



ADMINISTRATIVE **PROCEDURE**

5200

DESERT COMMUNITY COLLEGE DISTRICT

STUDENT HEALTH SERVICES

Any information of a personal nature disclosed by a student (or the parent or guardian of a patient 12 years of age or older) in the process of receiving care from a health professional is confidential with exceptions as dictated by law.

Scope of Services

A professional nurse is on duty daily to provide services to students which include health evaluations, first aid, emergency evaluation, health education and consultation, referrals, and intake for making appointments with the college Physician. Vision screening, blood pressure screening, blood glucose and urinalysis for specific illnesses, throat cultures for throat infections and mononucleosis testing are also available at the SHS Offices.

HIV screening is provided by an outside agency, generally once a semester. Flu vaccine is seasonally available for a fee. TB testing is available weekly and a service charge may be required. The College Physician is available one day per week to provide short-term basic care and services for the treatment of mild illnesses and injuries. The Physician is also available for phone triage and consultations with Student Health Services personnel.

Support Services

1. Laboratory services are provided by licensed staff or a licensed, contracted laboratory;
2. Referrals may be provided for services not available internally; and
3. Health education services are provided by registered nurses and other qualified Student Health Services personnel.

Personnel

- Personnel employed in the Student Health Services shall meet minimum qualifications.
- At minimum, management shall be provided by a registered nurse who possesses a valid California license to practice as a registered nurse and either a bachelor's degree in nursing; a California Public Health Nurse certificate and a master's degree in health education, sociology, psychology, counseling, health care administration, public health or community health; or a master's degree in nursing and a California Public Health Nurse certificate or equivalency.
- Clinical services including nursing, medical and mental health services shall be provided by qualified and appropriately licensed health care professionals.
- A consulting licensed physician supervises and directs the operations, protocols and activities of the District's Student Health Services.

Medical Records

- Medical treatment records shall be afforded protected status in accordance with HIPAA regulations. Records shall not be released without the written consent of the patient, with exceptions as prescribed by law.
- Medical treatment records shall be stored in compliance with state and federal guidelines.

Laboratory Tests

Student Health Services may provide certain CLIA-waived in-house laboratory testing.

Medication Dispensing

Student Health Services may provide over-the-counter medications and prescription medications ordered by a licensed physician. A formulary of medications may be maintained, for provision to students.

Student Health Fee Waiver

Students enrolling in credit and non-credit classes in the District are assessed a health fee which enables them to utilize the services provided by Student Health Services. As provided in Education Code, Section 76355, students who meet any of the following conditions may be exempted from paying the fee:

- are a part of an approved apprenticeship program;
- are dependent children or spouses of members of the California National Guard who are killed or permanently disabled while in the active service of the state; or
- active members, supported by written verification, of a religious organization that depends exclusively upon prayer for healing.

References: Education Code, Section 76401 and 76355; Title 5, Section 53411

Cabinet Approved: August 31, 2010

Administrator: VP Student Success

Executive Cabinet Review/Approval: April 18, 2017

College Planning Council Review/Approval, 1st Reading: April 28, 2017

College Planning Council Review/Approval, 2nd Reading: May 12, 2017

Board Meeting/Information Item: June 15, 2017

Next Review: June 2022