursday, January 26th, and there will be several local community members attending.

President Kinnamon introduced Vice President of Administrative Services Lisa Howell to speak further on the Governor's budget.

Vice President Howell attended the Governor's budget conference in Sacramento yesterday, January 18th. The current year revenues are lower than projected which will likely result in the lowering of the Proposition 98 guarantee. The Prop 98 reduction is currently estimated to be \$506 million for 2016-17 and \$953 million for 2017-18.

The 2017-18 Proposed Budget includes the following augmentations for community colleges:

- \$94.1 million to fund the estimated 1.48% statutory COLA
- \$79.3 million to fund 1.34% growth which equates to 11,500 FTES system-wide
- \$3.8 million to offset decreased student enrollment fees

Overall, the Governor proposes a decrease in general purpose apportionments of \$27.1 million, as the augmentations above are more than offset by the unused 2015-16 growth and an increased estimate of local property taxes for 2017-18.

Further, the Governor proposes \$23.6 million to fund a base apportionment increase to reflect increasing operating costs in areas such as “employee benefits, facilities, professional development, and other general expenses.”

There are no proposed changes to current fee levels for students.

Other funding includes:

- \$150M in one-time funds to provide grants to community colleges for Guided Pathways
- \$43.7M in one-time funds for Deferred Maintenance and Instructional Equipment
- \$52.3M in one-time funds for Proposition 39 energy grants
- \$20M in one-time funds for an Innovation Award program
- \$10M for the Online Education Initiative for a learning management system with statewide access
- \$6M for an Integrated Library System for all community students – a cloud-based system
- \$5.4M to fund COLA to Apprenticeship, EOPS, DSPS, CalWORKs and Childcare Tax Bailout programs

Student Success, Student Equity, Basic Skills and Strong Workforce programs are proposed to remain at current-year funding levels.

More details on the state budget will be forthcoming, and the May Revise will include many changes to the initial proposals this year due to the volatility of the Affordable Care Act, the new Trump administration as well as a sluggish economy.

Dr. Kinnamon introduced Vice President of Student Success Annebelle Nery.

Vice President Nery referenced the request made at a past board meeting for food options for students, and the topic also came up at the Diversity and Equity Council. They found out with equity dollars there are many solutions, and Vice President Nery thanked Dean Carlos Maldonado for his efforts as he was tasked with this project. The initial proposal was submitted to a campus mobile pantry for Desert Hot Springs, Mecca/Thermal, Indio and Palm Desert. They were unable to accommodate all of the campuses, but they researched the student numbers and enrollments. The two largest were identified as Indio and Palm Desert. Starting February 14th, they will begin the program for the colleges’ neediest students and work with existing College of the Desert programs to ensure the program is advertised to the students. The mobile pantry will distribute two bags of groceries. The bags are mainly filled with local produce. The second option was food vouchers for CalWORKs students or single parents with children. This will be supported by equity initiative.

Trustee Sanchez-Fulton expressed her thanks for the research taken on this item and is happy to see it come to fruition.

- X. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.**

Trustee Broughton pulled Human Resources, Item 1, Personnel Items and Administrative Services, Item 3, Approval of Contracts/Agreements and Amendments.

A. BOARD OF TRUSTEES

1. Proclamation – Black History Month
2. Proclamation – Career & Technical Education Month

B. PRESIDENT

1. Approval of Sabbatical Leave Requests
2. The Community pLEDGE

C. HUMAN RESOURCES

- ~~1. Personnel Items~~ *Pulled for discussion*
2. New Job Descriptions
 - a. Dean, School of Mathematics and Sciences
 - b. Dean, School of Social Sciences and Arts

D. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
- ~~3. Approval of Contracts/Agreements and Amendments~~ *Pulled for discussion*
4. Payroll #6
5. Out-of-State Travel
6. Gift/Donation to the District
7. Budget Transfers
8. Amendment to Contract – Measure B Bond Project
9. Notice of Completion – Measure B Bond Project

E. STUDENT LEARNING

1. Approval of Courses and Programs Approved by Curriculum Committee
2. Approval of 2016-2017 College of the Desert Catalog Addendum 3

Motion: Motion by Trustee Stefan, seconded by Trustee Jandt to approve the consent agenda as amended.

Vote:

Yes: Student Trustee Isiah Estrada, Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt, Mary Jane Sanchez-Fulton.

No: None

Absent: None

Abstain: None

The motion carried unanimously.

XI. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

1. Human Resources, Personnel Items

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan.

Discussion: Trustee Broughton expressed her thanks for the clarity of these items as it is an improvement from what the board has received in the past.

Trustee Broughton reviewed the dates and terms of the employees and referenced there were dates that have come and gone. She requested further clarification on deadlines, processes and asked what would happen if the board voted no on the item. Vice President of Human Resources and Employee Relations Mary Anne Gularte thanked Trustee Broughton for bringing this item to the attention of the board and replied that they are obligated by law to pay individuals for work that has been completed even if the board denied it. She followed up by stating leadership has implemented new deadlines for department and schools to have information to Human Resources for placement on the board agenda. Vice Presidents have been working with individuals within the organization to ensure they adhere to those deadlines.

Trustee Becky Broughton noted looking through the Personnel Items there are multiple sections and understands things happen and thanked Vice President Gularte for her explanation.

Trustee Stefan asked a question regarding an item in the Leadership section for Carlos Maldonado. She requested clarification on the dates provided. Vice President Gularte confirmed, yes, they are projecting for future planning.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt, Student Trustee Isiah Estrada

No: None
Absent: None
Abstain: None

Motion carried unanimously.

2. Administrative Services, Approval of Contracts/Agreements and Amendments

Motion by Trustee Broughton, seconded by Trustee Stefan.

Trustee Broughton noted she had a similar question and requested clarification on some dates that are not exactly current. She requested that whenever possible, the board is provided with the information in a timelier manner.

Trustee Sanchez-Fulton concurred with Trustee Broughton and noted that we need to support small business owners. She feels it is critical to try and keep things local to the Coachella Valley, and it's nice to keep it in California. We have a lot of talented business owners locally that we could offer those services to.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt, Student Trustee Isiah Estrada

No: None

Absent: None

Abstain: None

Motion carried unanimously.

B. BOARD OF TRUSTEES

1. Board Member Travel

Motion by Trustee Sanchez-Fulton, seconded by Trustee Broughton.

Trustee Broughton reviewed the materials and noticed there are several board members attending along with the Board Chair. She appreciates the deadlines for conferences and detailed information.

Trustee Wilson requested additional information on the staff report. Does #1 under background correspond with #1 under fiscal implications throughout the report?

Dr. Kinnamon confirmed that the sequencing is correct and corresponds with the respective numbers indicated on the agenda.

Trustee Wilson requested clarification on item # 4, the ACT Leadership Conference.

It notes the trustee canceled, and the expenses are not reimbursable.

Dr. Kinnamon confirmed this is correct and there were deadlines and if cancellation occurs after that specified date they will not reimburse registration fees as well as hotel reservations and related expenses.

Trustee Wilson asked if there was any explanation provided for this cancellation.

President Kinnamon replied, no, there was no explanation provided for the cancellation.

Trustee Wilson noted this is disturbing due to the large amount of money that was not reimbursable. She requested to know the board policy.

Dr. Kinnamon confirmed there is a board policy that clarifies items pertaining to travel, and he would be happy to distribute it to all the trustees so that they may review the guidelines.

Trustee Broughton asked for clarification on the \$2000 and whether it would be taken from the budget.

President Kinnamon replied that is correct.

Trustee Broughton noted she was aware of a similar situation that previously occurred and a fellow Trustee canceled and another attended on their behalf. She feels that the board should utilize this practice which would allow for another Trustee to have an opportunity to participate.

President Kinnamon commented that the notification occurred within a day or so of the travel taking place but agrees that would be a nice idea.

Trustee Sanchez-Fulton commented that if a death or medical emergency occurs there should be a consideration and she feels that this could be investigated further.

Vice President Lisa Howell commented that often times, if advance notice is provided, they can contact the agency to try to transfer the registration fee previously paid to another board member.

Trustee Stefan commented that often times it can be challenging to obtain airfare reimbursement, and it can be difficult to transfer an airfare to another individual's name.

Trustee Jandt asked what the college's policy is if a faculty member was approved to go to a conference and they canceled.

President Kinnamon replied that they will research this further and update the board accordingly.

Trustee Wilson expressed her concerns for these unused funds. They are elected officials, and these are public funds so to please be mindful of that. She requested the board travel policy be brought to meeting in February.

Trustee Stefan clarified that she would like for both, the board and faculty member policies be brought to the February board meeting.

President Kinnamon confirmed they will bring all travel policies forward for the board's review.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt, Student Trustee Isiah Estrada

No: None

Absent: None

Abstain: None

Motion carried unanimously.

XII. CLOSED SESSION: 12:00 pm to 1:30 pm

OPEN SESSION (1:30pm)

In closed session a motion was made by Trustee Broughton, seconded by Trustee Stefan, to authorize President Kinnamon to extend an offer of employment for an Interim Director of Community Relations to James Meier effective February 1st, 2017, through June 30th, 2017.

The motion carried with five members voting in favor and zero members voting no. Motion carried five to zero.

In closed session a motion was made by Trustee Stefan, seconded by Trustee Broughton, to approve the non-re-employment of two probationary (contract) faculty members for the 2017-2018 academic year and authorize the President or his designees to provide written notice of non-renewal to each probationary (contract) faculty member.

The motion carried with five members voting in favor and zero members voting no. Motion carried five to zero.

C. ADMINISTRATIVE SERVICES

1. Nonresident and Foreign Tuition Fees for 2017-2018

Motioned by Trustee Broughton, seconded by Trustee Stefan.

Discussion: President Kinnamon requested to have Study Session item #2, International Education Program Presentation out of order. He commented it's a brief presentation that is applicable to the International Student Program. There were no objections from the board.

Vice President Howell welcomed Director of International Education, Cody McCabe.

Study Session (*Out of Order*) - International Education Program Presentation; Cody McCabe

Mr. McCabe commented that it was his honor to provide an update on the International Education Program in conjunction with Vice President, Lisa Howell.

He began with a review of recent events that highlight the contributions of College of the Desert's international students to the campus community, and opportunities for the college's local students to become international students themselves.

Mr. McCabe provided details on the past semester's international student events. In fall 2016, the college enrolled over 200 students from 36 different countries.

Mr. McCabe introduced the International Club's Vice President, Marco Zgliczynski who provided a brief report. Mr. McCabe emphasized that as Marco and his peers have demonstrated, the defining features of these recent events are that they were student-led and included contributions from a wide, diverse representation of the campus community.

Additionally, the international office also assists with facilitating study abroad experiences for College of the Desert students. He noted there is currently limited participation in study abroad programs by students but he believe that could and may soon change.

Mr. McCabe commented that studying abroad is an exceptionally effective way for students to develop valuable transferable skills in the following areas:

- Cross cultural communication
- Problem solving
- Time management
- Independence
- Adaptability
- Creativity
- Intercultural competencies
- Self-awareness and self-confidence

He referenced data reflecting studies abroad significantly enhances students' professional opportunities. According to research compiled by the University of California Merced:

- Study abroad graduates earned 25% more on average compared to their peers.
- 80% of study abroad students reported developing valuable skills for the job market because of their experience abroad.
- 97% of study abroad graduates were employed within 12 months of graduating.

Mr. McCabe reviewed a few study abroad opportunities available for College of the Desert students including semesters in Salamanca and Barcelona, Spain and one in London, England. In addition to the semester-length programs, Mr. McCabe is currently developing a model for short-term faculty-led study abroad programs, because those types of programs can facilitate the same learning outcomes and acquisition of the same transferrable skills as semester-length study abroad programs, but are shorter in duration, lower cost, and faculty leadership make them much more accessible to students. They are still in the beginning stages of the pilot project for short-term faculty-led programming, but his efforts have been motivated and inspired by the excellent work that Dr. Wendy Sanders is completing to build an Early Childhood Education study abroad program in Costa Rica.

Mr. McCabe introduced Dr. Wendy Sanders.

Dr. Sanders provided a brief presentation on the Early Childhood Education study abroad program in Costa Rica.

Discussion: Trustee Wilson complimented Wendy Sanders and Cody McCabe on their presentation.

President Kinnamon thanked Cody McCabe and Dr. Sanders on their presentations and their efforts towards the international program. He commented that they are a wonderful example for what can happen for the college's students.

Trustee Sanchez-Fulton commented that the international education program is beautiful, and she hopes to see more cross-disciplinary activity in the program moving forward. She thanked everyone involved.

Trustee Wilson asked how many students are currently enrolled in the international program.

Cody McCabe reported that there are just over 200. Cody estimated they will have 36 countries participating in the program.

Vice President Howell commented that, from a fiscal aspect, they are doing their part to attract more students to the program and making every effort to keep the costs down. She reviewed the Nonresident and Foreign Tuition Fees for 2017-2018 with the board.

Trustee Stefan expressed her thanks for keeping the cost down, and she knows it's always a struggle to do so.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt, Student Trustee Isiah Estrada

No: None

Absent: None

Abstain: None

Motion carried unanimously.

2. Budget Revisions

Motion made by Trustee Sanchez-Fulton, seconded by Trustee Stefan.

Vice President Lisa Howell commented that this comes to the board meetings almost every month. She commented the college is increasing their revenues and well as restricted and non-restricted expenditures.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt, Student Trustee Isiah Estrada

No: None

Absent: None

Abstain: None

Motion carried unanimously.

3. Destruction of Class 3 Records

Motion by Trustee Broughton, seconded by Trustee Stefan.

Trustee Stefan requested further information as to how secure the information is. She wanted to ensure there was back-up of the documents prior to the destruction occurring.

Vice President Howell deferred to John Ramont, Director of Fiscal Services. Mr. Ramont commented that the college generates a lot of records, some of which are required to be permanent. The documents in reference are claims that were paid for invoices, and they are not required to be stored permanently. However, all items are scanned so they may be referenced electronically should they be needed.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt, Student Trustee Isiah Estrada

No: None

Absent: None

Abstain: None

Motion carried unanimously.

4. Resolution 011917-1 of the Board of Trustees of the Desert Community College District Declaring Results and Certifying Proceedings of Bond Election held November 8, 2016, and Appointing the Citizens' Oversight Committee with respect to such Bond Measure

Motion by Trustee Sanchez-Fulton, seconded by Trustee Stefan.

Discussion: Trustee Sanchez-Fulton commented this is well deserved and thanked the Coachella Valley.

Trustee Broughton requested a timeline for the board to reference upcoming plans. She referenced as the Educational Master Plan nears completion she looks forward to utilizing it as well as a reference for the goal and plans of the college.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Student Trustee Estrada – Yes

Trustee Sanchez-Fulton - Yes

Trustee Jandt - Yes

Trustee Broughton - Yes

Trustee Stefan – Yes

Trustee Wilson - Yes

The motion carried unanimously.

5. Board Policy 6350 Debt Management

Motion by Trustee Stefan, seconded by Broughton.

Discussion: Vice President Howell provided clarification on this item and noted it has been brought to the board out of order to meet a deadline as new timelines have been put into effect. Board Policy 6530 will be brought to the February 3rd College Planning Council meeting and then will return to the February 10th board meeting for the second reading.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt, Student Trustee Isiah Estrada

No: None

Absent: None

Abstain: None

Motion carried unanimously.

XIII. STUDY SESSION

1. Distribution of Board Self-Evaluation Instrument: Office of the President

President Kinnamon reported this is typically distributed annually to the board of trustees. The trustees also have the ability to evaluate the Student Trustee.

2. International Education Program Presentation; Cody McCabe
(Presentation given out of order)

XIV. FUTURE AGENDA ITEMS

Trustee Sanchez-Fulton commented she would like to see more on food scarcity programs. She thanked everyone who is working on this program and looks forward to receiving updates.

XV. ADJOURN

Chair Wilson stated the meeting adjourned at 2:23 p.m.

Bonnie Stefan, Clerk