

DESERT COMMUNITY COLLEGE DISTRICT AUXILIARY SERVICES

MINUTES OF THE BOARD OF DIRECTORS MEETING

Date: **Wednesday, June 19, 2019**

Place: President's Board Room, Administration Building
College of the Desert
43-500 Monterey Avenue
Palm Desert, CA 92260

1. Call to Order

The meeting was called to order at 10:08 a.m. by John Ramont.

Present:

John Ramont, Chairperson

Joel Kinnamon, Vice Chairperson

Virginia Ortega, Secretary/Treasurer

Pam Hunter, Member

Sai Vang, Member

2. Approval of Agenda for June 19, 2019

Joel Kinnamon made a motion to approve the agenda as presented, seconded by Sai Vang.

No Discussion.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

3. Approval of Minutes from March 13, 2019 Meeting

Joel Kinnamon made a motion to approve the minutes as presented, seconded by Sai Vang.

No Discussion.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

4. Election of Officers for FY2019/2020

Pam Hunter made a motion to keep the same officers as listed, seconded by Joel Kinnamon.

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
John Ramont	Chairperson	June 30, 2020
Joel Kinnamon	Vice Chairperson	June 30, 2020
Virginia Ortega	Secretary/Treasurer	June 30, 2020
Pam Hunter	Member-at-Large	June 30, 2020
Sai Vang	Member-at-Large	June 30, 2020

Discussion: John Ramont opened the floor for nominations.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

5. Approval of Proposed Meeting Dates for FY2019/2020

Sai Vang made a motion to approve proposed meeting dates as presented, seconded by Joel Kinnamon.

Discussion: Reviewed proposed meeting dates: September 11, 2019, December 11, 2019, March 11, 2020 and June 10, 2020 at 10:00 a.m. in the President's Board Room.

Motion passed (or not): 5 Ayes, 0 Noes, 0 Abstain

6. Received Financial Reports for period ending March 31, 2019

Discussion: Received and reviewed the financial reports for period ending March 31, 2019. Joel Kinnamon commented that the vending machine revenue seems low for a college of our size. John Ramont said that the beverage revenue is included in the dining hall and bookstore revenue. Discussions included moving the Golf Center staff expenses back to the Golf Center budget under Auxiliary from the General Fund and to develop a Golf Center Business Plan for the future.

7. Approval of Payments for period ending March 31, 2019

Joel Kinnamon made a motion to approve the payments as presented, seconded by Pam Hunter.

Discussion: Payments were presented and reviewed.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

8. Approve the FY2019-2020 Auxiliary Services Budget

Joel Kinnamon made a motion to approve the FY2019-2020 Auxiliary Services Budget, seconded by Sai Vang.

Discussion: The FY2019/2020 Auxiliary Services Budget was presented and reviewed.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

9. Approve to Enter into an Agreement with Golden State Vending Services

Joel Kinnamon made a motion to approve Sai Vang to enter into an Agreement with Golden State Vending Services, seconded by Pam Hunter.

Discussion: Sai provided an update on the contract for vending services on all of College of the Desert's campuses. On May 10, 2019, the Food Services Advisory Committee recommended Golden State Vending for the Food and Snacks Vending Services.

Motion passed: 5 Ayes, 0 Noes, 0 Abstain

10. Adjournment – The meeting was adjourned at 10:40 a.m.