



Accreditation Work Group

Minutes for Tuesday, April 19, 2022

3:00 p.m. – 4:00 p.m.

Meeting Held via Zoom

Meeting Participants

Members Present

Amanda Phillips, Andrea Calderon, Caroline Maloney, Chris Jones-Cage (Faculty Accreditation Liaison/Faculty Co-Chair), Christina Tafoya, Corbyn Wild, Crystal Loudon, Daniel Martinez, Dean Papas, Diana Galindo, Donna Greene, Douglas Benoit, Felix Marhuenda-Donate, Gary Plunkett, Jeff Baker, Jermaine Cathcart, Jessica Moronez, John Ramont, Kim Dozier, Kristie Camacho, Martha Garcia, Marvin Gabut, Michael Gayle, Michael Silveira, Roxanne Brazell, Sara Butler (Accreditation Liaison Officer/ Administrative Co-Chair), Señorina Saldivar, Stuart Davis

Members Not Present

Jessica Enders, Reid Sagara, Terri Wilson

Recorder

Jeff Larson

Meeting Minutes

1. Call to Order

- The meeting was called to order at 3:04 p.m. Quorum was present.
- Members introduced themselves to the group.

2. Action Items

2.1 Approval of Agenda

- The agenda was approved as presented.

2.1 Follow-up Items

2.1 Task of

2.1 Due by

None	None	None
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2.2 Approval of April 30, 2021, and February 11, 2022, Minutes

- The minutes for both meetings were approved as presented with no objections.

2.2 Follow-up Items

2.2 Task of

2.2 Due by

Post finalize minutes on webpage	Jeff Larson	4/19/2022
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3. Information/Discussion Items

3.1 Review of ISER Training: February 11, 2022

- A [link](#) to the slides from the February 11th training is available on the [Accreditation webpage](#).
- The structure and process of producing the ISER has changed since the last time the college drafted the ISER. Redundancies have been reduced, and the document now focuses on an informative, summative process. As a result, the college's previous ISER will not serve as the best guide to follow as the ISER for the upcoming cycle is prepared.

3.1 Follow-up Items	3.1 Task of	3.1 Due by
Review ISER Training slides from February 11, 2022	Members unable to attend training	As time permits

3.2 Review of Timeline

- Research – Fall 2022
- Writing – Winter 2023 and Spring 2023
- Approvals: Senate, College Planning Council, Board of Trustees – Fall 2023
- ISER Due to ACCJC – December 15, 2023

3.2 Follow-up Items	3.2 Task of	3.2 Due by
Draft outlines for standards in consultation with standard co-chairs	Sara Butler	Spring/Early Summer 2022
Review ISER template	Members	Spring 2022
Review Accreditation standards	Members	Spring 2022
Identify action projects for Quality Focus Essay	Members	Future meeting
A Microsoft Teams site will be built to facilitate collaboration among the members	Michael Gayle, Sara Butler, Jeff Larson	Spring 2022

4. Good of the Order | Adjournment

- Sara thanked the members, especially the adjuncts who may be new to the process along with the seasoned veterans. The diversity of experience will be beneficial to the process.
- The meeting adjourned at 3:30 p.m.

Next Meeting: To be announced