



**Academic Senate – All Faculty
Agenda for Curriculum Committee**

October 7, 2025

12:30 pm – 1:50 pm

Rm 269 Cravens Student Services

[Zoom Link](#)

Academic Senate Mission Statement: As the official voice of faculty in academic and professional matters at the College of the Desert, the Academic Senate is committed to equity, student learning and student success. The Academic Senate at College of the Desert is committed to:

Lead and advocate proactively for the development of policies, processes, and practices that benefit student success and develop faculty leaders;

Include diverse faculty, perspectives, and experiences that represent our student populations in our decision making;

Empowering faculty to engage the shared governance of College of the Desert in the 10+1 areas and to take-action for continued improvement of teaching, learning, and faculty participation in the areas of:

1. Curriculum including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development and educational program discontinuance
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development

❖ **Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.**

Committee Members:

- ❖ John Learned, Chair; Vacant, Adjunct; Eddie Vaca, Applied Science; Erynn Richardson, Arts & Media; Gwen Earle, Business; Martha Torres-Mendez, Communication & Humanities; Mariana Zepeda, General Counseling; Sharon Vilarino, Health Sciences & Education; Vacant, Library; Dan Kleinfelter, Math & Computer Science; Giuseppe Vezzoli, Science & Engineering; Elizabeth Walker, Social Sciences

Guests/Ex-Officio:

Jenna Huntzinger, Articulation Officer

Recorder:

Roxanne Brazell, Curriculum Specialist

Quorum 9 Majority 10:

Subject to Brown Act: Yes

1. Call to Order/Roll Call

1.1 Public Comments

2. Action Items

2.1 Approval of Agenda

2.2 Approval of Minutes: 09/16/2025

2.3 Consent

2nd Reading

Common Course Numbering (CCN) – New Descriptors for Phase IIB

2.3.1 ASTR – Astronomy

2.3.2 BIOL – Biology

2.3.3 CDEV – Child Development

2.3.4 SOCI – Sociology

Note: Phase IIA does not required new descriptors.

[Effective: Fall 2026](#)

2nd Reading: Modified Courses

2.3.5 ACT 095A: Applied Construction Technology [Work Experience](#)

[Effective: Fall 2026](#). Course title change. (S)(A)

2.3.6 AIS 005: Office Technology Skills

Effective: Fall 2026. Update OER resources, lab content, course objectives

2.3.7 ART 007: Ceramics

Effective: Fall 2026. Removed Advisory: ENG 001A. Update schedule description, request C-ID ARTS 230, added additional fee from: ~~Yes~~ to: No, fee amount: \$30 to purchase clay and basic tool kit at bookstore, and allow audit from: ~~Yes~~ to: No. (S)(A)

2.3.8 AUTO 010: Introduction to Automotive Technology

Effective: Fall 2026. Add textbook/manual for lab packet.

2.3.9 BIT 095A: Building Inspection Technology Work Experience

Effective: Fall 2026. Course title change. (S)(A)

2.3.10 CDE 233: Introduction to Young Children with Special Needs

Effective: Fall 2026. Added OER resource.

2.3.11 ENGR 009: Introduction to Engineering

Effective: Fall 2026. Update textbook.

2.3.12 FIRE 001: Principles of Emergency Services

Effective: Fall 2026. Update textbook.

2.3.13 HS 073: Introduction to Public Health

Effective: Fall 2026. Update course requisite, ENG 001A to CCN, course content and objectives. (S)(A)

2nd Reading: New Courses

2.3.14 MATH 220S: Calculus II Support

Effective: Fall 2026. Corequisite: MATH 001B

2.3.15 STAT 001S: Statistics Support (changed course number to STAT 0100S)

Effective: Fall 2026. Updated course number from 1st Reading based on Chair Curriculum recommendation.

A = Articulation Item

S= Substantial Change

2nd Reading: Deactivated Courses

2.3.16 AIS 002A: Introductory Microsoft Outlook

2.3.17 AIS 003A: Introductory Microsoft Word

2.3.18 AIS 004A: Introductory PowerPoint

- 2.3.19 AIS 007A: Introductory Excel
- 2.3.20 AIS 007B: Advanced Excel
- 2.3.21 BUAC 050: Accounting in the Business Environment
- 2.3.22 CSFM 076: Low Angle Rescue Operational
- 2.3.23 BUAC 051: Accounting for Entrepreneurs & Business Managers
- 2.3.24 CIS 085C: Dynamic Website Design
- 2.3.25 PTA 008: Introduction to Kinesiology

Effective: Fall 2026

2nd Reading: Modified Programs: Credit

- 2.3.26 Yoga Teacher Training Certificate of Achievement (originator: W. Ansley)
Effective: Fall 2026. Update catalog description, goals and objectives and PLOs.

2nd Reading: Modified Programs: Noncredit

- 2.3.27 Integers Certificate of Competency (originator: M. Flora)
Effective: Fall 2026. Update catalog description, goals and objectives and PLOs.
- 2.3.28 Pre-Algebra and Beginning Algebra Certificate of Competency (originator: M. Flora)
Effective: Fall 2026. Update goals and objectives.
- 2.3.29 Rational Numbers Certificate of Competency (originator: M. Flora)
Effective: Fall 2026. Update goals and objectives.
- 2.3.30 Whole Numbers Certificate of Competency (originator: M. Flora)
Effective: Fall 2026. Update goals and objectives and a PLO.

2nd Reading: New Programs

- ~~2.3.31 Pharmacy AS (originator: K. Spurgin);~~ Proposal has been deleted from CIM per originator request.
~~Effective: Fall 2026~~

- 2.3.32 Optical Dispensing Technician Certificate of Achievement (originator: K. Spurgin)
Effective: Fall 2026

- ~~2.3.33 Pre-Allied Health Certificate of Achievement (originator: K. Spurgin);~~ Proposal has been deleted from CIM per originator request.
~~Effective: Fall 2026~~

2nd Reading: Deactivated Program

2.3.34 CSU GE-Breadth Certificate of Achievement (originator: J. Huntzinger)
[Effective: Fall 2026](#)

2.4 Items removed from Consent

2.5 1st Reading: Modified Courses – CCN Phase IIA

2.5.1 ARTH C1100 002A Survey of Art from Prehistory to the Medieval
~~ARTH-002A History of Art I: Prehistoric to Medieval~~

2.5.2 ARTH C1200 Survey of Art from the Renaissance to Contemporary
~~ARTH-002B History of Art II: Renaissance to Contemporary~~

2.5.3 ECON C2001 Principles of Microeconomics
~~ECON-002 Principles of Microeconomics~~

2.5.4 ECON C2002 Principles of Macroeconomics
~~ECON-001 Principles of Macroeconomics.~~

2.5.5 HIST C1001 United States History to 1877
~~HIST-017 US History through Reconstruction~~

2.5.6 HIST C1002 United States History since 1865
~~HIST-018 US History from Reconstruction to Present~~

2.5.7 MATH C2210 Calculus I: Early Transcendentals
~~MATH-001A Calculus~~

2.5.8 MATH C2220 Calculus II: Early Transcendentals
~~MATH-001B Calculus II~~

[Effective: Fall 2026](#). Courses are aligned with [Chancellor's Office CCN templates](#). Each course is updated to reflect common elements of the course outline: course code and number, course title, lecture and lab units, course description, prerequisites and corequisites, course content, course objectives/outcomes, methods of evaluation and textbooks. Units remain the same for the courses above.

Note: New CCN courses are considered non-substantial changes per the [Chancellor's Office \(CO\) memorandum dated 9/6/2024](#). Existing CO database and Colleague records will retain existing control numbers unless unit changes are made.

1st Reading Modified – CCN Phase I Requisite Courses

- 2.5.9 BFFA 063A Basic Fire Fighter I Academy (Part 1)
[Effective: Fall 2026](#). Updated Prerequisite from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent, catalog and schedule description and limitation on enrollment. (S)(A)
- 2.5.10 BI 005 Molecular and Cell Biology
[Effective: Fall 2026](#). Updated Prerequisite from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent, schedule description, textbooks and methods of evaluation. (S)(A)
- 2.5.11 BI 006 Biology of Organisms
[Effective: Fall 2026](#). Updated Prerequisite from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent, schedule description, textbooks and methods of instruction and evaluation and in-class assignments. (S)(A)
- 2.5.12 BUMA 015 Business Communication for Transfer
[Effective: Fall 2026](#). Updated Prerequisite from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent, schedule description and textbooks. (S)(A)
- 2.5.13 ETHN 001 Introduction to Ethnic Studies
[Effective: Fall 2026](#). Updated Advisory from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent and textbook. (S)(A)
- 2.5.14 ETHN 002 Introduction to Chicanx & Latinx Studies
[Effective: Fall 2026](#). Updated Advisory from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent and textbook. (S)(A)
- 2.5.15 ETHN 003 Introduction to Black Studies
[Effective: Fall 2026](#). Updated Advisory from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent and textbook. (S)(A)

2.5.16 ETHN 004 Introduction to Native American Studies

Effective: Fall 2026. Updated Advisory from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent and textbook. (S)(A)

2.5.17 ETHN 005 Introduction to Asian American Studies

Effective: Fall 2026. Updated Advisory from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent and textbook. (S)(A)

2.5.18 GS 010 Global Studies

Effective: Fall 2026. Remove Advisory: ENG 001A & PS 001. (S)(A)

2.5.19 GS 011 Global Issues

Effective: Fall 2026. Remove Advisory: GS 010, ENG 001A & PS 001. (S)(A)

2.5.20 J 003A News Reporting & Writing

Effective: Fall 2026. Change Prerequisite to Advisory: from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent, textbook and method of evaluation. (S)(A)

2.5.21 POLS C1000 American Government and Politics

Effective: Fall 2026. Updating requisite objectives and matching entrance skills to align with new CCN, ENGL C1000 or ENGL C1000E. CCN Phase I was implemented for this course in Fall 2025. (S)(A)

2.5.22 N 057 Transition to Registered Nursing

Effective: Fall 2026. Updated Prerequisite from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent, catalog and schedule description. (S)(A)

2.5.23 PHIL 001 Logic & Critical Thinking

Effective: Fall 2026. Updated Prerequisite from ENG 001A to ENGL C1000 or ENGL C1000E or college-level composition or equivalent, catalog and schedule description, class size change from: 45 to: 35, update textbook, course content and objectives, SLO, method of evaluation and removing UC status. (S)(A)

2.5.24 PHIL 010 General Logic

Effective: Fall 2026. Removing Advisory: ENG 001A and MATH 060, update textbooks and SLOs. (S)(A)

1st Reading Modified – Local Courses

- 2.5.25 ART 003A ~~Two-Dimensional~~ ~~Basic~~ Design & Color
Effective: Fall 2026. Course title change, update textbook, course content and objectives, SLOs and methods of evaluation and in and out of class assignments. (S)(A)
- 2.5.26 FIRE 001A Principles of Emergency Services 1A
Effective: Fall 2026. Updated textbook.
- 2.5.27 FIRE 001B Principles of Emergency Services 1B
Effective: Fall 2026. Updated textbook.
- 2.5.28 HS 015 Advanced Nutrition: Modified Diets
Effective: Fall 2026. Change from: ~~lecture and lab; lecture 2 units and lab 1 unit~~ to: **lecture only 3 units**, add Prerequisite CART 012 and update SLO. (S)(A)
- 2.5.29 KINE 038 Advanced Physical Training for Public Safety
Effective: Fall 2026. Update lab content, SLOs, methods of instruction and evaluation.
- 2.5.30 KINE 088 Strokes & Strategies for Tennis Play
Effective: Fall 2026. Change from: ~~lecture and lab; lecture 0.5 units and lab 0.5 unit~~ to: **lab only 1 unit**, update course content and objectives, SLOs, methods of instruction and evaluation. (S)(A)

1st Reading New Courses

- 2.5.31 CIS 091 Agentic Automation
Effective: Fall 2026. Prerequisite: CIS 010. Requesting CSU transfer status. CIS AS in workflow. (A)
- 2.5.32 CIS 096 Special Topics in Computing
Effective: Fall 2026. Prerequisite: CIS 087. Requesting CSU transfer status. **Requesting repeatability 3 times. Justification Special Topics courses in CSU allow repeat for credit each time the topic changes.** (A)
- 2.5.33 FIRE 015 Firefighter Refresher
Effective: Fall 2026. No requisites. Standalone course.

1st Reading Deactivations – Local Courses

- 2.5.34 BFFA 063 Basic Fire Fighter I Academy (Full-time)
- 2.5.35 BUAC 050 Accounting in the Business Environment
- 2.5.36 ENG 301 Basic Grammar and Punctuation
- 2.5.37 ENG 302 Sentences and Syntax
- 2.5.38 ENG 305 Language in Context
- 2.5.39 ENG 306 Narrative Writing and Writing from Personal Experience
- 2.5.40 ENG 308 Introduction to Rhetoric and Argument
- 2.5.41 HS 070 Introduction to Health Sciences
- 2.5.42 HS 083A Basic Phlebotomy
- 2.5.43 HS 083B Advanced Phlebotomy
- 2.5.44 KINE 042 Adapted Badminton
- 2.5.45 KINE 046 Endurance Training (Running/Swimming/Cardio-Respiratory)
- 2.5.46 KINE 051 Dance, Aerobic
- 2.5.47 KINE 066 Adapted Fitness Aquatics
- 2.5.48 KINE 071 Kickboxing Aerobics
- 2.5.49 KINE 073 Pilates for Dance
- 2.5.50 KINE 083 Swimming & Running for Triathletes
- 2.5.51 KINE 087 Pickleball
- 2.5.52 KINE 303 Lifeguard Training I, CPR, AED and First Aid
- 2.5.53 KINE 306 Water Safety Instructor I
[Effective: Fall 2026](#)

1st Reading Noncredit Course

- 2.5.54 KINE 300 Kinesiology Skills Lab
[Effective: Fall 2026](#). No prerequisites.

2.6 1st Reading: Modified Programs with CCN Phase IIA Course Updates

- 2.6.1 Economics AA-T (originator: M. Hamilton)
[Effective: Fall 2026](#). Update required courses to CCN courses, ECON C2001, ECON 2002 and MATH C2210 and elective MATH C2220. Units: 60.

- 2.6.2 English AA-T (originator: R. Gaydos)
[Effective: Fall 2026](#). Update required courses to CCN courses, ENGL C1003 and add ENG 033 to List C. Units: 60.
- 2.6.3 Liberal Arts: Arts, Humanities & Communication Studies AA (originator: jhuntzinger)
[Effective: Fall 2026](#). Update required courses to CCN courses, ARTH C1100, ARTH C1200, COMM C1004, ENGL C1003, HIST C1001 and HIST C1002. Units: 60.
- 2.6.4 Liberal Arts: Business and Technology AA (originator: jhuntzinger)
[Effective: Fall 2026](#). Update required courses to CCN courses, ECON C2001, ECON 2002 and MATH C2210 and elective MATH C2220. Units: 60.
- 2.6.5 Liberal Arts: Social and Behavioral Sciences AA (originator: jhuntzinger)
[Effective: Fall 2026](#). Update required courses to CCN courses, ECON C2001, ECON 2002 and HIST C1001, HIST C1002 and SOCI C1000. Units: 60.
- 2.6.6 Mathematics **2.0** AS-T (originator: D. Culhan)
[Effective: Fall 2026](#). New TMC, update title, catalog description, goals and objectives and required courses to CCN courses, MATH C2210 and MATH C2220 and add MATH 002C. Units: 60.
- 2.6.7 Physics AS-T (originator: M. Gariety)
[Effective: Fall 2026](#). Update required courses to CCN courses, MATH C2210 and MATH C2220. Units: 60.
- 2.6.8 UC 7 Course Pattern Certificate of Achievement
[Effective: Fall 2026](#). Update required courses to CCN courses, ENGL C1003 and MATH C2210, ARTH C1100 and ARTH C1200, HIST C1001, HIST C1002, ECON C2001 and ECON C2002 and SOCI C1000. Units: 22-34.

1st Reading: Modified Local Programs

- 2.6.9 Computer Information Systems AS (employment preparation) (originator: P. Jacobs)
[Effective: Fall 2026](#). Add electives CIS 091 and CIS 096 to Program Requirements. Units: 60.
- 2.6.10 Fire Technology AS (employment preparation) (originator: C. Miller)
[Effective: Fall 2026](#). In Program Requirements, remove electives, FIRE 008 and FIRE 009, BFFA 063 and CSFM 076. Units: 60

- 2.6.11 Fire Technology Certificate of Achievement (originator: C. Miller)
Effective: Fall 2026. In Program Requirements, remove electives, FIRE 008 and FIRE 009 and CSFM 076. Units: 22-26.

1st Reading: New Local Programs

- 2.6.12 Hospitality Management AS-T (originator: Y. Bender)
Effective: Fall 2026. Will replace the Hospitality Management AS (transfer preparation degree).

1st Reading: Modified Program Deactivations

- 2.6.13 Intersegmental GE Transfer Curriculum (IGETC) Certificate of Achievement (originator: J. Huntzinger)
Effective: Fall 2026.

1st Reading: Noncredit Program Deactivations

- 2.6.14 Language and Thought Certificate of Competency (originator: R. Gaydos)
2.6.15 Organization Certificate of Competency (originator: R. Gaydos)
2.6.16 Research & Argument Certificate of Competency (originator: R. Gaydos)
2.6.17 Sentence Certificate of Competency (originator: R. Gaydos)
Effective: Fall 2026

3. Information/Discussion Items

New Courses Submitted – Pending Program Applicability

- 2.6.18 CART 050 Chinese Cooking
Effective: Fall 2026. Prerequisite: CART 060 and CART 040. Workforce prep course. **Need associated program.**
- 2.6.19 CART 350 Chinese Cooking
Effective: Fall 2026. No requisites. CDCP course. **Need associated program.**
- 2.6.20 PS 010 California Government
(Need to renumber; PS 010 has been previously used.)
Effective: Fall 2026. Advisory: ENGL C1000 or ENGL C1000E or college-level composition or equivalent. Requesting CSU and UC transfer status. **Need associated program.** (A)

3.1 [GE and UC Requests Process & Articulation Due Dates](#)

- New GE and UC requests must be made via the form on this site.
- Courses must be UC TCA approved to submit for GE statuses.
- See [Curriculum Timeline](#) – bottom of first page for articulation due dates.

3.2 [2025-26 Local Curriculum Tracking Sheet](#) (includes non-CCN, course title & unit changes and deactivated courses that are part of programs)

3.3 [2025-26 CCN Curriculum Tracking Sheet](#)

3.4 [How to Access and Edit Courses in the Workflow](#)

3.5 Curriculum Specialist Office Hours (phone, email or Zoom)

- Mondays 2:30-4pm
- Wednesdays 12:30-2pm

4. Standing Items

4.1 [Course Guide Checklist](#)

4.2 [Program Guide and Checklist](#)

4.3 [Curriculum Portal Resources](#)

4.4 [CCN Phase 1 – Requisite Courses & Certificates](#)

- Prioritize Prerequisite Courses (38) and Certificates (8)
- Followed by Advisories (83)
- No Corequisites in this phase
- Programs with Phase 1 CCN were completed for Fall 2025

4.5 [CCN Phase 2 Part A – Courses, Requisite Course and Programs](#)

- Prioritize Prerequisite Course (1) and Programs (37)
- No Advisories or Corequisites in this phase

CCN Phase II – Part A Templates -- Available Now			
Existing Course	Course Title	CCN Code and Number	CCN Course Title
ARTH 002A	History of Art I: Prehistoric to Medieval	ARTH C1100	Survey of Art from Prehistory to Medieval Era
ARTH 002B	History of Art II: Renaissance to Contemporary	ARTH C1200	Survey of Art from Renaissance to Contemporary
ECON 002	Principles of Microeconomics	ECON 2001	Principles of Microeconomics
ECON 001	Principles of Macroeconomics	ECON C2002	Principles of Macroeconomics
		ENGL C1002	Introduction to Literature
ENG 002	Critical Thinking and Writing	ENGL C1003	Critical Thinking and Writing through Literature
HIST 017	US History through Reconstruction	HIST C1001	United States History to 1877
HIST 018	US History from Reconstruction to Present	HIST C1002	United States History since 1865

4.5.1 CCN Phase 2 Part B – [Fall 2027](#)

CCN Phase II Part B Templates -- Available Now			
Existing Course	Course Title	CCN Code and Number	CCN Course Title
ANTH 001	Human Evolution: Introduction to Biological Anthropology	TBD	Introduction to biological Anthropology with Lab
ANTH 001L	Human Evolution: Introduction to Biological Anthropology Lab		
A 001	Descriptive Astronomy	TBD	Introduction to Astronomy with Lab
A 001L	Descriptive Astronomy Lab		
BI 013		TBD	Human Anatomy with Lab

BI 014	Human Anatomy and Physiology with Lab	TBD	Human Physiology with Lab
		TBD	General Biology Lab
CDE 101	Child Growth & Development	TBD	Child Growth and Development
CH 003	Introductory General Chemistry	TBD	Introduction to Chemistry with Lab
CH 001A	General Chemistry	TBD	General Chemistry I with Lab
CH 001B	General Chemistry II	TBD	General Chemistry II with Lab
COMM 009	Intro to Interpersonal Communication	TBD	Interpersonal Communication
MATH 001A	Calculus I	TBD	Single Variable Calculus I Early Transcendentals
MATH 001A	Calculus II	TBD	Single Variable Calculus II Early Transcendentals
MATH			
MATH			
SOC 001	Introductory Sociology	TBD	Introduction to Sociology

5. Good of the Order

6. Future Agenda Topics

7. Adjournment

Next Meeting: Tuesday, October 21, 2025