



**Academic Senate – All Faculty
Agenda for Curriculum Committee**

September 16, 2025

12:30 pm – 1:50 pm

Rm 269 Cravens Student Services

[Zoom Link](#)

Academic Senate Mission Statement: As the official voice of faculty in academic and professional matters at the College of the Desert, the Academic Senate is committed to equity, student learning and student success. The Academic Senate at College of the Desert is committed to:

Lead and advocate proactively for the development of policies, processes, and practices that benefit student success and develop faculty leaders;

Include diverse faculty, perspectives, and experiences that represent our student populations in our decision making;

Empowering faculty to engage the shared governance of College of the Desert in the 10+1 areas and to take-action for continued improvement of teaching, learning, and faculty participation in the areas of:

1. Curriculum including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development and educational program discontinuance
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development

❖ **Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.**

Committee Members:

- ❖ John Learned, Chair; Kenny Legge, Adjunct; Eddie Vaca, Applied Science; Erynn Richardson, Arts & Media; Gwen Earle, Business; Martha Torres-Mendez, Communication & Humanities; Mariana Zepeda, General Counseling; Sharon Vilarino, Health Sciences & Education; Vacant, Library; Dan Kleinfelter, Math & Computer Science; Giuseppe Vezzoli, Science & Engineering; Elizabeth Walker, Social Sciences

Guests/Ex-Officio:

Jenna Huntzinger, Articulation Officer

Recorder:

Roxanne Brazell, Curriculum Specialist

Quorum 9 Majority 10:

Subject to Brown Act: Yes

1. Call to Order/Roll Call

1.1 Public Comments

2. Action Items

2.1 Approval of Agenda

2.2 Approval of Minutes: 09/02/2025

2.3 Consent

1st Reading

Common Course Numbering (CCN) – New Descriptors for Phase IIB

2.3.1 ASTR – Astronomy

2.3.2 BIOL – Biology

2.3.3 CDEV – Child Development

2.3.4 SOCI – Sociology

Note: Phase IIA does not require new descriptors.

1st Reading: Modified Courses

Effective: Fall 2026

2.3.5 ACT 095A: Applied Construction Technology **Work Experience**

Effective: Fall 2026. Course title change. (S) (A)

2.3.6 AIS 005: Office Technology Skills

Effective: Fall 2026. Update OER resources, lab content, course objectives (A)

2.3.7 ART 007: Ceramics

Effective: Fall 2026. Removed Advisory: ENG 001A. Update schedule description, request C-ID ARTS 230, added additional fee from: ~~Yes~~ to: No, fee amount: \$30 to purchase clay and basic tool kit at bookstore, and allow audit from: ~~Yes~~ to: No. (S) (A)

2.3.8 AUTO 010: Introduction to Automotive Technology

Effective: Fall 2026. Add textbook/manual for lab packet.

2.3.9 BIT 095A: Building Inspection Technology Work Experience

Effective: Fall 2026. Course title change. (S) (A)

2.3.10 CDE 233: Introduction to Young Children with Special Needs

Effective: Fall 2026. Added OER resource.

2.3.11 ENGR 009: Introduction to Engineering

Effective: Fall 2026. Update textbook.

2.3.12 FIRE 001: Principles of Emergency Services

Effective: Fall 2026. Update textbook.

2.3.13 HS 073: Introduction to Public Health

Effective: Fall 2026. Update course content and objectives (A)

New Courses

2.3.14 MATH 220S: Calculus II Support

Effective: Fall 2026. Corequisite: MATH 001B

2.3.15 STAT 001S: Statistics Support

Effective: Fall 2026

A = Articulation Item
S= Substantial Change

Deactivated Courses

2.3.16 AIS 002A: Introductory Microsoft Outlook

2.3.17 AIS 003A: Introductory Microsoft Word

2.3.18 AIS 004A: Introductory PowerPoint

2.3.19 AIS 007A: Introductory Excel

2.3.20 AIS 007B: Advanced Excel

- 2.3.21 BUAC 050: Accounting in the Business Environment
- 2.3.22 CSFM 076: Low Angle Rescue Operational
- 2.3.23 BUAC 051: Accounting for Entrepreneurs & Business Managers
- 2.3.24 CIS 085C: Dynamic Website Design
- 2.3.25 PTA 008: Introduction to Kinesiology

Effective: Fall 2026

Modified Programs: Credit

- 2.3.26 Yoga Teacher Training Certificate of Achievement (originator: W. Ansley)
Effective: Fall 2026. Update catalog description, goals and objectives and PLOs.

Modified Programs: Noncredit

- 2.3.27 Integers Certificate of Competency (originator: M. Flora)
Effective: Fall 2026. Update catalog description, goals and objectives and PLOs.
- 2.3.28 Pre-Algebra and Beginning Algebra Certificate of Competency (originator: M. Flora)
Effective: Fall 2026. Update goals and objectives.
- 2.3.29 Rational Numbers Certificate of Competency (originator: M. Flora)
Effective: Fall 2026. Update goals and objectives.
- 2.3.30 Whole Numbers Certificate of Competency (originator: M. Flora)
Effective: Fall 2026. Update goals and objectives and a PLO.

New Programs

- 2.3.31 Pharmacy AS (originator: K. Spurgin)
Effective: Fall 2026
- 2.3.32 Optical Dispensing Technician Certificate of Achievement (originator: K. Spurgin)
Effective: Fall 2026
- 2.3.33 Pre-Allied Health Certificate of Achievement (originator: K. Spurgin)
Effective: Fall 2026

Deactivated Program

- 2.3.34 CSU GE-Breadth Certificate of Achievement (originator: J. Huntzinger)
Effective: Fall 2026

2.4 Items removed from Consent

3. Information/Discussion Items

3.1.1 [Program Guide and Checklist](#)

3.1.2 [Curriculum Portal Resources](#)

3.1.2.1 GE and UC Requests

- [New GE and UC requests](#) must be made via the form on this site.
- Courses must be UC TCA approved to submit for GE statuses.
- See [Curriculum Timeline](#) – bottom of first page for articulation due dates.

3.1.2.2 Other Resources located on Portal

- CIM Faculty Access Request form
- Curriculum Timeline
- Course Guide Checklist
- How to Access and Edit Courses
- Program Course and Approval Handbook (PCAH) 8th 2023
- Program Narrative Templates
- CIP/TOP Crosswalk
- CIP/SOC Crosswalk
- Minimum Qualifications Handbook 19th ed 2025 (new)
- Chancellor's Office Curriculum and Instruction site

4. Standing Items

4.1 [CCN Phase 1 – Requisite Courses & Certificates](#)

- Prioritize Prerequisite Courses (38) and Certificates (8)
- Followed by Advisories (83)
- No Corequisites in this phase
- Programs with Phase 1 CCN were completed for Fall 2025

4.2 [CCN Phase 2 Part A – Courses, Requisite Course and Programs](#)

- Prioritize Prerequisite Course (1) and Programs (37)
- No Advisories or Corequisites in this phase

CCN Phase II – Part A Templates -- Available Now			
Existing Course	Course Title	CCN Code and Number	CCN Course Title
ARTH 002A	History of Art I: Prehistoric to Medieval	ARTH C1100	Survey of Art from Prehistory to Medieval Era
ARTH 002B	History of Art II: Renaissance to Contemporary	ARTH C1200	Survey of Art from Renaissance to Contemporary
ECON 002	Principles of Microeconomics	ECON 2001	Principles of Microeconomics
ECON 001	Principles of Macroeconomics	ECON C2002	Principles of Macroeconomics
		ENGL C1002	Introduction to Literature
ENG 002	Critical Thinking and Writing	ENGL C1003	Critical Thinking and Writing through Literature
HIST 017	US History through Reconstruction	HIST C1001	United States History to 1877
HIST 018	US History from Reconstruction to Present	HIST C1002	United States History since 1865

4.2.1 CCN Phase 2 Part B – Upcoming

CCN Phase II Part B Templates -- Available Now			
Existing Course	Course Title	CCN Code and Number	CCN Course Title
ANTH 001	Human Evolution: Introduction to Biological Anthropology	TBD	Introduction to biological Anthropology with Lab
ANTH 001L	Human Evolution: Introduction to Biological Anthropology Lab		
A 001	Descriptive Astronomy	TBD	Introduction to Astronomy with Lab

A 001L	Descriptive Astronomy Lab		
BI 013		TBD	Human Anatomy with Lab
BI 014	Human Anatomy and Physiology with Lab	TBD	Human Physiology with Lab
		TBD	General Biology Lab
CDE 101	Child Growth & Development	TBD	Child Growth and Development
CH 003	Introductory General Chemistry	TBD	Introduction to Chemistry with Lab
CH 001A	General Chemistry	TBD	General Chemistry I with Lab
CH 001B	General Chemistry II	TBD	General Chemistry II with Lab
COMM 009	Intro to Interpersonal Communication	TBD	Interpersonal Communication
MATH 001A	Calculus I	TBD	Single Variable Calculus I Early Transcendentals
MATH 001A	Calculus II	TBD	Single Variable Calculus II Early Transcendentals
MATH			
MATH			
SOC 001	Introductory Sociology	TBD	Introduction to Sociology

5. Good of the Order

6. Future Agenda Topics

7. Adjournment

Next Meeting: Tuesday, October 7, 2025