



# ADMINISTRATIVE PROCEDURE

**3250**

DESERT COMMUNITY COLLEGE DISTRICT

## INSTITUTIONAL PLANNING

The College Planning Council, through established committees with representation from faculty, administration, classified staff, and students, will review and recommend planning decisions related to human, physical, technology, and financial resources to the Superintendent/President. The Superintendent/President will present all institutional plans to the Board of Trustees for approval.

Applying the criteria of accreditation standards I and III, the planning process will be guided by adopted vision, mission and core values statements and will develop specific goals, objectives and strategies, which have measurable outcomes and specific accountability. Action plans will be reviewed and revised annually and approved by the College Planning Council.

Institutional effectiveness research, program reviews and individual unit plans are utilized in the planning process, which is intended to complement and inform the resource allocation process.

The Board may assist in developing the general institutional mission and goals for the comprehensive plans through a variety of means, including, but not limited to, the Superintendent/President's evaluation process, the Board Retreat, and any time the Board reviews curriculum items.

**Reference:** ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2. IV.B.3, and IV.D.5 (formerly I.B);  
Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55510, and 56270 et seq.

Adopted by Cabinet: January 11, 2011

Administrator: Superintendent/President

College Planning Council Review: February 25, 2011

Executive Cabinet Review/Approval: April 2016

College Planning Council Review/Approval, 1st Reading: April 22, 2016

College Planning Council Review/Approval, 2nd Reading: May 13, 2016

Board of Trustees Review: June 16, 2016

Next Review: June 2021