



ADMINISTRATIVE **PROCEDURE**

5145

DESERT COMMUNITY COLLEGE DISTRICT

SUSPENSION OF DISABLED STUDENTS **PROGRAMS AND SERVICES (DSPTS) SERVICES**

As per Section 56010 of Title 5, Disabled Students Programs and Services (DSPTS) services will be suspended when a student fails to comply with either of the following requirements:

1. Being responsible in his/her use of DSPTS services and/or to adhere to written service provision policies as outlined in the DSPTS handbook; or
2. To make measurable progress towards the goals established in the Academic Accommodation Plan and/or when the student is enrolled in a regular college course and fails to meet the academic standards established by the college.

The procedure for suspension of services is:

1. The student's DSPTS Counselor will document in the student's file his/her failure to comply with either of the above requirements.
2. The DSPTS Director will issue a written warning that DSPTS services may be suspended and request that the student meet with the DSPTS Director to discuss this matter. The letter will indicate that if the student does not meet with the DSPTS Director that DSPTS services may be suspended or terminated because the student failed to meet the requirements.
3. If the student chooses not to meet with the DSPTS Director or if the student continues to fail to meet one or more of the requirements, the DSPTS Director determines if the student's DSPTS services should be suspended and for what duration of time. The DSPTS Director will notify the student in writing that DSPTS services will be suspended as of a specific date and for what duration of time. The written notification will include notice to the student that he/she has ten (10) working days to appeal the decision to suspend DSPTS services.
4. If a student appeals the suspension of DSPTS services, the student will meet with the DSPTS Director. At that meeting, the student will provide either written and/or verbal reasons why his/her DSPTS services should not be suspended.
5. The DSPTS Director will evaluate the information provided by the student and can determine to continue the suspension of DSPTS services or to reinstate DSPTS services. The written decision will be mailed to the student within ten (10) working days.
6. If the student is not satisfied with this decision, he/she may appeal it through the District's grievance process as outlined in the college catalog.

College Council Approved: October 15, 2007

Administrator: VP Student Success

Executive Cabinet Review/Approval: August 8, 2017

College Planning Council Review/Approval, 1st Reading: September 8, 2017

College Planning Council Review/Approval, 2nd Reading: September 22, 2017

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Next Review: October 2022