

Agenda

Desert Community College District Board of Trustees
43-500 Monterey Ave., Palm Desert, CA 92260

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: FRIDAY, DECEMBER 14, 2012
TIME: 9:00 A.M.
LOCATION: CRAVENS MULTI-PURPOSE ROOM

Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the President as soon in advance of the Board meeting as possible.

For the convenience of the public, regular meetings of the Board of Trustees are transmitted live via "video stream" from the District's website, www.collegeofthedesert.edu. This is a non-interactive format allowing viewers to hear the discussion and view the Board of Trustees during the meeting. Archived video of some prior meetings is also available. The minutes of the meetings of the Board of Trustees are the official record of the actions of the Board.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

II. SWEARING IN OF TRUSTEES

1. Mary Jane Sanchez-Fulton by Assemblymember Manuel Perez
2. Michael J. O'Neill and Dr. Bonnie Stefan by Superintendent/President Joel Kinnamon

III. ROLL CALL

IV. ORGANIZATION FOR 2013

A. APPOINTMENT OF OFFICERS

- 1) Chairperson
- 2) Vice-Chairperson
- 3) Clerk
- 4) Secretary
- 5) Representative/COD Foundation Board of Directors
- 6) Representative/County Committee
- 7) Representative/Business Affairs (Finance/Facilities/COC)
- 8) Representative/Student Affairs
- 9) Representative/Academic Affairs
- 10) Representative/Citizens' Bond Oversight Committee
- 11) Parliamentarian

V. AGENDA:

- A. BOARD MEETING AGENDA: Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a 2/3 vote of the Board, or (if less than 2/3 of the members are present, a unanimous vote of those present), that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified.**

CONFIRMATION OF AGENDA: Approve the agenda of the Regular Meeting of December 14, 2012, with any additions, corrections, or deletions.

- VI. CLOSED SESSION 9:30 – 10:00 & 12:00 p.m. to 12:45 p.m.** Closed session shall not extend past the designated time, but should the business considered in closed session require additional time the board shall reserve time after the public meeting to continue discussion.

- 1. CONFERENCE WITH LABOR NEGOTIATOR,** Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Mr. Stan Dupree
- 2. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:** Section 54956.9 (b)(c) Specify number of potential cases: 7
- 3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- 4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Pursuant to Government Code section 54957 - President

- VII. OPEN SESSION 10:15 a.m.**

Closed session report (if any)

- VIII. PUBLIC COMMENTS (Agenda Items): PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM SHOULD COMPLETE THE “REQUEST TO ADDRESS THE BOARD” FORM AND PRESENT IT TO THE SECRETARY. PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY AGENDA ITEM MAY DO SO AT THIS TIME. THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON AND 15 MINUTES PER TOPIC, UNLESS FURTHER TIME IS GRANTED BY THE BOARD.**

- IX. APPROVE THE MINUTES OF:**

The Regular meetings of November 16, 2012. *Details on [COD Website](#)

- X. REPORTS**

- A. ASCOD**
- B. COLLEGE OF THE DESERT FOUNDATION**

- C. COLLEGE OF THE DESERT ALUMNI ASSOCIATION
- D. ACADEMIC SENATE
- E. FACULTY ASSOCIATION
- F. C.O.D.A.A.
- G. CSEA
- H. GOVERNING BOARD

XI. ADMINISTRATIVE REPORTS

- 1. President
 - a. Update of Fiscal Crisis Management Assistance Team Report
 - Process for Reporting Full Time Equivalent Student
 - Management Audit
- 2. Interim Vice President Student Affairs – Adrian Gonzales
 - a. Registration Update
- 3. Vice President Business Affairs – Dr. Edwin Deas
 - a. Safety Award by Statewide Educational Wrap Up Program
 - b. 2011/2012 Citizens' Bond Oversight Committee Annual Report
 - c. Development Update: EVC Indio & Mecca/Thermal

XII. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. HUMAN RESOURCES

- 1. Employment Group C Appointments
- 2. Volunteer
- 3. Initial Proposal from DCCD to CTA
- 4. Initial Proposal from CODAA to DCCD

B. FISCAL SERVICES

- 1. Purchase Orders and Contracts for Supplies, Services and Construction
- 2. Warrants
- 3. Payroll #5
- 4. Gifts/Donations to the District
- 5. Out-of-State Travel
- 6. Change Order #010-001 – Math Science Technology Center Project – Lozano Caseworks
- 7. Amendment to the Habitat for Humanity of the Coachella Valley, Inc. Agreement

XIII. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. BOARD OF TRUSTEES

1. Approval/Ratification of Board member travel
2. Authorization for Superintendent/President to Compromise, Settle or Reject Claims against the District
3. Board Policy #3570 Smoking on Campus

C. PRESIDENT

1. Approval of Administrator Emeritus
2. Certification of Signatures

D. HUMAN RESOURCES

1. Resignation – Leadership
2. Retirement – Confidential/Leadership
3. Working Out-of-Class – Confidential
4. Temporary Assignment Extension – Leadership
5. Educational Administrator Contract Terms & Salary Placement

E. FISCAL SERVICES

1. Budget Transfers
2. 2011-2012 Audit Reports
3. 2012-2013 CCFS-311Q / Quarterly Financial Status Report
4. Public Hearing for Adoption of Resolution #121412-1 Adopting the CEQA Initial Study/Mitigated Negative Declaration for the Palm Desert Campus pV Shade Structure Project and Approval of the Project
5. Resolution #121412-1 Adoption of the CEQA Initial Study/Mitigated Negative Declaration for the Palm Desert Campus Solar PV Shade Structure Project and Approval of the Project
6. Resolution #121412-2 for Amendment to Updating CC-CS SIPE JPA Agreement
7. Notice of Completion – Math Science Technology Center Audio Visual Project – Western Audio Visual
8. Notice of Completion – Math Science Technology Center Technology Project – Nexis IS Inc.
9. Notice of Completion – Math Science Technology Center Flooring Project – Continental Flooring, Inc.
10. Notice of Intent to Award Contract for the Gas Line Lateral Construction Project
11. Notice of Intent to Award Contract for Athletics Facilities Project – General Trade Package
12. Notice of Intent to Award Contract for Athletics Facilities Project – Final Clean
13. Notice of Intent to Award Contract for Athletics Facilities Project – Earthwork & Site Demolition

14. Notice of Intent to Award Contract for Athletics Facilities Project – Site Utilities
15. Notice of Intent to Award Contract for Athletics Facilities Project – Landscape, Irrigation & Site Furnishings
16. Notice of Intent to Award Contract for Athletics Facilities Project – Site Concrete & AC Paving
17. Notice of Intent to Award Contract for Athletics Facilities Project – Cast-in-Place Concrete & Reinforcing
18. Notice of Intent to Award Contract for Athletics Facilities Project – Precast Concrete Panels
19. Notice of Intent to Award Contract for Athletics Facilities Project – Structural Steel & Metal Deck
20. Notice of Intent to Award Contract for Athletics Facilities Project – Tennis Courts
21. Notice of Intent to Award Contract for Athletics Facilities Project – Miscellaneous Metals
22. Notice of Intent to Award Contract for Athletics Facilities Project – Cabinets & Finish Carpentry
23. Notice of Intent to Award Contract for Athletics Facilities Project – Roofing
24. Notice of Intent to Award Contract for Athletics Facilities Project – Flash & Sheet Metal
25. Notice of Intent to Award Contract for Athletics Facilities Project – Doors, Frames, Hardware & Installation
26. Notice of Intent to Award Contract for Athletics Facilities Project – Coiling Doors
27. Notice of Intent to Award Contract for Athletics Facilities Project – Glass, Aluminum & Skylights
28. Notice of Intent to Award Contract for Athletics Facilities Project – Drywall, Framing & Insulation
29. Notice of Intent to Award Contract for Athletics Facilities Project – Tile
30. Notice of Intent to Award Contract for Athletics Facilities Project – Flooring
31. Notice of Intent to Award Contract for Athletics Facilities Project – Sprung Wood Flooring & Court Markings
32. Notice of Intent to Award Contract for Athletics Facilities Project – Polished Concrete Flooring
33. Notice of Intent to Award Contract for Athletics Facilities Project – Suspended Ceiling System
34. Notice of Intent to Award Contract for Athletics Facilities Project – Painting
35. Notice of Intent to Award Contract for Athletics Facilities Project – Specialties
36. Notice of Intent to Award Contract for Athletics Facilities Project – Signage
37. Notice of Intent to Award Contract for Athletics Facilities Project – Athletic Equipment
38. Notice of Intent to Award Contract for Athletics Facilities Project – Plumbing
39. Notice of Intent to Award Contract for Athletics Facilities Project – Fire Protection
40. Notice of Intent to Award Contract for Athletics Facilities Project – HVAC
41. Notice of Intent to Award Contract for Athletics Facilities Project – Electrical
42. Change Order #014-002 – Math Science Technology Center Project – Kincaid Industries, Inc.

43.Change Order #1 – Central Plant Project – Interior Demolition, Inc.

F. ACADEMIC AFFAIRS

1. Approval of Curriculum Modifications for Fall 2013
2. Approval of the 2012-13 College of the Desert Catalog Addendum 2
3. Approval of Articulation Agreement

XIV. ITEMS OF INFORMATION

1. Administrative Procedure #3570 Smoking on Campus

XV. SUGGESTIONS FOR FUTURE AGENDAS

XVI. BOARD COMMENTS

XVII. CLOSED SESSION (Continuation if needed)

XVIII. ADJOURN

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 1

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| <input type="checkbox"/> INFORMATION |

TITLE: EMPLOYMENT GROUP C APPOINTMENTS

BACKGROUND:

Under AP 6300(a), the undernoted appointments included in Group C have been made as noted.

Classified/Substitute employees in an aggregate amount of \$29,643.00 (Details on [COD website](#))

Faculty stipend in aggregate amount of \$16,759.00. (Details on [COD website](#))

Adjunct salary/stipend in aggregate amount of \$4,125.00. (Details on [COD website](#))

Student Workers/Tutors in the aggregate amount of \$10,710.00. (Details on [COD website](#))

Contract/Non-affiliated in the aggregated amount of \$49,998.00. (Details on [COD website](#))

FISCAL IMPLICATIONS:

All positions fully funded as noted on details in the Board portal.

RECOMMENDATION:

Board of Trustees approves or ratifies, as appropriate, the appointments as presented.

Administrator Initiating Item: Stan Dupree	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 2

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TITLE: VOLUNTEERS

BACKGROUND:

Listing of approved volunteer as follows:

Lily Escobar - Work Experience (Kiosk)
Denielle Landon – Child Development Center

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

Board of Trustees ratifies volunteer as presented.

Administrator Initiating Item: Stan Dupree	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 3

<input checked="" type="checkbox"/> CONSENT
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**TITLE: INITIAL PROPOSAL FROM THE DESERT COMMUNITY
COLLEGE DISTRICT TO THE COLLEGE OF THE DESERT
FACULTY ASSOCIATION, CCA/CTA/NEA**

BACKGROUND:

The Collective Bargaining Agreement proposals submitted herein by the DESERT COMMUNITY COLLEGE DISTRICT are expressly pursuant to the Educational Employment Relations Act. It is the intention of the DESERT COMMUNITY COLLEGE DISTRICT to bargain in good faith over the proposals submitted by the respective parties to the CTA Collective Bargaining Agreement.

**ARTICLE VIII
COMPENSATION**

Given the current status of the State budget and the unfavorable economic projections, the District expects to make economic proposals that will allow it to continue to attract and retain the best quality instructors, yet allow the District to remain solvent and sustain resources of the District. It is expected that these proposals may include proposals regarding salaries, placement or movement on the salary schedule, workload, and contributions to retirement plans.

**ARTICLE X
HEALTH AND WELFARE BENEFITS**

Health and welfare benefits continue to be a nationwide concern as employers attempt to provide medical insurance designed to ensure quality medical care and plan design which maximizes cost containment. Costs have escalated for nearly 25 years, exceeding the general cost of living each year. Employers and employee representatives have continuously sought ways to control the escalating costs of medical insurance through various approaches, including changes in plan design, cost containment techniques, cost sharing, and other mutually acceptable strategies. The ever increasing expenditures necessary to fund medical insurance programs tend to detract from utilization of these monies needed for other important uses including employee compensation, educational programs and capital expenses. The District intends to make proposals regarding modifications to its current medical insurance plan benefits, including aspects relating to cost containment, efficiency, co-payments, cost sharing, retiree benefits, and other alternative approaches to minimize annual increased District expenditures for medical insurance.

**ARTICLE XV
COURSE SIZE**

The District will make proposals designed to improve operational efficiency and the quality of education offered, as well as clarifying language regarding the establishment of course and section maximums and the elimination of outdated provisions.

**ARTICLE XVII
FACULTY SERVICE AREAS**

In accordance with the applicable provisions of the Education Code, the District will make proposals establishing faculty service areas and competency criteria, as well as the procedures and timelines for applying, obtaining and maintaining faculty services, in order improve operational efficiency and the quality of education offered.

APPENDIX C

To include the Student Evaluation form of Teaching Effectiveness for Full Time Faculty Clinical Nursing Instructors.

**ARTICLE 19 EVALUATION OF TENURED FACULTY MEMBERS
ARTICLE 20 TENURE REVIEW PROCESS**

To revise for the purpose of inclusion of the Student Evaluation form of Teaching Effectiveness for Full Time Faculty Clinical Nursing Instructors as indicated above in Appendix C.

RECOMMENDATIONS:

Board of Trustees conducts an initial reading regarding these proposals.

Administrator Initiating Item: Stan Dupree	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 4

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**TITLE: INITIAL PROPOSAL FROM THE COLLEGE OF THE
DESERT ADJUNCT ASSOCIATION (CODAA) TO THE
DESERT COMMUNITY COLLEGE DISTRICT (DCCD)**

BACKGROUND:

The Collective Bargaining Agreement proposals submitted herein by the COLLEGE OF THE DESERT ADJUNCT ASSOCIATION (CODAA) are expressly pursuant to the Educational Employment Relations Act. It is the intention of CODAA to bargain in good faith over the proposals submitted by the respective parties to the CODAA Collective Bargaining Agreement.

ARTICLE VII: COMPENSATION

- Increase amount of time for which faculty get paid for office hours.
- Pay per course instead of per hour.
- Increase compensation to move toward parity with full-time faculty.

ARTICLE VI: EMPLOYEE RIGHTS

- New language, "Adjunct Faculty Vesting and Priority Assignment."

RECOMMENDATION:

Board of Trustees conducts an initial reading regarding these proposals.

Administrator Initiating Item: Stan Dupree	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 1

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**TITLE: PURCHASE ORDERS AND CONTRACTS FOR
SUPPLIES, SERVICES & CONSTRUCTION**

BACKGROUND:

Under AP 6300(a), purchase orders have been issued and contracts have been executed for the period **November 30, 2012** as follows:

1a. Purchase Orders in excess of \$25,000

In the aggregated amount of \$822,230.96 as presented (Details on [COD Website](#)).

1b. Open Purchase Orders

In the aggregated amount of \$116,000.00 as presented (Details on [COD Website](#)).

1c. Contracts in excess of \$25,000

In the aggregated amount of \$19,394,573.84 as presented (Details on [COD Website](#)).

1d. Purchase Orders and Contracts that do not exceed \$25,000

In the aggregated amount of \$20,842,777.94 as presented (Details on [COD Website](#)). **Note that the report includes all purchase orders and contracts including those reported above.**

FISCAL IMPLICATIONS:

All purchase orders and contracts are appropriately funded from unrestricted or restricted sources, as confirmed during the process of preparation of the documentation.

RECOMMENDATION:

Board of Trustees ratifies or approves, as appropriate, purchase orders and contracts as presented.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 2

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TITLE: WARRANTS

BACKGROUND:

Board action is required to ratify District warrants under AP 6300(a). Details of all warrants are posted on the [COD Website](#).

FISCAL IMPLICATIONS:

These expenditures are in conformance with the District budget.

RECOMMENDATION:

Board of Trustees ratifies the warrants in the amount of \$7,245,834.64 as presented.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 3

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TITLE: PAYROLL #5

BACKGROUND:

Board action is required to ratify the District payroll under AP 6300(a).

FISCAL IMPLICATIONS:

These expenditures are in conformance with the District budget.

RECOMMENDATION:

Board of Trustees ratifies Payroll #4 in the amount of \$2,889,848.39 as follows:

Certificated:	\$1,863,898.00
Classified:	<u>\$1,025,950.39</u>
	\$2,889,848.39

Administrator Initiating Item: Edwin Deas

Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 4

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TITLE: GIFTS/DONATIONS TO THE DISTRICT

BACKGROUND:

- Six (6) Solar Photovoltaic Modules donated to the School of Applied Sciences & Business | Advanced Transportation Technology & Energy Program by Access Solar, Inc., of North Palm Springs. Items to be utilized to teach the principles and installation procedures for large modules on rooftop and ground mounting systems.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

Board of Trustees accepts donations to the District and a letter of appreciation will be sent to the donor(s) by the Office of the President.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 5

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TITLE: OUT-OF-STATE TRAVEL

BACKGROUND:

1. Academic Affairs – Ms. Zerryl Becker, Associate Professor, School of Applied Sciences and Business, to attend the Prentice Hall Information Technology 2012 Conference in Hendersonville, NV, March 1-3, 2013.

This conference provides an opportunity to meet and connect with other IT educators from colleges and universities nationwide. This two-day experience is designed to facilitate the exchange of best practices and discussions around emerging ideas, technologies, and innovation in the IT curriculum.

Fiscal Implications: There is no cost to the District. Funded by Pearson, world's leading education company.

2. Academic Affairs – Dr. Kelly Hall, Associate Professor, School of Applied Sciences and Business, to attend the Prentice Hall Information Technology 2012 Conference in Hendersonville, NV, March 1-3, 2013.

This conference provides an opportunity to meet and connect with other IT educators from colleges and universities nationwide. This two-day experience is designed to facilitate the exchange of best practices and discussions around emerging ideas, technologies, and innovation in the IT curriculum.

Fiscal Implications: There is no cost to the District. Funded by Pearson, world's leading education company.

3. Academic Affairs – Mr. George Brown, Full-Time Faculty for the HVAC Program, School of Applied Sciences and Business, to attend the 2013 HVAC (heating, ventilation, and air conditioning) Excellence Educators and Trainers Conference in Las Vegas, NV, March 17-20, 2013.

This conference provides lecture and hands on sessions for persons providing training in the HVACR (heating, ventilation, air conditioning and refrigeration) and Energy Auditing fields. Employers are asking for technicians that have been trained in system design, system performance, duct and envelope leakage rate testing, and have been introduced to some of the

tasks involved in energy auditing. This conference will provide attendees a number of sustainable technologies sessions.

Fiscal Implications: Costs estimated at \$851.34 and will be funded by a restricted source (Perkins Funds).

4. Academic Affairs – Mr. George Koedel, Adjunct Faculty, School of Applied Sciences and Business, to attend the 2013 HVAC (heating, ventilation, and air conditioning) Excellence Educators and Trainers Conference in Las Vegas, NV, March 17-20, 2013.

This conference provides lecture and hands on sessions for persons providing training in the HVACR (heating, ventilation, air conditioning and refrigeration) and Energy Auditing fields. Employers are asking for technicians that have been trained in system design, system performance, duct and envelope leakage rate testing, and have been introduced to some of the tasks involved in energy auditing. This conference will provide attendees a number of sustainable technologies sessions.

Fiscal Implications: Costs estimated at \$851.34 and will be funded by a restricted source (Perkins Funds).

5. Academic Affairs – Mr. Hector Tejeda, Adjunct Faculty, School of Applied Sciences and Business, to attend the 2013 HVAC (heating, ventilation, and air conditioning) Excellence Educators and Trainers Conference in Las Vegas, NV, March 17-20, 2013.

This conference provides lecture and hands on sessions for persons providing training in the HVACR (heating, ventilation, air conditioning and refrigeration) and Energy Auditing fields. Employers are asking for technicians that have been trained in system design, system performance, duct and envelope leakage rate testing, and have been introduced to some of the tasks involved in energy auditing. This conference will provide attendees a number of sustainable technologies sessions.

Fiscal Implications: Costs estimated at \$851.34 and will be funded by a restricted source (Perkins Funds).

6. Academic Affairs – Mr. Adam Uhlhorn, Adjunct Faculty, School of Applied Sciences and Business, to attend the 2013 HVAC (heating, ventilation, and air conditioning) Excellence Educators and Trainers Conference in Las Vegas, NV, March 17-20, 2013.

This conference provides lecture and hands on sessions for persons providing training in the HVACR (heating, ventilation, air conditioning and refrigeration) and Energy Auditing fields. Employers are asking for technicians that have been trained in system design, system performance, duct and envelope leakage rate testing, and have been introduced to some of the tasks involved in energy auditing. This conference will provide attendees a number of sustainable technologies sessions.

Fiscal Implications: Costs estimated at \$851.34 and will be funded by a restricted source (Perkins Funds).

7. President – Ms. Jessica Enders, Project Director for HSI Title V Grant, to attend the Higher Education Program (HEP) Grantees Project Director’s (PD) meeting, in Washington, D.C., March 26-28, 2013.

The HEP PD Meeting will bring together hundreds of HEP grantees to meet with their ED Representatives and National Experts on ideas and issues that help ensure long-term project sustainability. This meeting is developed specifically for each grantee’s project director. It is strongly encouraged that all Project Directors attend this meeting. Additionally, during this Department of Education training, each project director will meet with their Federal Program Officer who oversees the respective grants to review progress toward grant goals and objectives.

Fiscal Implications: Costs estimated at \$3,200.00 and will be funded by a restricted source (U. S. Department of Education Individual Title V HSI Grant).

RECOMMENDATION:

Board of Trustees approves and/or ratifies the out-of-state travel requests for the individuals listed.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 6

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**TITLE: CHANGE ORDER #010-001 – MATH SCIENCE
TECHNOLOGY CENTER PROJECT – LOZANO
CASEWORKS**

BACKGROUND:

Change Order #010-001 is a credit in the amount of <\$100,505.13> for unused allowance. This Change Order amends the contract total from \$431,871.00 to \$331,365.87.

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bonds and remains within budget.

RECOMMENDATION:

Board of Trustee approves Change Order #010-001 to the contract with Lozano Caseworks for the Math Science Technology Center Project in the credit amount of <\$100,505.13>; amending the contract to \$331,365.87.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 7

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**TITLE: AMENDMENT TO THE HABITAT FOR HUMANITY
OF THE COACHELLA VALLEY, INC. AGREEMENT**

BACKGROUND:

This Amendment to the Habitat for Humanity of the Coachella Valley, Inc. Agreement* is to extend the Agreement through June 30, 2014.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

Design, labor and materials through a combination of donations, instructional program laboratory, and purchased labor and materials, not to exceed \$80,000.00 in value; the District shall provide materials in an amount not to exceed \$40,000.00, such value to be provided by public grant or private donation raised by the District, and Habitat shall provided materials in an amount not to exceed \$40,000.00.

RECOMMENDATION:

Board of Trustees approves the amendment to the Habitat for Humanity of the Coachella Valley, Inc. Agreement.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Board of Trustees

ITEM #: 1

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TITLE: BOARD MEMBER TRAVEL

BACKGROUND:

Per AP 2735 "Travel expenses for attendance at meetings of these and other organizations will be approved by the Board of Trustees at a regularly scheduled meeting."

1. Mr. Michael O'Neill and Ms. Mary Jane Sanchez will travel to the Community College League's Annual Board Chair Workshop & Effective Trusteeship Workshop from January 25 to 27, 2013 in Sacramento.

This conference covers: Board Chair Roles, Running Effective Meetings, Handling Difficult Situations and the CEO-Board Chair Relations. The Effective Trusteeship Workshop is the single best overview of responsibilities required for board members of California community colleges. State leaders and experienced trustees will provide comprehensive information on the knowledge and skills necessary to be an effective trustee.

Fiscal Implications: Costs estimated at \$1,100.00 each and funded by General Funds.

2. Mr. Charles Hayden traveled to the Community College League's Annual Convention and Partner Conference in Los Angeles on November 15 to November 17, 2012.

Fiscal Implications: Costs estimated at \$1,147 and funded by General Funds.

RECOMMENDATION:

Board of Trustees approves/ratifies travel as presented.

Administrator Initiating Item: Michael O'Neill	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Board of Trustees

ITEM #: 2

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TITLE: APPROVAL OF RESOLUTION 121412-1

BACKGROUND:

Government Code Section 935.4 allows public entities to authorize a public employee to process, settle or reject claims against the District. The Board of Trustees wishes to take advantage of the efficiency allowing staff to do so without prior approval up to and including amounts established at various times by the Board.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustees approves the resolution as presented.

Administrator Initiating Item: Michael O'Neill	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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DESERT COMMUNITY COLLEGE DISTRICT
COLLEGE OF THE DESERT
RESOLUTION # 121412-1

WHEREAS Government Code Section 935.4 allows public entities to authorize a public employee to process claims in amounts less than provided in such section; and

WHEREAS the Board of Trustees of the Desert Community College District wishes to take advantage of the efficiency allowing staff to process, compromise, settle or reject claims; and

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Desert Community College District authorizes the Superintendent/President to allow compromise, settle or reject claims against the District without the prior approval of the Board of Trustees up to and including amounts established at various times by the Board of Trustees.

Secretary, Board of Trustees or
Authorized Agent of the Board

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Board of Trustees

ITEM #: 3

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: CLARIFICATION OF BOARD POLICY 3570 SMOKING ON
CAMPUS**

BACKGROUND:

This policy has been revised along with the administrative procedures.

Details on [COD Website](#)

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Approve the clarification as presented.

Administrator Initiating Item: Bonnie Stefan	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Superintendent/President

ITEM #: 1

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: APPROVAL OF ADMINISTRATOR EMERITUS

BACKGROUND:

In recognition of Juan Lujan's significant contributions to the College over the past 19 years in his role of Director of Education Centers, the Superintendent/President and the Board of Trustees have concurred to nominate him for Administrator Emeritus.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

To approve this nomination for Administrator Emeritus for Juan Lujan.

Administrator Initiating Item: Michael O'Neill	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Superintendent/President

ITEM #: 2

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: CERTIFICATION OF SIGNATURES

BACKGROUND:

In accordance with the provisions of Education Code Sections 42633 and 85233, a certification of signatures form must be completed following the annual organization meeting of the Board. The annual organization meeting of the Board is on December 14, 2012. The Certification of Signatures form verifies the signatures of members of the governing board and persons authorized to sign orders drawn on the funds of the District and New Employee Authorization Transmittals. In accordance with Education Code 42632, no person other than an officer or employee of the District can be authorized to sign orders.

The individuals are as follows:

Rebecca Broughton – Governing Board Member
John Marman – Governing Board Member
Michael J. O’Neill – Governing Board Member
Bonnie Stefan – Governing Board Member
Mary Jane Sanchez-Fulton – Governing Board Member

Joel L. Kinnamon – sign warrant orders, orders for salary payment and sign notices of employment; Edwin Deas – sign warrant orders, orders for salary payment and sign notices of employment; Wade W. Ellis – sign warrant orders, orders for salary payment and sign notices of employment; and Stan Dupree – sign notices of employment.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustees approves these individuals to provide authorized signatures for the purposes of contractual obligations for the District.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 1

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| <input type="checkbox"/> CONSENT |
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| <input type="checkbox"/> INFORMATION |

TITLE: RESIGNATION – LEADERSHIP

BACKGROUND:

Ms. Joanne Padgham, Financial Officer/Database Manager/Foundation, has resigned from her position effective 11/16/12.

FISCAL IMPLICATIONS:

Position is funded through restricted funds.

RECOMMENDATION:

Board of Trustees ratifies the resignation as presented.

Administrator Initiating Item: Stan Dupree	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 2

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: RETIREMENT – CONFIDENTIAL/LEADERSHIP

BACKGROUND:

Ms. Barbara Creson, H.R. Specialist, Human Resources, has retired from her position effective 12/29/12.

FISCAL IMPLICATIONS:

Position is funded through unrestricted funds.

RECOMMENDATION:

Board of Trustees approves the retirement as presented.

Administrator Initiating Item:	Cabinet Review & Approval: 12/3/2012
Stan Dupree	Chair & Vice Chair Review: 12/6/2012

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 3

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: WORKING OUT-OF-CLASS - CONFIDENTIAL

BACKGROUND:

Mr. Diaman Amsler, H.R. Generalist, Human Resources, has been acting as the Interim H.R. Specialist and doing most of the duties with H.R. Specialist (Level V) retiring. This is effective 11/19/12. (Details on [COD website](#))

FISCAL IMPLICATIONS:

Position is fully funded by unrestricted funds.

RECOMMENDATION:

Board of Trustees ratifies the appointment as presented.

Administrator Initiating Item: Stan Dupree	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 4

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: TEMPORARY ASSIGNMENT EXTENSION- LEADERSHIP

BACKGROUND:

To continue the temporary assignment as Interim Vice President, Student Affairs, Range XIII, Step 9, for six months effective 1/1/2013.

FISCAL IMPLICATIONS:

Extension will be fully funded by unrestricted funds (General Funds).

RECOMMENDATION:

Board of Trustees approves the placement as presented.

Administrator Initiating Item: Stan Dupree	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Human Resources

ITEM #: 5

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: EDUCATIONAL ADMINISTRATOR CONTRACT
TERMS AND SALARY PLACEMENT-EFFECTIVE JULY 1, 2013**

BACKGROUND:

The Education Code requires notification of salary placement for administrative employees on a yearly basis. The process for determining contract length is related to the evaluation procedures provided in the Leadership Handbook approved by the Board. Upon approval by the Board, new contracts will be issued with the appropriate term to replace existing contracts.

FISCAL IMPLICATIONS:

The salary placement listing includes step and/or range advancement where appropriate. Funding is included in the General Fund budget.

RECOMMENDATION:

Board of Trustees approves the contract terms and salary placements as presented on the attached.

Administrator Initiating Item: Stan Dupree	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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<u>Name</u>	<u>Title</u>	<u>Current Salary Placement</u>	<u>Salary Placement Effective 7/1/13</u>	<u>Contract Term Effective 7/1/13</u>
MADIGAN, Chris	Director, PSA	IX-7	IX-8	7/1/2013 - 6/30/2014
PHILLIPS, CARL	Dean, School of Library & Distance Education	XI-9	XI-10	7/1/2013 - 6/30/2014

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 1

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: BUDGET TRANSFERS

BACKGROUND:

Throughout the year, budget transfers* are used for modification of a school budget to properly cover expenditures in the appropriate line item accounts. Board approval is required for the transfer of funds. Per Title 5, transfers from the reserve for contingencies (object 7900) must be approved by a two-thirds vote while other transfers only need approval by a majority vote.

*Details on the [COD Website](#).

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustees approves the budget transfers presented by simple majority vote.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 2

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: 2011-2012 AUDIT REPORTS

BACKGROUND:

Board action is required to accept the reports* of the District's auditors, Vavrinek, Trine, Day & Co., LLP, for the 2011-2012 fiscal year for the District, Desert Community College District's Auxiliary Services, and Measure B Bond Financial and Performance audits.

*Details on the [COD Website](#)

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustees accepts the 2011-2012 audit reports for the District, Desert Community College District's Auxiliary, and Measure B Bond Financial and Performance audits for study and discussion.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 3

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: 2012-2013 CCFS-311Q / QUARTERLY FINANCIAL
STATUS REPORT**

BACKGROUND:

The 2012-2013 CCFS-311Q / Quarterly Financial Status Report* for the 1st quarter ending September 30, 2012 is presented for discussion. This report is certified with the California Community College Chancellor's Office.

*Details on the [COD Website](#).

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustees receives the District's first Quarterly Financial Status Report for 2012-2013.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 4

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: PUBLIC HEARING FOR ADOPTION OF
RESOLUTION #121412-2 ADOPTING THE CEQA INITIAL
STUDY/MITIGATED NEGATIVE DECLARATION FOR THE PALM DESERT
CAMPUS PV SHADE STRUCTURE PROJECT AND APPROVAL OF THE
PROJECT**

BACKGROUND:

Notice of Public Hearing of the Board of Trustees is to adopt Resolution #121412-2 Adopting the CEQA Initial Study/Mitigated Negative Declaration for the Palm Desert Campus PV Shade Structure Project and Approval of the Project. All interested parties may appear and comment on the CEQA Initial Study/Mitigated Negative Declaration for the Palm Desert Campus PV Shade Structure Project.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustees holds a public hearing prior to the adoption of Resolution #121412-2 Adopting the CEQA Initial Study/Mitigated Negative Declaration for the Palm Desert Campus PV Shade Structure Project and Approval of the Project.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 5

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
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**TITLE: RESOLUTION #121412-2 ADOPTION OF THE CEQA
INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE
PALM DESERT CAMPUS SOLAR PV SHADE STRUCTURE PROJECT AND
APPROVAL OF THE PROJECT**

BACKGROUND:

In recent years, the College has been pursuing a policy of sustainable development and management at its campuses, including the Palm Desert campus. The proposed project is a continuation of the College's sustainability policies. The College of the Desert/Desert Community College District is proposing to install a fixed solar photovoltaic (PV) array on PV shade support structures over portions of existing parking lots at its Palm Desert campus. The campus is located at the northeast corner of Fred Waring Drive and Monterey Avenue in the City of Palm Desert, Riverside County, California. The Initial Study/Mitigated Negative Declaration (IS/MND)* was prepared in conformance with the California Environmental Quality Act (CEQA) and evaluated potential environmental impacts resulting from the proposed project based on site plans and technical information provided by the College and the proposed vendor.

The project will be developed in partnership between the College and SunPower Corporation, a solar energy developer. It calls for the installation of a ±3,800 kilowatt (kW) capacity fixed-angle, tilted solar PV system on PV shade support structures over campus Parking Lots 14 and 19, and the parking lot immediately south of the Craven Student Services Center. The facility is estimated to generate 6.262 million kilowatt hours of power on an annual basis. For the purposes of the study, these lots are identified as Parking Lots A, B, D, and E, as shown on Exhibit 4 of the IS/MND. Construction is anticipated to take approximately five to six months, with operation beginning soon thereafter.

The array will include 8,844 high-efficiency (435 W) solar modules on 31 stand-alone PV shade structures, as well as 3 inverters, and will require trenching to facilitate underground interconnection of modules and tie-in to the existing main campus electrical building east of Parking Lot A. The array will cover approximately 230,684 square feet of the parking lots. The system will have 6 modules per string, for a total of 1,474 strings. The array system summary table is provided below.

Table 1
Array Summary Table
COD Palm Desert Campus

Array	# Modules	KWP	String
Parking Lot A	4,140	1800.90	690.00
Parking Lot B	2,016	876.96	336.00
Parking Lot D	2,016	876.96	336.00
Parking Lot E	672	292.32	112.00
Total	8,844	3,847.14	1,474

The system will include three (3) inverters: one each in Parking Lots A, B, and D. Inverters will be 6 feet tall and enclosed in mechanical-style cabinets; each will take up 2 to 3 existing parking spaces and be surrounded by fencing. PV shade support structures will be 14-feet tall at the lowest point (west side) and 19.3 feet tall at the highest point (east side). PV shade structures will be constructed in a north/south orientation, with panels facing on a bias to the west for optimal annualized sun exposure. PV shade structure dimensions, described in the table below, will follow the same nose-to-nose footprint of the parking spaces they cover. Upon completion, the existing parking lot layout will remain unchanged, and drive aisles will be clear and passable.

Table 2
PV Shade Structure Specifications
COD Palm Desert Campus

Array	# of Structures	Structure Dimensions	# Solar Modules per Structure	Total Modules per Parking Lot
Parking Lot A	15	162'-1" X 40'-10"	276	4,140
Parking Lot B	6	197'-4" X 40'-10"	336	2,016
Parking Lot D	6	197'-4" X 40'-10"	336	2,016
Parking Lot E	4	98'-7" X 40'-10"	168	672
Total	31			8,844

Construction access will be taken via the campus' Monterey Avenue entrance. Construction staging will take place within the project area and probably on parking lots 14 and 19. Parking areas will remain available to the greatest extent practicable, with restricted areas to be limited to minimize the amount of temporarily unavailable parking.

Construction will result in the removal of ±112 existing trees and numerous light poles within the parking lot to accommodate support posts and PV shade structures. Trees will be recycled as green waste and replaced with shrubs and other low-profile landscape materials identified in the plant palette of the campus Landscape Master Plan. Other trees along the campus' Monterey Avenue and Magnesia Falls Drive frontages and elsewhere in the parking lot will remain in place.

Over a 25-year period, the PV system is expected to meet 60-65% of the campus' energy needs and result in avoided utility electricity costs of more than \$25 million. The proposed PV shade structures will also provide highly valued shade for on-campus vehicles.

Environmental Setting

The COD Palm Desert campus is located in the urbanized portion of western Palm Desert, on the valley floor in the central portion of the Coachella Valley. The foothills of the Santa Rosa Mountains are located approximately one mile to the southwest. The Whitewater River Channel, which is the primary drainage for the Coachella Valley, is approximately ¼ mile to the north. Multi-family residential and golf course development is located to the north, across Magnesia Falls Drive, within the Monterey Country Club; and to the northwest, across Monterey Avenue, within the Rancho Las Palmas Country Club (in the City of Rancho Mirage). Development to the west and southwest includes two churches and professional office buildings. To the south are Fred Waring Drive and professional offices. To the east is the Palm Desert Civic Center, including municipal government buildings, parking lots, a skate park, and baseball fields immediately east of San Pablo Avenue.

That portion of the campus that is part of the proposed solar PV shade project is located in the western and northwestern parts of the campus. The subject site is immediately bounded by Magnesia Falls Drive on the north and residential development within the Monterey Country Club along the north side of the road. To the immediate west is Monterey Avenue and residential development in the Rancho Las Palmas Country Club (in the City of Rancho Mirage), two churches, and professional office buildings. South of the proposed solar PV project is the McCallum Theatre parking lot. To the east are COD campus buildings and other campus parking lots that are not part of the proposed project (see Exhibit 4 of the IS/MND).

Environmental Review

The District, acting in its capacity as the Lead Agency for this project under the California Environmental Quality Act (CEQA), evaluated the potential environmental impacts of the project. It has been determined through the preparation of an Initial Study that although the project has the potential to result in significant environmental effects, these impacts will not be significant in this case because the mitigation measures described in the attached IS/MND have been added to the project.

The COD PV Shade Structure is a "project" as defined CEQA. The District has evaluated the project under CEQA Guidelines and an IS/MND has been prepared and circulated for public comment; the 20-day comment period ended on December 5, 2012. No comments were received that would necessitate recirculation of the environmental analysis or the preparation of an Environmental Impact Report. Staff believes the analysis is a complete description of the project, its potential adverse impacts. Recommended Mitigation Measures have been incorporated into the IS/MND that will reduce any potentially significant impacts to less than significant levels. The IS/MND meets the requirements of the State of California CEQA and the State CEQA Guidelines for the Implementation of CEQA. A Notice of Determination should be prepared.

CEQA Findings

The District has determined and finds, based on the IS/MND and the record as a whole that:

- (1) The project will not:
 - substantially degrade the quality of the environment;
 - will not substantially reduce the habitat of a fish or wildlife species;
 - will not cause a fish or wildlife population to drop below self-sustaining levels;
 - threaten to eliminate a plant or animal community; will not substantially reduce the number or restrict the range of an endangered, rare or threatened species;
 - nor will it eliminate important examples of the major periods of California history or prehistory.
- (2) The project will not achieve short-term environmental goals to the disadvantage of long-term environmental goals.
- (3) The project does not generate possible environmental effects that are individually limited but cumulatively considerable. “Cumulatively considerable” means that the incremental effects of an individual project are significant when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.
- (4) The environmental effects of the project will not cause substantial adverse effects on human beings, either directly or indirectly.

*Details on the [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by Redevelopment Pass-Through Funds.

RECOMMENDATION:

Board of Trustees adopts Resolution #121412-2 Adopting the Initial Study/Mitigated Negative Declaration and approves the Palm Desert Campus PV Shade Structure Project in substantial conformance with the attached exhibits and other materials describing the project.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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DESERT COMMUNITY COLLEGE DISTRICT

COLLEGE OF THE DESERT

RESOLUTION #121412-2

A Resolution of the Desert Community College District Board of Trustees Certifying Initial Study/Mitigated Negative Declaration No. 2012-1 for and Approving the Palm Desert Campus PV Shade Structures

WHEREAS, the Board of Trustees has considered the planned development of the solar photovoltaic parking lot shade structures proposed for development on the Palm Desert campus; and

WHEREAS, notice of public hearing of the Board of Trustees to consider the PV shade structure facilities plans and their relationship to the Palm Desert campus and the surrounding area was given in accordance with applicable law; and

WHEREAS, on December 14, 2012, a public hearing was held in accordance with applicable laws where the Board considered the PV shade structures; and

WHEREAS, the proposed project is considered a "Project" pursuant to the provisions of the California Environmental Quality Act ("CEQA"), and an Initial Study/Mitigated Negative Declaration has been prepared for this project in accordance with CEQA; and

WHEREAS, the Board has carefully reviewed and considered all of the evidence presented in connection with the project, including but not limited to the staff report, exhibits, environmental documents and all written and oral testimony presented.

THE BOARD OF TRUSTEES HEREBY FINDS AS FOLLOWS:

Section 1: An Initial Study/Mitigated Negative Declaration (IS/MND) has been completed in compliance with CEQA, the State CEQA Guidelines, and the District's CEQA Guidelines. The Board found that with the incorporation of proposed mitigation measures, potentially significant environmental impacts resulting from this project will be reduced to a level of insignificance. The Board independently reviewed and considered the information contained in the IS/MND prior to its review of this Project and the EIR reflects the Board's independent judgment and analysis.

Section 2: The Board makes the following findings:

- a. The proposed PV shade structure project is consistent and in conformity with the District's plans and policies specifically relating to the

development of main campus facilities and the subject solar PV shade structures,

- b. The subject property is suitable for the planned uses, in terms of access, size of parcel, relationship to similar or complementary uses, and other relevant considerations, including the surrounding land uses and public streets, and applicable policies of the Palm Desert General Plan,
- c. The proposed PV shade structure project is necessary and proper, and is not likely to be detrimental to adjacent property or residents.

NOW, THEREFORE, BE IT RESOLVED that, based upon the foregoing, the Board of Trustees hereby Adopts the Initial Study/Mitigated Negative Declaration No. 2012-01 and approves the PV shade structure project, subject to the mitigation measures set forth in the Initial Study/Mitigated Negative Declaration and the attached exhibits.

ADOPTED this 14th day of December, 2012.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: DESERT COMMUNITY COLLEGE DISTRICT

Secretary, Board of Trustees or
Authorized Agent of the Board

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 6

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: RESOLUTION #121412-3 FOR AMENDMENT TO
UPDATING CC-CS SIPE JPA AGREEMENT**

BACKGROUND:

Community Colleges-County Superintendent Self-Insurance Program for Employers (SIPE) is a public risk-sharing pool established pursuant to a Joint Powers Agreement (JPA) effective 07/01/1978. The Authority has not updated their JPA Agreement since inception. There are obsolete Ed Code references in addition to language in incorrect sections where function should actually be in powers. The Termination of the Agreement section has been updated.

Details on the [COD Website](#).

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustees adopts Resolution #121412-3 for Amendment to Updating CC-CS SIPE JPA Agreement.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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DESERT COMMUNITY COLLEGE DISTRICT

RESOLUTION #121412-3 FOR AMENDMENT TO UPDATING CC-CS SIPE JPA AGREEMENT

WHEREAS, the District has been a member of Community Colleges-County Superintendent Self-Insurance Program for Employees (CC-CS SIPE) since 1978; and

WHEREAS, the District remains a member of Authority because there are outstanding assets and liability for the self-insured workers' compensation program from 1978 through June 30, 1995; and

WHEREAS, the Authority has not updated their governing documents to delete obsolete references and update language to allow the Authority to keep its assets and liability until the members declare a return of net assets based on actuarial analysis while meeting their capital target.

NOW, THEREFORE, BE IT RESOLVED that the JPA Agreement for CC-CS SIPE can be executed as presented by an authorized signer for the District.

PASSED AND ADOPTED this 14th day in December, 2012.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary, Board of Trustees or Authorized Agent of the Board

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 7

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF COMPLETION – MATH SCIENCE
TECHNOLOGY CENTER AUDIO VISUAL PROJECT –
WESTERN AUDIO VISUAL**

BACKGROUND:

This contract is complete as of September 7, 2012 and must be formally accepted by the Board. Notice has been filed with the County Clerk's Office as required by code. The contractor for this portion of the work is Western Audio Visual.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustee accepts the contract with Western Audio Visual for the Math Science Technology Center Audito Visual Project as complete as of September 7, 2012.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 8

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF COMPLETION – MATH SCIENCE
TECHNOLOGY CENTER TECHNOLOGY PROJECT –
NEXUS IS INC.**

BACKGROUND:

This contract is complete as of September 7, 2012 and must be formally accepted by the Board. Notice has been filed with the County Clerk's Office as required by code. The contractor for this portion of the work is Nexus IS Inc.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustee accepts the contract with Nexus IS Inc. for the Math Science Technology Center Technology Project as complete as of September 7, 2012.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 9

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF COMPLETION – MATH SCIENCE
TECHNOLOGY CENTER FLOORING PROJECT –
CONTINENTAL FLOORING INC.**

BACKGROUND:

This contract is complete as of September 7, 2012 and must be formally accepted by the Board. Notice has been filed with the County Clerk's Office as required by code. The contractor for this portion of the work is Continental Flooring Inc.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Board of Trustee accepts the contract with Continental Flooring Inc. for the Math Science Technology Center Flooring Project as complete as of September 7, 2012.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 10

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
THE GAS LINE LATERAL CONSTRUCTION PROJECT**

BACKGROUND:

Bid Package #281-7100-0218GL for the Gas Line Lateral Construction Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #281-7100-0218GL for the Gas Line Lateral Construction Project to Kincaid Industries Inc. in the amount of \$105,030.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 11

- | |
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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – GENERAL
TRADE PACKAGE**

BACKGROUND:

Bid Package #01 – General Trades Package for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #01 – General Trades Package for the Athletics Facilities Project to Inland Building Construction Companies, Inc. in the amount of \$1,054,700.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 12

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – FINAL CLEAN**

BACKGROUND:

Bid Package #02 – Final Clean for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #02 – Final Clean for the Athletics Facilities Project to Final Cleaning Solution, Inc. in the amount of \$54,711.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 13

- | |
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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – EARTHWORK &
SITE DEMOLITION**

BACKGROUND:

Bid Package #03 – Earthwork & Site Demolition for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #03 – Earthwork & Site Demolition for the Athletics Facilities Project to Interior Demolition, Inc. in the amount of \$906,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 14

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – SITE UTILITIES**

BACKGROUND:

Bid Package #04 – Site Utilities for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #04 – Site Utilities for the Athletics Facilities Project to JPI Development Group, Inc. in the amount of \$415,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 15

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| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – LANDSCAPE,
IRRIGATION & SITE FURNISHINGS**

BACKGROUND:

Bid Package #05 – Landscape, Irrigation & Site Furnishings for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #05 – Landscape, Irrigation & Site Furnishings for the Athletics Facilities Project to Marina Landscape, Inc. in the amount of \$291,600.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 16

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – SITE CONCRETE
& AC PAVING**

BACKGROUND:

Bid Package #06 – Site Concrete & AC Paving for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #06 – Site Concrete & AC Paving for the Athletics Facilities Project to Westcon Construction Group, Inc. in the amount of \$477,977.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 17

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – CAST-IN-PLACE
CONCRETE & REINFORCING**

BACKGROUND:

Bid Package #07 – Cast-in-Place Concrete & Reinforcing for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #07 – Cast-in-Place Concrete & Reinforcing for the Athletics Facilities Project to Team C Construction in the amount of \$1,154,700.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 18

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – PRECAST
CONCRETE PANELS**

BACKGROUND:

Bid Package #08 – Precast Concrete Panels for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #08 – Precast Concrete Panels for the Athletics Facilities Project to Golden Empire Concrete Products, Inc. dba Structure Cast in the amount of \$1,850,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 19

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| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – STRUCTURAL
STEEL & METAL DECK**

BACKGROUND:

Bid Package #09 – Structural Steel & Metal Deck for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #09 – Structural Steel & Metal Deck for the Athletics Facilities Project to Canyon Steel Fabricators, Inc. in the amount of \$987,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 20

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – TENNIS COURTS**

BACKGROUND:

Bid Package #10 – Tennis Courts for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #10 – Tennis Courts for the Athletics Facilities Project to Malibu Pacific Tennis Courts, Inc. in the amount of \$694,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 21

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| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – MISCELLANEOUS
METALS**

BACKGROUND:

Bid Package #11 – Miscellaneous Metals for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #11 – Miscellaneous Metals for the Athletics Facilities Project to Columbia Steel, Inc. in the amount of \$142,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 22

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – CABINETS &
FINISH CARPENTRY**

BACKGROUND:

Bid Package #12 – Cabinets & Finish Carpentry for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #12 – Cabinets & Finish Carpentry for the Athletics Facilities Project to Roy E. Whitehead, Inc. in the amount of \$260,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 23

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – ROOFING**

BACKGROUND:

Bid Package #13 – Roofing for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #13 – Roofing for the Athletics Facilities Project to Chambers, Inc. dba Roof Construction in the amount of \$569,300.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 24

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – FLASH &
SHEET METAL**

BACKGROUND:

Bid Package #14 – Flash & Sheet Metal for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #14 – Flash & Sheet Metal for the Athletics Facilities Project to Risher Sutherland, Inc. dba United Contractors in the amount of \$195,950.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 25

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – DOORS, FRAMES,
HARDWARE & INSTALLATION**

BACKGROUND:

Bid Package #15 – Doors, Frames, Hardware & Installation for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #15 – Doors, Frames, Hardware & Installation for the Athletics Facilities Project to Inland Building Construction Companies, Inc. in the amount of \$201,800.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 26

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – COILING DOORS**

BACKGROUND:

Bid Package #16 – Coiling Doors for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #16 – Coiling Doors for the Athletics Facilities Project to South Coast Industrial Door, Inc. in the amount of \$21,850.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 27

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – GLASS,
ALUMINUM & SKYLIGHTS**

BACKGROUND:

Bid Package #17 – Glass, Aluminum & Skylights for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #17 – Glass, Aluminum & Skylights for the Athletics Facilities Project to Queen City Glass Co. in the amount of \$621,924.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 28

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – DRYWALL,
FRAMING & INSULATION**

BACKGROUND:

Bid Package #18 – Drywall, Framing & Insulation for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #18 – Drywall, Framing & Insulation for the Athletics Facilities Project to Caston, Inc. in the amount of \$458,585.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 29

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – TILE**

BACKGROUND:

Bid Package #19 – Tile for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #19 – Tile for the Athletics Facilities Project to Inland Pacific Tile, Inc. in the amount of \$69,400.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 30

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – FLOORING**

BACKGROUND:

Bid Package #20 – Flooring for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #20 – Flooring for the Athletics Facilities Project to Mike’s Custom Flooring, Inc. in the amount of \$176,500.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 31

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – SPRUNG WOOD
FLOORING & COURT MARKINGS**

BACKGROUND:

Bid Package #21 – Sprung Wood Flooring & Court Markings for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #21 – Sprung Wood Flooring & Court Markings for the Athletics Facilities Project to Johnson Flooring, Inc. in the amount of \$161,588.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 32

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – POLISHED
CONCRETE FLOORING**

BACKGROUND:

Bid Package #22 – Polished Concrete Flooring for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #22 – Polished Concrete Flooring for the Athletics Facilities Project to Pro Installations, Inc. dba ProSpectra Contract Flooring in the amount of \$29,072.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 33

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – SUSPENDED
CEILING SYSTEM**

BACKGROUND:

Bid Package #23 – Polished Concrete Flooring for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #23 – Suspended Ceiling System for the Athletics Facilities Project to Cochran Interiors, Inc. in the amount of \$70,870.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 34

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – PAINTING**

BACKGROUND:

Bid Package #24 – Painting for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #24 – Painting for the Athletics Facilities Project to Borbon Incorporated in the amount of \$169,069.00

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 35

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – SPECIALTIES**

BACKGROUND:

Bid Package #25 – Specialties for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #25 – Specialties for the Athletics Facilities Project to Inland Building Construction Companies, Inc. in the amount of \$185,800.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 36

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| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – SIGNAGE**

BACKGROUND:

Bid Package #26 – Signage for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #26 – Signage for the Athletics Facilities Project to A Good Sign & Graphics Co. in the amount of \$30,605.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 37

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – ATHLETIC
EQUIPMENT**

BACKGROUND:

Bid Package #27 – Athletic Equipment for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #27 – Athletic Equipment for the Athletics Facilities Project to California Facility Specialties, Inc. in the amount of \$276,215.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 38

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – PLUMBING**

BACKGROUND:

Bid Package #28 – Plumbing for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #28 – Plumbing for the Athletics Facilities Project to JPI Development Group, Inc. in the amount of \$344,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 39

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – FIRE
PROTECTION**

BACKGROUND:

Bid Package #29 – Fire Protection for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #29 – Fire Protection for the Athletics Facilities Project to Daart Engineering Company, Inc. in the amount of \$87,950.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 40

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – HVAC**

BACKGROUND:

Bid Package #30 – HVAC for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #30 – HVAC for the Athletics Facilities Project to RAN Enterprises, Inc. in the amount of \$1,144,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 41

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: NOTICE OF INTENT TO AWARD CONTRACT FOR
ATHLETICS FACILITIES PROJECT – ELECTRICAL**

BACKGROUND:

Bid Package #31 – Electrical for the Athletics Facilities Project has been out to bid and the bid results* indicate the lowest qualified bid.

*Details on [COD Website](#)

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bond.

RECOMMENDATION:

Board of Trustees approves notice of intent to award contract for Bid Package #31 – Electrical for the Athletics Facilities Project to Southern California West Coast Electric, Inc. in the amount of \$1,196,900.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 42

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: CHANGE ORDER #014-002 – MATH SCIENCE
TECHNOLOGY CENTER PROJECT – KINCAID
INDUSTRIES, INC.**

BACKGROUND:

Change Order #014-002 is in the amount of \$136,000.00 for additional work due to extending the schedule for concrete resulting from the bankruptcy of the previous company. This Change Order amends the contract total from \$940,585.00 to \$1,076,585.00.

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bonds. This Change Order, together with an earlier Change Order for \$102,585.00, can be accommodated within the overall project budget.

RECOMMENDATION:

Board of Trustee approves Change Order #014-002 to the contract with Kincaid Industries, Inc. for the Math Science Technology Center Project in the amount of \$136,000.00; amending the contract to \$1,076,585.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 43

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: CHANGE ORDER #1 – CENTRAL PLANT
PROJECT – INTERIOR DEMOLITION, INC.**

BACKGROUND:

Change Order #1 is in the amount of \$25,000.00 for additional work to demolish cooling towers. This Change Order amends the contract total from \$53,000.00 to \$78,000.00.

FISCAL IMPLICATIONS:

This project is funded by proceeds from Measure B Bonds. This Change Order can be accommodated within the overall project budget.

RECOMMENDATION:

Board of Trustee approves Change Order #1 to the contract with Interior Demolition, Inc. for the Central Plant Project in the amount of \$25,000.00; amending the contract to \$78,000.00.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Academic Affairs

ITEM #: 1

- | |
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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: APPROVAL OF CURRICULUM MODIFICATIONS
FOR FALL 2013**

BACKGROUND:

The Curriculum Committee approved modifications to the College curriculum to be effective for Fall 2013.

*Details on [COD website](#)

FISCAL IMPLICATIONS:

There is no cost to the District.

RECOMMENDATION:

The Board of Trustees approves the curriculum modifications for Fall 2013.

Administrator Initiating Item: Joel Kinnamon	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Academic Affairs

ITEM #: 2

- | |
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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

**TITLE: APPROVAL OF THE 2012-13 COLLEGE OF THE
DESERT CATALOG ADDENDUM 2**

BACKGROUND:

Board action is required to approve the addendum to the Catalog.

*Details on [COD website](#)

FISCAL IMPLICATIONS:

There is no cost to the district.

RECOMMENDATION:

Approval 2012-2013 College of the Desert Catalog Addendum 2.

Administrator Initiating Item: Joel Kinnamon	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Academic Affairs

ITEM #: 3

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| <input type="checkbox"/> CONSENT |
| <input checked="" type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

TITLE: APPROVAL OF ARTICULATION AGREEMENT

BACKGROUND:

Articulation Agreement with Imperial Valley Regional Occupation Program/Central Union High School - Automotive Technology 010

Details on [COD website](#).

FISCAL IMPLICATIONS:

There is no cost to the District.

RECOMMENDATION:

It is recommended the Board of Trustees approves the attached articulation agreement.

Administrator Initiating Item: Joel Kinnamon	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 12/14/2012

AREA: Fiscal Services

ITEM #: 1

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| <input type="checkbox"/> CONSENT |
| <input type="checkbox"/> ACTION |
| <input checked="" type="checkbox"/> INFORMATION |

**TITLE: CLARIFICATION OF ADMINISTRATIVE PROCEDURE
3570 SMOKING ON CAMPUS**

BACKGROUND:

The Board Policy and Administrative Procedure 3570 have been revised for clarification. The policy is being reviewed today and the procedure is provided for information.

Details on [COD Website](#)

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

Receive the procedure as information.

Administrator Initiating Item: Edwin Deas	Cabinet Review & Approval: 12/3/2012 Chair & Vice Chair Review: 12/6/2012
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