



# Agenda

**Desert Community College District Board of Trustees**  
43-500 Monterey Ave., Palm Desert, CA 92260

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**DATE:** FRIDAY, SEPTEMBER 18, 2015  
**TIME:** 9:30 A.M.  
**LOCATION:** 43500 MONTEREY AVE., PALM DESERT, CA  
CRAVENS MULTI-PURPOSE ROOM

*Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the President as soon in advance of the Board meeting as possible.*

*For the convenience of the public, regular meetings of the Board of Trustees are transmitted live via "video stream" from the District's website, [www.collegeofthedesert.edu](http://www.collegeofthedesert.edu). This is a non-interactive format allowing viewers to hear the discussion and view the Board of Trustees during the meeting. Archived video of some prior meetings is also available. The minutes of the meetings of the Board of Trustees are the official record of the actions of the Board.*

**I. CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

**II. AGENDA:**

**A. BOARD MEETING AGENDA:** Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a 2/3 vote of the Board, or (if less than 2/3 of the members are present, a unanimous vote of those present), that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified.

**B. CONFIRMATION OF AGENDA:** Approve the agenda of the Regular Meeting of September 18, 2015 with any additions, corrections, or deletions.

**C. BOARD OF TRUSTEES CAMPUS TOUR – 9:35 a.m. to 10:15 a.m.**

**III. CLOSED SESSION: 10:15 a.m. to 10:30 a.m., and 12:00 p.m. to 1:30 p.m. and/or following the open session if additional time is needed.**

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time the board shall reserve time after the public meeting to continue discussion.

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION: Section 54956.9 (d)(2/3/4)** Specify number of potential cases: 2
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 019, 502 190 020, 611 212 007, 611 212 008, 611 212 039, 611 212 019, 611 212 009, 611 212 040, 611 212 012, 611 212 032, 611 212 033, 611 212 034, 641 261 020 0

Agency Negotiator or Designee: Dr. Joel Kinnamon

4. **PERSONNEL**

a. **DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT**

(Government Code Section 54957)

- Vice President of Administrative Services
- Superintendent/President

b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

- Superintendent/President

IV. **OPEN SESSION** (10:45 a.m.)

Closed session report (if any)

V. **PUBLIC UPDATES**

VI. **PUBLIC COMMENTS:** PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM SHOULD COMPLETE THE “REQUEST TO ADDRESS THE BOARD” FORM AND PRESENT IT TO THE SECRETARY. PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM MAY DO SO AT THIS TIME. THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON AND 15 MINUTES PER TOPIC, UNLESS FURTHER TIME IS GRANTED BY THE BOARD.

- Reading of Proclamations
  - Proclamation: National Disabilities Awareness Month
  - Proclamation: California State University, San Bernardino 50<sup>th</sup> Anniversary

VII. **INTRODUCTION OF NEW FULL-TIME STAFF**

**VIII. APPROVE THE MINUTES OF:**

Regular meeting of August 19, 2015 ([Details on COD Website](#))

**IX. REPORTS**

- A. ASCOD
- B. COLLEGE OF THE DESERT FOUNDATION
- C. ACADEMIC SENATE
- D. C.O.D.F.A.
- E. C.O.D.A.A.
- F. C.S.E.A.
- G. GOVERNING BOARD
- H. SUPERINTENDENT/PRESIDENT

- X. **CONSENT AGENDA:** All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

**A. BOARD OF TRUSTEES**

- 1. Proclamation - National Disabilities Awareness Month
- 2. Proclamation - California State University, San Bernardino 50th Anniversary

**B. HUMAN RESOURCES**

- 1. Personnel Items

**C. ADMINISTRATIVE SERVICES**

- 1. Purchase Orders and Contracts for Supplies, Services and Construction
- 2. Warrants
- 3. Approval of Contracts/Agreements and Amendments
- 4. Payroll
- 5. Out-of-State Travel
- 6. Change Orders – Measure B Bond Projects
- 7. Amendment to a Contract – Measure B Bond Project
- 8. 2014-2015 CCFS-311Q/Quarterly Financial Status Report

**XI. ACTION AGENDA**

**A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION**

**B. PRESIDENT**

1. Appointment for Student Representative on the Citizens' Bond Oversight Committee

**C. ADMINISTRATIVE SERVICES**

1. Public Hearing 2015-2016 Final Budget
2. Fiscal Year 2015-2016 Final Budget

**XII. STUDY SESSION**

1. Budget Presentation - Vice President Lisa Howell, Administrative Services
2. Sunline Transportation Presentation - Vice President Lisa Howell
3. Palm Desert Campus Tour – Board of Trustees

**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015**

**AREA:** Board of Trustees

**ITEM #: 1**

**TITLE: PROCLAMATION: NATIONAL DISABILITIES  
AWARENESS MONTH**

<input checked="" type="checkbox"/> <b>CONSENT</b>
<input type="checkbox"/> <b>ACTION</b>
<input type="checkbox"/> <b>INFORMATION</b>

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**BACKGROUND:**

The purpose of Disabilities Awareness Month is to enlighten all Americans to the abilities of the individual and the inclusion of the needs of all its citizens in issues of equity, access, education, and employment.

[Proclamation on COD Website](#)

**FISCAL IMPLICATIONS:**

None.

**RECOMMENDATION:**

To approve the Proclamation declaring October as National Disabilities Awareness Month.

<b>Administrator Initiating Item:</b> <b>Joel L. Kinnamon</b>	<b>Cabinet Review &amp; Approval: 9/8/2015</b> <b>Chair &amp; Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015**

**AREA:** Board of Trustees

**ITEM #: 2**

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| <input checked="" type="checkbox"/> <b>CONSENT</b> |
| <input type="checkbox"/> <b>ACTION</b>             |
| <input type="checkbox"/> <b>INFORMATION</b>        |

**TITLE: PROCLAMATION: CALIFORNIA STATE  
UNIVERSITY, SAN BERNARDINO  
50<sup>TH</sup> ANNIVERSARY**

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**BACKGROUND:**

California State University, San Bernardino, first established in 1965 as California State College at San Bernardino to provide educational opportunities for the growing population of the Inland Empire of California, is celebrating its 50<sup>th</sup> year of commitment to public higher education on September 21, 2015 at its Fall Convocation.

[Proclamation on COD Website](#)

**FISCAL IMPLICATIONS:**

None.

**RECOMMENDATION:**

To approve the Proclamation celebrating California State University, San Bernardino's 50<sup>th</sup> year anniversary.

<b>Administrator Initiating Item: Joel L. Kinnamon</b>	<b>Cabinet Review &amp; Approval: 9/8/2015 Chair &amp; Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 1**

**AREA:** Human Resources

**TITLE:** PERSONNEL ITEMS

<input checked="" type="checkbox"/> <b>CONSENT</b> <input type="checkbox"/> <b>ACTION</b> <input type="checkbox"/> <b>INFORMATION</b>
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A recommendation is made that the Board of Trustees approves the following list of Personnel Items:

<b>Name</b>	<b>Position</b>	<b>Department</b>	<b>Effective</b>
<b>Appointments: Classified</b>			
Christopher Arbuckle	Laboratory Technician (PT)	HVAC&R	8/31/2015
Eduardo Duran	PT ISA-Math	Math	8/17/2015
Marbella Ordaz	International Ed Prog Assistant	IEP	8/24/2015
Rachel Paramo	PT Custodian	M & O	8/17/2015
Abraham Reisin	Custodian	M & O	8/17/2015
Brian Rhodes	Sports Information Specialist	Athletics	8/3/2015
Craig Scott	A & R Specialist	A & R	8/14/2015
Irvin Trejo	PT ISA-Math	Math	8/17/2015
Ricardo Viazcan	Warehouse Operator	Business Affairs	9/4/2015
Gloria Viloria	Administrative Asst.	TAACCT	9/28/2015
<b>Appointments: Faculty</b>			
David Bashore	Temp. Speech	Comm & Humanities	8/31/2015 – 12/18/2015
Matt Neves	Theatre Arts (Temporary)	Arts & Sciences	8/26/2015 – 5/27/2016
<b>Appointments: Leadership</b>			
Larry McLaughlin	Interim Deputy Sector Navigator	ASBU	9/17/2015 – 9/16/2016
<b>Classified: Change in Assignment</b>			
Kimberly Bolanos	ISA TRiO MTC	To TRiO DSPTS	8/31/2015
<b>Classified: Continuation/Extension of Assignment</b>			
Ricardo Chavez-Chaidez	Secretary Bilingual TRiO	TriO/EVC	Grant funding through 9/30/2015
Carolyn Johnson	Student Center Assistant	Student Life	8/10/2015 – 12/18/2015
<b>Classified: Increased Hours</b>			
Antonio Delgado	Custodian (PT)	CDC	8/17/2015
Ruth Mijarez	Bilingual Secretary	EVC-Indio	8/26/2015 – 9/28/2015
Steven Sanchez	Custodian (PT)	M & O	8/17/2015
<b>Classified: Reclassification</b>			
Kristen Nelson	Intl. Ed Prog Senior Specialist	Intl Education	6/1/2015
<b>Classified: Temporary/Substitute</b>			
Renan Avanzini (S)	On-Call Security	Security	5/19/2015
Christine Barnes (S)	Temporary Custodian	M & O	8/17/2015
Rafael Lamas (S)	Temp Equipment Manager	Athletics	8/18/2015 – 12/31/2015

Ricardo Rocha (S)	Testing Services Technician	Assessment Center	8/19/2015 – 8/25/2015
Tedreanna Spears (S)	Sr. Financial Aid Specialist	Financial Aid	9/1/2015 – 10/14/2015
Stephany Tellez (S)	Info Serv. Specialist	Institutional Research	8/24/2015 – 9/30/2015
David Vega (S)	Custodian	M & O	8/17/2015
Jazmine Villanueva (S)	CDC Food Services Technician	CDC	8/20/2015 – 12/17/2015
Cecilia Woodward	Temporary Payroll Specialist	Fiscal Services	8/17/2015 – 10/16/2015
<b>Classified: Working out of Class</b>			
Jose Alvarez	Warehouse Operator	Fiscal Services	7/1/2015 Until Position Filled
<b>Faculty: Professional Advancement</b>			
Christen Smith	Completed Prof Advance Plan	Comm & Humanities	8/26/2015
<b>Resignations</b>			
Gary Abrahamyan	Instructional Lab Tech	PSA	7/27/2015
Janice Hawkins	Director of Development	Foundation	9/4/2015
Tiffany Mukes	CDC Food Services Tech	CDC	8/16/2015
Ron Newman	Temp FT Faculty Speech	Comm & Humanities	8/26/2015
Vanessa Potter	ISA	TRiO DSPS	8/14/2015
<b>Temporary Employment Agreements w/ Faculty/Staff:</b>			
Anthony Arizaga	Theatre – Orchestra for “Rent”	Arts & Sciences	11/17/2015– 11/29/2015
Bonifacio DeLaCruz	Fire Academy Assistant	ASBU	8/27/2015 – 12/17/2015
Courtney Donowho	Recruit Training Officer-Mod II	ASBU	8/18/2015 – 12/17/2015
Sarah Fry	Department Chair: RN	Health Sciences/Ed.	8/27/2015 – 5/27/2016
Mikael Jacobson	Theatre – Orchestra for “Rent”	Arts & Sciences	11/17/2015– 11/29/2015
Charles Mason	ASL	DSPS	8/31/2015 – 12/31/2015
Wendy Sanders	Department Chair-ECE	Health Sciences & Ed	8/27/2015 – 5/27/2016
Debra “Shea” New	Choreographer for “Rent”	Arts & Sciences	9/14/2015 – 11/19/2015
Jorge Perez	Math Instruction	Upward Bound Saturday Academy	9/8/2015 – 12/31/2015
Keith Prouty II	Cooperative Work Experience	ASBU	8/31/2015 – 12/18/2015
Julie Reyes	Emergency Medical Coordinator	ASBU	9/18/2015 – 12/17/2015
<b>Temporary Employment Agreements: Contract Workers</b>			
Pete Blakemore	Fire Control	ASBU	8/27/2015 – 4/30/2016
Jonathan Chin	Fire Control	ASBU	8/27/2015 – 4/30/2016
Christopher Gorges	ASL	DSPS	8/31/2015 – 12/31/2015
Johnni Mae Gorges	ASL	DSPS	8/31/2015 - 12/31/2015



Matthew Robles	Science Instruction	Upward Bound Saturday Academy	9/7/2015 – 12/31/2015
Vincent Sassone	iMake-Movies Workshop	PaCE	10/1/2015 – 6/30/2016
Jon Skramstad	Assistant Volleyball Coach	Athletics	7/18/2015 – 12/31/2015
Danyel Snelson	English Instruction – Sat. Acad.	Upward Bound	9/8/2015 – 12/31/2015
Keith Sparkman	MS Word Training	PaCE	10/30/2015
Rodrigo Vega	Fire Control	ASBU	8/27/2015 – 4/30/2016
Robert Yturralde	Fire Control	ASBU	8/27/2015 – 4/30/2016
<b>Volunteers</b>			
Sasha Cortez	Theatrical Make-Up	Arts & Sciences	
Erica Fausto	Theatre	Arts & Sciences	
Rafael Lamas	Football	Athletics	
Linden Longoria	Theatre	Arts & Sciences	
Shawn Nicholson	Veterans Services	Student Services	
Karen Schmitt	Theatrical Make-Up	Arts & Sciences	

<b>Administrator Initiating Item: Diane Wirth</b>	<b>Cabinet Review &amp; Approval: 9/8/2015 Chair &amp; Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 1**

**AREA:** Administrative Services

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| <input checked="" type="checkbox"/> <b>CONSENT</b> |
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| <input type="checkbox"/> <b>INFORMATION</b>        |

**TITLE: PURCHASE ORDERS AND CONTRACTS FOR  
SUPPLIES, SERVICES AND CONSTRUCTION**

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**BACKGROUND:**

Under AP 6300(a), purchase orders have been issued and contracts have been executed for the period **August 31, 2015** as follows:

**A. Open Purchase Orders & Purchase Orders in excess of \$25,000**

In the aggregated amount of \$328,129.85 as presented. [Details on COD Website](#)

**B. Contracts in excess of \$25,000**

No contracts in excess of \$25,000.00 to report.

**C. Purchase Orders and Contracts that do not exceed \$25,000**

In the aggregated amount of \$952,544.92, as presented. **Note that the report includes all purchase orders and contracts including those reported above.** [Details on COD Website](#)

**FISCAL IMPLICATIONS:**

All purchase orders and contracts are appropriately funded from unrestricted or restricted sources, as confirmed during the process of preparation of the documentation.

**RECOMMENDATION:**

Board of Trustees ratifies or approves, as appropriate, purchase orders and contracts as presented.

<b>Administrator Initiating Item:</b> Lisa Howell	<b>Cabinet Review &amp; Approval: 9/8/2015</b> <b>Chair and Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 2**

**AREA:** Administrative Services

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| <input checked="" type="checkbox"/> <b>CONSENT</b> |
| <input type="checkbox"/> <b>ACTION</b>             |
| <input type="checkbox"/> <b>INFORMATION</b>        |

**TITLE: WARRANTS**

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**BACKGROUND:**

Board action is required to ratify District warrants under AP 6300(a).

[Details on the COD Website](#)

**FISCAL IMPLICATIONS:**

These expenditures are in conformance with the District budget.

**RECOMMENDATION:**

Board of Trustees ratifies the warrants in the amount of \$2,406,016.95, as presented.

<b>Administrator Initiating Item: Lisa Howell</b>	<b>Cabinet Review &amp; Approval: 9/8/2015 Chair and Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 3**

**AREA:** Administrative Services

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| <input checked="" type="checkbox"/> <b>CONSENT</b> |
| <input type="checkbox"/> <b>ACTION</b>             |
| <input type="checkbox"/> <b>INFORMATION</b>        |

**TITLE: APPROVAL OF CONTRACTS/AGREEMENTS  
AND AMENDMENTS**

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**BACKGROUND:**

Each month the Fiscal Services Office submits contracts/agreements and/or amendments for Board approval. Because the Board meets only once per month, there are frequently periods and circumstances which do not allow for Board approval prior to entering into an agreement.

In the case of contracting with professional firms, the District often goes through a process of prequalification based on status, work history, suitability for the work required, and fees. Contracts are subsequently awarded from within the prequalified group of firms. Such is the case with the listed contracts that are part of the Bond Program.

[Details on the COD Website](#)

**FISCAL IMPLICATIONS:**

The contracts are put through an approval process which includes verification of funds available in the budget.

**RECOMMENDATION:**

Board of Trustees approves and/or ratifies the contracts/agreements and amendments as presented.

<b>Administrator Initiating Item:</b> Lisa Howell	<b>Cabinet Review &amp; Approval: 9/8/2015</b> <b>Chair and Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 4**

**AREA:** Administrative Services

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| <input checked="" type="checkbox"/> <b>CONSENT</b> |
| <input type="checkbox"/> <b>ACTION</b>             |
| <input type="checkbox"/> <b>INFORMATION</b>        |

**TITLE: PAYROLL #2**

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**BACKGROUND:**

Board action is required to ratify the District payroll under AP 6300(a).

**FISCAL IMPLICATIONS:**

These expenditures are in conformance with the District budget.

**RECOMMENDATION:**

Board of Trustees ratifies Payroll #2 in the amount of \$2,837,793.07, as follows:

Certificated:	\$1,684,697.28
Classified:	<u>\$1,153,095.79</u>
	\$2,837,793.07

<b>Administrator Initiating Item:</b> Lisa Howell
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<b>Cabinet Review &amp; Approval: 9/8/2015</b> <b>Chair and Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 5**

**AREA:** Administrative Services

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| <input checked="" type="checkbox"/> <b>CONSENT</b><br><input type="checkbox"/> <b>ACTION</b><br><input type="checkbox"/> <b>INFORMATION</b> |
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**TITLE: OUT-OF-STATE TRAVEL**

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**BACKGROUND:**

Board Policy and Procedure #7400 establishes procedures for reimbursement for out-of-state/country travel expenses; and according to the California Education Code Section 87032, the Board of Trustees must formally approve out-of-state travel.

[Details on the COD Website](#)

**FISCAL IMPLICATIONS:**

Travel expenses will be paid from Restricted and Unrestricted budget accounts.

**RECOMMENDATION:**

Board of Trustees approves and/or ratifies the out-of-state travel requests for the individuals listed on the attachment.

<b>Administrator Initiating Item: Lisa Howell</b>	<b>Cabinet Review &amp; Approval: 9/8/2015 Chair and Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 6**

**AREA:** Administrative Services

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| <input checked="" type="checkbox"/> <b>CONSENT</b><br><input type="checkbox"/> <b>ACTION</b><br><input type="checkbox"/> <b>INFORMATION</b> |
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**TITLE: CHANGE ORDERS – MEASURE B BOND  
PROJECTS**

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**BACKGROUND:**

Each month the Bond Office submits Proposed Change Orders for Board Approval. All capital construction projects require the execution of a Change Order to change the design requirements and/or scope of construction which, in turn, requires an adjustment of the Contract Amount or Contract Time. All Change Orders must be reviewed and approved by the Board of Trustees for consent.

[Details on COD Website](#)

**FISCAL IMPLICATIONS:**

These projects are funded by proceeds from Measure B Bonds and remain within budget.

**RECOMMENDATION:**

Board of Trustees approves the Change Orders listed on the attachment.

<b>Administrator Initiating Item: Lisa Howell</b>	<b>Cabinet Review &amp; Approval: 9/8/2015 Chair and Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 7**

**AREA:** Administrative Services

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| <input type="checkbox"/> <b>INFORMATION</b>        |

**TITLE: AMENDMENT TO A CONTRACT – MEASURE B  
BOND PROJECT**

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**BACKGROUND:**

Each month the Bond Office submits amendments to Measure B Bond contracts for Board approval. Because the Board meets only once per month, there are frequently periods and circumstances which do not allow for Board approval prior to entering into an amendment.

[Details on the COD Website](#)

**FISCAL IMPLICATIONS:**

This amendment is an extension of time only and comes at no additional cost to the District.

**RECOMMENDATION:**

Board of Trustees approves the amendment to the contract listed on the attachment.

<b>Administrator Initiating Item: Lisa Howell</b>	<b>Cabinet Review &amp; Approval: 9/8/2015 Chair &amp; Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 8**

**AREA:** Administrative Services

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| <input checked="" type="checkbox"/> <b>CONSENT</b> |
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| <input type="checkbox"/> <b>INFORMATION</b>        |

**TITLE: 2014-2015 CCFS-311Q/QUARTERLY FINANCIAL  
STATUS REPORT**

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**BACKGROUND:**

The 2014-2015 CCFS-311Q / Quarterly Financial Status Report for the fourth quarter ending June 30, 2015 is presented for discussion. This report is certified with the California Community College Chancellor's Office.

[Details on the COD Website](#)

**FISCAL IMPLICATIONS:**

There is no cost to the District.

**RECOMMENDATION:**

Board of Trustees receives the District's fourth Quarterly Financial Status Report for 2014-2015.

<b>Administrator Initiating Item: Lisa Howell</b>	<b>Cabinet Review &amp; Approval: 9/8/2015 Chair &amp; Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 1**

**AREA:** President

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| <input type="checkbox"/> CONSENT<br><input checked="" type="checkbox"/> ACTION<br><input type="checkbox"/> INFORMATION |
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**TITLE: APPOINTMENT FOR STUDENT  
REPRESENTATIVE ON THE CITIZENS' BOND OVERSIGHT  
COMMITTEE**

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**BACKGROUND:**

The Desert Community College District was successful in passing its Measure B Bond Measure on March 2, 2004 for \$346.5 million. Pursuant to ECS 15278, and Proposition 39 restrictions, the District is required to appoint an Oversight Committee whose primary purpose is to inform the public at least annually in written report concerning the expenditure of bond proceeds.

The Oversight Committee consists of at least seven members from specified groups or organizations. The memberships must have one member each from a business organization, a senior citizen organization, a community college support organization, a bona fide taxpayer organization, Member-At-Large East Valley, Member-At-Large West Valley, and one student from College of the Desert. Ms. Tish Lacy (Student Representative) term ends September 2015. The next student representative is recommended as follows:

Mr. Jose Rodriguez as the Student Representative for the vacant position on the Citizens' Bond Oversight Committee.

**FISCAL IMPLICATIONS:**

There is no cost to the District.

**RECOMMENDATION:**

Board of Trustees appoints Mr. Jose Rodriguez as the Student Representative for the vacant position on the Citizens' Bond Oversight Committee.

<b>Administrator Initiating Item: Lisa Howell</b>	<b>Cabinet Review &amp; Approval: 9/8/2015 Chair &amp; Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 1**

**AREA:** Administrative Services

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| <input type="checkbox"/> <b>CONSENT</b>           |
| <input checked="" type="checkbox"/> <b>ACTION</b> |
| <input type="checkbox"/> <b>INFORMATION</b>       |

**TITLE: PUBLIC HEARING 2015-2016 FINAL BUDGET**

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**BACKGROUND:**

As per California Code of Regulations Section 58191, the Final Budget is considered in a public hearing prior to its adoption.

**FISCAL IMPLICATIONS:**

Identified in the budget attached to Administrative Services action item #2.

**RECOMMENDATION:**

Board of Trustees holds a public hearing prior to the adoption of the Final Budget.

<b>Administrator Initiating Item:</b> Lisa Howell	<b>Cabinet Review &amp; Approval: 9/8/2015</b> <b>Chair &amp; Vice Chair Review: 9/10/2015</b>
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**DESERT COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Meeting Date: 9/18/2015  
ITEM #: 2**

**AREA:** Administrative Services

<input type="checkbox"/> <b>CONSENT</b>
<input checked="" type="checkbox"/> <b>ACTION</b>
<input type="checkbox"/> <b>INFORMATION</b>

**TITLE: FISCAL YEAR 2015-2016 FINAL BUDGET**

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**BACKGROUND:**

The budget is based on the most recent information provided by the State. The administration, faculty and staff are continuing the review process regarding budgeting and other fiscal information as it impacts the mission of the college.

Details on COD Website

1. General Fund Unrestricted Final Budget for Fiscal Year 2015/16
2. Restricted Budgets for Fiscal Year 2015/16

**FISCAL IMPLICATIONS:**

Identified in the attached budget.

**RECOMMENDATION:**

Board of Trustees adopts the Final Budget for Fiscal Year 2015/16.

<b>Administrator Initiating Item:</b> Lisa Howell	<b>Cabinet Review &amp; Approval: 9/8/2015</b> <b>Chair &amp; Vice Chair Review: 9/10/2015</b>
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