



Academic Senate – Curriculum Committee

Agenda for Tuesday, October 04, 2022

Cravens Student Services Center: Multi-Purpose Room

Indio Campus: Room- 203

<https://cccconfer.zoom.us/j/91301408164?pwd=R0UwMWdqaE9iNGFiS2F0ZjVmMU9rUT09>

12:30 pm – 1:50 pm

COLLEGE OF THE DESERT MISSION: College of the Desert provides excellent educational programs in basic skills, career and technical education, certificate, transfer preparation, associate degrees, noncredit and distance education, which are continuously evaluated and improved. Our programs and services contribute to the success, learning and achievement of our diverse students and the vitality of the Desert Community College District, surrounding areas and beyond.

*****Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, to take part in the Senate meeting. Requests should be directed to the Academic Senate President and/or Secretary as soon in advance of the Senate meeting as possible. The Senate minutes of the meeting are the official record of the actions of the Senate. The Senate meetings are governed by the Ralph M. Brown Act (California Code 54950 through 54962).**

Committee Members (10)

John Learned (Chair); Maria Teresa Moulin (Adjunct); George Brown (Applied Science); Chris Reba (Arts & Media); Gwen Earle (Business); Kristie Camacho (Communications & Humanities); Christine Schaefer (General Counseling); Ben Fitzpatrick (Health Sciences & Education); Jin An-Dunning (Library, DE, Student Support Services); Bart Podlesny (Math & Computer Science); Alex Sawa (Science & Engineering); Amber Black (Social Sciences)

Ex-Officio (non-voting): S. Butler (Interim-Vice President, Instruction), C. Wild (Student Learning Outcome Coordinator), M. Jasso (Articulation Officer), Vacant, (Student Representative), R. Brazell and T. Aguilar (Curriculum & Catalog Specialists)

Quorum 6 Majority 7:

Subject to Brown Act: Yes

Call to Order/Roll Call

1.1 Public Comments

1. Action Items

2.1 Approval of Agenda

2.2 Approval of Minutes: **09/15/2022**

2.3 Consent

2.4 Items removed from Consent

2.5 First and Second Reading: Courses and Programs/Changes to courses and programs.

Course Modifications

2.5.1 TA ~~015-028~~: Introduction to Stage Management

2.5.2 TA ~~016~~ 029: Fabrication Techniques- Props, furniture, and Detailed Objects

2.6 New Courses

2.6.1 NRN 120: Concepts of Nursing: Commonly Occurring Alterations

2.6.2 NRN 120C: Concepts of Nursing: Commonly Occurring Alterations; Clinical

2.6.3 NRN 120L: Alterations in Health: Lab

2.7 Second Reading: Courses and Programs/Changes to courses and programs.

New Courses

2.7.1 ART 309: Raku Workshop

Effective Term: Fall 2023. Additional Fee: \$30.00- Clay and Pottery tool kit.

2.7.2 ART 310: Clay Hand-Building Workshop

Effective Term: Fall 2023. Additional Fee: \$30.00- Clay and Pottery tool kit.

2.7.3 AUTO 385: ASE Exam Preparation

Effective Term: Fall 2023. Advisory: AUTO 301

2.7.4 AUTO 410M: Automotive Manufacturer Update

Effective Term: Fall 2023.

2.7.5 BUHM 031: Customer Service Management

Effective Term: Fall 2023.

2.7.6 CART 300: Employment Preparation: Entry Cook

Effective Term: Fall 2023.

2.7.7 CART 335: Culinary Production and Operations

Effective Term: Fall 2023.

2.7.8 CART 336: Breakfast Cookery

Effective Term: Fall 2023.

2.7.9 CART 337: Deli and Lunch Cookery

Effective Term: Fall 2023.

Course Modifications

2.7.10 AIS 030: Real Estate Principles

Effective Term: Fall 2023. Update Catalog and Schedule descriptions, SLO's,

2.7.11 AIS 032: Real Estate Practice

Effective Term: Fall 2023. Update Catalog description, SLO's.

2.7.12 CART 045: **Deli and Lunch Cookery** ~~Deli~~

Effective Term: Fall 2023. Update course title, remove CART 002 (Prerequisite).

2.7.13 CART ~~340~~ **342A: Volume Food Production** ~~Cooking~~

Effective Term: Fall 2023. Update course title, remove CART 302 (Prerequisite), Non-credit hours ~~32-81~~, In-class Hours ~~32-63~~, out-of-class hours ~~0-18~~, Total semester hours ~~32-81~~, update lab content, methods of evaluation.

2.7.14 CART 341 ~~342B: Banquet Catering~~ and **Catering Banquet**

Effective Term: Fall 2023. Update Catalog and Schedule descriptions, add CART 060 (Corequisite), Non-credit hours ~~32-81~~, In-class Hours ~~32-63~~, out-of-class hours ~~0-18~~, Total semester hours ~~32-81~~, update lab content, methods of evaluation.

2.7.15 CDE 102: Child, Family, & Community

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.16 CDE 104: Introduction to Curriculum

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.17 CDE 220: Infant/Toddler Growth & Development

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.18 CDE 224: Administration of Programs for Young Children

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.19 CDE 226A: Parenting Infants & Toddlers

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.20 CDE 226B: Parenting the Preschool Child

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.21 CDE 226C: Parenting the Young Child

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.22 CDE 228: Child Maltreatment, Intervention, & Prevention

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.23 CDE 230: English Language Learners in ECE

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.24 CDE 232: Science, Technology, Engineering & Math in ECE

Effective Term: Fall 2023. No substantial Changes. Program Review. Update textbook.

2.7.25 CDE 234: Inclusion Strategies for Children with Special Needs

Effective Term: Fall 2023. No substantial Changes. Program Review.

2.7.26 CDE 236: Music and Movement for Young Children

Effective Term: Fall 2023. No substantial Changes. Program Review. Adding 100% Online modality.

2.7.27 CDE 240: Social Cognition & the Developing Brain

Effective Term: Fall 2023. No substantial Changes. Program Review. Update textbook.

2.7.28 CIS 055: Systems and Network Administration

Effective Term: Fall 2023. Adding hybrid modality, update catalog and schedule descriptions, update lecture units 2-3, lab units 1-0, lecture semester hours 36-54, in-class hours 90-54, out-of-class hours 72-108. Remove CIS 054 (prerequisite). Add CIS 053 (Prerequisite). Update textbook information, class size maximum 35-32. Update entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction, methods of evaluation. C-ID: IT IS 155

2.7.29 CIS 080: Database Management Systems

Effective Term: Fall 2023. Adding 100% online and hybrid modalities, update class size maximum 35-32. Update course content, lab content, methods of evaluation. Transfer Status: Both UC and CSU. C-ID: IT IS 180

2.7.30 FILM 012B: Creative Content – Intermediate

Effective Term: Fall 2023. Remove FILM 002B (Prerequisite). Update entrance skills and requisite course objectives.

2.7.31 HS 068: Pharmacy Technician

Effective Term: Fall 2023. Moving HS 065, HS 067, HS 074 from Prerequisites to Advisories.

Program Modifications

2.7.32 Automotive Air Conditioning Certificate of Achievement

Effective Term: Fall 2023. Update PLO's, remove AUTO 093C, WELD 011A, WELD 012A (Electives). Update Program narrative, LMI, Local Advisory documents.

2.7.33 Automotive Braking Systems Certificate of Achievement

Effective Term: Fall 2023. Update PLO's, remove AUTO 093C, WELD 011A, WELD 012A (Electives). Update Program narrative, LMI, Local Advisory documents.

2.7.34 Automotive Light and Medium Duty Diesel Certificate of Achievement

Effective Term: Fall 2023. Update PLO's. Update Program narrative, LMI, Local Advisory documents. Remove AUTO 093C (Elective).

2.7.35 Automotive Steering, Suspension, & Alignment Certificate of Achievement

Effective Term: Fall 2023. Update PLO's, remove AUTO 093C, WELD 011A, WELD 012A (Electives). Update Program narrative, LMI, Local Advisory documents.

2.7.36 Automotive Quick Service Certificate of Completion

Effective Term: Fall 2023. Update PLO's. Update Program narrative, LMI.

Program Deactivations

2.7.37 Automotive Introductions Certificate of Achievement

2.8

New Designator

2.8.1 MAKR- MakerSpace-Business (BUS)

3 First Reading: Courses and Programs/Changes to courses and programs

3.1 New Courses

3.1.1 CIS 081: Introduction to Data Analytics

Effective Term: Fall 2023.

3.2 Course Modifications

3.2.1 ART 021B: Intermediate Watercolor Painting

*Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update textbook, schedule description, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation. Updating transfer status **Not Transferable** ~~Transferable to both UC and CSU~~*

3.2.2 ART 025B: Intermediate Acrylic Painting

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update textbook, schedule description, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

3.2.3 AUTO 340A: CNG Component Function & Operation

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update schedule and catalog description, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

3.2.4 AUTO 340B: CNG Maintenance & Repair

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update schedule and catalog description, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

3.2.5 AUTO 340C: CNG Diagnosis & Troubleshoot

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update schedule and catalog descriptions, entrance skills, requisite course objectives, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

3.2.6 AUTO 341A: CNG Conversion & Installation A

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update catalog description, course objectives, course objectives, SLO's, methods of instruction and evaluation. Update non-credit hours ~~45-81~~, In-class hours ~~30-45~~, out-of-class hours ~~15-36~~, total semester hours: ~~45-81~~

3.2.7 AUTO 341B: Compressed Natural Gas (CNG) Conversion & Installation B

Effective Term: Fall 2023. Adding 100% and Hybrid Modalities. Update schedule, and catalog descriptions, entrance skills, requisite course objectives, course objectives, course objectives, SLO's, methods of instruction and evaluation. Update non-credit hours ~~45-81~~, In-class hours ~~30-45~~, out-of-class hours ~~15-36~~, total semester hours: ~~45-81~~

3.2.8 BUAC 003: Accounting for Government & Non-Profit

Effective Term: Fall 2023. Adding face to face modality. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~. Update textbook, requisite course objectives, course content, lab content, methods of instruction and evaluation.

3.2.9 BUAC 004: Income Tax – Individuals

Effective Term: Fall 2023. Updating title. BUAC 004: ~~Income Tax Accounting~~ Individuals. Adding 100%online modality. Updating lecture units: ~~2-3~~, lab units: ~~1-0~~, lecture semester hours: ~~36-54~~, in-class hours: ~~90-54~~, out-of-class hours: ~~72-108~~. Update Advisory Math ~~065 060~~. Update textbook, lab content, methods of instruction and evaluation.

3.2.10 BUAC 004A: Income Tax - Individuals / CTEC

Effective Term: Fall 2023. Updating title. BUAC 004A: ~~Individual~~ Income Tax- ~~Individuals~~/CTEC. Updating lecture units: ~~3-4~~, lab units: ~~1-0~~, lecture semester hours: ~~54-72~~, in-class hours: ~~108-72~~, out-of-class hours: ~~108-144~~. Update Advisory Math ~~065 060~~. Update textbook, lab content, methods of instruction and evaluation.

3.2.11 BUAC 005: Income Tax - Corporations / Partnerships / Estates / Trusts

Effective Term: Fall 2023. Updating title. BUAC 005: ~~Income Tax-~~

Corporations/Partnerships/Estates/Trusts Tax Accounting II. Updating lecture units: 2-3, lab units: 1-0, lecture semester hours: 36-54, in-class hours: 90-54, out-of-class hours: 72-108. Update Advisory Math 065 060. Add prerequisite BUAC 020A: Financial Accounting. Update textbook, lab content, entrance skills, requisite course objectives, methods of instruction and evaluation. Removing hybrid modality.

3.2.12 BUAC 010: Accounting with QuickBooks

Effective Term: Fall 2023. Updating lecture units: 1-3, lab units: 2-0, lecture semester hours: 18-54, in-class hours: 126-54, out-of-class hours: 36-108. Update textbook, course and lab content, methods of instruction and evaluation.

3.2.13 BUAC 013: Payroll Accounting

Effective Term: Fall 2023. Updating lecture units: 2-3, lab units: 1-0, lecture semester hours: 36-54. Update Advisory Math 065 060. Transfer Prerequisites BUAC 020A and BUAC 066 to Advisories. Update class size 40-45, textbook, lab content, entrance skills, requisite course objectives, methods of instruction and evaluation. Adding face to face modality.

3.2.14 BUAC 019: Excel Spreadsheets for Accounting

Effective Term: Fall 2023. Updating lecture units: 1-2, lecture semester hours: 18-36, in-class hours 72-36, out-of-class hours 36-72. Update textbook, course and lab content, methods of instruction and evaluation.

3.2.15 BUAC 066: Fundamentals of Bookkeeping

Effective Term: Fall 2023. Updating lecture units: 2-3, lab units: 1-0, lecture semester hours: 36-54, in-class hours: 90-54, out-of-class hours: 72-108. Update Advisory Math 065-060. Update textbook, lab content, entrance skills, requisite course objectives, methods of instruction and evaluation.

3.2.16 BUFI 012: Money Management & Planning for the Future

Effective Term: Fall 2023. Updating lecture units: 2-3, lab units: 1-0, lecture semester hours: 36-54, in-class hours: 90-54, out-of-class hours: 72-108. Update Advisories: Math 065 and ENG 061. Update textbook, lab content and course content, methods of instruction and evaluation.

3.2.17 BUFI 013: Investment Opportunities

Effective Term: Fall 2023. Updating lecture units: 2-3, lab units: 1-0, lecture semester hours: 36-54. Update Advisories: Remove ENG-070, add in ENG 061, Math 065-Math 060. Update textbook, lab content, course content, methods of instruction and evaluation. Adding 100% Online Modality.

3.2.18 BUHM 014: Hotel and Restaurant Accounting

3.2.19 BUHM 024: Hospitality Sales and Marketing

3.2.20 BUHM 047: Hospitality Law

3.2.21 BUHM 050: Introduction to the Hospitality Industry

- 3.2.22 BUHM 051: Introduction to Food and Beverage Management
- 3.2.23 BUHM 054: Hospitality Supervision
Effective Term: Spring 2023. Update Class Size: 35-40
- 3.2.24 CART 002: Kitchen Basics
Effective Term: Spring 2023. Update Class Size: 25-35
- 3.2.25 CDE 202: Teaching in a Diverse Society
- 3.2.26 CDE 204: Practicum in Early Childhood Education
Effective Term: Fall 2023. Update Textbook
- 3.2.27 HIST 006: History of Western Civilization II
- 3.2.28 HIST 023: Latin American History
Effective Term: Fall 2023. Update Class Size: 45-50
- 3.2.29 HS 071: Strategies for Success/Nursing Program
Effective Term: Spring 2023. Adding 100% Online Modalities
- 3.2.30 HSAD 095B: Alcohol and Drug Work Experience
Effective Term: Fall 2023. Adding 100% Online and hybrid modalities. Adding in HSAD 033A and HSAD 032B as corequisites.
- 3.2.31 MATH 011: Math Concepts for Elementary School Teachers - Number Systems
Effective Term: Fall 2023. Adding 100% Online Modalities. Removing MATH 040 as a prerequisite. Updating textbook, class size: 28-30, requite course objectives, entrance skills, course content, lab content, course objectives, SLO's, methods of instruction and evaluation.

3.3 Course Deactivations

- 3.3.1 BUHM 063: Hotel & Restaurant Operations
- 3.3.2 MATH 030: Plane Geometry
- 3.3.3 MATH 060: A Preparation for the Study of Algebra
- 3.3.4 MATH 070: Arithmetic
Effective Term: Fall 2023.

4 New Programs

- 4.1 Arts Entrepreneurship Certificate of Achievement in Ceramics
Effective Term: Fall 2024.
- 4.2 Arts Entrepreneurship Certificate of Achievement in Drawing
Effective Term: Fall 2023.

- 4.3 Arts Entrepreneurship Certificate of Achievement in Painting
Effective Term: Fall 2023.
- 4.4 Arts Entrepreneurship Certificate of Achievement in Printmaking
Effective Term: Fall 2023.
- 4.5 Arts Entrepreneurship Certificate of Achievement in Sculpture
Effective Term: Fall 2023.
- 4.6 Catering: Banquets and Buffets Certificate of Completion
Effective Term: Spring 2023.
- 4.7 CNG Essentials Certificate of Completion
- 4.8 CNG Inspection Certificate of Completion
- 4.9 CNG Installation Essentials Certificate of Completion
Effective Term: Fall 2023.
- 4.10 Employment Preparation: Line Cook Certificate of Completion
Effective Term: Spring 2023.
- 4.11 Nursing Assistant Certificate of Completion
Effective Term: Fall 2023.

5 Program Modifications

- 5.1 Accounting AS Degree
Effective Term: Fall 2023. Updated PLO's. Added BUAC 019 or AIS 007B as required courses. Added ECON 001, ECON 002 and BUAC 095A as Electives. Removed BUAC 004 from electives. Updated Program narrative, LMI, Local Advisory Committee members list, Regional Consortium Meeting Minutes. Degree Total: 60/61.
- 5.2 Accounting Certificate of Achievement
Effective Term: Fall 2023. Removed BUAC 004A from required courses. Added BUAC 094A as an option for an elective. Certificate Total: 28/19. Updated LMI
- 5.3 Advanced Film Production Certificate of Achievement
Effective Term: Fall 2023. Removed FILM 010A, 010B, 010C, 010D, 021, 022, 023, MUS 078A, DDP 121. Added FILM 010, 011A, 011B as Electives. Updated course sequence, narrative, LMI, and Local Advisory documents.
- 5.4 Advanced Transportation Technologies AS Degree
Effective Term: Fall 2023. Updated catalog description, Added in AUTO 042B as a required course. Degree Total: 60 Units. Updated course sequence, narrative, LMI data, and local Advisory Committee Members.

5.5 Automotive Alternative Fuels Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.

5.6 Automotive Electrical Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.

5.7 Automotive Emissions Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.

5.8 Automotive Engine Management Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.

5.9 Automotive General Service Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents.

5.10 Automotive Technology AS Degree

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents. Adding in AUTO 042B as a required course. Degree Total: 62 Units.

5.11 Automotive Terminology Certificate of Completion

Effective Term: Fall 2023. Updated catalog description, PLO's, LMI, Local advisory documents.

5.12 Automotive Transmission & Axle Certificate of Achievement

Effective Term: Fall 2023. Updated catalog description, PLO's, suggested course sequence, LMI, Local advisory documents. Adding in AUTO 042B as a required course. Degree Total: 18 Units.

5.13 Business Information Worker - Real Estate Specialist Certificate of Achievement

Updated PLO's.

5.14 Computer Information Systems AS Degree for Employment Preparation

Effective Term: Fall 2023. Adding in CIS 088 as an option for a required course. Removed CIS 066 as an option for a required course. Added in CIS 065 as an elective, and removed CIS 085C as an elective option. Degree total 60 Units.

5.15 Film Production AS Degree

Effective Term: Fall 2023. Removed: FILM 010A, B, C, D as electives, and replaced with FILM 010, 011A, 011B. Removed: FILM 021, 022, 023, MUS 078A, DDP 121 as elective courses. Degree total: 60 Units. Updated suggested course sequence, Narrative, LMI documents.

5.16 Film Production Management Certificate of Achievement

Effective Term: Fall 2023. Removed: FILM 010A, B, C, D, and replaced with FILM 011A, 011B.

Certificate total: 9 Units.

5.17 Hospitality Management AS Degree (employment preparation)

Effective Term: Fall 2023. Added in required courses: BUHM 055, 024, 014. Degree total: 60-66 Units.

5.18 Hospitality Management Certificate of Achievement

Effective Term: Fall 2023. Replaced BUAC 020A and BUAC 020B with BUHM 014. Certificate

Total: 21-25 Units.

6. Information/Discussion Items

6.1 Articulation Process

6.2 Active Courses Last Reviewed Lists:

6.2.1 CIM-Active Courses (Pre-CIM)- Courses that have not been reviewed since transitioning from CurriQunet sorted by CTE and non-CTE.

6.2.2 CIM-Active Courses- Courses that have been reviewed and approved in CIM sorted by the last reviewed year.

6.2.3 Curriculum Course Tracking Sheet- Lists Curriculum Specialists assigned to steward each course

6.3 Curriculum Contact List

7. Reports/Updates

8. Good of the Order

9. Future Agenda Topics

10. Adjournment

Next Meeting

Thursday, October 20, 2022 12:30 pm – 1:50 pm