



# **BOARD POLICY**

**2360**

**DESERT COMMUNITY COLLEGE DISTRICT**

## **MINUTES**

The Superintendent/President shall cause minutes to be taken of all meetings of the Board. The minutes shall record all actions taken by the Board. The minutes shall record all motions, the names of those Board members making and seconding motions, dissenting votes, and any other information as directed by the Superintendent/President or Board Chair.

Except for any minutes taken during closed sessions, the minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

### **References:**

**Education Code Section 72121 subdivision (a);  
Government Code Section 54957.5**

Administrator: Superintendent/President

Executive Cabinet Review/Approval: 11/12/2024  
College Planning Council/Information Item: 11/22/2024  
Board Review/Approval - 1<sup>st</sup> Reading: 01/17/2025  
Board Review/Approval - 2<sup>nd</sup> Reading: 02/21/2025  
Next Review: 2032-2033