



Desert Community College District Auxiliary Services

Board of Directors Meeting

Minutes for Wednesday, March 11, 2020

10:00 a.m. to 11:00 a.m.

President's Board Room, Administration Building

Meeting Participants

Committee Members Present

John Ramont (Chairperson), Joel Kinnamon (Vice Chairperson), Virginia Ortega (Secretary/Treasurer), Sai Vang (Member)

Committee Members Not Present

Pam Hunter (Member)

Guest: Tony Carrillo Jr., Director of Fiscal Services

Recorder

Virginia Ortega

Meeting Minutes

1. Call to Order/Roll Call

The meeting was called to order at 10:00 a.m. by John Ramont.

2. Action Items

2.1 Approval of Agenda for March 11, 2020

- Agenda accepted without objection.

2.1 Follow-up Items

2.1 Task of

2.1 Due by

Post agenda on the website.	Virginia Ortega	ASAP
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2.2 Approval of September 12, 2019 Minutes

- John Ramont made a motion to approve the minutes as presented, seconded by Sai Vang.
No discussion.

2.2 Conclusion

- Motion passed: 4 ayes, 0 Noes, 0 Abstain

2.2 Follow-up Items	2.2 Task of	2.2 Due by
Post minutes on the website.	Virginia Ortega	ASAP

2.3 Approval of Payments for period ending December 31, 2019

- Joel Kinnamon made a motion to approve the payments as presented, seconded by Sai Vang.

Discussion: Payments were presented and reviewed.

2.3 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

2.3 Follow-up Items	2.3 Task of	2.3 Due by
None.		

2.4 Approve Pacific Dining Contract Extension

- Joel Kinnamon made a motion to approve the Pacific Dining Contract Extension with a recommendation to bring back the contract to the next meeting with revisions, seconded by Sai Vang.

Discussion: Sai presented a summary of a two-year contract with vendor.

- Joel Kinnamon amended the motion to negotiate different terms if needed, seconded by Sai Vang.

2.4 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

2.4 Follow-up Items	2.4 Task of	2.4 Due by
Add this item to June's meeting agenda. Update Contract	Virginia Ortega Sai Vang	6/10/20 6/10/20

2.5 Approval of Budget Revisions

- Joel Kinnamon made a motion to approve the budget revisions as presented, seconded by Sai Vang.

Discussion: The budget revisions were presented and reviewed. Discussion regarding deficit budget to avoid incurring business taxes and transfer of personnel expenses approved in prior meeting.

2.5 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

2.5 Follow-up Items	2.5 Task of	2.5 Due by
None.		

3. Information/Discussion Item

3.1 Received Financial Reports for period ending December 31, 2019.

- Sai Vang presented the financial reports. Potential expense increases anticipated due to the increase in professional development expenses.

3.1 Conclusion

- Received and reviewed the financial reports for period ending December 31, 2019.

3.1 Follow-up Items

3.1 Task of

3.1 Due by

None.		
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4. Adjournment

The meeting was adjourned at 10:13 a.m.

Next Meeting

Wednesday, June 10, 2020

10:00 a.m. to 11:00 a.m.

President's Board Room