College Planning Council
Minutes for Friday, May 8th, 2020

10:00 am – 12:00 pm

https://cccconfer.zoom.us/j/97593207085?pwd=VURMUzZXM1hob1ErSzFlRl pXdzJVZz09

Dial-in: 16699006833; Meeting ID: 97593207085#

Meeting Participants

Committee Members Present
Joel Kinnamon, Kim Dozier, Pablo Romero, Elena Cruz Santoyo, Donna Greene, Andrew Johnson, Michael McJilton, Carl Farmer, Linda Emerson, Juan Moreno Ibarra, Geoff Hagopian, Robert R. Holmes, Arianne Schulz, Michael Gayle, Yazzmine De Leon, John White, Mary Lou Marrujo, Douglas Benoit, Oscar Espinoza-Parra Jessica Enders, Sheri Willis, Mark Zacovic, Jeff Baker, Annebelle Nery, Pam Hunter, Daniel Martinez, Ed Reed, Carlos Maldonado, Katie Chartier

Committee Members Not Present
Darlene Romano, Angel Meraz, Keith Prouty, Keanna Garcia, John Ramont, Ed Reed

Guest(s)
Brandon Toepfer, Sai Vang, Gary Plunkett, Jeff Larson

Recorder

Meeting Minutes

1. **Call to Order/Roll Call**
   - 10:01am

2. **Action Items**

2.1 Approval of Agenda

- Approved as presented.

2.2 Approval of April 24, 2020 Minutes

- Carl Farmer moved to approve, second.

2.2 Conclusion

- Approved as presented.

2.3 Revised Technology Mater Plan – 2nd Reading

- Sheri Willis moved to approve, second.
- Received feedback from Dr. Martinez on the Technology Master Plan from that feedback we changed goal 5 and modified object 5.1 and added 1.7.

2.3 Conclusion

- Motion carried.

2.4 Strong Workforce Steering Committee Description – 1st Reading (D. Benoit)

- Dr. Nery moved to approve, second.
- Committee description modified the titles and membership descriptions.

2.4 Conclusion

- Motion carried.

2.5 Updated Food Services Advisory Committee Charter – 1st Reading

- Dr. Nery moved to approve, second.
- Food Services advisory committee charter changed membership details.

2.5 Conclusion

- Motion carried.

2.6 Updated Bookstore Advisory Committee Charter – 1st Reading

- Dr. Nery moved to approve, second.
- Bookstore Advisory Committee reflects modifications to the membership.

2.6 Conclusion

- Motion Carried.

2.7 Noncredit Work Group Recommendations – 1st Reading

- Sheri Willis moved to approve, second.
- Dr. Nery reviewed the Non-credit work group recommendations presented in handout.

2.7 Conclusion

- Motion carried.

2.8 Administrative Procedure 6500 Property Management – 2nd Reading

- Sheri Willis moved to approve, second.
- Second reading for Property Management procedure, only change is to update the reporting management in the policy.

2.8 Conclusion

- Motion carried.

2.9 Administrative Procedure 6520 Security for District Property -2nd Reading

- Sheri Willis moved to approve, seconded.
- So we previously did not have a security camera policy at the college we attempted to do an independent camera policy, but we found that it fell in line with AP 6520 the security of district property. This procedure lays out the guidelines for where and how those cameras

are used and deployed and then who has a responsibility for monitoring and reviewing them. CSEA does have a list of all cameras on campus and get an updated list once a new one is placed. Camera signage is not required but helps deter unwanted behavior.

2.9 Conclusion

- Motion carried.

2.10 Professional Development Plan – 2nd Reading

- Sheri Willis moved to approve, seconded.
- No comments or feedback received from 1st reading. Development Plan has been approved at Academic Senate.

2.10 Conclusion

- Motion carried.

2.11 Administrative procedure 4105 Distance Education – 1st Reading

- Sheri Willis moved to approve, second.
- Procedure reflects the legal updates from the Community College League of California. This is our regular Distance Education policy and different from the Senate distance education resolution 1.79.
- ACCJC references are at the bottom of the procedure.

2.11 Conclusion

- Motion carried.

3. Information/Discussion Items

3.1 2020-2021 College Planning Council Meeting Dates Discussion

- No discussion.

3.2 Academic Senate Emergency Distance Education Addendum and Online Instruction Training Resolution 1.70 Discussion

- The original resolution was amended at the last academic senate meeting and approved with modifications. It will come for a second reading next week. The Academic senate approved the 1st reading prior to the announcement of going fully online for all 2020.

- Dr. Dozier wanted to bring the resolution to a wider group so that everyone is aware of what is going, that we are trying to be compliant but also be prepared for the potential of this to continue beyond fall.

4. Adjournment
10:54am

Next Meeting

Friday, May 22nd, 2020

10:00 AM – 12:00 PM